



### MISD Appraisal Deadlines 2020-2021

Appraisal Category	Due to HR	Contract/LORA Actions
<ul style="list-style-type: none"> <li>• Associate Superintendents</li> <li>• Assistant Superintendents</li> <li>• Area Superintendents</li> <li>• Directors/Assistant Directors</li> <li>• Coordinators</li> <li>• Principals</li> <li>• Associate/Assistant Principals</li> <li>• Chief of Police</li> </ul>	<p>Summative conferences held no later than May 28th</p> <p>Due to Human Resources June 11<sup>th</sup></p>	<p>Contract recommendations are presented and approved at March Board meeting;</p> <p>Contracts issued by the end of April</p>
<ul style="list-style-type: none"> <li>• Teachers/Coaches</li> <li>• Media Specialists</li> <li>• Nurses</li> <li>• Counselors</li> <li>• Special Ed Professionals</li> <li>• Behavior Specialist</li> <li>• Instructional Technologists</li> </ul>	<p>Summative conferences held no later than April 30th</p> <p>Due to Area Supt per checkout procedure</p>	<p>Contract recommendations are presented and approved at April Board meeting;</p> <p>Contracts issued by the end of May</p>
<ul style="list-style-type: none"> <li>• Special Education Support Staff</li> <li>• Cafeteria workers</li> <li>• Bus drivers and aides</li> </ul>	<p>May 7<sup>th</sup></p>	<p>Letters of Reasonable Assurance issued by the end of May</p>
<p>All paraprofessionals</p> <ul style="list-style-type: none"> <li>• Central</li> <li>• Campus</li> <li>• Technology</li> </ul>	<p>May 7<sup>th</sup></p>	<p>Letters of Reasonable Assurance issued by the end of May for all at-will employees except 261 day employees</p>
<ul style="list-style-type: none"> <li>• Maintenance/Custodian/Transportation - 261 day employees</li> </ul>	<p>June 11<sup>th</sup></p>	<p>No letter of Reasonable Assurance or contract issued</p>

