

**Sacred Heart School Commission Meeting
June 10, 2020**

(includes follow-up meeting notes from June 17 and August 2 meetings)

JUNE 10, 2020

Present: Karen Reinke (Chair), David Burroughs (Principal), Fr. John Madigan, Pauline Kenny (Vice-Chair), Kris Mitchke (Secretary/Parent Club Advisor), Tani Sethy-Sailer (Finance), Carlos Gonzales (Technology), Kruti Stack (Parent Club President Elect), Heather Bradford (Health & Safety), Collette McMullen (Parent Club President),

Absent: Katie Goodrich (Legal), Dan French (Facilities)

Minutes respectfully submitted by Kris Mitchke

- Minutes from April meeting were approved
- Welcome and introduction to new School Commission Members: Kyle Clines (Parent Club President Elect) and Kelly Bach (Health and Safety)
- Principal Report – David
 - OSPI (Washington Office of Superintendent of Public Instruction) is scheduled to hold a press conference on 6/11. Indications point to freedom for private schools to interpret health department guidelines without necessarily following public school guidelines.
 - David to send a draft of report to school commission members before next meeting on June 17
 - Pastoral Committee is working on the parish calendar with modifications due to Covid restrictions
 - Parish wants to simplify/clarify their mission statement. Do not want to abandon “Hearts on Fire.”
 - Plan to hold first in-person mass in lower parking lot. Will allow 100 people in person in addition to online mass on Facebook.
 - This year, Fr. John would like the various commissions to meet on the same night so we can begin our sessions as a combined group then break out into our respective committees.
- Committee Reports
 - Finance – No updates to report at this time
 - Technology - No updates to report at this time
 - Legal - Nothing to report at this time
 - Facilities
 - Pre-K construction will take place this summer. Preliminary work to begin 9/15
 - Health & Safety - No report at this time
 - Parents Club
 - End of year teacher/staff scrip gifts were very generous
 - Suggestion that teachers do not need to send individual thank you cards
 - Distinguished Teacher/Staff awards 2019/2020 recipients will be Nancy Schoeggal and Emily Kirwan

Next Meeting: June 17, 6:30 pm via Teams Link

June 17, 2020

(Second meeting called to respond to *OSPI Reopening Washington Schools 2020 District Planning Guide*)

Present via TEAMS: David Burroughs (Principal), Pauline Kenny (Chair), Kris Mitchke (Secretary), Tani Sethy-Sailer (Finance), Carlos Gonzales (Technology), Kruti Stack (Parent Club President)

Special Guests: Dave Clark, Kelly Bach, Deanna Simons, Lindsay Steer

- Group reviewed the OSPI District Planning Guide
- Key takeaways
 - Governor allowing each school to meet stated guidelines for the individual school rather than a one-size-fits all mandate
 - Each district will present a plan to be approved by OSPI
 - At this point, not clear if Seattle archdiocese schools will follow one plan or be allowed to develop by individual parish
 - DCYS (Washington State Department of Children, Youth and Families) will provide guidelines for kindergarten and Pre-K
 - SHS flexibility will be important given unpredictability of Covid
 - Key recommendations/questions/concerns regarding governor recommendation
 - SHS to maintain student social distance guidelines of 6 ft apart
 - Keep classes as one group to limit exposure
 - Face desks forward
 - Use all classroom space including Moore Theater and classroom pods
 - Provide masks for staff, students to provide own masks
 - Provide added ventilation with open doors and windows
 - Reduce number of students in the lunch room at once. Rotate with in-classroom lunch.
 - Carry back packs vs. going to lockers during passing periods for middle school
 - Concern about how to successfully provide hybrid learning. How to split students to accommodate multi-grade families, continuity of instruction between those in-person and those doing remote instruction. Likely requires added staff
 - How to manage the ongoing challenge of determining if student/staff symptoms are Covid-related given the breadth of symptoms that may be attributed to Covid?

- Use Parent Club room as isolation space for Covid-like symptoms and health room for other non-Covid health issues
- Provide extra remote instruction options for increased school absences due to illness and additional symptom-free recovery days required.

August 2, 2020
Follow-up TEAMS meeting

Until last week, SHS was planning for an in-person school year (at the same time planning for the possibility of hybrid or remote learning). Local health departments began making recommendations for remote-only learning. Indications imply that remote-only recommendations may become statewide recommendation.

Concerns/considerations for remote-only scenario:

- How to incorporate new students and staff?
- How to provide chances to interact socially while remaining within guidelines?
- Who qualifies for the “students with highest need” to return in person in small group setting?
 - Students with support plans, extreme difficulty with remote learning in spring, working parents, families facing undue hardship due to job loss?

August 5, 2020

Governor announces new recommendations for Fall 2020 school start including several different considerations for deciding whether or not to return to in-person learning. Similar to the state’s count-by-county phased approach to reopening, the plan allows local health departments and school districts decide if and how they will allow students back in the classroom.

For high risk counties (including King County/Sacred Heart School)

- Strongly recommended distance learning with exceptions for small groups of students with the highest need
- Strongly recommended cancelling or postponing all in person extracurricular activities

The Seattle archdiocese follows the governor’s recommendations and will hold remote-only education to start the Fall 2020 school year.