

## Minutes

### STEMCivics Board of Trustees

June 25, 2020

1. Pledge of Allegiance
2. Open Public Meetings Act acknowledgement
3. Roll Call: Robin Lipman, Kevin Demmo, Amanda Byard, Mike Mazzoni, Adrian Zappala
4. Executive Session
5. Approval of May 28, 2020 minutes  
Motion: Adrian Second: Kevin Vote: 5-0
6. Head of School report
  - a. Covid19 school closing
  - b. Update on online learning
  - c. Promotion, commencement
  - d. Staffing
  - e. Enrollment for 2020-21
  - f. Enrollment 596
  - g. HIB: 1
  - h. Suspensions: 0
7. Public Comment: none

#### Personnel

8. Acknowledge decline of offer by Rebecca Witt for a teacher of music position for 2020-21
9. Acknowledge reneging of acceptance of offer by Ben Finkelstein for a teacher of English position for 2020-21.
10. Acknowledge decline of offer by Ebony Semmon's for a teacher of English position, for 2020-21.
11. Acknowledge reneging of acceptance of offer by Rediola Mema for a teacher of math position for 2020-21
12. Approve Alexis Elder, teacher of Latin, September 1, 2020-June 30, 2021, at an annual salary of \$50,000, pending successful completion of criminal history check.
13. Approve Briana Tartaglione, school counselor, September 1, 2020-June 30, 2021, at an annual salary of \$50,000 (plus \$5,000 for one month during July-August 2020) pending successful completion of criminal history check.  
Motion: Robin Second: Amanda Vote: 5-0
14. Approve Leigh Byron as affirmative action officer and lead person, July 1, 2020-June 30, 2021.
15. Approve evaluation of head of school, goals for 2020-21, and associated bonus.  
Motion: Robin: Second: Amanda Vote: 4-0 Abstain: Kevin
16. Approve administrator evaluation system for 2020-21.
17. Approve teacher evaluation system for 2020-21.  
Motion: Robin Second: Amanda Vote: 5-0

#### Governance

18. Approve the second reading and adoption of the following policies:
  - a. 1250 – Visitors
  - b. 2130 - Principal Evaluation
  - c. 3510 - Operation and Maintenance of Plant
  - d. 3516 – Safety
  - e. 3541.33 - Transportation Safety
  - f. 3542.2 - School Meal Program Arrears
  - g. 5119 – Transfers
  - h. 5141.3 - Health Examinations and Immunizations
  - i. 6010 - Goals and Objectives
  - j. 6114 - Emergencies and Disaster Preparedness
  - k. 6141 - Curriculum Design/Development

- l. 6142 - Subject Fields
  - m. 6142.4 - Physical Education and Health
  - n. 6142.10 - Internet Safety and Technology
  - o. 6145 - Extracurricular Activities
  - p. 6146 - Graduation Requirements
  - q. 6162.5 – Research
  - r. 6164.4 - Child Study Team
  - s. 6171 - Special Instructional Programs
  - t. 6173 - Home Instruction
19. Approve the first reading of the following policies:
- a. 1120 - Board of Education Meetings
  - b. 1330 - Use of School Facilities
  - c. 2224 - Nondiscrimination/Affirmative Action
  - d. 2240 - Research, Evaluation and Planning
  - e. 3100 - Budget Planning, Preparation and Adoption
  - f. 3515 - Smoking Prohibition
  - g. 4112.2 - Certification
  - h. 4112.4 - Employee Health
  - i. 4112.6 - Personnel Records
  - j. 4113/4114 - Assignment; Transfer
  - k. 5111 - Admission
  - l. 5118.2 - Foster Care and Educational Stability
  - m. 6146.2 - Promotion/Retention
  - n. 6164.2 - Guidance Services
  - o. 6171.1 - Remedial Instruction
  - p. 6171.2 - Gifted and Talented
- Motion: Mike    Second: Adrian    Vote: 5-0

#### Finance

- 20. Approve the Board Secretary Reports for May 2020
  - 21. Approve the Treasurer's Report for May 2020
  - 22. Approve the Board of Trustee's Certification of No Over Expenditure of Funds for May 2020
  - 23. Approve the Bill List for May 2020
  - 24. Approve the Engagement Letter with Barre & Company LLC for the 2019/20 Audit in the amount of \$19,040.00
  - 25. Approve the Membership Renewal with the Burlington County Scholastic League
  - 26. Approve the Membership with the New Jersey State Interscholastic Athletic Association
  - 27. Approve the contract with Edward Markman, Educational Consultant in the amount of \$11,000.00
  - 28. Approve increasing the bid threshold from \$40,000.00 to \$44,000.00 as of July 1, 2020
  - 29. Approve the 2020/21 Network Infrastructure Upgrade Contract with Network Information Technologies in the amount of \$29,715.00
  - 30. Approve the 2020/21 Basic Services Support Agreement/Maintenance with Network Information Technologies in the amount of \$9,000.00
- Motion: Kevin    Second: Adrian    Vote: 5-0
- 31. Public Comment: none
  - 32. Adjourn