



## Tuition Assistance Application Process for New Families

Thank you for your interest in Santa Catalina Lower and Middle School for the 2021-22 school year. Santa Catalina Lower and Middle School strives to make its education accessible to every student without regard to his/her family's financial circumstances. We recognize that many excellent students who would benefit from a Santa Catalina Lower and Middle School education and make outstanding contributions to our community may be unable to meet the required financial obligations. Through a generous tuition assistance program, Santa Catalina School has long demonstrated its commitment to admitting and enrolling the most qualified and capable students regardless of their families' financial resources. While your child may be admissible to school, we may not be able to meet your family's demonstrated financial need. All tuition assistance applications are held in the strictest confidence. You may begin to apply for tuition assistance starting on October 2, 2020, as described below. **To be eligible for tuition assistance consideration, you must complete your application by the dates listed.** We will communicate decisions about tuition assistance with one's admission decision.

We use School and Student Services (SSS) to process tuition assistance applications. Based on the financial information you provide, SSS gives us an estimated amount your family can contribute to educational expenses, which helps us make fair and objective tuition assistance decisions. To begin your tuition assistance application for the 2021-22 school year, please read the enclosed FAQ sheet and then follow the steps below.

1. Beginning **October 2, 2020**, you can begin the tuition assistance application process. To do so, visit [santacatalina.org](http://santacatalina.org) and choose the appropriate grade level for your child. Continue with the following selections: Admission > Tuition & Affordability.
2. Click on the SSS button to be directed to their website.
3. Once on the SSS website, click on New Users: Create a New Account (note: our school code is 905701). You will set up an application online account using a username and a password. You only need to complete one application if you have several children applying to, or attending, our school.
4. You will receive a password that allows you to return to your application before submitting it. The application fee is \$55.00, to be paid by credit card at the end of the session. The application process is self-guided and must be completed by **January 25, 2021**.
5. After completing the online application, upload to SSS a signed copy of your 2019 tax returns for state and federal taxes with all schedules and W-2s, and a signed copy of your 2020 tax returns with all schedules and W-2s by **February 11, 2021**.

Note: A tuition assistance award cannot be made unless your student billing account is current and your reenrollment contract and deposit have been received.

If you have questions regarding your application, please contact the SSS Customer Service helpline at 800.344.8328 or email questions to [sss@communitybrands.com](mailto:sss@communitybrands.com), or Janet Luksik, Director of Tuition Assistance, at 831.655.9382 or [janet.luksik@santacatalina.org](mailto:janet.luksik@santacatalina.org).