

GUIDELINES FOR IN-PERSON SPECIAL EDUCATION EVALUATIONS

These policies reflect the guidelines and requirements by the Center for Disease Control (CDC).

Assessment Set Up

In an effort to minimize the risk of transmission, each assessor will be working at either an outdoor testing station or a classroom with open windows/doors to increase ventilation.



Sneezing

If a student sneezes, ask the student to dispose of their existing mask (or have them place it in a Ziplock bag if it is reusable) and provide a replacement disposable mask. Students must wash hands after sneezing by using the sink in the designated classroom.

PPEs

Assessors and students are required to wear masks during the time of the assessment and until picked up by parent, unless otherwise indicated or special circumstances exist.

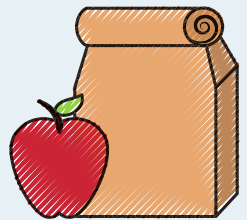
Combination mask and face shield are recommended for assessor.

A plexiglass barrier will be placed between the student and the assessor.



Eating & Breaks

Eating will not be permitted on the test table/desk to prevent surface contamination. If the child needs a break, they will be allowed to take a break in a designated area while supervised by staff from a safe distance.



Physical Distancing

Physical distance should be maintained between assessor and student. If translator is needed, they should also sit as far away from the assessor and student as possible.



Reuniting with Parents

Assessors should use their professional judgement to decide on the length of each testing session. Approximately 20 minutes prior to the end of the testing session, assessor or designated adult will call the parent to pick up the student. Upon arrival, parent will remain in their car and the student will be escorted to them by staff.

