



APPLICATION FORM FOR ADMISSIONS

Primary Campus
28 Vo Truong Toan St.,
An Phu, Dist. 2, HCMC

Secondary Campus
1 Xuan Thuy St., Thao Dien,
Dist. 2, HCMC

Tel: (84-28) 3898 9100
Fax: (84-28) 3898 9382
Email: admissions@ishcmc.edu.vn

www.ishcmc.com

STUDENT PERSONAL INFORMATION

Family Name: _____ First Name: _____
Middle Name: _____ Preferred Name: _____
Nationality: _____
Which country would you like to be affiliated with for School Cultural Events: _____
Date of Birth (Day/Month/Year): ____ / ____ / ____ Sex: Male Female First Language: _____
Student Email: _____
Names and ages of any siblings currently attending ISHCMC: _____
Has the child applied for admission to this school previously? Yes No
Will your child be living at home with: Parents Guardian/Relatives Own

PARENT/GUARDIAN PERSONAL INFORMATION

Mother's Family Name: _____ First Name: _____ Middle Name: _____
Nationality: _____ First Language: _____
Home Phone: _____ Mobile Phone: _____
Email: _____

Father's Family Name: _____ First Name: _____ Middle Name: _____
Nationality: _____ First Language: _____
Home Phone: _____ Mobile Phone: _____
Email: _____

(If living with guardians, please complete the guardian information below)

Guardian's Family Name: _____ First Name: _____ Middle Name: _____
Nationality: _____ First Language: _____
Home Phone: _____ Mobile Phone: _____
Email: _____

Home Address in HCMC *((Please note that all correspondence will be sent to this address unless the school is notified otherwise)):*

STUDENT SCHOOL HISTORY

At what age did the child start formal schooling?

Please list the last 2 schools attended, and attach copies of recent reports and transcripts. These documents need to have a Notary English translation. The admissions process cannot proceed without this.

1. School Name: _____ Language of instruction: _____

Address: _____

Dates: From (Month/Year) _____ / _____ To (Month/Year) _____ / _____ Year/Grade: _____

What month did the academic year begin? _____

2. School Name: _____ Language of instruction: _____

Address: _____

Dates: From (Month/Year) _____ / _____ To (Month/Year) _____ / _____ Year/Grade: _____

What month did the academic year begin? _____

Please indicate the last grade/class completed in full: _____ Date of completion (Day/Month/Year): _____ / _____ / _____

Type of curriculum (e.g. IB, British, USA, National System): _____

Please list the child's particular interests/talents, or school activities in which they have been involved? _____

Has the child ever been suspended or requested to withdraw from a school? Yes No. If yes, please explain.

If not a native English speaker, has the child had instruction or experience in English? Yes No

If yes, in what situation? _____ For how long? _____

Please tick (✓) the child's level of proficiency in English: Beginner Intermediate Advanced

What language(s) do you speak at home? _____

What other languages does your child speak? _____

Has the child's educational programme ever been modified for any of the following reasons?

Behavioural: Yes No Academic: Yes No Gifted/Talented: Yes No Social/Emotional: Yes No

If yes, please explain _____

Does the child currently receive any special educational assistance? Yes No. If yes, please explain _____

Has the child ever been tested or received support from a Learning Specialist, Psychologist or Counselor? Yes No. If yes, please explain, and attach past and current records. _____

Does the child have any medical or physical disabilities? Yes No. If this information has not been provided above, please explain _____

AGREEMENT

BETWEEN THE SCHOOL & PARENTS/GUARDIANS

To the Head of School

I/we desire to enrol

(Family Name)

(First/Given Name)

(Middle Name)

as a student at the International School Ho Chi Minh City (ISHCMC). If this application is successful, I/we hereby agree to the following conditions of enrolment:

1. I/we agree to understand, accept and support the Philosophy and Mission of the school and be bound by the rules governing the school, the authority of the Head of School and the Board of Management of the school.
2. I/we agree that the school reserves the right, following admission, to discontinue the enrolment of a student at any time if it becomes evident that the school was misinformed regarding any application documentation or it becomes evident that the school does not have the resources to address successfully the individual needs of that student.
3. I/we have read and fully understood the terms and conditions listed in the Fee Schedule for the current academic year. I/we agree that for the payments of fees, we are jointly (together) and severally (alone), liable, regardless of whether a letter from a company or organization is provided clearly accepting its full liability for fee payments.
4. I/we agree to pay all fees as detailed on fee invoices and I/we understand that the non-payment on or before the requested date excludes the student from attending ISHCMC. It is our obligation to ensure the fees due are paid on time.
5. I/we agree to accept and be bound by the rules governing health and medical requirements for the safety of all students and faculty at the school. It is our obligation to ensure that evidence of required medical examinations, along with evidence of required immunisations are provided to the school within the stipulated period. I/we understand and accept that students may be required to undergo further medical emergency and/or safety precautionary measures during times of disease outbreak, or where medical investigative measures are deemed necessary by school policy or the Head of School.
6. I/we agree that the School has a position in "loco parentis" and as such the teacher can exercise on behalf of parents, such discipline they regard as necessary or expedient for the student in accordance with the guidelines set down in the school's discipline policy.
7. I/we agree the School may at its discretion, suspend or terminate a student's enrolment for failure to comply with the conditions of this Agreement, as well as for other serious breaches of the school's rules and regulations.
8. I/we agree for all reports, references, letters of recommendation and other supporting documentation submitted to the Admissions department in support of an application to International School Ho Chi Minh City shall, upon receipt, become the property of the school and be treated as strictly confidential. The school has the sole discretion in determining whether to disclose, allow access, provide a copy or to return such information to any party who may request such information. I/we agree that the school is not liable for any loss or damage to the student's personal belongings.
9. I/we agree to allow my/our children, to involve themselves in all of the school's activities, including excursions/field trips arranged by the school.
10. I/we agree that in the case of an emergency, the school is permitted to give appropriate medical attention and/or treatment.
11. I/we agree to have our contact details published in the school directory unless otherwise notified by us in writing to the school.
12. I/we agree that student photographs, images and recordings can be used for school marketing materials.
13. I/we do hereby undertake to indemnify and save harmless the school, management and staff in respect of any liability arising in consequence hereof and further undertake to obtain insurance cover for our said child and when necessary, and in particular in respect of travel and official school activities, against all risks.
14. I/we understand and agree to comply with the ISHCMC technology usage policy, including school provided computer devices, school network access and internet usage.

Signature of Father

Signature of Mother

Date