



# Saint Thomas' Episcopal School 2021-2022 Admission Requirements

Application submission is encouraged in the fall prior to the intended year of entry. If you do not receive an email confirming receipt of the application within a week after submission, please contact the Office of Admissions at **713.666.3111**.

Grade Entering	Application Deadline and Fee	Optional Individual Tests*	Required Documents	Family Interview	Application Materials Deadline	Decisions Notification
Kindergarten	January 15 \$100	WPPSI Testing Schedule online at <a href="http://catstexas.org">catstexas.org</a>	One teacher recommendation	Schedule a family interview after completing the admissions file	February 1	Mid-March
Grade 1	January 15 \$100	WPPSI Testing Schedule online at <a href="http://catstexas.org">catstexas.org</a>	One teacher recommendation Transcripts and semester grades	Schedule a family interview after completing the admissions file	February 1	Mid-March
Grades 2, 3, 4	January 15 \$100	WISC Testing Schedule online at <a href="http://catstexas.org">catstexas.org</a>	One teacher recommendation Transcripts and semester grades	Schedule a family interview after completing the admissions file	February 1	Mid-March
Grade 5	January 15 \$100	ISEE Testing Schedule online at <a href="http://iseetest.org">iseetest.org</a>	One teacher recommendation Transcripts and semester grades	Schedule a family interview after completing the admissions file	February 1	Mid-March
Grades 6, 7, 8, 9, 10, 11, 12	January 15 \$100	ISEE Testing Schedule online at <a href="http://iseetest.org">iseetest.org</a>	Math and English teacher recommendations Transcripts and semester grades	Schedule a family interview after completing the admissions file	February 1	Mid-March

\*Testing is optional, but preferred. Grades Kindergarten through 4th, WPPSI and WISC testing must be administered within six months prior to the Application Materials Deadline. Grades 5th through 12th, applicants may take the ISEE at any participating school or test site.

# Steps in the Saint Thomas' Episcopal School Admissions Process

We encourage applicants to complete the following steps in the order listed.

<p><b>Step 1</b> Submit the admissions application</p>	<p>Visit <a href="http://stes.org">stes.org</a> and click on the Admissions tab to fill out an online application. The priority deadline for submitting applications is <b>January 15</b>.</p>
<p><b>Step 2</b> Register for an optional placement test</p>	<p>Standardized testing for applicants is optional but preferred. While testing provides additional information to help the admissions committee make decisions that are in the best interest of the applicant, we understand that testing conditions are not optimal and may be limited during COVID-19. We will not penalize families who may be uncomfortable with a testing environment or unable to access testing.</p> <p>If applying to Kindergarten, 1st, 2nd, 3rd, or 4th, go to <a href="http://catstexas.com">catstexas.com</a> to register for testing by <b>December 1</b>.</p> <p>If applying to 5th grade or higher, go to <a href="http://iseetest.org">iseetest.org</a> to register for testing by <b>December 1</b>. Applicants may test at any school administering the ISEE, but scores must be sent to STE using our school code: <b>443433</b>.</p> <p>*Refer to the <i>Application Process</i> portion of our website for details regarding STE as a closed test site for ISEE administration.</p>
<p><b>Step 3</b> Submit transcripts</p>	<p>The transcript release form should be submitted to your child's current school in <b>early December</b> so that their first semester grades are included in the official records the school sends STE.</p>
<p><b>Step 4</b> Provide teacher recommendations</p>	<p>If applying to Kindergarten, 1st, 2nd, 3rd, 4th, or 5th, only one teacher recommendation is required.</p> <p>If applying to 6th grade or higher, two teacher recommendations (one from a Math teacher and one from an English teacher) are required. The two teacher recommendation forms should be given to your child's current Math and English teachers in <b>early December</b>.</p>
<p><b>Step 5</b> Attend family interview</p>	<p>Shortly after submission of your child's completed admissions file, you will be able to schedule a family interview conducted using video conferencing.</p> <p>The deadline to complete application files, including transcripts, teacher recommendations, and the family interview, is <b>February 1</b>.</p>

Decision letters will be sent in mid-March to each candidate who has completed their file by the priority deadline. For files completed after the published deadlines, the Admissions Committee will render decisions as it is able, provided that available space remains in the desired grade of entry.

If applying for financial aid, fill out a confidential application online at [factsmgmt.com](http://factsmgmt.com). Should you have questions, contact the STE Business Office at **713.666.3111**.