



Request for Release of Records

7100 Davis Boulevard | Naples, Florida 34104
239.793.1986 | www.seacrest.org

Name of applicant _____ Applying for entrance into grade: _____
Date of birth: _____ Date of request: _____
Current school: _____
Current school telephone: _____ Current school facsimile number: _____
School address: _____ City/State/Zip: _____

RECORDS TO BE RELEASED:

- An official transcript of the student's academic record to date, including grades
- A copy of the student's complete test profile (standardized testing)
- Attendance information
- Other school records relevant to admission
- Confidential Recommendation Form completed by current teacher (for rising 7th through 12th grade, please have forms completed by both Math and English teachers)

For schools outside the United States only: Transcripts in a language other than English must be translated into English and certified by the United States Consul. In addition to the marks received in each subject, foreign transcripts must show the number of classroom hours per week in each subject.

The records indicated above are to be released to:

Seacrest Country Day School
Enrollment Office
7100 Davis Blvd.
Naples, FL 34104
239.793.1460 facsimile
email: lmyers@seacrest.org

RECORDS MUST BE MAILED BY THE STUDENT'S CURRENT SCHOOL DIRECTLY TO SEACREST COUNTRY DAY SCHOOL.

Parent Signature

Date