

All Students MUST be registered on FamilyID

Dear Gilbert Families

We are excited to announce that we are now offering the convenience of online registration through FamilyID (www.familyid.com). New this year!...no need to fill out those back to school packets!

FamilyID is a secure registration platform that provides you with an easy, user-friendly way to register for school. When you register through FamilyID, the system keeps track of your information in your FamilyID profile. **You enter your information only once for each family member for multiple uses, multiple programs and multiple years.**

REGISTRATION PROCESS: A parent/guardian must register by following these steps:

1. To register, visit The Gilbert School website (www.gilbertschool.org). Click on the **FamilyID** link. Next, under "Programs" select the correct Registration Section that pertains to your student.
2. Click on the green "Register Now" button to the Sign Up/Log In. If this is your first time using FamilyID, click "Sign Up".
 - a. Click "Log In" if you already have a FamilyID account. (If you already have registered for a sport you should already have an account and should use that family account - **DO NOT CREATE A NEW ACCOUNT**). Select the correct "participate name" under "Participate Information" and continue with #6.
3. Create your secure FamilyID account by entering the account owner First and Last names (parent/guardian), email address and password. Select the agreement to the FamilyID Terms of Service. Click "Create Account/Sign up". (Be sure you enter a password you will remember each year)
4. You will receive an email with a link to activate your new account. (If you don't see the email, check your Email filters (spam, junk, etc.).
5. Click on the link in your activation Email, which will log you in to FamilyID.com.
6. Once in the registration program, complete the information requested. All fields with a red* are required to have an answer.
7. Click the "Save & Continue" button when your form is complete.
8. Review your registration summary.

At any time, you may log in at www.familyid.com to update your information and to check your registration(s). To view a completed registration, select the 'Registration' tab on the blue bar.

SUPPORT:

1. If you need assistance with registration, contact Charlotte Madia at 860-379-8521 or madiac@gilbertschool.org.
2. You may contact FamilyID directly at support@familyid.com or 888-800-5583 x1. Support is available 7 days per week and messages will be returned promptly. FamilyID also offers online chat during business hours.

Sincerely,
Susan Sojka, Principal