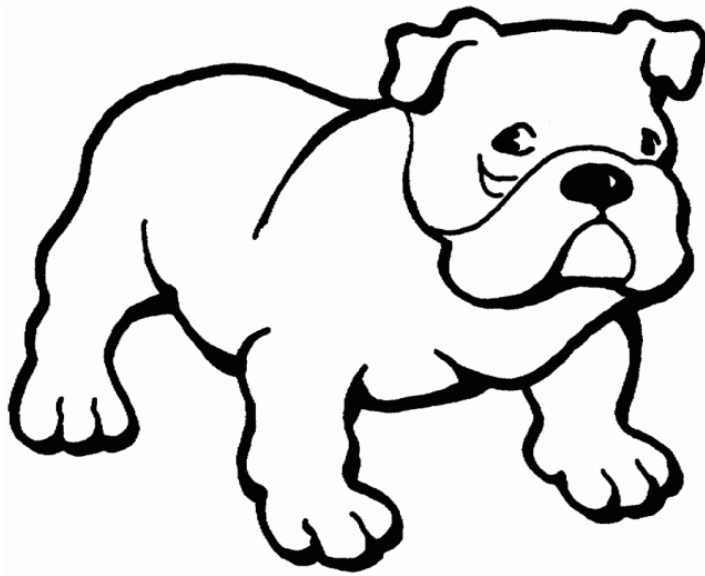


Westview Elementary
2020-2021

We are
BULLDOG STRONG!



*Your guide to everything you
need to know about Westview!*

Welcome to Westview!

We are so happy to have your family join our Westview community! While you can find many of these topics in our student calendar and on our website, our hope is that this guide will provide a peek at the ins and outs of Westview, helping to make this an exciting and successful transition.

We truly believe that the education of each child is a partnership between our school and your family. We look forward to working together to celebrate your child's successes.

Helpful Phone Numbers

Westview Main Office	952-431-8380
Westview Fax Number	952-431-8338
School Nurse	952-431-8383
Social Worker	952-431-8386
Transportation	651-423-7685
YMCA After School Care (SACC)	612-719-2163



Before School Begins in September

If you have an incoming kindergarten student, kindergarten registration happens in early February. Registration dates and information will be mailed to your home in December. If you are registering a 1st-5th grader or registering a student after the registration time in February you will need to do an online registration at www.district196.org/enroll.

First through 5th grade students registering over the summer or returning students will receive a letter from the school in early August with your child's classroom placement information, information about the upcoming school year, and assessment dates, and how to sign up for a time slot. Kindergartners will schedule their appointments but will find out their child's teacher on Kindergarten Meet Your Teacher Night in late August.

Assessment Days Are Important

Assessment days will be held in August. In your classroom placement letter, you will be asked to sign your child up for an assessment time. The 45-minute assessment allows our teachers to meet your child and assess where they are in their learning. While your child is being assessed, parents are invited down to the school cafeteria to fill out necessary paper work, volunteer for PTO activities and more.

If you do not have access to a computer to set up your child's assessment time, contact the school office at 952-431-8380 and they will be happy to schedule a time for you. If you are unable to make the assessment days, contact the school as well.

School Supplies

A copy of our [school supply list](#) will be included in your classroom placement information and can be found on our web site at the beginning of the school year. Please refer to the grade level supply list to know what is required for your child's grade. Some families may have opted to order a tool box kit through the school during the past school year and those will be available to your child on assessment days.



Absences 101

Who Do You Contact When...

Your child will be absent due to an illness, vacation or other reason?

Call the office at 952-431-8380 or email vv.attendance@district196.org to report an absence. Please include your name, your student's name and spelling of name, your student's grade and teacher, the reason for the absence and your phone number in case there are questions.

If we don't hear from you, your child's absence will be considered an unexcused absence.

Excused Absences

Illness
Appointments for doctor, dental, mental health
Official religious holiday
Extreme family emergency
Planned family vacation
Funeral
Extreme cold temperatures
Unique circumstances which are preauthorized by a school administrator

Unexcused Absences

Parents forgot to wake child
Parents did not know school schedule
Child did not feel like going to school
Child was sleepy
Child is having difficulty separating from parents
Child thinks school is boring
Child doesn't meet state immunization laws
Child is babysitting a young sibling or relative
Child does not have transportation to school
No one called to report a child's absence

I need to pick my child up early. What do I do?

You may send a note, e-mail your teacher to let them know you will be picking up your child early, or just stop in the office. When you come to pick them up, please go to the office to sign them out. Someone in the office will call your child down to the office.

What is a tardy?

If your child arrives in their classroom later than 9:25 am, the child is considered "tardy" and will need to check in at the school office before heading to their classroom.

It is expected that students will be in their seats at 9:25 am.

attendance
MATTERS

A large, stylized red letter 'A' is superimposed over the word 'MATTERS'. The 'A' is drawn with thick, slightly irregular red lines, giving it a hand-drawn or stamped appearance. It is positioned centrally over the 'M' and 'T' of 'MATTERS'.

COVID-19 PROTOCOLS

District 196 Students



I have one of the less common symptoms.

I have one of the more common symptoms OR at least two of the less common symptoms.

I have tested positive for COVID-19 with or without symptoms.

I have been identified as a close contact to a COVID positive person or a household member has one of more common symptoms or at least two of the less common symptoms.

If COVID cannot be ruled out, go or stay home. Follow usual reporting of illness. Discuss distance learning options. Return to school 24 hours after symptom improves. Household contacts do not need to stay home or quarantine.

Less Common with COVID

- Sore throat
- Nausea
- Vomiting
- Diarrhea
- Muscle pain
- Excessive fatigue
- New onset of severe headache, nasal congestion or runny nose
- Chills

STAY HOME

More Common with COVID

- Fever ≥ 100.4
- New or worsening cough
- Difficulty breathing
- New loss of taste or smell

Student/family notifies principal, school nurse or COVID-19 team, who completes COVID-19 interview

Evaluation by health care provider results in alternative diagnosis, not tested for COVID-19

Symptoms consistent with COVID-19, but not tested for COVID-19

Positive or Negative Test Result WITH Symptoms

Positive Test Result WITHOUT Symptoms

Close contact with COVID-19 or household member with symptoms

Stay home until feeling better. Household contacts do not need to stay home or quarantine.

Student isolates for at least 10 days since symptoms first appeared AND no fever for at least 24 hours without fever-reducing medication AND improvement of other symptoms. Household members quarantine for 14 days.

POSITIVE TEST
Isolate for at least 10 days since symptoms first appeared AND no fever for at least 24 hours without fever-reducing medication AND improvements of other symptoms. Household members quarantine for 14 days.

Isolate for at least 10 days from testing date. Household members quarantine for 14 days.

Quarantine for 14 days. If the reason for quarantine is a household member's symptoms and they test negative, you may return to work. You cannot test out of quarantine when you are a close contact to a positive case.

COVID-19 team notifies principal/nurse that student's condition is not COVID-19 related.

School nurse will notify supervisor that student's condition is consistent with COVID-19.

School nurse will notify supervisor that student's condition is consistent with COVID-19.

Household members must quarantine for 14 days from their last exposure with the positive student.

School nurse will notify supervisor that student's condition is consistent with COVID-19.

While in quarantine, monitor for symptoms. If symptoms develop, isolate and contact medical provider. Isolate for at least 10 days since symptoms first appeared AND no fever for at least 24 hours without fever-reducing medication AND improvement of other symptoms.

Student returns to school 24 hours after alternative diagnosis resolves.

Distance Learning options will be available to students who are in isolation or quarantine.

Meals Information

Free five-day meal kits are available and can be delivered to your home. Contact Food and Nutrition Services at 651-683-6956 for more information.

Mental Health Information available at www.District196.org/Calm.

OR

NEGATIVE TEST
May return to school 24 hours after symptoms improve. Household members may return to school/work.

School nurse will notify supervisor that student's condition is consistent with COVID-19.

Protocol adapted from the Minnesota Department of Health COVID-19 decision tree. Updated as of 9-16-20. This document is subject to change.

Communication

Bulldog Folders

Each child will be provided a Bulldog Folder. This folder is used for all communication coming to and from the school in your child's backpack. The inside of the folder has two pockets, one labeled "Take Home" and one labeled "Return to School". Teachers use the take home side of the folder to send home homework, important notes, class calendars, and more. The return to school side should be used at home to return homework, notes for the teacher, etc. Each Bulldog Folder has a white insert on the front cover which has your child's teacher name, e-mail address and voicemail number, if you should need it.

Principal's Newsletter

A monthly Bulldog Bulletin The monthly Bulldog Bulletin is available on our [WV website, under the FAMILIES tab](#). This newsletter will keep you informed of building-level activities and events.

Parent/Teacher Conferences

Formal conferences are held twice a year during fall and winter trimesters. This year's conferences will be held in November and February. Evening and day appointments are available and can be scheduled online by visiting the Westview web site during the conference scheduling window.

Please Keep Us Informed

A dated, signed note is required for the following circumstances:

- Your child is going to someone else's home after school.
- Your child is riding a different bus.
- You want your child to stay in during recess or to miss physical education class. If the condition persists longer than three days, we will need a note from your doctor.
- Your child will be picked up by someone other than you as a parent/guardian

What's going on?

There are many ways to keep in touch with what is going on at Westview. Of course, there is our own website www.District196.org/WV Some classrooms also have their own individual online accounts that parents may access. You may "like" [Westview Elementary Bulldogs](#) on Facebook, and you may also follow [Westview Elementary@WVBulldogs](#) on Twitter.

We would love to connect with you!



What to Know About Drop-off and Pick-up

Dropping Off in the Morning

A student's day officially begins at **9:25 am**. This is when students are expected to be in their seats and ready to begin the day. If your child eats breakfast at school, he/she should arrive at 9:10 am. If your child does **not** ride the bus, please time his/her arrival at 9:15 am so there is sufficient time to unpack their belongings and complete their morning jobs.

****** If you are dropping your child off, use the "front or main" parking lot along Garden View Drive. Pull up along the curb and your child can hop out and head right into the building. Day Care buses/van will be in the "back" parking lot and buses will be stopping along Garden View.

All bus riders will enter the school by the music room doors and will walk straight down the hall to their classroom.

Breakfast

Free breakfast is available to all kindergarten students, as well as any student who qualifies for free/reduced lunch. If your child intends to eat breakfast here at school and you're dropping them off, he/she may enter the building at 9:10 am. Students who ride the bus and want breakfast, will walk by it on their way into school. It is located right by the cafeteria doors in the hallway. All breakfasts are the grab and go variety this year.

Pick-up at the End of the Day

Bussers and walkers are dismissed at 3:35. Car riders are dismissed at 3:40 pm. Our hope is bus riders and walkers will be on their way before parent pick up begins. If you are picking your student up with a car, you will stay along the curb in the main/front parking lot.

- Continue to move forward with the line of traffic until your child arrives at your vehicle
- Have your child enter/exit your vehicle next to the curb
- Do not cut into an open spot, wait your turn in line
- Drive slowly and have patience! Follow the arrows as you exit the lot.
- All students not picked up by 4:00 pm will be waiting in the office.

Thank you.

Campus Parent Portal – What’s that?!

Campus Parent Portal?

Campus Portal is our tool for parents to access instant, online, timely and secure student information such as family information, attendance, report cards, and health information. Once you’ve finished your initial set up, it’s accessible

at <https://district196mn.infinitecampus.org/campus/portal/district196.jsp>

Campus Portal also allows you to select options for receiving communications from your school and school district. Information in the portal may vary from grade level and school. Please note that the school district reserves the right to change availability of information without notice.

Where Can I Find Campus Portal?

The link to login into Campus Portal can be found on the front page of the Westview web site www.district196.org/wv under Infinite Campus. Once you have created your account and completed the Emergency/Health Review, you can download the **infinite Campus Mobile Portal** app if you desire. On your first log in type Rosemount for the district name and Minnesota for the state. From there, you will use your personal log in credentials that you created earlier.

How to Set-up a Campus Portal Account

In order to set up a Campus Portal account, you first need to get your “access code” from Westview. Access code information will be available to parents during Assessment Days. If you did not get your access key at Assessment Days, just stop by or call the Westview office.

PayPAMS Account Information to pay for your lunch

PayPAMS is part of the Feepay replacement. Meal account balances from the 2019-20 school year have automatically been transferred over to PayPAMS. Once your account setup is complete, it can take up to two days to see the available balance.

[Visit the PayPAMS website to get started.](#)

Detailed support and information, including step-by-step instructions for creating accounts, viewing balances and making meal account payments, is available on the [District 196 PayPAMS Family Resource Hub](#).

For additional technical support, families can:

- Contact PayPAMS directly by selecting ‘Contact Us’ on the PayPAMS homepage, or
- Contact the District 196 Food and Nutrition Services support team at nutrition@district196.org for additional support regarding meal accounts.

What is Bulldog STRONG?

Bulldog Strong is a program at Westview that is used to support and encourage positive behaviors and values. Our staff has committed to using common language around positive behaviors in all areas of our school and encouraging and reinforcing these across the building. We also have a school chant and a school song to further build Bulldog Strong. Students and classrooms recognized as demonstrating Bulldog Strong behaviors are rewarded with 'Bulldog Strong' tickets which can be turned in for different rewards throughout the school year. Below is the Bulldog Strong matrix outlining the characteristics we are reinforcing throughout the school year. This is something we encourage you to reinforce at home as well! Ask your child how they were Bulldog Strong today!

Strong mind, strong body, strong character - all year long!

	Instructional Area	Hallway	Bathroom	Lunchroom	Recess	Bus
S SELF-CONTROL	*Check your body *Safe Choices *You're Ready to Learn	*Voices off *Walk *Hands to self	*Voices Off *Go and Go	*6 inch voice *Stay seated with knees under table *Raise hand	*Be safe. *Be aware. *Body in control *Use equipment appropriately	*Stay seated *6 inch voice
T TEAMWORK	*Cooperate *Participate *Brain in the group	*Walk with your class *No gap	*Take turns	*Be patient	*Include others *Share space & equipment *Play fair	*Be patient
R RESPECT	*Respectful Words and Responses *Acceptance *Respect space	*Respect learning	*Honor privacy *Respect learning	*Accept other's food choices *Listen & follow adults' directions	*Sportsmanship *Listen & follow adult directions	*Listen & follow directions of driver and patrols
O OWNERSHIP	*Own your words *Own your actions *Show Bulldog pride	*Own your actions *Take care of your own locker area	*Keep bathroom clean *Use bathroom break wisely	*Clean up eating area *Eat your OWN food	*Line up first time called *Take care of equipment *Dress for the weather	*Own your actions *Take care of your belongings
N NOBLE ACTIONS	*Encourage	*Walk tall *Be alert	*Report concerns *Tidy up	*Use table manners *Help others	*Speak truthfully *Be an exceptional role model *Report concerns	*Share your seat *Help others *Report concerns
G GRATITUDE	*Polite manners *Appreciate the positive	*Polite manners	*Use supplies wisely	*Polite manners *Thank the lunch staff	*Polite manners *Appreciate the positive	*Polite manners *Thank your driver

Lunch and Recess

What's For Lunch?

To access the lunch and breakfast calendars please click here: [Lunch and Breakfast menu](#)

Nutrislice creates the district lunch and breakfast calendars and there is an app that you can download to your smart phone to view the school lunch and breakfast calendars from your phone. It is also called Nutrislice.

How Do I Pay for Lunch?

Each child is assigned a 5-digit pin number to charge to their lunch account. Your child will use the same pin number throughout all their years at schools within District 196.

Money may be deposited into your child's lunch account in two ways:

1. You may deposit money electronically into your child's account using PayPAMS.
2. You may send a check or cash with your child to school. Checks are to be written out to **ISD 196 Food Service** and include your student's full name and ID or PIN. Your student will need to give the money to their teacher.

2020-2021 Pricing

	<u>Daily</u>	<u>Weekly</u>	<u>Monthly</u>	<u>Yearly</u>
Lunch	\$2.50	\$12.50	\$50.00	\$422.50
Adults Lunch	\$3.85	---	---	---
Milk ala carte	\$.40	---	---	---



Free and Reduced Lunch Program

District 196 does offer a Free and Reduced lunch program. Applications for Free and Reduced will be available online August for school year 2020-2021. Go to:

www.district196.org/schoolmeals and click on the link/icon on the right side to submit your application (only one application is needed per household). Students within ISD 196 public schools who were approved for Free or Reduced meals at the end of the previous year retain their eligibility until October *or* until a *new officially approved* application is processed, which determines the new eligibility to be in effect within the grace period time frame.

This application needs to be completed yearly.

Recess

Students at Westview enjoy a 20-minute recess outside each day. Teachers participate and supervise their own students to build a stronger community. They are expected to go outside each day unless it's raining, or the temperature or wind chill is below zero. **During the winter months, students should be dressed appropriately with winter coats, snow pants, boots, hats and mittens.**

Curriculum & Specialist Classes

Curriculum

District 196 offers a comprehensive core district-wide curriculum. The core curriculum is complemented with a variety of electives and co-curricular opportunities to ensure the students' academic and social-emotional learning needs are met at each school. If you would like detailed information about the curriculum, please click on the following link: [ISD 196 Curriculum](#)

Specialist Classes

Westview follows a rotation of specialist classes including Art, Physical Education, Music and Media. Our specialist classes are designed to integrate and support classroom curriculum and offer enrichment learning experiences. Specialist classes follow a scheduled six-day rotation with one specialist occurring twice in the rotation. As part of Music, each grade except kindergarten and third grade participate in a music concert. We highly encourage you to attend as they are the demonstration of months of hard work by your student and are always a favorite event of parents. Third grade participates in a Specialist Night, which features fun activities for parents and students that highlight all the specialist classes at Westview. Kindergarten students have a Celebrate Learning event in May to demonstrate their many areas of growth during their first year at Westview.

Technology

Westview has two computer labs in addition to having computers for student use in many of our classrooms. In Kindergarten through 3rd grade, technology lessons are integrated into the library curriculum. Students learn internet safety, computer basics such as keyboarding skills and how to research topics and create presentations. In the older grades, technology is taught by the classroom teachers, through library media lessons and integrated into the classroom curriculum. Westview will also have I-Pads issued to all students. This will enable those students to use their I-Pad for educational use in the classroom and at home.

Band



Band starts in 5th grade at Westview. Students register for band in the spring of 4th grade and will be given the opportunity to take summer lessons to get a jump on things. Once school starts, small group instrument lessons take place weekly during school, and band group practice takes place starting in October – April on Wednesdays from 3:45 -4:45 pm.

Instrument rental is available.

Gifted & Talented

District 196 provides a continuum of services directed to meet the needs of gifted and talented students. Services include curriculum differentiation provided by classroom teachers as well as academic opportunities offered by the building GT specialist. Additional activities may also be offered after school in the form of Destination Imagination, Lego League and other competitions and classes. Students may self-select some opportunities, while others are offered based on standardized test scores and/or recommendations by classroom teachers. Students selected for more specialized programming meet criteria that are consistent throughout all District 196 schools. Each building's GT specialist can provide information specific to their school.

EL

The EL (English Learner) program at Westview Elementary provides academic instruction and support to students who are learning English. Some of the languages spoken by our students at Westview are Somali, Spanish, Vietnamese, Chinese, Amharic, Hmong, Urdu, Nuer, Khmer, Arabic, Oromo, Lao, Russian, and Swahili!



