

SS Parent Remote Working Agreement

Given the current circumstances, once the College is suspended, learning and teaching will be delivered and supported remotely. This will include teaching videos, tasks, question and answer streams, the uploading of work and receipt of feedback.

Parents are required to give permission before a pupil may participate in interactive teaching and learning with teachers to support the delivery of lessons online.

Alongside the [Acceptable Use Agreement](#), we have attached the following information which provides additional rules and guidelines. This document outlines the parameters all pupils and parents are expected to adhere to, in order to engage safely in interactive and live learning online with each other and teachers.

Parents are required to give permission before a pupil may take part in video/ online interactions with teachers to support online learning. Parents must agree to the principles outlined below and agree that their child will adhere to the Acceptable Use agreement attached.

We will continue to deliver our usual high standards of education remotely but our partnership with you as parents and carers is paramount to ensure pupils make the most of the different modes of delivery and learning materials provided.

With this in mind, we ask that you assist your child:

1. To establish a tidy, suitably resourced working desk or table at home, with access to a Wi-Fi accessed computer or other suitable device and free from unnecessary distractions
2. To set up a separate online folder for each subject they study
3. To follow the normal school timetable of lessons, including taking breaks
4. To check Firefly and Teams daily for work, including live scheduled video or written Q and A sessions and to complete this work to the best of their ability
5. To be dressed appropriately for any face-to-face learning (no pyjamas; clothing that is appropriate for interaction with teachers such as for a school trip)
6. To have had a discussion with you about appropriate behaviour in a remote lesson for example treating other pupils with respect and waiting to be invited to speak so that the same standards are maintained remotely as would be in a real classroom

We appreciate that particular domestic dynamics (including having several children or limited computer access) may present challenges, and we are grateful to you for however you can help your children accordingly. Likewise, we ask parents to be mindful of the fact that staff will be facing similar domestic challenges, but will nonetheless seek to maintain the College's

expectation that parental or pupil contact is acknowledged and/or replied to within two working days. Replies from staff to this contact will normally be made during school hours (0745-1730).

For Senior School learning we ask that parents are not present or involved in video learning to support pupil engagement and independence and to maintain a 'normal' classroom environment for all parties. Senior School parents with any concerns or queries about work or learning should contact teachers, as necessary, via email in the usual manner.

We trust that all pupils will make the most of this opportunity to explore a new way of learning. Rewards systems continue as usual as teachers are able to log commendations from home. Should any misbehaviour occur, you will be contacted directly by your child's teacher or a member of the relevant pastoral team. Any form of cyberbullying, directed at any member of the community, including staff, will still be dealt with as a Serious Offence.

Finally, please be aware that, as part of this agreement, parents may not record, share, or comment on public forums in regard to any interactive learning provided by the College or in regard to any individual teachers.

By completing the linked form, you give permission for your child to attend interactive learning sessions with St Dunstan's College staff, with full understanding and acceptance of the expectations outlined above. You also acknowledge that you have shared and discussed this document and the expectations around interactive and remote learning with your child, and that your child has also agreed to follow the rules.

The information submitted on this form is being collected in accordance with the St Dunstan's College Policy for Data Privacy. A copy of this policy can be found [here](#).

Where you wish to communicate with the College about your own individual circumstances relating to COVID 19, including technical issues with the virtual learning programme, please use the following email addresses where your enquiry will be passed to the most appropriate person:

Senior School – colloff@sdmail.org.uk

Junior School – jsoffice@sdmail.org.uk

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