

Training directions to take the Personal Care Assistance (PCA) and Community First Services and Supports (CFSS) Training and Test. In 2020-2021 DHS is transitioning everyone from the PCA model to the CFSS model. Access the site by using this link https://registrations.dhs.state.mn.us/PCACourse/index_en.htm or by searching DHS PCA CFSS test.

1. Select the training tab to review each part of the training course and take the quiz at the end of each section. You will need to watch the training videos in order to pass the test for certification. You can also look up your certificate later if needed (you will need to use the original email you used during registration for the test).

Personal Care Assistance (PCA) and Community First Services and Supports (CFSS) Training and Test



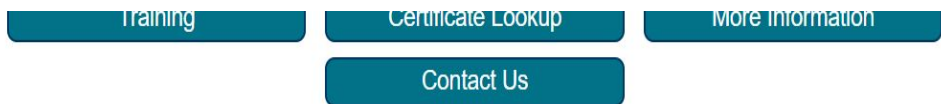
Welcome

Welcome to the Minnesota Department of Human Services (DHS) training for the Personal Care Assistance (PCA) and Community First Services and Supports (CFSS) programs. DHS requires many of the people involved in PCA and CFSS to pass a test. These online tests are free. Select the test you need to take from the drop down menu below for instructions on completing that test.



>Click the Training tab >Select PCA and CFSS Workers Training >Select your language option >Select Start Course

2. Register to take the test
> select the PCA/CFSS support workers for the event >Click Next-Register



Registering

To register for a test, select the test you wish to register for from the dropdown menu below. After you register, you will receive an email with the link to the exam. If you are unsure which test you need to take, [click here for more information](#).

Event: *

3. Complete the following information-a link to the test is sent to your email address. There will be 25 questions. You are required to answer 20 correctly to pass.

Complete the form below and click Submit.

Event: PCA/CFSS support workers begin registering on 02/23/20

First Name: *

Last Name: *

Phone: *

Email Address: *

Confirm Email Address: *

By submitting this registration, I understand the following:

- This system is the property of the State of Minnesota.
- The information provided on this registration is accurate, complete and truthful.

I understand the terms of this agreement.

4. When you get your certificate, email a copy to human resources.