

JO/RB
28th September 2020

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Head Teacher:
Mr R S Samra B.A., M.A.

Dear Parent/Carer,

Year 7 Tutor Parents Evening – Tuesday 6th October and Wednesday 7th October

I hope that your child has enjoyed their first few weeks at Southam College. We acknowledge that starting secondary education can be a nervous time for parents as well as students, and especially under the current global circumstances. Therefore, we are holding a Year 7 Parents' Evening on **Tuesday 6th October and Wednesday 7th October**. This will provide an opportunity to meet with your child's tutor and to ask any questions you may have about the school and your child's education, which have not already been answered in the Parent Guide.

Appointments are bookable online via INSIGHT from **Tuesday 30th September** at 4pm. The access details have been sent to you, but if you are unable to log on then please email the school at southaminsight@welearn365.com, with NEW LOGIN DETAILS as the subject. Important instructions relating to the booking of appointments online are attached, including using ONLY one of your parental logins where possible to make the appointments. Booking is available up until 4pm on **Monday 5th October**. Please make your appointment as soon as possible, in order to obtain the most suitable time for you. If you do not have access to a computer in order to book your appointment, please contact Mrs Beeston, Senior Administrator at the College Office and she will arrange this for you.

Please note that appointments will be for five minutes only. Therefore, if you have specific questions in mind please email them to your child's tutor (southamcollege@welearn365.com) or send them in with your child, who can give them directly to their tutor, prior to your appointment. This will allow your child's tutor to provide specific feedback during your appointment. If you have an issue that requires a longer discussion, please contact Mrs Erroi (Head of Year 7) who will be able to assist you. We would like students to accompany parents, if possible, as they should ideally be at the heart of any discussion about their progress.

Mrs Erroi (Head of Year 7), Miss Kingham (SENCO) and Mrs Whitehead (Learning Support), and members of the Senior Leadership Team will also be available in The Core. Please note Learning Support appointments also need to be booked online prior to the evening.

Tutors will not be reporting on progress in subject areas during this evening. The first official feedback on progress and attitude to learning will be issued to you on Thursday 10th December 2020.

In order to comply with social distancing guidelines and to be able to run this event in person we have split the event over two evenings, by tutor groups. Each tutor will be in an individual, well ventilated room in The Core Block and we ask that you do not arrive more than 5 minutes before your allotted time. We will have a one way system in operation and thank you in advance for adhering to this.

If your child is a member of **7GV1, 7GV2, 7SE1, 7SE2 or 7WG1** your appointments will be available for **Tuesday 6th October.**

If your child is a member of **7WE1, 7WE2, 7WH1 or 7WH2** your appointments will be available for **Wednesday 7th October.**

We are unfortunately unable to offer a choice of date for your appointment due to our COVID secure measures.

I look forward to seeing you on either Tuesday 6th or Wednesday 7th October.

Yours sincerely,



Mr J Johnson
Assistant Headteacher

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