

**BOARD OF  
EDUCATION TITLE IX  
COMMITTEE  
MINUTES**

MAY 26, 2020

3:30 PM

BOARD OF EDUCATION CENTER

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| <b>MEETING CALLED BY</b>       | Jarelle A. Lewis, Esq., Title IX Director  |
| <b>RECORDER</b>                | Kimberly Joye, Administrative Assistant  |
| <b>BOARD COMMITTEE MEMBERS</b> | Chair Lisa Estep and Member Nelson Beaulieu, Board Representatives   |
| <b>ATTENDEES</b>               | Jarelle Lewis, Ms. Estep, Mr. Beaulieu, Dr. Del Burns, Julie Varnam, Dawn Brinson, Kristin Jackson, Patrick McCarty, Tanya Jordan, Jayne Emma, Katrina Creech, Janie Dowda, Jenna Young, Stephanie Kraybill, Amber Reseter, Esq., Lt. Chris Smith, Anthony Manzo and Dr. Bryan Martin. |

**Agenda**

Introduction: Welcome

Presented by Jarelle Lewis

Discussion Items:

Presented by Jarelle Lewis

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| <b>DISCUSSION</b> | <ul style="list-style-type: none"> <li>• Title IX Director Jarelle Lewis called the meeting to order at 3:35 PM and thanked everyone for attending. Mr. Lewis introduced Dr. Del Burns, Interim Superintendent, who shared this was his first NHCS Title IX meeting he has attended, that he has heard great things about the work being done by Mr. Lewis, and has enjoyed getting to know Mr. Lewis.</li> <li>• Mr. Lewis shared a PowerPoint Presentation entitled <i>Overview of New Title IX Regulations</i> with an Implementation Date of 8/14/2020. The PowerPoint contained a flow chart of the Title IX Process Under Finalized Dept. of Education Rules.</li> <li>• Dr. Bryan Martin shared that the NCSBA has a template for grievances (Policy 1710). NHCS has not yet adopted this policy but the Policy Committee will be meeting on this in the near future.</li> <li>• Dr. Burns shared that the NCSBA is also working on the Title IX policy. There was a discussion re the timeline of implementing this policy and Mr. Beaulieu recommended that Mr. Lewis work closely with the NCSBA on this.</li> <li>• Dr. Martin stated he has been working with Dr. Burns, Mr. Lewis and Ms. Varnam on the complaint resolution when a complaint arises. All complaints will need to go through the Title IX Dept. which filters the complaint as follows:             <ul style="list-style-type: none"> <li>➢ Student complaint – handled by School;</li> <li>➢ Employee complaint – handled by HR Dept;</li> <li>➢ Others – handled by Office of Assistant Superintendent for Student Support Services.</li> </ul> </li> <li>• Julie Varnam and Kristin Jackson gave an update on the Darkness to Light Training that they along with Tanya Jordan and the Carousel Center have been working on with NHCS.</li> <li>• At this time, the Title IX Survey for the district is on hold.</li> <li>• Dr. Burns relayed that there is some reorganization going on at the Central Office, that up until now Mr. Lewis has been working solo, but that an administrative assistant has recently been added, and that in the near future another investigator will join the Title IX Dept.</li> </ul> <p>Mr. Lewis thanked everyone for attending. The meeting ended at 4:55 PM</p> |
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**NEXT MEETING**

TBA (JULY \_\_\_\_), 2020

3:30 PM

Board of Education Center