

**HARRISON CENTRAL SCHOOL DISTRICT
HARRISON, NEW YORK**

BOARD OF EDUCATION

REGULAR BUSINESS MEETING

Louis M. Klein Middle School

September 23, 2020

7:00 PM

BOARD OF EDUCATION

**Dennis DiLorenzo
Kelly Kozak
Noreen Lucey
Kelly Mulvoy Mangan
Placido Dino Puccio
Robert C. Sullivan Jr.
Lindy Wolverton**

**Louis N. Wool, Ed.D.
Superintendent of Schools**

AGENDA
REGULAR BUSINESS MEETING
September 23, 2020

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
September 8, 2020
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
- VI. Personnel Report**
- VII. Administrative Report**
 - 1. Acceptance of Gift from the Samuel J. Preston PTA
 - 2. Acceptance of Gift from Dawn Behrens and YourCause, LLC (Trustee for New York Life)
 - 3. Acceptance of Gift from the Blackbaud Giving Fund (on Behalf of New York Life and its Donors)
 - 4. Approval of the Harrison Central School District Emergency Response Plan for the 2020-2021 School Year
 - 5. Approval of CSE/CPSE Minutes
 - 6. Approval of CSE/CPSE Recommendations
 - 7. Approval of CSE/CPSE Annual Reviews
- VIII. Finance and Facilities**
 - 1. 2020/21 Appropriation Transfers
 - 2. Treasurer's Report: August 2020
 - 3. Agreement between Harrison CSD and Harrison Children's Center, Inc.
 - 4. Approval of the Agreement between Harrison CSD and Herff Jones for Yearbook Services- LMK Middle School
 - 5. Approval of Contract with VOTERVOICE
 - 6. Contract for Special Education Services: Mountain Lake Academy

NEXT MEETING OF THE BOARD OF EDUCATION
Regular Business Meeting
October 14, 2020
7:00 PM – Louis M. Klein Middle School

HARRISON CENTRAL SCHOOL DISTRICT
Harrison, New York

PERSONNEL REPORT

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

PERSONNEL AGENDA
Recommendations for Board Action
Regular Meeting of the Harrison Board of Education
September 23, 2020

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

A. Regular Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Sophie Trecker
Assignment: Regular Substitute
Location: Parsons Memorial Elementary School
Effective dates: October 16, 2020 - January 15, 2021

B. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Matthew Cipolla
Assignment: Per Diem Substitute
Location: Harrison High School
Effective dates: September 3, 2020 - June 30, 2021
2. Name: Lila Weber
Assignment: Per Diem Substitute
Location: Parsons Memorial Elementary School
Effective dates: September 16, 2020 - June 30, 2021

C. Extra Compensation Appointment

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following Extra Compensation appointments for the 2020-21 school year.

1. Mentoring Assignment (3 in-service credits per assignment)

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Alyssa Paul	PRE	(1) Mentoring assignment
Leah Moore	HHS	(1) Mentoring assignment
Ariel Mankes	LMK	(1) Mentoring assignment
Charles Bennett	HAS	(1) Mentoring assignment
Philip DiGioia	HHS	(1) Mentoring assignment
Anthony Arenella	PAR	(1) Mentoring assignment
Trina Cassidy	PRE	(1) Mentoring assignment

Johanna Henley	LMK	(1) Mentoring assignment
Gabriela Murden	HHS	(1) Mentoring assignment
Kristin Casey	HHS	(1) Mentoring assignment
Nicole Mias	PAR	(1) Mentoring assignment
Jan Bailey	PUR	(1) Mentoring assignment
Jessica Pinto	LMK	(1) Mentoring assignment
Lisa O'Reilly	LMK	(1) Mentoring assignment
Lauren Masi	PRE	(1) Mentoring assignment

2. Mentoring Assignment (Stipend: \$2,115 per assignment)

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Michelle Pohlman	LMK	(1) Mentoring assignment
Nikki Martelli	PAR	(1) Mentoring assignment
Amabell Abbott	HHS	(1) Mentoring assignment
Angela Ader	PUR	(1) Mentoring assignment
Rita Beardsley	HAS	(1) Mentoring assignment
Rachel Lukashok	LMK	(1) Mentoring assignment
Allison Blunt	HHS	(1) Mentoring assignment
Jennifer Salinas	HHS	(1) Mentoring assignment

3. Fall Coaching

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Adrionna Palmiero	Asst. Varsity Field Hockey	\$5,671

4. FASE & Hygiene Stipend

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Mary Frances DiLuna	FASE stipend	\$1,250
Mary Frances DiLuna	Hygiene stipend	\$1,750

5. 6th Assignment

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>FTE</u>
Cleland Conklin	LMK	Health	0.2
Ariel Mankes	LMK	French	0.2
Ashley Harvey	LMK	Elective Art	0.2
Sarah Hansen	LMK	Academic Skills	0.2
Marco DiRucco	LMK	Physical Education	0.1
Scott Test	LMK	Chorus	0.1
Robert Sachs	LMK	Band	0.1
Olga Garcia	HHS	Spanish Heritage	0.2
Lindsey Reilly	HHS	Freshman Writing Seminar	0.2
Erin Hickey	HHS	Freshman Writing Seminar	0.2
Jessica Maricevic	HHS	IB Language & Literature	0.1
Amanda Odetalla	HHS	SAT Verbal	0.2
Christiana Beniamino	HHS	Global 9	0.2

Ana Berg	HHS	IB Math Analysis	0.2
Brittany DeGrazia	HHS	Geometry	0.2
Josie Cain	HHS	Meteorology	0.1
Katie Heath	HHS	Global 9 SGI	0.2
Deirdre O'Brien	HHS	College Marketing	0.2
Joseph Santo	HHS	Foundations in Business	0.2
Sarah Palefsky	HHS	Digital Arts & Design II/III	0.2
Christine Vitarello	HHS	Studio Art	0.2
Elizabeth Root	HHS	Studio Art	0.2
Deborah Totoda	HHS	Dance Studio	0.2
Lauren Carew	HHS	Science	0.2
Kristin Casey	HHS	Science	0.2
Christopher Grippo	HHS	Science	0.2
Frank Napolitano	HHS	Science	0.2
Nina Phelps	HHS	Science	0.1
Adrienne Sheffield	HHS	Science	0.2
Janessa Wilson	HHS	Science	0.064

6. Extracurricular Club

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Jennifer Melin	Assistant Debate Coach	\$3,543 per annum prorated

7. International Baccalaureate Program

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Dr. Christopher Tyler	IB Coordinator	\$12,148
Catherine Johnson	IB EE Coordinator	\$6,487
Meredith Devine	IB CAS Coordinator (1)	\$5,708
Brittany DeGarzia	IB CAS Coordinator (2)	\$5,708

8. Special Education Department Support

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Sandra Bodnar	LMK	\$1,601.88

D. Request for Leave of Absence

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following requests for a leave of absence without pay.

- Employee Number: 5067
Effective Dates: October 14, 2020 - January 15, 2021
Leave Type: Family Medical Leave
- Employee Number: 5067
Effective Dates: January 16, 2021 - January 29, 2021
Leave Type: Child Care Leave
- Employee Number: 4155
Effective Dates: November 19, 2020 - June 30, 2021
Leave Type: Child Care Leave

4. Employee Number: 5076
Effective Dates: October 27, 2020 - November 23, 2020
Leave Type: Family Medical Leave
5. Employee Number: 4549
Effective Dates: November 26, 2020 - June 30, 2021
Leave Type: Child Care Leave
6. Employee Number: 5240
Effective Dates: October 16, 2020 - January 15, 2021
Leave Type: Family Medical Leave

E. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Increase the FTE of Sophia Conte in her assignment as Part-time Speech Pathologist for Parsons Memorial Elementary School from 0.5 FTE to 0.6 FTE, effective September 14, 2020.
2. Change the Expanded Family Medical Leave for Employee ID#3794 from September 3, 2020 - September 30, 2020, to September 3, 2020 - September 22, 2020.
3. Change the duration of Krysten Yee's assignment as Regular Substitute for the Samuel J. Preston Elementary School from September 3, 2020 - November 18, 2020, to September 3, 2020 - June 30, 2021.
4. Change the duration of Louis Ehrmann's assignment as Regular Substitute for the Samuel J. Preston Elementary School from September 3, 2020 - November 25, 2020, to September 3, 2020 - June 30, 2021.

F. Corrective Resolution

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following corrective resolution.

1. Correct the assignment of Alison Daday, listed on the September 8, 2020 Board of Education agenda as Part-time School Monitor, to Part-time Health Assistant (15 hrs/wk).

II. NON-CERTIFICATED PERSONNEL

A. Resignation

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignations.

1. Name: Catty Nacinovich
Assignment: Full time Teacher Aide
Location: School of the Holy Child
Effective date: September 8, 2020
2. Name: Daniela Garito
Assignment: Part time School Monitor

Location: Samuel J. Preston Elementary School
Effective date: September 22, 2020

B. Regular Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Maura Scatenato
Assignment: Full-time Teacher Aide
Location: Parsons Memorial Elementary School
Effective date: September 13, 2020
Probationary period: September 13, 2020 - September 12, 2021
2. Name: Mariann Zink
Assignment: Full-time Teacher Aide
Location: School of the Holy Child
Effective date: September 24, 2020
Probationary period: September 24, 2020 - September 23, 2021
3. Name: Mary Ellen Buffone
Assignment: Full-time Teacher Aide
Location: Louis M. Klein Middle School
Effective date: September 24, 2020
Probationary period: September 24, 2020 - September 23, 2021
4. Name: Christina Wallace
Assignment: Management Confidential Senior Office Assistant (Auto Sys 12 months)
Location: Superintendent;s Office
Effective date: September 24, 2020
Probationary period: September 24, 2020 - September 23, 2021
5. Name: Vincent Nicita Jr.
Assignment: Part-time School Monitor (15 hrs/wk)
Location: Samuel J. Preston Elementary School
Effective date: September 24, 2020
Probationary period: September 24, 2020 - September 23, 2021

C. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Angelo LaVigna
Assignment: Per Diem Cleaner
Location: Districtwide Cleaner
Effective dates: September 9, 2020 - June 30, 2021
2. Name: Maria Dragone
Assignment: Per Diem Clerical Substitute
Location: Districtwide Cleaner
Effective dates: September 24, 2020 - June 30, 2021

D. Extra Compensation Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following Extra Compensation appointments for the 2020-21 school year.

1. FASE & Hygiene Stipend

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>
Leila Reville	FASE stipend	\$1,250
Leila Reville	Hygiene stipend	\$1,750
Linda Cassavecca	FASE stipend	\$1,250
Linda Cassavecca	Hygiene stipend	\$1,750
Angela Barbella	FASE stipend	\$1,250
Angela Barbella	Hygiene stipend	\$1,750
Madeline Makris	FASE stipend	\$1,250
Madeline Makris	Hygiene stipend	\$1,750
Alexa DiLeo	FASE stipend	\$1,250
Alexa DiLeo	Hygiene stipend	\$1,750
Elise Oppedisano	Hygiene stipend	\$1,750
Deborah Banks	FASE stipend	\$1,250
Deborah Banks	Hygiene stipend	\$1,750
Lisa Sheff	FASE stipend	\$1,250
Lisa Sheff	Hygiene stipend	\$1,750
Carlina Martinez	FASE stipend	\$1,250
Carlina Martinez	Hygiene stipend	\$1,750
Elizabeth Moloney	FASE stipend	\$1,250
Elizabeth Moloney	Hygiene stipend	\$1,750
Amal Nesheiwat	FASE stipend	\$1,250
Amal Nesheiwat	Hygiene stipend	\$1,750
Christine Altamuro	FASE stipend	\$1,250
Christine Altamuro	Hygiene stipend	\$1,750
Lisa Lepino	FASE stipend	\$1,250
Gail Deiacova	FASE stipend	\$1,250
Molly McGuire	FASE stipend	\$1,250
Molly McGuire	Hygiene stipend	\$1,750
Lisa Tiso	FASE stipend	\$1,250
Matilda DeRosa	FASE stipend	\$1,250
Jason Douglas	FASE stipend	\$1,250
Jason Douglas	Hygiene stipend	\$1,750
Lisa Donohue	FASE stipend	\$1,250
Lisa Donohue	Hygiene stipend	\$1,750
Kyle Indorf	FASE stipend	\$1,250
Kyle Indorf	Hygiene stipend	\$1,750
Christiane Nakad	FASE stipend	\$1,250
Christiane Nakad	Hygiene stipend	\$1,750
Carolyn Seibel	FASE stipend	\$1,250
Carolyn Seibel	Hygiene stipend	\$1,750

Bianca Bonner	FASE stipend	\$1,250
Bianca Bonner	Hygiene stipend	\$1,750
Tanya Navarro	FASE stipend	\$1,250
Tanya Navarro	Hygiene stipend	\$1,750
Andy Espinal	FASE stipend	\$1,250
Andy Espinal	Hygiene stipend	\$1,750
Daniella Crupi	FASE stipend	\$1,250
Daniella Crupi	Hygiene stipend	\$1,750
Christina Marisi	Hygiene stipend	\$1,750
Taylor Day	Hygiene stipend	\$1,750
Theresa Gasparre	Hygiene stipend	\$1,750
Deanna Rozell	Hygiene stipend	\$1,750
Adriana Ventriglio	FASE stipend	\$1,250
Nichole Poney	Hygiene stipend	\$1,750
Nichole Poney	FASE stipend	\$1,250
Angela Mastragiacomo	Hygiene stipend	\$1,750
Marilda Smyth	Hygiene stipend	\$1,750
Celina Vasquez	Hygiene stipend	\$1,750
Elizabeth Makris-Gianaris	Hygiene stipend	\$1,750
Melanie Cottini	FASE stipend	\$1,250
Gina Paulo	Hygiene stipend	\$1,750
Janet Luscher	FASE stipend	\$1,250
Janet Luscher	Hygiene stipend	\$1,750
Mariann Zink	Hygiene stipend	\$1,750

E. Request for Leave of Absence

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following request for a leave of absence without pay.

- Employee Number: 3410
Effective Dates: September 9, 2020 - December 22, 2020
Leave Type: Personal leave

F. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

- Change the type of appointment of John Salcedo in his assignment as Senior Custodian for the Louis M. Klein Middle School, from probationary to provisional effective September 8, 2020.
- Increase the hours of Deborah Amorosa in her assignment as Part-time School Monitor in the Samuel J. Preston Elementary School, from 15 to 18.75 hours per week.

III. OTHER

A. Acknowledgement of Student Teacher

The Board of Education is requested to acknowledge the following student teacher.

	<u>Name</u>	<u>College</u>	<u>Location</u>	<u>Subject</u>	<u>Dates</u>
1.	Whitney Smith (Sterling Testing Systems completed)	Pace University	PUR	Psychology	9/24/20-6/30/21

B. Contracted Services Provider

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following contracted service provider.

1. Perry Beckett, Debate judge

ADMINISTRATIVE REPORT

1. ACCEPTANCE OF GIFT FROM THE SAMUEL J. PRESTON PTA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Samuel J. Preston PTA a check in the amount of \$350.00 from the 5th Grade graduating class to purchase something to benefit all students at Samuel J. Preston school and extends deep appreciation to the Samuel J. Preston PTA for their generosity.

2. ACCEPTANCE OF GIFT FROM DAWN BEHRENS AND YOURCAUSE, LLC (TRUSTEE FOR NEW YORK LIFE)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from YourCause, LLC a gift in the amount of \$80.00 (comprised of a \$40.00 donation from Dawn Behrens and a \$40.00 matching donation from YourCause, LLC) to be used towards general program operations of the Harrison Avenue Elementary School and extends deep appreciation to Dawn Behrens and YourCause, LLC for their generosity.

3. ACCEPTANCE OF GIFT FROM THE BLACKBAUD GIVING FUND (ON BEHALF OF NEW YORK LIFE AND ITS DONORS)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from The Blackbaud Giving Fund (on behalf of New York Life and its donors) a gift in the amount of \$120.00 to be used towards general program operations of the Harrison Avenue Elementary School and extends deep appreciation to The Blackbaud Giving Fund for their generosity.

4. APPROVAL OF THE HARRISON CENTRAL SCHOOL DISTRICT EMERGENCY RESPONSE PLAN FOR THE 2020-2021 SCHOOL YEAR

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the 2020-2021 Emergency Response Plan.

5. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3800088, 900920, 3800044, 900060, 3400170, 3400101, 900272, 3600046, 3300136, 3700116, 3900063, 3300139, 900253, 900916, 3800071, 900277, 900299, 3900083, 900129, 900282, 3400088, 900050, 3900043, 900224, 900247, 900006, 400021, 400015, 90096.

6. **APPROVAL OF CSE/CPSE RECOMMENDATIONS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900942, 3900096, 400007.

7. **CSE/CPSE ANNUAL REVIEWS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case number: 900229, 3400133.

FINANCE REPORT

1. 2020/21 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 appropriation transfers as submitted.

2. TREASURER'S REPORT: AUGUST 2020

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of August 2020.

3. AGREEMENT BETWEEN HARRISON CSD AND HARRISON CHILDREN'S CENTER, INC.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 agreement between Harrison CSD and Harrison Children's Center, Inc. for an afterschool program.

4. APPROVAL OF THE AGREEMENT BETWEEN HARRISON CSD AND HERFF JONES FOR YEARBOOK SERVICES – LMK MIDDLE SCHOOL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Harrison CSD and Herff Jones for yearbook services for LMK Middle School which is subject to approval by the Assistant Superintendent for Business.

5. APPROVAL OF CONTRACT WITH VOTERVOICE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the proposed contract with VOTERVOICE for the provision of online communications tools and database management services at an annual rate of \$2,310 plus usage charges as detailed. Contract term is November 11, 2020 through November 10, 2021.

6. CONTRACT FOR SPECIAL EDUCATION SERVICES: MOUNTAIN LAKE ACADEMY

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a contract with Mountain Lake Academy for special education services provided to a resident student for the 2020/21 school year.