



## Statement of Principles and Practice

CHARTERHOUSE



# STATEMENT OF PRINCIPLES AND PRACTICE

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## CHARTERHOUSE

### **Aims:**

At Charterhouse we aim to equip pupils to lead fulfilled and purposeful lives by providing an all-round education based on Christian values. Teaching and learning is at the heart of what we do, although this does not mean achieving only qualifications and passing examinations. A Charterhouse education should endure long after examination results are published.

We value all our pupils as individuals with unique talents and interests and seek to instil:

- Academic rigour, intellectual curiosity and the ability to learn independently
- The knowledge, skills and attitudes to succeed in a complex, fast-changing, multi-cultural society
- A sense of personal values based on compassion, integrity and sound judgement
- A commitment to the service of others and to society and a readiness to contribute to the common good
- Spiritual, moral, cultural and aesthetic awareness which contributes to a balanced and well-informed approach to life

The School's values are:

- Kindness
- Perseverance
- Responsibility
- Moral Courage
- Open-Mindedness

### **Admission Criteria**

Registration consists of completing a form and paying a Registration Fee. In Year 6 applicants are asked to sit the Common Pre-Test and attend an interview and activities afternoon. A report is requested from the prospective pupil's current school. Following this process successful applicants are offered places in the School and entry for boys at 13+ is guaranteed subject to acceptance through Common Entrance. For boys and girls at 16+, places are awarded on the basis of a selective examination and interview.

### **Senior Leadership Team**

The Headmaster has a Senior Leadership Team to assist him with the day-to-day running of the School. This is composed of the Headmaster, Second Master, Deputy Head (Academic), Deputy Head (Pastoral), Deputy Head (Pupils & Community), Assistant Head (Academic), Assistant Head (Pupil Welfare), Senior Housemistress, Senior Housemaster, Director of Finance and Strategy and the Director of Admissions.



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### **Organisation of Boarding**

The House forms the home away from home for all pupils. There are eleven 13 -18 boys' boarding Houses, each offering a unique sense of identity to boys at all stages of the School. The four old Houses differ only in date and character from the seven new ones. There are three 16-18 girls' Houses providing accommodation to c 150 girls. Each House enjoys a degree of autonomy and individuality. House spirit is encouraged by inter-House competitions in a wide variety of activities, both sporting and cultural.

### **Housemasters and Housemistresses, Assistant Housemasters and Housemistresses, Matrons and Tutors**

All Housemasters and Housemistresses are fully residential and have the support of a residential Matron and a team of Tutors including an Assistant Housemaster or Housemistress. The School has also begun to introduce residential tutors. Each Tutor also has a small number of pupils with whom he or she meets several times each week to provide the help and encouragement that enables every pupil to make the most of the opportunities that Charterhouse has to offer.

Housemasters and Housemistresses, assisted by their Assistants and a team of Tutors, share responsibility for discipline with the Deputy Head (Pastoral), and, ultimately, the Headmaster. Discipline, however, is more cooperative than adversarial in spirit.

A separate Boarding Principles and Practice document is published.

### **Additional Support Services for Pupils**

In addition to a pupil's Housemaster or Housemistress, Tutor and Matron, pupils are free to approach other adults who are involved in pupils' welfare. These include:

- the Chaplains;
- the School Medical Officer;
- the nursing staff in the Hunt Health Centre;
- the School Counsellors;
- Heads of Year;
- Deputy Head (Pastoral);
- Deputy Head (Pupils & Community);
- Assistant Head (Welfare);
- The Peer Support Scheme (started in January 2011).



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### **Spiritual and Moral Development**

The spiritual life of the School centres on Chapel. There are two full-time Chaplains and a lay Chaplain. A short service for the whole School is held at 8.30 am on Mondays, Tuesdays and Thursdays. The main School service is held on Fridays at 3.30pm and takes the form of either Evensong or Eucharist. Roman Catholic pupils may attend Mass on Sundays at a local church. Voluntary services of Holy Communion are held thrice weekly. A confirmation service is held annually and pupils are prepared for this by the Chaplains. There is also a Christian Union which meets one evening each week and is regularly attended by around 30 pupils. Special arrangements can be made at parents' request for pupils of other faiths.

The moral development of the pupils is fostered not only through Chapel, but also through the ethos and rules of the School. Housemasters and Housemistresses, Tutors, Matrons, Chaplains and the PSHE programme all play a significant role.

### **Social and Cultural Development**

Pupils' social and cultural development is fostered through a wide range of co-curricular activities including sport, music, drama and other evening and weekend activities. A pupil's social life centres on the House as well as around such places as Club and the Queen's Sports Centre. Pupils must attend a stated number of plays and concerts within the School each Quarter. There are also opportunities to attend cultural events outside the School.

### **Rules and Policies for Pupils**

The School Rules are published each Quarter in the Calendar. Any changes are indicated by bold type.

There are numerous policies, relating to various aspects of School life, which are displayed on notice boards in all Houses.

### **Child Protection Policy**

The School has a Child Protection (Safeguarding) Policy and three Designated Safeguarding Leads. All staff are regularly trained in child protection issues.

### **Links with Parents**

Links with parents are fostered through:

- annual Parents' Briefings for each year group (2 meetings for Year 9 parents);
- regular reports on each pupil's academic progress;
- newsletters to parents;
- School Calendar - sent termly to all parents;



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- Parents' attendance at matches, plays and concerts - all of which is actively encouraged;
- Parents' attendance at House events such as House concerts and Year Group social evenings;
- Leavers' Ball for all Year 13 parents at the end of Cricket Quarter.

### Complaints Procedures

If a pupil has a complaint it may be addressed to the Head of House, Head Boy, Head Girl, Tutor, Matron, Housemaster or Housemistress, School Medical Officer, Heads of Year, Deputy Head (Academic), Deputy Head (Pastoral) or Second Master. If matters cannot be resolved by them, or if circumstances dictate a direct reference to him, the Headmaster can be consulted, who is the senior staff member responsible for the complaints procedure.

Alternatively, the complaint can be referred to one of the School's Independent Listeners.

Mrs Mary Morris  
Willow Grange  
Woking Road  
Guildford  
GU4 7QS

mary.morris@cofeguildford.org.uk

Tel: +44 (0)1483 543520 / Mob: +44 (0)7949 685683

Mr Julian Roberts  
Long Barton  
Longdown Road  
Guildford  
GU4 8PP

jvfroberts@hotmail.co.uk

Tel: +44 (0)1483 563359

Parents or pupils may also contact:

- OFSTED on 0300 123 1231; or email: [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)
- the Local Authority Designated Officer on 01483 123 1650
- the Children's Commissioner for England on 0800 528 0731  
email: [info.request@childrenscommissioner.gov.uk](mailto:info.request@childrenscommissioner.gov.uk)  
website: [www.childrenscommissioner.gov.uk](http://www.childrenscommissioner.gov.uk)
- ChildLine: 0800 1111  
website (on-line confidential chat to a counsellor):  
[www.childline.org.uk/Talk/Chat/Pages/OnlineChat.aspx](http://www.childline.org.uk/Talk/Chat/Pages/OnlineChat.aspx)
- Independent Schools Inspectorate on 020 7600 0100 or email: [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)
- Surrey County Council Childrens' Services on 0300 470 9100

**In the case of Safeguarding or Child Protection issues, Mr Richardson (07833 435 904), Miss Hughes-D'Aeth (07827 956 697) or Ms Davies (07824 498 804) should be consulted. Contact details are in the Safeguarding & Child Protection Policy.**



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### **Parent Complaints (Review Procedure)**

This procedure is for use by parents of pupils of the School in circumstances in which they have a legitimate complaint or concern regarding their own or their child's treatment and which does not fall within the scope of other procedures.

The School will make written records of all complaints, the date on which they were received, any meetings or interviews held in relation to the complaints, and whether they were resolved at the formal stages or proceeded to a review hearing.

### **Equal Opportunities Policy**

Within the School, there is no inappropriate discrimination on grounds of gender, disability, race, religion, cultural background, linguistic background, sexual orientation or academic or sporting ability. These factors are taken into account in the care of boarders, so that care is sensitive to different needs.

School documents (for example, the School's policies on Promoting Good Behaviour and on Bullying) demonstrate a commitment to equal opportunities and avoidance of inappropriate discrimination of all forms.

No identifiable minority groups within the school population are excluded or suffer from discrimination. Minority groups amongst boarders are supported appropriately and helped to integrate.

The School supports those boarders, with individually agreed welfare plans, who for any reason do not 'fit in' to the School, House or pupil body.

Appropriate provision or exemption is made, where feasible and desired, for boarders with special dietary, dress or religious observance requirements or needs because of religious or cultural background.

Culturally sensitive and appropriate support is provided for boarders for whom English is not their first language, in boarding as well as through the curriculum.

### **Disability Policy**

The School has a Disability Policy. In accordance with the provisions of the Equality Act 2010, Charterhouse will seek to treat those with disabilities as favourably as those without disabilities. It will make reasonable adjustments, wherever practical, including, for example, the relocation of certain classes and activities to ground floor accessible rooms to avoid putting those with disability at a disadvantage.

### **Social Responsibility**

Charterhouse began as a school for poor scholars - their education wholly funded by Thomas Sutton's bequest - and by giving the School his motto, Deo Dante Dedi, (roughly translated as 'God



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having given, I gave') there is no question that he expected those who benefitted from his generosity and his far-sighted philanthropy to give back to society in their turn. Carthusians understand clearly that the privilege of a Charterhouse education brings with it a responsibility to give back, to help those less fortunate than themselves, and to give a hand up to the next generation.

Social responsibility can be seen in a number of ways: in widening access to Charterhouse, to enable talented pupils from all backgrounds to benefit from a Charterhouse education; in a tradition of service within the School that means all our pupils make a meaningful contribution to society, whether locally or further afield; and in thinking creatively about how we can share what we have with others, in schemes like our programme to build capacity in Physics and Mathematics teaching in the maintained sector, or sharing our facilities with other local schools, or developing new ways to enable pupils from less privileged backgrounds to share in the wider enrichment of what a Charterhouse education provides for our pupils. In short, to ensure that the School is a force for social good, as our honoured Founder intended.