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District 77 Policy 437

## **437 JUDGING MUSIC CONTESTS AND OFFICIATING STATE TOURNAMENTS**

### **I. PURPOSE**

The purpose of this policy is to set forth the terms and conditions under which certain District employees will be granted leave to judge music contests and officiate at state tournaments.

### **II. GENERAL STATEMENT OF POLICY**

Judging music contests and officiating at state tournaments will be considered to be school related activities, and absences due to these activities will be subject to the following terms and conditions.

### **III. JUDGING MUSIC CONTESTS**

- A. Each person will be allowed one (1) day of judging without any salary deductions.
- B. Subsequent days of absence will be with the deduction of the cost of the substitute.
- C. All such absences must be reported to the chairperson of the music department, including the first absence. The chairperson will be asked to submit written notice to the principal of the building involved, and to the Office of Human Resources.

### **IV. OFFICIATING STATE TOURNAMENTS**

- A. Each person will be allowed one (1) day of officiating without any salary deductions.
- B. Subsequent days of absence will be with the deduction of the cost of the substitute.
- C. All such absences must be approved by the building principal(s) involved.