

Making a Gift of Stock to Town School for Boys

Please use this letter of authorization to donate shares. Our account is held at First Republic Securities Co LLC. **Once you have instructed your broker to transfer a gift, please notify Amela Hardie**, Assistant Director of Advancement and Director of Alumni Engagement, by email (hardie@townschool.com) or fax (415-921-2968) with a copy of these instructions.

Donor Name: _____

Address: _____

Phone: (w) _____ (h) _____

Purpose of Gift: ___ Annual Fund ___ Capital Campaign ___ Other (specify)

Special Instructions, if needed: _____

Delivering Firm's Name: _____

Delivering Firm's Address: _____

Contact Name: _____ Phone Number: _____

To Whom It May Concern:

Please accept this instruction to transfer the following security(ies):

From: Account Name: _____

Account Number: _____

Security Name/Cusip #/Number of Shares _____

Security Name/Cusip #/Number of Shares _____

To: First Republic Securities Co, LLC

Account Name: *Town School for Boys*

For Further Credit to Account Number: 33L 012 417

Clearing Firm: Pershing LLC

Pershing LLC DTC# 0443

Contact Broker: Sam Schoner, Hilary Yu or Mary Jane Reyes (415) 262-4118 Email: sschoner@firstrepublic.com or hyu@firstrepublic.com or mjreyes@firstrepublic.com

Thank you,

Signature: _____ Date: _____