

# Welcome to Lake Washington High School!



## Online enrollment process:

1. Complete enrollment → <https://lwhs.lwsd.org/academics/enrollmentwithdrawal>  
To complete the online enrollment, you will need following documents available to upload.  
(Follow links for more information.)
  - ✓ Birth certificate or passport
  - ✓ Medically verified [Certificate of Immunization Status \(Spanish\)](#)
  - ✓ Two proofs of residence – [Residency Verification Checklist](#)
  - ✓ Current/previous school transcript *or* most recent report card
  - ✓ If transferring mid-year, class schedule and/or withdrawal grades
  - ✓ If student has 504 Plan or IEP, please provide:
    - Signed current IEP/504
    - Most recent signed evaluation

## During enrollment processing, Mrs. Mebust, our registrar, will:

1. Verify enrollment information & contact you if any additional information is needed.
2. Email student’s administrator, counselor, and library to notify of enrollment and potential start date.
3. Have your student complete the course selection sheet for their counselor.
  - ✓ Linked is a narrated slide show and worksheets available to help complete the [course registration paperwork](#).
  - ✓ When completed, please email class choices to [smebust@lwsd.org](mailto:smebust@lwsd.org).

## Once we have your students course selection worksheet, your counselor will:

1. Use course selection sheet to make schedule and set start date in Skyward.
2. Email, teachers, library, and registrar when the schedule is complete.
3. If provided during enrollment, send teachers any previous grades at withdrawal.

## I am enrolled and I my schedule is complete. Now what?

- ✓ When your schedule is completed, Ms. Mebust will email the parent/guardian at the email address provided during enrollment with start date.
- ✓ The library will connect with you to schedule an appointment to pick up a laptop. Your [High School Laptop Agreement Form](#) | [Español](#) needs to be signed prior to this appointment. During this appointment they will assist you in:
  - Logging in to your school computer & resetting your password.
  - Logging into Skyward where you can look up your schedule
  - Opening Teams for the first time
- ✓ We use online textbooks, but you may request physical textbooks if that is your preferred method. Please request these prior to your library appointment.
- ✓ Review our [Remote Learning Schedule Page](#) for our class schedule.

Enjoy your first day at Lake Washington High School! Once a Kang, always a Kang! 🐾

Mrs. Mebust  
Registrar  
Lake Washington High School

LWHS Administrative Team		
Ms. Christina Thomas	Principal	Senior Class
Mr. Tim Shultz	Associate Principal	Junior Class
Mr. Aric Kooima	Associate Principal	Sophomore Class
Ms. Melissa Super-Greene	Associate Principal	Freshman Class
Mr. Joe Joss	Dean of Students	Freshman-Senior Classes

LWHS Counseling Team	
Mrs. Lenore Gallucci	AAA-CLA
Ms. Cameron Miller	CLE-GOO
Mrs. Dawn LaMance	GOP-JAC
Mr. Cameron McGinnis	JAD-LAD
Mrs. Taylor Reuhl	LAE-NGO
Ms. Kelsey Cummings	NGP-SIL
Mrs. Marilyn Hargraves	SIM-ZZZ