

20 January 2015 6:00 – 7:30 p.m.

Board Members Present: Joel Celestin, Clay Elrod, Kate Elkins, David Walker, Beth Gay, Genifer

Stewart, Peter Pankiewicz

Board Members Absent: Kamau Bobb

Guests Present: Duke Bradley, Lisa Price

Meeting called to order at 6:10 PM.

a. Approval of Minutes

- B. Gay made notice that the November minutes were approved via electronic motion

b. Executive Updates

- Update that all Jackson Cluster schools are moving to IB in the coming years
- Update that all of APS will be moving to a charter system

c. **Executive Director's Report** – Duke Bradley

- Update on comparative data of surrounding schools
- WIA standardized a teacher evaluation tool along with teacher keys
- Preparation for Georgia Milestones Test is underway
- Discipline and Incident status
- Review of the Enrollment Stabilization Plan
- Lunch & After School program updates both programs are profitable
- Special Ed Report update
- Duke will provide all the data discussed in his written Executive Director report to the Board, including the results of the APS Office of Innovation Special Ed audit.

d. Board Reports

- a. Governance Committee Peter Pankiewicz
 - Nomination of Recommended Candidate LaKeysha Hallman
 - Questions from parents:
 - Andrea Knight
 - Richard Quarterone
 - Matt Sanders

Motion to nominate LaKeysha Hallman to the board was made by P. Pankiewicz. Unanimous approval. Parent vote: 12 eligible – 9 voted yea; 66% achieved

b. Academic Excellence Committee

- Parent/Teacher Survey conducted; high-level results to be delivered at next meeting
- AE meeting scheduled for 1/26/15 in the auditorium

c. Finance Committee

- Budget reports to be posted online
- FC is forming a new budgeting process to solicit input from the school community on the budget for next year.

d. Fundraising Committee

Coxe-Curry update – WIA's case has been completed to pitch to other funders

e. Other Items

- i. Trailers City to provide first inspection week of Jan 19th
- ii. Andrea Knight made a motion to the board to outline the process for filling board seat vacancies for parents
 - Concerned that the board members do not know the data about student enrollment and other data analytics pertaining to the school
- iii. Parent concerned about the safety of kids in the classroom
 High teacher turnover that causes concern to many parents in girls' classroom
 Over 50% of the parents in the girls' classroom shared the same concern
 Currently, 2 students have left the school and 3 pending
- iv. Matt Sanders inquired about the grades that are over enrolled and the trajectory of enrollment as it relates to the charter's compliance
- v. Andrea Knight posed question "Was the board consulted before the decision was made to accept 25 6th graders over the summer?"

Meeting adjourned at 7:45 PM / Minutes prepared by: Genifer Stewart.



23 February 2015 6:00 – 7:30 p.m.

Board Members Present: Beth Gay, Kate Elkins, Lakeysha Hollimon, David Walker, Peter Pankiewicz,

Joel Celestin, Genifer Stewart

Board Members Absent: Kamau Bobb, Clay Elrod

Guests Present: Duke Bradley, Melanie Dukes

Meeting called to order at 6:10 PM.

a. Approval of Minutes

K. Elkins motioned to approve the January minutes; seconded by B. Gay. Approved unanimous

b. Approval of 2015-16 Calendar

- D. Walker motioned to approve calendar; seconded B. Gay. Approved - unanimous

c. Executive Director's Report - Duke Bradley

- Night of the Phoenix Auction
- SACS Review in late March
- Personnel Intent to return forms;
- School cluster collaboration
- Cox/Curry cultivation meetings
- Applications over 665 parents who have submitted applications; lottery next week
- Chinese New Year event at Chinese Cultural Center; also demoed for Bus tour GA Charter schools
- Academic Excellence Meeting on Monday, March 2th

d. Board Reports

- Governance Committee Peter Pankiewicz
 - Policy: Work session beginning of March to review strategic plan and create a matrix for board needs
 - Academic Excellence Committee D. Walker
 - Reviewing surveys, principal evaluation

 Chinese trip – request to add 3rd staff chaperone. Proposal will be sent to Finance Committee for approval to add to budget.

e. Other Items

- **SAC Report** Andrea Knight
 - MYP focused meeting
- Sarah Steely ongoing concerns in 3rd grade girls classes; lack of respect and bullying
- Kristen Fenzel progress reports concern on poor data for historically academically achieving students (including GATE students) in 3rd grade girls
- Hollon Sagan's father 3rd grade girl parent concerns of academics, homework policies, appropriate homework amount, classroom concerns, concerns with grades and communication.
- Andy 3rd grade girl parent complicated problem homework and teaching new concepts/reteaching, discipline, classroom size.
- Lillian Miller Library committee representative new servers working soon, library automation system will be out and staff and students cannot check out books and use library system. New system is \$1525 and training \$350, new computer and printer needed. Also commented on 3rd grade homework issues above.
 - Mr. Bradley response administration aware and working on programming issues with systems and software.
 - Lauren 3rd Brookshire classroom parent commented on above.
 - Peter P suggests move 3rd grade classroom issues forward to action as a grievance.
 - ~Joel plan in place and report to board next month by Academic Excellence.
 - ~Mr. Bradley currently a plan in Ms. Brookshire's plan but not in Ms. Simpson's.
- Andrea SAC has 3rd grade on agenda for next meeting; rises other questions about management issues that are governance issues

Meeting adjourned at 7:06 PM / Minutes prepared by: Kate Elkins.



17 March 2015 6:00 – 7:30 p.m.

Members Present: Lakeysha Hollimon, Kate Elkins, David Walker, Beth Gay, Clay Elrod, Peter Pankiewicz

Members Absent: Kamau Bobb, Joel Celestin, Genifer Stewart

Guests Present: Duke Bradley

Meeting called to order at 6:04 PM.

I. Approval of Minutes

1 minute

Motion to approve February minutes by Beth Gay; seconded Clay Elrod. Approved unanimously.

II. **Executive Updates** – Kamau Bobb/Beth Gay

3 minutes

III. Principal's Report

15 minutes

- a. AEC meeting report school evaluation
- b. Finance meeting report
- c. Personnel and positions update for 2015-16
- d. SACS re-accreditation visit March 24 and 25
- e. Lottery and enrollment report
- f. Other school-wide updates sports, teacher accomplishments, handbooks, algebra
- g. Grievance concerns update
- h. Coxe-Curry update

IV. Board Reports

a. **Finance Committee** – Clay Elrod

10 minutes

- Approval of revised budget
- ii. Motion to approve revised budget made by Clay Elrod; seconded by David Walker. Approved unanimously.
- b. Governance Peter Pankiewicz
 - i. Short work session post meeting to complete talent matrix.
 - ii. David Walker Board elections update Joel, Beth, Peter up for second full terms. Board is looking to grow to 13.
- c. **Academic Excellence** Clay Elrod
 - i. February meeting updates recent surveys, benchmarks

ii. Next meeting – April 16. Agenda (tentative): special education, best practices, exercise and physical movement

V. **Other Items** 10 minutes

Attendee Comments/Questions

- a. Peter Pankiewicz Trailer update question; bussing proposal update question
- b. Rachel Quarterone board elections inquiry
- c. Erica Jong class size and enrollment number, modules comments
- d. Question about resources and support for new teachers

Meeting adjourned at 7:27 PM. / Minutes prepared by: Kate Elkins



21 April 2015 6:00 – 7:30 p.m.

Members Present: Clay Elrod, Joel Celestin, Genifer Stewart, David Walker, Kate Elkins, Lakeysha Hallmon

Members Absent: Kamau Bobb, Peter Pankiewicz

Guests Present: Lisa Price, Melanie Dukes

Meeting called to order at 6:07 PM.

I. Approval of Minutes

3 minutes

Approval of minutes motioned Clay Elrod. Seconded by Dave Walker. Approved.

II. Executive Updates – Beth Gay

5 minutes

III. Principal's Report

5 minutes

- IV. Board Reports
 - a. Finance Committee Clay Elrod

10 minutes

- i. Update from Lisa Price
- b. Governance Peter Pankiewicz.
 - Candidate and slate update Kate Elkins
 - ii. Elise Falco, GCSA board governance changes
 - i. Training requirements
- c. Academic Excellence Clay Elrod

V. Other Items 15 minutes

- a. Trailer update Lisa Price
- b. Cheryl Walker Blood drive in May
- c. Recognition of board candidates
- d. Richard Quartarone invitation to IB/CASIE event
- e. David Walker information on next month's election
- f. Jenny Nicowitz Single gender training requirements question
- g. Kate Henry IB training question
- h. Deborah Deckner Davis inquiry of single gender strategy as it relates to national data
- i. Robin Frady teacher retention and exit interviews inquiry

- j. Kimberly Mitchell data and growth inquiry
- k. Amber Ostray inquiry for skills board search
- I. Sarah Steely parent percent at 50% inquiry
- m. Genifer Stewart infinite campus inquiry

Meeting adjourned at 7:45 PM.



19 May 2015 6:00 – 7:30 p.m.

Members Present: Joel Celestin, Kate Elkins, Peter Pankiewicz, Beth Gay, Genifer Stewart, Clay Elrod,

David Walker

Members Absent: Kamau Bobb

Guests Present: Duke Bradley, Lisa Price

Meeting called to order at 6:05 PM

I. Approval of Minutes

2 minutes

- a. Approval of April minutes.
- b. Motion to approve C. Elrod; seconded J. Celestin. Approved unanimously.
- II. Executive Updates Beth Gay

20 minutes

Approval of Bylaw Updates

Motion to amend the bylaws (see below for changes) by D. Walker; seconded J. Celestin. Approved unanimously.

CURRENT

3.1 Number and Qualification. The Board of Directors shall serve as the Board of Directors of the Corporation. The Board of Directors shall consist of not less than seven (7) and not more than thirteen (13) members, which number shall be fixed from time to time by the Board of Directors. Members shall be natural persons who are 18 years of age or older. Current employees of the charter school shall not be eligible to serve on the Board of Directors. At least one (1) member and not more than fifty percent (50%) of the Board of Directors shall be a parent/legal guardian of student(s) currently enrolled in the charter school. More than 50% of the then current voting members must be present to constitute a quorum. However, in no case shall the number required for a quorum be less than three (3).

AMENDMENT

3.1 Number and Qualification. The Board of Directors shall serve as the Board of Directors of the Corporation. The Board of Directors shall consist of not less than seven (7) and not more than thirteen (13) members, which number shall be fixed from time to time by the Board of Directors. Members shall be natural persons who are 18 years of age or older. Current employees of the charter school shall not be eligible to serve on the Board of Directors. At least one (1) member and not more than fifty percent (50%) of the Board of Directors shall be a parent/legal guardian of student(s) enrolled in the charter school on

the date of the director election. More than 50% of the then current voting members must be present to constitute a quorum. However, in no case shall the number required for a quorum be less than three (3).

Voting on proposed board slate

Suzanne Burnes, Joel Celestin, Katie Delp, Robin Frady, Beth Gay, Daryl Holloman, Ralph Long III, Tom Tidwell

III. Principal's Report – Duke Bradley

10 minutes

IV. Board Reports

a. **Finance Committee** – Clay Elrod

10 minutes

i. Update from Lisa Price

b. **Governance** – Kate Elkins/Peter Pankiewicz

10 minutes

i. Board Training/Schedule

V. **Other Items** 15 minutes

- a. Approved slate of directors with more than 2/3 community vote by ballot.
- b. Andrea Knight comment historical moment for board growth.
- c. Marie Mower reasons for leaving Wesley letter
- d. Matt Sanders comment student acceptance establish acceptance rate as it relates to finance and giving guidance to administration
- e. Shannon Sanders comment need of support for new teachers (collaborative not just with admin but also with parents, more teachers in room, etc.)
- f. Lillian Miller comment administration communication; support new teachers and turnover
- g. Jenny Rogers comment budgeting for special education; special education communication
- h. Ayana Musafa comment pro single gender
- i. Siddiq Bello comment stakeholder analysis needed
- j. Anna Terry comment instruction needed for character education, emotional management
- k. Dr. Hancock comment making experiences consistent across the school experience

Minutes prepared by Kate Elkins

Meeting adjourned at 6:43 PM.



16 June 2015 6:00 – 6:45 p.m.

Members Present: Clay Elrod, Peter Pankiewicz, Joel Celestin, David Walker, Beth Gay, Genifer Stewart, LayKesha Holloman

Members Absent: Kate Elkins

Guests Present: Duke Bradley

Meeting called to order at 6:02pm

I. Approval of Minutes

2 minutes

- a. Approval of May minutes.
- b. Motion to approve the May minutes; B. Gay; seconded C. Elrod. Approved unanimously.

II. Governance - Beth Gay

10 minutes

- a. Board Training Schedule
 - i. Approval of proposed training schedule.
 - ii. Motion to approve the August 2nd training session for the board; B. Gay, seconded G. Stewart. Approved unanimously.

III. Principal Report - Duke Bradley

10 minutes

- a. YE overview
- b. No increase in student population for the 2015-16 school year
- c. 85 full time staff; next year 88
- d. Parent and Family/Faculty & Staff Handbook updates are underway
- e. Teacher keys and teacher development plans overview
- f. Milestones results pending
- g. Open Positions: Special education, 8th grade science, Sub

IV. Other 10 minutes

Andrea Knight

- Open Meeting Forum changes has it been posted to the site?
- Teacher contracts status
- Communication of language in the teacher contracts

Suzanne Burns

• Plan for signed employee contracts that may not be fulfilled

Meeting adjourned at 6:40pm Minutes prepared by: Genifer Stewart



21 July 2015 6:00 – 7:30 p.m.

Members Present: Beth Gay, Suzanne Burnes, Tom Tidwell, Robin Frady, Ralph Long, Clay Elrod, David

Walker, Kate Elkins, Lakeysha Hallmon, Joel Celestin

Members Absent: Genifer Stewart, Darryl Holloman, Katie Delp

Guests Present: Keisha Hancock

Meeting called to order at 6:00 PM

Approval of Minutes

2 minutes

a. Approval of June minutes. - Vote postponed. Will approve June and July minutes in August.

II. Executive Updates - Beth Gay

10 minutes

- a. Board Positions/Committees 2015-2016
 - Nominated and selected:

Executive Committee

Chair – Beth Gav

Vice Chair - Tom Tidwell

Treasurer – Clay Elrod

Secretary – Kate Elkins

Committee Chairs

Academic Excellence – Lakeysha Hallmon

Finance – Clay Elrod

Fundraising/Development – Katie Delp

Governance – David Walker

- b. Parent Handbook Review Katie Delp/Daryl Holloman
- c. Update on Executive Director and leadership for 2015-16 David Walker

III. E.D. Comment – Dr. Keisha Hancock

5 minutes

IV. Committees 20 minutes

- a. Finance Committee Clay Elrod
 - Budget Review will have an upcoming
 - Chair 2015-16: Clay Elrod
- b. Governance Update Kate Elkins Aug. 3 Training reminder
 - Chair 2015-16: David Walker
- c. Academic Excellence Committee
 - Chair 2015-16: Laykesha Hallmon
- d. Development/Fundraising Committee
 - Chair 2015-16: Katie Delp
 - Coxe-Curry update Dr. Hancock

Closing Thanks – Beth Gay

Meeting adjourned at 6:17 PM



Tuesday, August 18, 2015, 6:00 – 6:30 p.m.

Members Present: Suzanne Burnes, Joel Celesin, Katie Delp, Kate Elkins (Secretary), Clay Elrod (Treasurer), Robin Frady, Beth Gay (Chair), Lakeysha Hallmon, Darryl Holloman, Ralph Long, Genifer Stewart, Tom Tidwell (Vice Chair), David Walker

Members Absent:

Guests:

Meeting called to order

I. Approval of Minutes 2 minutes

a. Approval of June Minutes

b. Approval of July Minutes

II. Executive Updates – Beth Gay 5 minutes

III. E.D. Comment – Dr. Keisha Hancock 5 minutes

IV. Committee Reports 10 minutes

a. Finance Committee - Clay Elrod

i. Committee Report

ii. Budget Report

b. Governance Committee – David Walker

i. Committee Report – meetings 1st Wednesdays, 6 PM

c. Academic Excellence Committee – Lakeysha Hallmon

i. Committee Report

d. Development/Fundraising Committee - Katie Delp

i. Committee Report – meetings 1st Thursdays, 8 AM

V. Other

a. Ernest Charles – 2015-2016 PTSA President 2 minutes

VI. Comments 6 minutes

Public Comments

Sign up will begin at 5:45 PM. Comments will be limited in number due to PTSA General Meeting following the board meeting and timed to 2 minutes. Commenters should address the committee as a whole. Attendees are welcome to submit written comments to the secretary to disburse to the board.

Starting in September:

Sign-ups online prior to meeting and 15 minutes prior on-site to meeting start time.

Comments will be limited to 3 minutes. Commenters should address the committee as a whole.

Attendees are welcome to submit written comments to the secretary to disburse to the board.

Meeting adjourned at



Tuesday, September 15, 2015 6:00 – 7:00 p.m.

Members: Katie Delp, Kate Elkins (Secretary), Clay Elrod (Treasurer), Robin Frady, Beth Gay (Chair), Ralph Long, Genifer Stewart, David Walker

Members Absent: Suzanne Burnes, Joel Celestin, Lakeysha Hallmon, Darryl Holloman, Tom Tidwell (Vice Chair)

Guests: Dr. Keisha Hancock

Meeting called to order at 6:01 PM.

Approval of Minutes

5 minutes

a. Approval of August Minutes
 Motion to approve minutes by C. Elrod, seconded R. Long – approved unanimously

b. Board will start posting DRAFT Minutes after meetings online.

II. Executive General Updates - Beth Gay

5 minutes

III. E.D. Report – Dr. Keisha Hancock

15 minutes

- a. KABOOM Grant interview
- b. Infinite Campus update, Manageback, and grading
- c. CREATE Grant information and update (partnership with ANCS) presentation from facilitators/directors of grant (Collaboration and Reflection to Enhance Atlanta Teacher Effectiveness)

Funding – Federal I3 Grant for 3 year new teacher resident and mentorship programming and research

IV. Committee Reports

15 minutes

- a. Finance Committee Clay Elrod meetings 3rd Mondays, 8 AM
 - i. Committee Report Update next meeting (meeting next week)
- b. Governance Committee David Walker meetings 1st Wednesdays, 6 PM
 - i. Committee Report reminder board members for scouting for new members for committee and possible vacant board seats.
 - ii. E.D. Search Committee will be spearheaded September 30th
- c. Academic Excellence Committee Lakeysha Hallmon meetings 2nd Wednesdays, 6 PM
 - i. Committee Report grading, setting goas for 2015-16, assessment/measurement of data for goals,
- d. Development/Fundraising Committee Katie Delp
 - i. Committee Report meetings 1st Thursdays, 8 AM

V. Other

None

VI. Public Comments

Public Comments

Sign-ups available online and 15 minutes on-site prior to meeting start time. https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e a3DPZZBCX7bubkbqZ9nlY/viewform Comments will be limited to 3 minutes. Commenters should address the committee as a whole. Attendees are welcome to submit written comments to the secretary to disburse to the board.

No Public Comments

Meeting adjourned at 6:48PM.



Tuesday, October 20, 2015 6:00 – 6:45 p.m.

Members: Suzanne Burnes, Joel Celestin, Katie Delp, Kate Elkins (Secretary), Clay Elrod (Treasurer), Robin

Frady, Beth Gay (Chair), Darryl Holloman, Genifer Stewart, Tom Tidwell (Vice Chair), David Walker

Call In: Lakeysha Hallmon Members Absent: Ralph Long

Guests: Dr. Keisha Hancock, Melanie Dukes, Lisa Price

Meeting called to order

Approval of Minutes

5 minutes

- a. Approval of September Minutes
- b. **Motion to approve by C. Elrod**. Seconded J. Celestin. *Motion approved unanimously.*
- II. Executive General Updates Beth Gay

5 minutes

- a. Milestones online April (mock in January to test system)
- III. E.D. Report Dr. Keisha Hancock

10 minutes

15 minutes

IV. Committee Reports

- a. Finance Committee Clay Elrod
 - i. Committee Report meetings 3rd Mondays, 8 AM
 - ii. Capital spending report recommending improvements
 - -Waiting for grants to help cover/refund some of the spending
 - **-Motion to approve upgrade in capital spending C. Elrod.** Seconded by T. Tidwell *Motion approved unanimously*
- b. Governance Committee David Walker
 - i. Committee Report meetings 1st Wednesdays, 6 PM
- c. Academic Excellence Committee Robin Frady reported
 - i. Committee Report meetings 2nd Wednesdays, 6 PM
- d. Development/Fundraising Committee Katie Delp
 - i. Committee Report meetings 1st Thursdays, 8 AM
 - -Move towards umbrella of Red Thread as school fundraising entity.
 - -Work with Coxe Curry
 - -Many grants and new funding opportunities
 - -Reminder for giving by board members

VI. Other Items

- a. Executive Director Search update Joel Celestin
 - -Job has been posted and resumes due by Dec. 31
 - -Committee of staff and parents and board members has been formed to spearhead process

VII. Public Comments

Public Comments

Sign-ups available online and 15 minutes on-site prior to meeting start time.

https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e a3DPZZBCX7bubkbqZ9nIY/viewform

Comments will be limited to 3 minutes. Commenters should address the committee as a whole. Attendees are welcome to submit written comments to the secretary to disburse to the board.

Meeting adjourned at



Tuesday, November 10, 2015 5:45-6:30 p.m.

Members: Suzanne Burnes, Joel Celestin, Katie Delp, Kate Elkins, Clay Elrod, Robin Frady, Genifer Stewart, Tom Tidwell, David Walker

Call In:

Members Absent: Beth Gay, Lakeysha Hallmon, Darryl Holloman, Ralph Long

Guests: Dr. Keisha Hancock

Meeting called to order 5:59PM

I. Approval of Minutes

5 minutes

a. Approval of October Minutes

Motion to approve minutes by C. Elrod, seconded S. Burnes. Approved unanimously.

II. Executive General Updates - Tom Tidwell

5 minutes

III. E.D. Report - Dr. Keisha Hancock

10 minutes

- a. Kaboom Grant update
- b. GSCA Georgia Charter School of the Year grant application submitted

IV. Committee Reports

15 minutes

- a. Finance Committee Clay Elrod
 - Committee Report meetings 3rd Mondays, 8 AM
 - i. Meeting next Monday at 8AM
- b. Governance Committee David Walker
 - Committee Report meetings 1st Wednesdays, 6 PM
 - i. Focus expanding policies on parental and student behavior
- c. Academic Excellence Committee Robin Frady
 - Committee Report meetings 2nd Wednesdays, 6 PM
 - i. Meeting is tomorrow focus on Special Education
- d. Development/Fundraising Committee Katie Delp
 - Committee Report meetings 1st Thursdays, 8 AM
 - i. Grant applications
 - ii. Red Thread annual campaign letter out in December w/Coxe Curry

VI. Other

- a. S. Burnes SAC inquiry
- b. Teacher liaison report to board or AEC meetings to be discussed by Governance committee

VII. Public Comments

- a. Lillian Miller curriculum; discipline
- Parameters and building of curriculum and continuity

- School-wide policy of entire-class punishment

Public Comments

Sign-ups available online and 15 minutes on-site prior to meeting start time. https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nlY/viewform Comments will be limited to 3 minutes. Commenters should address the committee as a whole. Attendees are welcome to submit written comments to the secretary to disburse to the board.

Meeting adjourned at 6:20 PM