

School Site Council 2020-2021



LEROY NICHOLS ELEMENTARY SCHOOL

Mrs. Streeter -PRINCIPAL

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School Site Council

Meeting Dates

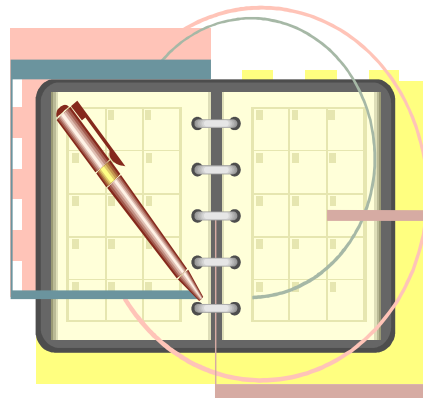
2020-2021

Friday September 25, 2020

Monday October 26, 2020

Monday February 22, 2021

Monday April 26, 2021



Meetings will take place at
2:30 pm on Zoom

2020/2021
School Site Council
Information List

Name	Job Title	Years on SSC
Lindsay Streeter	Principal	2
Janice Vanderlans	Classified	0
Vanessa Barberis	Parent	1
Khadijah Al-faraj	Parent	1
Denise Castro	Parent	0
Lisa Bossert	Parent	0
Shaista Jabeen	Parent	0
Stacye Shook	Teacher	0
Sandra Maldonado	Teacher	1
Lurdes Ordinola	Teacher	0

LEROY NICHOLS ELEMENTARY SCHOOL
SCHOOL SITE COUNCIL BY-LAWS

ARTICLE I

(Name of Council)

SECTION 1: The Name of the committee
Shall be the Leroy Nichols
Elementary School Site
Council (SSC)

ARTICLE II

(Purpose)

SECTION 1: The purpose of this council shall be to:

1. Develop and recommend the School Improvement Plan
2. Have ongoing responsibility to review
With the principal, teachers, and other school personnel the implementation of the School Plan and to assess periodically the effectiveness of the plan.
3. Annually review the School Improvement Plan, establish a new school improvement budget consistent with the Education Code, and if necessary, recommend modifications in the plan to reflect changing improvement needs and priorities.
4. Take other action as required by the Education Code and the Board of education.

ARTICLE III

(Duties of the School Site Council)

- SECTION 1: To continually advise the principal and staff in developing and/or revising a School Plan.
- SECTION 2: To assist in the development of the school improvement budget.
- SECTION 3: To assist in the recruitment, training and placement of community volunteers and make recommendations regarding support staff and administration for school improvement.
- SECTION 4: To ensure that the evaluation process and the evaluation instrument will adequately reflect the achievement of the program objectives.
- SECTION 5: To assist in disseminating evaluation results and information to the school staff, parents of participating students, and other interested parties.
- SECTION 6: To act as a hearing board for any individual or group who wishes to propose additions or changes in the school program.
- SECTION 7: The SSC may attend the Leroy Nichols Elementary School Board meetings for approval of SPSA Plan.
- SECTION 8: Accept positions as officers or subcommittee members when so appointed or elected.

SECTION 9: If future Site Advisory Committees form and wish to designate the SSC to function as that advisory committee for a period of two years, they must provide a staff member and one parent/community member as representatives to the SSC

ARTICLE IV

(Membership)

SECTION 1: The membership of the SSC is as follows: half of the members are the principal, classroom teachers, and other school personnel elected by their peers; half are parents or other community members elected by their peers. The Council shall be formed as such to ensure parity between school staff and parents/community members. Classroom teachers shall comprise the majority of those persons representing school staff.

SECTION 2: The council shall consist of: one principal, one classified employee, three classroom teachers and five community members, three of which must be parents of children attending Leroy Nichols Elementary School. If applicable one alternate.

SECTION 3: The membership of this committee shall not exceed ten Participants.

SECTION 4: Teacher Representatives should be from the range of grades at the school site.

SECTION 5: Resignations will be accepted only upon written notice to the chairperson.

- SECTION 6:** Any vacancy on the council shall be filled for the remainder of the unexpired term by a majority vote of a quorum of members of SSC.
- SECTION 7:** Elected members shall serve for no more than two years consecutively. No elected member may serve for more than one term consecutively and must have a one year break in service between terms. Members selected to fill a vacancy of less than one school year may serve two year elected term upon completion of the elected term.
- SECTION 8:** A member shall no longer hold membership should he or she cease to meet the membership requirements under which they were elected. Membership shall terminate for any member who is absent for three regularly schedule meetings. The council, by affirmative vote of two-thirds can suspend or expel a member.
- SECTION 9:** In order to achieve staggered membership after the first election, one-half of the members representing parents and staff shall serve one-year term. If there are no volunteers for one-year terms, then a chance method shall be used to determine which members will serve a one-year term if we do not have any one-year term volunteers.
- SECTION 10:** Membership in the SSC is not transferable or assignable.
- SECTION 11:** Members will be provided and expected to bring a notebook containing school calendar, school plan, by-laws and other pertinent documents to be maintained and passed on to future members.

ARTICLE V

(Elections)

SECTION 1: Elections procedures shall be fully advertised to the public in the school attendance area in full compliance with State regulations.

SECTION 2: Nominations shall be submitted to the school office two weeks prior to Open House as set by the school calendar.

SECTION 3: New members shall be elected during Open House as set by the School calendar, and installed at the Spring SSC meeting.

ARTICLE VI

(Officers)

- SECTION 1:** The officers of the council shall consist of a chairperson, Vice-chairperson, and secretary as needed.
- SECTION 2:** Officers shall be elected at the Fall meeting by secret ballot and shall assume office at the end of that meeting.
- SECTION 3:** An officer elected or appointed by the SSC may be removed by a two-third vote of all members whenever, in the judgment of the SSC, the best interests of the SSC would be served thereby.
- SECTION 4:** Vacancy in any office may be filled by election of the SSC for the unexpired portion of the term.

ARTICLE VII

(Duties of Officers)

- SECTION 1:** The chairperson shall preside over all meetings and shall appoint subcommittee members, as he/she or the SSC shall deem necessary. The chairperson may serve as a member of any committee and shall perform all other duties as many be prescribed in these by-laws. The chairperson will be responsible for agenda items for having the agenda ready in a timely manner, or delegate the task. The SSC will have an open agenda policy.
- SECTION 2:** The vice-chairperson shall, in the absence of the chairperson, Preside over meetings and shall assist the chairperson in the function of the SSC. He/she shall serve as secretary in the absence of the secretary.
- SECTION 3:** The secretary shall maintain and be responsible for taking notes and filing in the office the minutes of the meeting, shall maintain a membership list; be responsible for obtaining signatures of members present at each meeting; make copies of minutes for distribution to members, and distribute the monthly agenda.
- SECTION 4:** The treasure may be appointed as needed to receive, record, and/or explain all expenditures, and other matters pertaining to the SSC budget; act as a liaison between the SSC and the school district in matters involving SSC funds.

ARTICLE VIII

(Meetings)

SECTION 1: There shall be a minimum of 4 regular meetings of the membership beginning in the Fall of the academic year. Additional meetings may be called as needed.

SECTION 2: The time and place of the meetings for the coming year shall be determined by the SSC at the beginning of the year.

SECTION 3: All meetings are open to the public.

ARTICLE IX

(Voting Rights)

SECTION 1: Each member shall be entitled to one vote and may cast that vote on each matter submitted to a vote of the SSC.

SECTION 2: A 50% of the voting membership shall constitute a quorum at all meetings, with a minimum of one parent and one member.

SECTION 3: Proxy voting and absentee ballots shall not be permitted.

SECTION 4: In the event of membership absences, alternate would be able to vote.

ARTICLE X

(Committees)

- SECTION 1:** The SSC may from time to time establish and abolish such standing or special committees as it may desire and are required by State and Federal regulations. Each member of every committee shall be a member of the SSC. No committee may exercise the authority of the SSC.
- SECTION 2:** The chairperson shall appoint members to the various Committees unless otherwise determined by the SSC.
- SECTION 3:** Each member of a committee shall continue as such for the term of his/her appointment unless the committee shall be sooner terminated or abolished, or a member shall cease to qualify as a member thereof.
- SECTION 4:** Each committee may adopt rules for its own government not Inconsistent with these by-laws or with rules adopted by the SSC. Appendices may be added yearly to meet State or Federal regulations.
- SECTION 5:** A majority of the committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.
- SECTION 6:** A vacancy in a committee may be filled in the same manner as the original committee was established.

ARTICLE XI

(Amendments)

SECTION 1: Proposed amendments shall be presented at a regular meeting of the council. Copies of the proposed amendments shall be given in writing to the members of the SSC at the regular meeting and a vote thereon shall be taken at the next regular meeting. Amendments to the by-laws shall be by two-thirds vote of the members present.

ARTICLE XII

(Adoption)

SECTION 1: Upon adoption of these by-laws by the SSC this document shall go into effect and will not be retroactive.