



Wingate University **Position Description**

Position Title: Assistant Director, Campus Recreation

Founded in 1896, Wingate University is a laboratory of difference-making that serves more than 3,600 students in North Carolina. Wingate offers 36 undergraduate majors as well as six master's and four doctoral programs. The University is home to the Cannon College of Arts and Sciences; the Levine College of Health Sciences; the Byrum School of Business; and the College of Professional Studies, which includes the Thayer School of Education and the School of Sport Sciences. The University's motto is "Faith, Knowledge, Service." Learn more at www.wingate.edu.

FLSA Classification: Exempt Staff, 12-month position

Job Purpose

To provide opportunities for students, faculty and staff to enhance health living by initiating academic, education and practical programs to promote healthy lifestyles; coordination of wellness initiatives; develop programs to reduce health-related risk factors; oversee the fitness program, and assists with the overall function of Campus Recreation.

Duties and Responsibilities

- Plan, implement, and evaluate a comprehensive fitness and wellness program for campus community.
- Provide leadership, organization, vision and oversight for the fitness and wellness initiatives.
- Supervise the Graduate Assistant of Fitness and all fitness staff, including the recruitment, training, scheduling, and evaluation of fitness instructors and personal trainers.
- Instruct group fitness classes/train clients as needed or desired each semester.
- Lead and coordinate student development opportunities including the ACE Prep Courses, certifications, workshops and conferences.

- Effectively create and manage a fitness and wellness budget.
- Participate in the development of annual goals and objectives for Campus Recreation.
- Perform other duties as assigned.

Qualifications

Bachelor's degree, certification in personal training and/or group fitness instruction required.

Master's degree in sport administration, nutrition, physical education, exercise science, or a related field, minimum of two years experience in fitness and wellness programming. CPR/First Aid certification preferred.

Please send a letter of interest, resume and contact information of three professional references to careers@wingate.edu

EQUAL OPPORTUNITY EMPLOYER: Wingate University abides by all federal and state laws prohibiting employment discrimination solely on the basis of a person's race, color, creed, national origin, religion, age (over 40), sex, marital status or physical handicap, except where a reasonable, bona fide occupational qualification exists. Wingate University is committed to the provisions of the Americans with Disabilities Act and its amendments. Wingate University expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability or veteran status.