

On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service.

On August 6, Executive Order No. 202.48 was signed extending through September 4, 2020. This meeting will be live streamed through the school district's Zoom account on YouTube.

A Public Hearing of the amended Code of Conduct was held at 3:47 p.m. Briefly discussed changes.

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, August 31, 2020 at 4:00 p.m. via a live stream Zoom meeting, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Milton Johnson, Julianne Miller, Bill Patrowicz, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Marissa Logue, Vernon Tenney

BOARD DISTRICT CLERK: Deborah Sundlov

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 4:00 p.m. with all saying the Pledge of Allegiance

Superintendent's Report

Superintendent Farr began by stating it was so nice for everyone to be together in person. He stated getting reading for opening day has been a large task, with everyone spending countless hours to prepare. The October and March conference days were moved to September to help staff prepare.

Mrs. Logue, Academy Principal, commented that scheduling has been a monumental task. It is usually a multi-month process that was shrunk into two weeks, with changes still occurring. They have created both hybrid and virtual schedules for students She gave major kudos for all involved.

Minutes

Upon a motion made by Mr. Johnson, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved the Regular Board Meetings of July 28, 2020 and August 3, 2020.

APPROVED: MINUTES

Warrant July Review

Upon a motion made by Mr. Johnson, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the July Warrants.

APPROVED: WARRANTS

- 0001 General 012374-012391 (Check Print)
- 0002 Federal 000592 (Check Print)
- 0003 General ACH005404-ACH005414
- 0004 Federal ACH000181-ACH000182
- 0005 General 012392 (In House)
- 0006 General ACH005415-ACH005419
- 0007 Federal ACH000183
- 0008 General 012393-012405 (Check Print)

0009 Federal 000593-0005894 (Check Print)
0010 General 012406 (In House)
0011 General 012407-012408 (In House)
A-1 General 005404 (ACH)
A-2 General 12374-12383 (Check Print)
A-4 General 9005405-9005432 (ACH)
A-5 General 12457-12499 (Check Print)
A-7 General 12500-12502 (In House)
C-1 Cafeteria 2180
F-1 Federal 592 (Check Print)
Voided Checks from General Fund - #12409-12456; upload issue with new system
Missing check numbers from General Fund - #12384-12408; These would be duplicate check numbers so Accounts Payable manually chose starting #12409.

Proposed Tax Roll Resolution

Upon a motion made by Dr. Schneider, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved a roll count vote on the Proposed Tax Roll.

Superintendent recommended the following resolution be adopted to accept the tax roll.

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2020-2021 school year a sum not to exceed \$47,549,426.

THEREFORE BE IT RESOLVED, that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described attached tax roll,

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin October 1, 2020 and end December 31, 2020 giving the tax warrant an effective period of 92 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows: 1st month no delinquent fee is due, 2nd month interest of 1 percent added, 3rd month or fraction thereof, interest of 3 percent.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Cheryl Birx	Voting Yes
Mr. Milton Johnson	Voting Yes
Mrs. Julianne Miller	Voting Yes
Mrs. Michelle Pedzich	Voting Yes
Mrs. Megan Personale	Voting Yes
Mr. John Polimeni	Voting Yes
Dr. Jen Schneider	Voting Yes
Mrs. Beth Thomas	Voting Yes
Mrs. Jeanie Grimm	Voting Yes

Administrator Professional Development Update

Mr. Jamie Farr and Mr. Matt Schrage provided the Board with an update on the professional learning activities that the administrative team completed in July and August.

Consensus Agenda

Upon a motion made by Mrs. Miller, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDAS

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of July 1 – July 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2019 - July 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2019 – July 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Certification of Lead Evaluators- Teachers

BE IT RESOLVED THAT **Brian Amesbury, John Arthur, Emily Bonadonna, Cary Burke, Anne Ceddia, Peter Jensen, Eric Jordan, Stephanie Knapp, Lindsay Lazenby, Jean MacKenzie, Jen Marafioti, Chris Paige, Heidi Robb, Rachael Schading, Matt Schrage, James Simmons, and Vernon Tenney** are hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
 - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and

- b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

5. Certification of Lead Evaluator- Principal

BE IT RESOLVED THAT **Matthew Schrage** is hereby certified as a Qualified Lead Evaluator of Principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved principal rubric selected by the Canandaigua City School District for use in the evaluation of Principals, including training on the effective application of such rubric to observe a Principal practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Principals, including but not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Principals;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Principal under 8 NYCCR Subpart 30-2, including
 - a. how scores are generated for each subcomponent and the composite effectiveness score of Principals, and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Principals and their subcomponent ratings; and
- 8) Specific considerations in evaluating Principals of English language learners and students with disabilities.

6. Budget Transfer

the below that are over \$20,000 and requires Board approval. This is to cover Personal Protective Equipment (PPE).

From: A2330-490-00-0000	Special School BOCES Services	\$ 60,000
From: A1621-450-00-0000	Maintenance Supplies Misc	\$ 7,000
From: A2330-490-00-0000	Special School BOCES Services	\$ 35,000
From: A2110-490-00-0000	Instructional BOCES Services	\$ 23,000
To: A1620-450-00-COVI	COVID-19 Supplies	\$125,000

7. Student Teacher Placements/Observations

Mrs. Marissa Logue, Academy Principal recommends the following amendment to May 11, 2020

- Carolyn Girard, Hobart and William Smith with Kaylee Kelley- 9/1/2020-12/11/2020

Mr. John Arthur, Middle School Principal recommends the following amendment from May 11, 2020

- Jessica Apthorpe, SUNY Geneseo with Annette Annesi- 9/5/2020-10/23/2020
- Steven D'Alterio, Hobart and William Smith with Marie Windover- 1/21/2021-5/3/2021

Mr. John Arthur, Middle School Principal recommends the following amendment from March 23, 2020

- Gavin Flood, Hobart and William Smith with Kelley Mariano- 9/1/2020-12/11/2020

Mr. John Arthur, Middle School Principal recommends the following

- Stephanie Wall, SUNY Geneseo with Kelly Godfrey- 9/1/2020-10/23/2020

Mr. Brian Amesbury, Elementary School Principal recommends

- Erika Marcucci, Nazareth with Emily Phillips- 10/26/2020-12/11/2020

8. Contracts/Agreements

a Contract with Mary Cariola Children's Center for education of students per their Individual Education Plan (IEP) from September 1, 2020-June 30, 2021.

a Municipal Cooperation Agreement between the City of Canandaigua and the District for one part-time and one full-time School Resource Officers (SRO) for the 2020-2021 school year.

a Contract with The Norman Howard School for education of students per their Individual Education Plan (IEP) from September 1, 2020-June 30, 2021 at a rate of \$37,889 per student.

9. Community Mediation Services Corps

approval for the Middle School to participate in the Community Mediation Services Corps with the Center for Dispute Settlement for the 2020-2021 school year. The Community Mediation Services Corps is a partnership between the New York State Dispute Resolution Association and Community Dispute Resolution Center across the state to provide a variety of conflict resolutions services in NY public Schools. The Middle School will be provided conflict coaching, mediation and community building circles. Katherine Underwood will serve as the Conflict Resolution Specialist via AmeriCorps and the Center for Dispute Settlement.

10. Amendment of School Calendar

of the calendar for the 2020-2021 school year for Wednesday, September 9 and Thursday, September 10, 2020 to be Superintendent Conference Days. These two days will replace the two Superintendent Conference Days originally scheduled for Friday, October 23, 2020 and Friday, March 12, 2021. These two dates will now be standard school days. Friday, September 11, 2020 will be a remote learning day for all students.

11. Code of Conduct

approval of the amended Code of Conduct as reviewed during the Public Session.

12. Donation

of Mrs. Marissa Logue, Academy Principal, to accept a donation of water bottles for each student in the Class of 2024 from KB Graphics, Inc. valued at \$700.

13. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

14. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Retirement

resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Sue Burgess	Teacher Aide	8/30/2020	30
John Manley	School Bus Driver	8/4/2020	24
Faith Shaw	Typist	10/29/2020	25

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Kay Griffin	Teacher Aide	Resignation	8/18/2020
Christina Hartpence	Teacher Aide	Resignation	8/19/2020
Eugene McFarland	Teacher Aide	Resignation	9/1/2020
Simone Tenney	Teacher Aide	Resignation	8/25/2020
Dawn Gavette	Teacher Aide	Resignation	8/27/2020
Aileen Borja	Food Service Helper	Resignation	8/28/2020
Terry Dillon	School Bus Monitor	Resignation	8/25/2020
Matthew George	Teacher Aide	Resignation	8/27/2020

C. Leave of Absence

- 1) Nora Cunha, full-time 10-month Secretary at the Middle School, a leave of absence for the 2020-2021 school year.
- 2) Ursula Carter, part-time Food Service Helper at the Academy, a leave of absence from September 1, 2020 through January 1, 2021.
- 3) Kathleen Stranford, Teacher Aide at the Elementary School, a leave of absence from September 1, 2020 through January 29, 2021.

D. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Stan Sigl	Student Helper - Custodial	7/8/2020	\$12.00/hr.
David Platten	School Bus Driver Trainee	7/22/2020	\$11.80/hr.
Sharon Frarey	Substitute Typist	8/31/2020	Current Rate
Lois Myers	Food Service Helper	9/8/2020	\$14.86/hr.
Siu Tsui Chuk	Cook	9/1/2020	\$14.05/hr.
Terry Dillon	Food Service Helper	9/8/2020	\$12.60/hr.
Karen Yautzy	Food Service Helper	9/8/2020	\$12.60/hr.
Jenna Dodsworth	Long-term Substitute Secretary	9/2/2020	\$13.13/hr

2. Instructional Personnel

A. Resignation

- 1) Pam Welch has resigned from her co-curricular position of Hobbies for Life Coordinator.
- 2) Jennifer Danker-Stiles, School Psychologist at the Middle School and CACC, has resigned from the District effective August 24, 2020.

B. Leave of Absence

- 1) of Erika Maxwell, School Psychologist at the Elementary School, a leave of absence from November 16, 2020 through February 14, 2021.
- 2) of Sarah Vassello, 4th Grade Teacher, a leave of absence from September 1, 2020 through January 29, 2021.
- 3) of Erin Hopkins, 1st Grade Teacher, a leave of absence from September 1, 2020 through November 2, 2020.
- 4) of David R. Smith an Unpaid Leave of Absence for the first semester to commence on September 1, 2020 and to end January 29, 2021.

C. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Genevieve Hamilton recently graduated from Nazareth College where she earned both her Bachelor's degree in Psychology and her Master's degree in Inclusive Education. Ms. Hamilton is appointed to a 1.0 FTE Long-Term Substitute Interventionist position at the Primary-Elementary School for the 2020-2021 school year.
- 2) Cayley Ames received her Bachelor's degree in Inclusive Education from SUNY Fredonia and is pursuing her Master's degree at St. John Fisher College. She has been working in public education for the past 3 years. Ms. Ames is appointed to a 1.0 FTE 4-year probationary Special Education Teacher with a tenure area of Special Education effective September 1, 2020.



<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Genevieve Hamilton	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2020-6/30/2021	Step 1
Cayley Ames	Childhood Ed 1-6; Literacy B-6; Literacy 5-12; Students w/ Disabilities 1-6	9/1/2020	Step 3

3) Paid Stipend Positions 2020-2021 School Year

Michele Castle- Class Advisor- Grade 12
Rebecca Kraft- Hobbies for Life (MS)

4) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Merrick Larson	School Counselor	Academy	8/26/2020-1/23/2021

5) Certified Substitute Teachers

the following individuals to Certified Substitute Teacher positions conditional upon verification of certification and criminal history clearance from the New York State Education Department where applicable:

Patricia Symans
Courtney Ovenshire

6) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Rebecca LaFavor
Brian John Ellis
Christina Bayley
Rebecca Robbins
Geena Massaro

7) Contract Substitute Teachers

the following individuals to Contract Substitute Teacher positions for the 2020–2021 school year at the contractual rate:

Mike Roesser- Primary-Elementary School
Morgan Garlick- Primary-Elementary School
David Stein- Middle School
Samantha Makitra- Primary/Elementary School
Heather McElligott- Primary/Elementary School
Colleen Pictor-Sall- Primary/Elementary School

8) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Casey Gross	4 th Grade Teacher	Elementary School	9/8/2020-1/29/2021

End of Consensus Agenda

Four County Update

Mrs. Thomas reported on behalf of Four County stating they will be moving their meeting dates around to encompass different days of the week to accommodate district's board meeting days. They have also used Zoom for their last couple of meetings and found it made it easier for people to participate.

Board Committee Reports

Site Committee

Mr. Polimeni reported on behalf of the Site Committee which met on August 4. They reviewed the various changes in the project. The location for the UPK entrance, tile in the hallway and terrazzo flooring was removed.

District Committee Reports

COVID19 Safety Committee

Mr. Nolan reported that the new COVID19 Safety Committee consists of him, Mr. Vernon Tenney and Dr. Jen Schneider. This committee will be meeting weekly. Mr. Tenney stated he is working closely with the District's doctor and Department of Health to ensure we are complying in all areas. He will be putting guidance out regarding using fans.

Upcoming Events

- September 7- Labor Day
- September 8- Superintendent Conference Day
- September 9- Superintendent Conference Day
- September 10- Superintendent Conference Day
- September 11- Remote Learning Day for All Students
- September 14- Regular Board Meeting
- September 29- Regular Board Meeting (Tuesday)

Adjournment

Upon a motion made by Mrs. Thomas, seconded Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 5:09 p.m. The next Regular meeting will be on September 14, 2020 as a Zoom meeting streamed live on YouTube at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk