

BASICS OF LAPTOP MAINTENANCE

TASKS:

Check your Filewave for updates to Google Chrome, Flash, Adobe Reader, and Zoom. Always restart your device.

Close all unused tabs, applications, browsers, and windows.

Clear your browsing history, caches, and cookies. Try Safari if you experience issues with Chrome.

Be sure to check your school email regularly.

No food or drink around the laptop.

Do not carry your laptop by the lid; use a backpack/padded sleeve. Label your chargers.

Do not draw or apply stickers to your laptop. No rotating screensaver pictures.

Do not install/download games, hotspot shields, VPNs, etc.

Completely shut down your laptop at least once a week by going through the Apple icon top left of screen.