

**Open Session – Meeting Minutes
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
Thursday, September 17, 2020**

Attendees: Jason Yanni, Emily Fowler, Katie Davidson, Bill Aull, Jessica Bronzert, Caroline Mones, Lauren Millovitsch, Ed Haynes, Jeremy Shook

Absent: None

School Leadership Present: Andrew Moceri, Sherri Fletcher, Tim Hoffman, Sam Ranallo, Shelly Sims, Becky Goddard, Jeff Burr, Lori Reuter

1. Call to Order and Attendance (6:30 pm)

Conflict of Interest Reminder per NCGS 138A-15(e): In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

2. Public Comment (6:32 pm)

There is no public comment.

3. Administrative Matters (6:32 pm)

Andrew discussed Governor's announcement to transition to a Plan A for grades K-5. Social distancing is no longer required but encouraged. Under Plan A, K-5 schools can return to in-person learning without Plan B consideration. Plans B and C are under consideration for K-5. Mandy Cohen explained during the conference that research suggest elementary-age students are less likely to transmit the virus and in-person instructions is necessary for all students, but mostly for elementary-age students. Andrew clarified that the Governor did not make a recommendation; he made an allowance. Today's decision is made based on what allowances are in place.

COVID-19 Metric Update and Discussion as it Relates to School Opening Plan

Andrew discussed the data points and metrics that COVID-19 Task Force that has been reviewing. Case Incident Rate (new daily cases factored in by population) - our metric is current values is 0.6 as of September 16. It has come down significantly since the middle of July. We wanted to see a consistent decrease in the number of cases and the numbers have stayed steady or declined. The number of tests that conducted compared to the number of cases coming back positive (currently 5.2% specific to Iredell and Mecklenburg counties).

The recommendation is to shift the Lower School to a hybrid-learning Plan B from the full remote Plan C. It is important to transition to a Plan B before Plan A so that we can continue working on good habits and protocols with our students.

Andrew discussed the following considerations as part of the recommendation to move to Plan C for the Lower School.

- Local COVID-19 Data and Metrics
 - Percent Positive
 - Case Incidents
- Health and Safety Protocols
 - Three Ws (Wear, Wash and Wait)
 - Social Distancing and Minimizing Exposure
 - Cloth Face Coverings
 - Monitoring for Symptoms
 - A Healthy and Clean Campus
 - Effective Communication
- HVAC and Air Ventilation
 - Filters
 - Air Flow
- Relationship/Partnership with the Iredell Health Department

Thursday, 9/24 and Friday 9/25 will be teacher workdays in preparation for the move to Plan B. The school will retain the teacher workday on September 28. September 29 would be the first day of Plan B at the Lower School. A Plan B calendar will be distributed to the families tomorrow 9/18. They are continuing to discuss the asynchronous learning schedule and due dates for school work.

Shelly Sims discussed the “Plan D” options for families who are not ready to return. They have allocated 3 staff members to serve as Independent Learning Coordinators. They will move from their current class to a separate Canvas page and checking in with the LC once per week. If this plan is approved, the LCs will reach out to the students in the coming weeks.

Andrew also discussed their commitment to Learning Labs where students can be engaged and get help when working on their asynchronous work.

They are working on transportation for students and will share that information next week. They will run at a reduced capacity even considering the Governor’s announcement guidelines today.

Approval of a calendar – October 30 was a parent-teacher conference day under the old calendar. We would like to make October 30 a Group 2 day of school. Parent-teacher conferences will be the week of November 2nd. The last day of school, May 28, will no longer be a half day, but a full day of instruction.

The Board votes to shift the Lower School, grades K-5, from a Full Remote (Plan C) to a Hybrid Learning Model (Plan B).

Move to motion made by: Jason Yanni
Second motion made by: Emily Fowler
Motion Passed: Yes
Any one abstained: None

The Board votes to approve the updated Plan B calendar – October 30 will be a Group 2 instructional day of school and May 28 will be a full instructional day instead of a half day.

Move to motion made by: Jason Yanni
Second motion made by: Jessica Bronzert
Motion Passed: Yes

Any one abstained: None

1. Motion to Adjourn (7:33 pm)

Move to motion made by: Jason Yanni

Second motion made by: Emily Fowler

Motion Passed: Yes

Any one abstained: None