

	<p>day; 18 hours per week; 7 a.m. - 7 p.m., except from June 1 through Labor Day, until 9 p.m.</p> <p><u>16 - 17 Year Olds:</u> 4 hours per day on any school day; 8 hours on any non-school day or on any day preceding a non-school day; 40 hours per week; 5 a.m. - 10 p.m., however, until 12:30 a.m. on any evening preceding a non-school day.</p>
<p>Are there restrictions on the types of work a student can do on a Work Permit?</p>	<p>Yes. Please read the General Summary of Minors' Work Regulations for more information.</p> <p>The most common restrictions are: students are not able to drive a motor vehicle on public roads, and therefore cannot be asked to perform food deliveries or valet cars on public roads; students cannot work with power-driven machinery on construction sites; students must use non-hazardous cleaning materials only.</p>
<p>Does the Work Permit have an expiration date?</p>	<p>Yes. Students must obtain a Work Permit for each job. A Work Permit is no longer valid and will expire when a student quits or leaves a job. A new work permit application must be filled out for each new job. Students who work with multiple employers will have multiple Work Permits issued to them, but the total number of hours worked in a day or a week from their jobs combined must not exceed legal limits.</p> <p>Additionally, by law, all Work Permits in the state of California must expire shortly after the opening of school in the fall. This is to ensure that students report to school in the fall before continuing to work after summer vacation. EXAMPLE: If a student obtains a job and Work Permit in June and still has the same job in September, their permit will expire in August, and the student would have to obtain a new work permit for the new school year, even though it is for the same job. The expiration date of Work Permits for the 2020-2021 school year is Monday, August 30, 2021.</p>
<p>Can a Work Permit be taken away?</p>	<p>Yes. Yes, Work Permits can be cancelled and taken away at any time by a high school administrator. In addition, a Work Permit can be cancelled at a parent's request with good reason. Good reasons for canceling a work permit include: job does not fit legal requirements for minors, hours scheduled create a truancy or absence problem for the student, or demands of job are causing the student to fail classes at school.</p>
<p>Are there limits on the types of work that students may do, in light of California's phased plan for re-opening?</p>	<p>Yes. Everyone in Santa Barbara County must comply with the Santa Barbara County Public Health Department and the phased plan for California's reopening from Governor Newsom. As we move through different phases, different jobs may be deemed as essential, or ready to open. Work Permits will be issued in alignment with the phased reopening plan for Santa Barbara County.</p> <p>Information regarding the phased plan for re-opening can be found here:</p>

	https://covid19.ca.gov/roadmap/
Could there be changes to the process and procedures for Work Permits over the Summer and in the 2020-2021 school year?	Yes. SB Unified is working closely with County Health Officials to comply with county and state guidelines. If we return to a shelter-in-place, there may be additional restrictions for jobs deemed non-essential. If any changes are made, this website will be updated, and students on current Work Permits will be notified.
Can I email a scanned copy of my paperwork to the school?	Unfortunately, no. The California Department of Education and the California Employment Office require that all work permit applications must be completed in blue or black ink, and original documents with the original signatures (not scanned or electronically signed) must be kept on file with the District.
My student is not enrolled in the Santa Barbara Unified School District, but we live in the area. Can my student apply for a work permit with SBUSD?	Homeschool - Students who participate in Homeschool Programs should contact Esther Caesar in Student Services for information regarding Work Permits. ecaesar@sbunified.org (805) 963-4338 x6278 Students who are not enrolled in SB Unified and who are not Homeschooled: Our district is unable to process Work Permits for students who are not enrolled in the SBUSD or a local Homeschool Program. Please contact the Santa Barbara County Office of Education for assistance.
Does a Work Permit require school attendance?	Yes. Students under 18 years of age must attend school to get a work permit. If a student graduates from high school before age 18, he or she no longer needs a work permit. If a student passes the California High School Proficiency Exam (CHSPE) or the G.E.D. before the age of 18, he or she no longer needs a work permit. When an employer hires someone under 18 years old who has graduated, passed the CHSPE or G.E.D., the document verifying that fact must be given to the employer as proof that no work permit is required. Emancipated minors must attend school in order to get a work permit. Emancipated minors are still required to get a work permit before being employed but may obtain the work permit without parent consent and signature.
Who do I contact if I have questions about Work Permits?	Alta Vista Carmelia Cuellar College and Career Technician carmelitacuellar@sbunified.org Dos Pueblos High School Gabriela Balfour-Ritchie College and Career Technician gbalfourritchie@sbunified.org (805) 968-2541 ext.4588 La Cuesta High School Carmelia Cuellar

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carmelitacuellar@sbunified.org

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Santa Barbara High School

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Junior High Schools - Please contact your principal.

District Office

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