



**Wesley International Academy**  
**Board of Directors Meeting**  
Tuesday, January 19, 2015  
6:00-6:45 p.m.

**Members:** Katie Delp, Suzanne Burnes, Joel Celestin, Kate Elkins, Clay Elrod, Robin Frady, Beth Gay, Darryl Holloman, Genifer Stewart, Tom Tidwell, , David Walker

**Members Absent:** Ralph Long,

**Guests:** Keisha Hancock, Melanie Dukes, Lisa Price

Meeting called to order at 6:02PM

- I. **Approval of Minutes** 5 minutes
  - a. Approval of November Minutes
    - Motion to approve C. Elrod, seconded B. Gay
    - Approved unanimously.
  
- II. **Executive General Updates – Beth Gay** 5 minutes
  
- III. **E.D. Comments – Dr. Keisha Hancock** 5 minutes
  - a. Testing – “Beating the Odds”/CCRPI and Milestones – report will be emailed to board
  
- IV. **Committee Reports** 15 minutes
  - a. Finance Committee – Clay Elrod
    - i. Committee Report – meetings 3<sup>rd</sup> Mondays, 8 AM
    - ii. Approval of Mid-Year Budget revisions
      - Motion to approve C. Elrod, seconded T. Tidwell
      - Approved unanimously.
  - b. Governance Committee – David Walker
    - i. Committee Report – meetings 1<sup>st</sup> Wednesdays, 6 PM
    - ii. Approval of Policy Handbook addition of Family Code of Conduct to section V. Family and Student Policies – see policy below
      - Motion by D. Walker to add Family Code of Conduct to Policy document, with additions suggested by K. Delp; seconded C. Elrod
      - Approved Unanimously.
    - iii. SAC - The Board position is that SAC is not a requirement under our charter and all functions of SACs has been absorbed within the Board Committees
      - D. Walker motion to propose a resolution that SAC is not required by charter and all functions; seconded C. Elrod
        - Communication to go to public to explain and welcome proposals for gaps left and better communication regarding our committee meetings.
    - iv. Security - GC is recommending that Board request that Administration conduct a security audit, establish new procedures and report to the Board at February board meeting.
      - a. Hancock/Price comment: Already a line item in the budget and moving forward to find
      - b. To be discussed more next month
        - Motion by T. Tidwell to approve security audit; C. Elrod seconded
        - Approved unanimously.

- v. Board Nominations - GC will recommend that each board member put forth at least one (1) board candidate
  - a. Gov. to discuss matrix for board needs for the next year
- vi. Conflict of Interest – GC will present Conflict of Interest Statements for each Board member to sign
- c. Academic Excellence Committee – Robin Frady
  - i. Committee Report – meetings 2<sup>nd</sup> Wednesdays, 6 PM  
Meeting this Thursday
- d. Development/Fundraising Committee – Katie Delp
  - i. Committee Report – meetings 1<sup>st</sup> Thursdays, 8 AM  
Meeting this Thursday

#### VI. Other

- a. Robin – comment – location announcement with committee meeting reminders
- b. Executive Director Search Committee update – Joel  
Interviewees selected for phone interviews  
4 Candidates

#### VII. Public Comments

- B. Gay – comment – regarding comment etiquette
  - David will get to board regarding decisions – ongoing business

#### Board moved to Executive Committee.

##### *Public Comments*

*Sign-ups available online and 15 minutes on-site prior to meeting start time.*

[https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e\\_a3DPZZBCX7bubkbqZ9nIY/viewform](https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nIY/viewform)

*Comments will be limited to 3 minutes. Commenters should address the committee as a whole.*

*Attendees are welcome to submit written comments to the secretary to disburse to the board.*

***Please remember that neither the Board nor the Administration will respond to comments at this meeting, but to the extent it is appropriate, someone will be designated to follow up.***

Meeting adjourned at 7:30 PM

***\*An executive session may take place before, during or at the conclusion of the meeting to discuss any appropriate topics.\****

**For approval - Addition to Section V. Family and Student Policies of the Governance Policy Handbook**

#### **X. Family Code of Conduct - ADDED**

1. WIA is governed by the belief that parents and guardians have primary responsibility for their children's education and development, which includes supporting a safe and secure learning environment at school. As such, the school expects all family members, including parents, guardians, grandparents, extended family members, volunteers, or any other people who interact with the school on behalf of individual students (herein called the "Family"), to follow a Family Code

of Conduct This Family Code of Conduct is in effect on school grounds, during school activities, and/or at any other events or activities that are reasonably considered to be school related, and covers any interaction that the family members may have with school personnel, students, other parents/family members, or volunteers. The Family Code of Conduct includes, but is not limited to the following rules:

- a) Communicate with school personnel in a respectful manner; never confront school personnel in a disrespectful, harassing or bullying manner, particularly in front of other students.
  - b) Communicate with teachers, staff or administration via email, phone messages, or via face to face meetings, not via social media. (Katie – recommendation – school sanctioned modes of communication – add to make more broad)
  - c) All face to face meetings must be scheduled in advance. Parents are not allowed to make unscheduled visits to classrooms and/or discuss matters with teachers immediately before, during, or after the school day without an appointment for any reason.
  - d) Cooperate with all car-pool, drop-off and pick-up regulations and policies, including direction from school staff, security personnel, off-duty police officers, or others authorized by the school to manage these activities.
  - a)e) Model good behavior consistent with “The Wesley Way” in all interactions with the school, including appropriate dress and language.
2. In order to maintain orderly administration of the school and protect a safe and secure learning environment, School Administrators (Executive Director/Principal or Associate Director/Vice Principal), and their designees, have the authority to administer reasonable and consistent consequences to parents or family members who violate the Family Code of Conduct, including, but not limited to the following:
- a) Verbal and written warnings;
  - b) Removal of the person from school grounds/activities at the time of infraction;
  - c) Banning of the person from school grounds/activities for a reasonable length of time, except for matters wherein the parent is legally required to interact with the school;
  - d) Notification of law enforcement personnel, if applicable.



**Wesley International Academy**  
**Board of Directors Meeting**  
Tuesday, February 23, 2015  
6:00-7 p.m.

**Members:** Tom Tidwell, Clay Elrod, Kate Elkins, Beth Gay, David Walker, Robin Frady, Katie Delp, Suzanne Burnes, Darryl Holloman, Joel Celestin

**Members Absent:** Ralph Long, Genifer Stewart

**Guests:** Dr. Hancock, L. Price, M. Dukes

Meeting called to order at 6:00 PM

- IV. Approval of Minutes** 5 minutes
- b. Approval of January Minutes
- Motion to approve minutes by C. Elrod. Second R. Frady
  - Approved unanimously.
- V. Executive General Updates – Beth Gay** 5 minutes
- VI. E.D. Report – Dr. Keisha Hancock** 5 minutes
- Draft calendar for 2016-2017
    - Motion to approve T. Tidwell, seconded B. Gay
    - Approved Unanimously.
  - Security update
- IV. Committee Reports** 20 minutes
- e. Finance Committee – Clay Elrod
- i. Committee Report – meetings 3<sup>rd</sup> Mondays, 8 AM
- ii. Budget forecast and salaries
- Motion to approve new salary and staff scale as presented by C. Elrod; seconded S. Burnes
  - Approved Unanimously.
- f. Governance Committee – David Walker
- i. Committee Report – meetings 1<sup>st</sup> Wednesdays, 6 PM
- Nomination committee accepting applications starting March 1
- ii. Security – old business (Jan.) – security audit discussion – updates
- See E.D. Report
- g. Academic Excellence Committee – Robin Frady
- i. Committee Report – meetings 2<sup>nd</sup> Wednesdays, 6 PM – next meeting is March 9
- Data interpretation – discussion and goals
  - Gender difference learning – presenter from Midtown Kumon to committee likely in April or May

- h. Development/Fundraising Committee – Katie Delp
- i. Committee Report – meetings 1<sup>st</sup> Thursdays, 8 AM
  - Red Thread growing
  - Communications and Development position - Sarah Casatto
  - Meeting time may change due to staff wanting to attend

#### VI. Other

- a. Executive Director Search Committee update
- b. Lea Durdin – China trip staff stipends – *defer to Finance and April general meeting*

#### VII. Public Comments

##### *Public Comments*

*Sign-ups available online and 15 minutes on-site prior to meeting start time.*

[https://docs.google.com/forms/d/1F-1HHyOAtNlSLHxyfyZ9e\\_a3DPZZBCX7bubkbqZ9nIY/viewform](https://docs.google.com/forms/d/1F-1HHyOAtNlSLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nIY/viewform)

*Comments will be limited to 3 minutes. Commenters should address the committee as a whole.*

*Attendees are welcome to submit written comments to the secretary to disburse to the board.*

***Please remember that neither the Board nor the Administration will respond to comments at this meeting, but to the extent it is appropriate, someone will be designated to follow up.***

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Meeting adjourned at 6:22 PM



**Wesley International Academy**  
**Board of Directors Meeting**  
Tuesday, March 15, 2016  
6:00-6:45 p.m.

**Members:** Robin Frady, Suzanne Burnes, Kate Elkins, Tom Tidwell, Beth Gay, Clay Elrod, David Walker, Katie Delp, Joel Celestin

**Members Absent:** Darryl Holloman, Genifer Stewart

**Guests:** K. Hancock

Meeting called to order at 6:05PM

- VII. Approval of Minutes** 5 minutes
- c. Approval of February Minutes
  - d. Motion made to approve minutes by T. Tidwell. Seconded R. Frady.
  - e. Approved unanimously
- VIII. Executive General Updates – Beth Gay** 5 minutes
- IX. Exec. director announcement - contract received
- X. E.D. Report – Dr. Keisha Hancock** 5 minutes
- XI. Kaboom grant approved. Oct. 1 is the start date.
- IV. Committee Reports** 20 minutes
- i. Finance Committee – Clay Elrod
    - i. Committee Report – meetings 3<sup>rd</sup> Mondays, 8 AM
    - ii. Lisa Price – Sarah Quezada – communications and donor database management position
  - j. Governance Committee – David Walker
    - i. Committee Report – meetings 1<sup>st</sup> Wednesdays, 6 PM
    - ii. Nominations will be discussed next month
  - k. Academic Excellence Committee – Robin Frady
    - i. Committee Report – meetings 2<sup>nd</sup> Wednesdays, 6 PM – Next meeting 4/13
    - ii. Long term strategic academic goals – Chinese, Math, Sci., SS, ELA
    - iii. More conversation for next month
  - l. Development/Fundraising Committee – Katie Delp
    - i. Committee Report – meetings 1<sup>st</sup> Thursdays, 8 AM
    - ii. Sarah Quezada – helping with development data
    - iii. Foundations and trustee list to start conversations
    - iv. Red Thread
    - v. Clay Elrod ordering bricks
- VI. Other**
- Security audit update – report being finalized this week.

- Dangerous driving on front brick area on Connally and Memorial – has been blocked by barrels
- Concerns about family Facebook group – privacy – push to Governance committee discussion

#### VII. Public Comments

- Robin Frady – discipline concerns and students representing our school body on teams
  - Response assigned to Alastair Pullen
- Lea Durdin – communication for new executive director
  - Response: Communication will be sent out Wednesday

#### *Public Comments*

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Meeting adjourned at 6:36 PM.



**Wesley International Academy**  
**Board of Directors Meeting**  
Tuesday, April 19, 2016  
6:00-6:45 p.m.

**Members:** Suzanne Burnes, Kate Elkins, Beth Gay, David Walker, Katie Delp, Darryl Holloman

**Members Absent:** Clay Elrod, Robin Frady, Genifer Stewart, Joel Celestin, Tom Tidwell

**Guests:** K. Hancock

Meeting called to order at 6:06 PM

**XII. Approval of Minutes**

5 minutes

- f. Approval of March Minutes
- g. Motion to approve S. Burnes; Seconded D. Holloman; Approved unanimously.

**XIII. Executive General Updates – Beth Gay**

5 minutes

- Board Retreat this weekend Fri – Sat. AM

**XIV. E.D. Report – Dr. Keisha Hancock**

5 minutes

- Testing has gone well – results for 3, 5, 8 grades mid-May; other grade levels likely June but no definite word from state on committed dates
- Flint Water Drive was very successful

**IV. Committee Reports**

20 minutes

- m. Finance Committee – Clay Elrod
  - i. Committee Report – meetings 3<sup>rd</sup> Mondays, 8 AM
    - Working on budget and contracts for finance approval
- n. Governance Committee – David Walker
  - i. Committee Report – meetings 1<sup>st</sup> Wednesdays, 6 PM
    - Gov. meeting in May - TBD
- o. Academic Excellence Committee – Robin Frady
  - i. Committee Report – meetings 2<sup>nd</sup> Wednesdays, 6 PM
- p. Development/Fundraising Committee – Katie Delp
  - i. Committee Report – meetings 1<sup>st</sup> Thursdays, 8 AM
    - Red Thread push

**VI. Other**

- Security audit update and presentation with preliminary recommendations– Mark James

**VII. Public Comments**

- h. Stephen Pruitt – extracurricular activities for girls (online sign up)
  - a. No girls soccer team this year w/o communication regarding the team cancellation



- b. Additionally, no competitive sports for girls this spring being offered – requesting equal opportunity for genders
- c. Concern regarding lack of communication

*Public Comments*

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Meeting adjourned at 7:19 PM.



**Wesley International Academy**  
**Board of Directors Meeting**  
Tuesday, May 17, 2016  
6:00-6:45 p.m.

**Members:** Beth Gay, Tom Tidwell, Robin Frady, Suzanne Burnes, David Walker, Darryl Holloman, Kate Elkins, Katie Delp

**Members Absent:** Clay Elrod, Genifer Stewart, Joel Celestin

**Guests:** K. Hancock

Meeting called to order at 6:00 PM

- XV. **Approval of Minutes** 5 minutes
- i. Approval of April Minutes
  - j. **Motion to approve D. Walker. Seconded T. Tidwell**
  - k. **Approved unanimously.**
- XVI. **Executive General Updates – Beth Gay** 15 minutes
- XVII. Overview of slate candidates
  - XVIII. **Community vote for slate of board candidates** – vote by hands raised.
    - **Vote by families of WIA community – 2016 candidate slate approved unanimously.**
  - XIX. Overview of board work session
- XX. **E.D. Report – Ms. Anita Lawrence** 5 minutes
- IV. **Committee Reports** 20 minutes
- q. Finance Committee – Lisa Price
    - i. Committee Report – meetings 3<sup>rd</sup> Mondays, 8 AM
      - o Approval of 2017 budget overview
      - o Beltline funding from APS
      - o Budget and spending recommendations
      - o Finance recommends budget and changes
      - o **Motion made by T. Tidwell to approve amended 2016-2017 budget. S. Burnes seconded.**
        - o **Approved unanimously.**
      - o New restricted budget capital line item for preventative maintenance
        - o Researching engineering audit of Cooke building for next year for more long-term plan.
      - o Grants available for non-profit for repair and growth.
  - r. Governance Committee – David Walker
    - i. Committee Report – meetings 1<sup>st</sup> Wednesdays, 6 PM
      - a. Training updates and reminders
      - b. Work session update/overview
      - c. Board work session dates – overview
        - i. Summer overlap for on-boarding new members

- ii. Beginning of year team building and work session
- iii. Training plan for 2016-17 – to be voted on in June
- d. Bylaws Amendment – David Walker
  - i. **Motion made by D. Walker to amend bylaws such that the BOD shall elect the slate of directors based on the recommendation of the Governance committees nominee slate. Seconded by T. Tidwell. Approved majority. R. Frady – abstain.**
- s. Academic Excellence Committee – Robin Frady
  - i. Committee Report – meetings 2<sup>nd</sup> Wednesdays, 6 PM
    - o Academic afterschool – discussion on development for middle of 2016-2017 school year – mapping a plan to present to teachers in July
    - o Actively seeking academic representation of teachers on AEC committee
  - t. Development/Fundraising Committee – Katie Delp
    - i. Committee Report – meetings 1<sup>st</sup> Thursdays, 8 AM
      - o Written policies being formed for fundraising – approval for coordination and oversight
      - o Red Thread plans for next year – attempt to offset school supply purchases; award each grade level \$ amount to spend on classroom supplies.

Continued to page 2

#### VI. Other

- I. Darryl Holloman
  - a. Testing data report
  - b. Teacher survey report – quantitative and qualitative.

#### VII. Public Comments

- m. Cheryl Walker – MYP concerns
  - a. Overall communication about several happenings through the year – lack of and last minute

#### *Public Comments*

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Meeting adjourned at 6:50 PM.



**Wesley International Academy  
Board of Directors Meeting  
JUNE WIA BOARD MINUTES  
Tuesday, June 21, 2016  
6:00-7:00 p.m.**

**Members:** Beth Gay, Tom Tidwell, Kate Elkins, Suzanne Burnes, Katie Delp,

**Members Absent:** David Walker, Robin Frady, Darryl Holloman, Clay Elrod

**Guests:** Jason Marshall, Chris Wyatt, and 2 new 2017 new Board Directors: Mazie L. Causey, Elisa Buckner

Meeting called to order at 6:05 PM

**I. Approval of May Minutes**

Motion to approve May minutes; seconded; Approved unanimously

**II. Executive General Updates – Beth Gay**

- Welcome to Jason Marshall, our new Executive Director. Jason will officially begin his term as the WIA Executive Director on July 1, 2016
- Tom will confirm our 20 yr, plus 5 yr, plus 5yr lease information from APS

**III. Executive Director's Comments – Beth and Jason**

Building updates: Possibility of a rental house near school to house a few offices, store items, and use for Committee mtgs. WIA would be able to free up a few classrooms and storage PODS. Finance Committee will evaluate costs for final approval

**IV. Committee Reports**

**A. Finance Committee – Clay Elrod (NO report)**

Committee Report – Meetings 3<sup>rd</sup> Mondays, 8 AM – next meeting on July 18 @ 8 AM

**B. Governance Committee – David Walker (Shared by Kate Elkins)**

Committee Report – Meetings 1<sup>st</sup> Wednesdays, 6 PM – next meeting July 20<sup>th</sup> @ 6 PM

- Approval of 2016-2017 Board of Directors Training Calendar  
Motion made to approve 2016-17 Board Training Program by Kate Elkins  
Seconded by Beth Gay; Approved unanimously.

**C. Academic Excellence Committee – Robin Frady (NO report)**

Committee Report – Meetings 2<sup>nd</sup> Wednesdays, 6 PM – next meeting July 13<sup>th</sup> @ 6 PM

**D. Development/Fundraising Committee – Katie Delp**

Committee Report – meetings 1<sup>st</sup> Thursdays, 8 AM – July meeting TBD

- Fundraising policies
- ED Jason Marshall working with Coxe Curry team
- Red Thread Fundraising dollars to be used for classroom supplies in 2016-2017

**V. New Business**

July Board Meeting moved to 26<sup>th</sup>

## VI. Public Comments

NA on this date

Meeting adjourned at 6:34 PM.

### *\*Public Comments*

*Sign-ups available online and 15 minutes on-site prior to meeting start time.*

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## **WESLEY INTERNATIONAL ACADEMY**

### **BOARD OF DIRECTORS**

#### **MINUTES**

**3<sup>RD</sup> TUESDAY OF EACH MONTH**

**Tuesday, July 26, 2016 (SPECIAL DATE)**

**6:00-7:00 p.m.**

**Members:** Beth Gay, Clay Elrod, Portia Brown, Elisa Buckner, Suzanne Burnes, Mazie Lynn Causey, Katie Delp, Darryl Hollomon, Thomas Ryan-Lawrence, Tom Tidwell, Jonathan Trapp

**Members Absent:** Robin Frady

**Note Taker:** Chris Wyatt

**Guests:** Jason Marshall, Executive Director

#### **I. MEETING CALL TO ORDER:**

- NOMINATION FOR SECRETARY
- Thomas Ryan-Lawrence nominated and voted in as Secretary

#### **II. MINUTES APPROVED FOR June 2016**

#### **III. EXECUTIVE UPDATES: CHAIR**

- The following Board Members were introduced: Elisa, Jonathan, Thomas, Portia, and Mazie
- Welcome to our new Executive Director: Jason Marshall
- Board Training (Board Updates from Charter Association and Single Gender training): Saturday, July 30<sup>th</sup>, at 8 am – 5 pm (WIA Auditorium). Lunch will be provided.
- Board Training (Strategic Planning and Creating WIA's 5-year Strategic Plan): Saturday, September 10<sup>th</sup>, 8 am – 5 pm (Location to be determined)
- APS Board Meet and Greet, August 23<sup>rd</sup> (Time: (9:00 am),
- Lease agreement on the Kelly St Offices was approved unanimously
- All committee meeting will be held at Kelly Street Offices starting in September
- Ewa Carter spoke on PTA memberships and Red Thread Push

#### **IV. EXECUTIVE DIRECTOR'S COMMENTS: Jason Marshall spoke on involvement of Board and Staff financial Commitment. Levels of giving were discussed and hoping for 100% participating**

#### **V. COMMITTEE'S REPORTS:**

##### **A. Finance Committee – COMMITTEE CHAIR**

Committee Report – Budget was approved for 2016-2017

##### **B. Governance Committee – COMMITTEE CHAIR**

Committee Report – Meetings 1<sup>st</sup> Thursday, 8 am or 4 pm

##### **C. Academic Excellence Committee – COMMITTEE CHAIR**

Committee Report – Meetings 2<sup>nd</sup> Wednesdays, 5 PM

**D. Development/Fundraising Committee – COMMITTEE CHAIR**

Committee Report- Approaching more Foundations /Cox Curry will be involved

**VI. NEW BUSINESS:**

- KABOOM Install: Saturday, Oct 1<sup>st</sup> (All Board members should be in attendance) there will be pre Build days on September 29 and 30.

**VII. PUBLIC COMMENTS: None**

**VIII. Meeting called to adjourn**

*\*Public Comments*

*Sign-ups available online and 15 minutes on-site prior to meeting start time.*

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## **WESLEY INTERNATIONAL ACADEMY**

### **BOARD OF DIRECTORS**

#### **Minutes**

#### **3<sup>RD</sup> TUESDAY OF EACH MONTH**

**Tuesday, August 16, 2016**

**6:00-6:30pm: WIA Auditorium (Starting in Sept. we will meet at the Kelly St Offices permanently)**

**Members:** Beth Gay, Tom Tidwell, Clay Elrod, Katie Delp, Thomas Ryan-Lawrence, Portia Brown, Elisa Buckner, Suzanne Barnes, Mazie Lynn Causey, Robin Frady, Darryl Holloman.

**Members Absent:** Jonathan Trapp

**Guests:** 0

#### **I. MEETING CALLED TO ORDER:**

#### **II. APPROVAL OF MINUTES: Minutes were approved for July 2016**

#### **III. EXECUTIVE UPDATES: CHAIR**

- A Letter of Intent is coming from APS in August to retain use of the Cook Bldg. for 10 years, plus two, 5 year renewals (Total of 20 years plus)
- Contract from Phoenix Wings Educational Consulting Services for Executive Director's Evaluation for 2016-17 Board Members Approved
  - Mazie Lynn discussed and board agreed contract addendum will be provided with details of the educational tool selected for use by Phoenix Wings Educational Consulting Services and Wesley for the Executive Director's Evaluation.
- 314 Kelly St Offices Leasing Contract agreement signed for WIA usage

#### **IV. EXECUTIVE DIRECTOR'S COMMENTS: Jason Marshall**

#### **V. COMMITTEE'S REPORTS:**

- A. Finance Committee – COMMITTEE CHAIR- Clay Elrod**  
Committee Report – Meetings 3<sup>rd</sup> Mondays, 8 AM  
Next meeting will be September 12@8:00 am
- B. Governance Committee – COMMITTEE CHAIR- Tom Tidwell**  
Committee Report – Meetings 1<sup>st</sup> Thursday, 8 am or 4 pm  
Board approved new committee members  
Charter renewal will be in January 2017
- C. Academic Excellence Committee – COMMITTEE CHAIR- Robin Frady and Portia Brown**  
Committee Report – Meetings 2<sup>nd</sup> Wednesdays, 5 PM  
Committee Chairs would like to have more teachers and parents  
On committee. Test scores from last year were discussed.  
Planning to have academic goals by end of September
- D. Development/Fundraising Committee – COMMITTEE CHAIR- Katie Delp**



Committee Report – Meetings 2<sup>nd</sup> Thursdays, 4 PM  
Red Thread: 100% Board Participation  
More funds raised in pre-planning than all of last year

**VI. NEW BUSINESS:**

- KABOOM Install: Saturday, Oct 1<sup>st</sup> (All Board members should be in attendance)

**VII. PUBLIC COMMENTS:**

**TOPIC: Uniforms/request to be more gender neutral**

**GUESTS: Parent**

**VIII. Meeting adjourned**

*\*Public Comments*

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## WESLEY INTERNATIONAL ACADEMY

### BOARD OF DIRECTORS

#### MINUTES

3<sup>RD</sup> TUESDAY OF EACH MONTH

Tuesday, September 20, 2016

314 Kelly Street Offices

6:00-7:00pm: Board Review Session

7:00pm Official Board Meeting

**Members:** Beth Gay, Tom Tidwell, Clay Elrod, Katie Delp, Thomas Ryan-Lawrence, Elisa Buckner, Suzanne Barnes, Mazie-Lynn Causey, Jonathan Trapp

**Members Absent:** Portia Brown, Robin Frady, Darryl Holloman

**Guests:**

**I. MEETING CALLED TO ORDER:**

**II. MINUTES APPROVED FOR AUGUST:**

**III. EXECUTIVE UPDATES: CHAIR**

- A. KABOOM Install: Saturday, Oct 1<sup>st</sup> (All Board members should be in attendance)
- B. Kristin Moody Consultant: ED Mentoring, Strategic Planning Session, and Charter Renewal
- C. Nomination of Nicole Jones as the 13<sup>th</sup> BOD member. BOD VOTE CALLED

**IV. EXECUTIVE DIRECTOR'S COMMENTS: Jason Marshall**

**V. COMMITTEE'S REPORTS:**

- A. Finance Committee – Clay Elrod & Suzanne Barnes**
  - Committee Report – Meetings 2<sup>nd</sup> Mondays, Alternate between 8:00am and 4:00pm with September meeting being at 8:00am
  - Annual Goals for BOD approved
- B. Governance Committee – Tom Tidwell and Jonathan Trapp**
  - Committee Report – Meetings 1<sup>st</sup> Thursday, 8 am or 4 pm
  - Amendment to bylaws regarding how directors are elected to the Board was Voted to change to current sitting board voting new slate for Board Members – 6/yes 2/nays and 1/abstain. Parent may be involved in the nomination committee as their input is important.
  - Nicole Jones voted in as 13<sup>th</sup> Board Member
- C. Academic Excellence Committee – Robin Frady & Portia Brown**
  - Committee Report – Meetings 4<sup>th</sup> Thursday, 4:30 PM
- D. Development/Fundraising Committee – Katie Delp**
  - Committee Report – Meetings 2<sup>nd</sup> Thursdays, 4 PM
  - New Tents and Banners for events, Letter going out to parents in October
  - For Red Thread, 2016-2017 Fundraiser Calendar to coordinate with School Calendar

**VI. NEW BUSINESS:**

- A.** PTSA BOD Meeting Update – Provided by Thomas Ryan-Lawrence  
PTA has 407 members - goal is 500  
Movie Night very successful  
Considering changing from PTA to PTO

**VII. PUBLIC COMMENTS:**

**TOPIC:** BOD Meetings in Gymnasium, Committee Meetings in Wesley House **GUESTS:** Parents

**VIII. MEETING ADJOURNED:**

*\*Public Comments*

*Sign-ups available online and 15 minutes on-site prior to meeting start time.*

[https://docs.google.com/forms/d/1F-1HHyOAtNLSLHxyfyZ9e\\_a3DPZZBCX7bubkbqZ9nlY/viewform](https://docs.google.com/forms/d/1F-1HHyOAtNLSLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nlY/viewform)

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## **WESLEY INTERNATIONAL ACADEMY**

### **BOARD OF DIRECTORS**

#### **MINUTES**

**3<sup>RD</sup> TUESDAY OF EACH MONTH**

**Tuesday, October 18, 2016**

**314 Kelly Street Offices**

**6:00-7:00pm: Board Review Session**

**7:00pm Official Board Meeting**

**Members:** Beth Gay, Tom Tidwell, Clay Elrod, Elisa Buckner, Suzanne Barnes, Mazie-Lynn Causey, Darryl Holloman  
Robin Frady, Portia Brown, Nichole Jones

**Members Absent:** Katie Delp, Jonathan Trapp, Thomas-Ryan Lawrence

**Guests:**

**I. MEETING CALLED TO ORDER:**

**II. MINUTES APPROVED FOR SEPTEMBER:**

**III. EXECUTIVE UPDATES: CHAIR**

A. KABOOM Install was very successful Delta donated \$10,000 to Red Thread

**IV. EXECUTIVE DIRECTOR'S COMMENTS: Jason Marshall**

A. **Strategic Planning Committee has been formed and will meet in November**

B. **ED expressed sincere gratitude to Wesley Staff for their support of Injured Wesley student**

**V. COMMITTEE'S REPORTS:**

**A. Finance Committee – Clay Elrod & Suzanne Barnes**

Committee Report – Meetings 2<sup>nd</sup> Mondays, Alternate between 8:00am and 4:00pm

Policy and Procedure revisions.

Staffing: Special Ed Position

**B. Governance Committee – Tom Tidwell and Jonathan Trapp**

Committee Report – Meetings 1<sup>st</sup> Thursday, 8 am or 4 pm

Transgender Policies will be up to ED and Administrators

**C. Academic Excellence Committee – Robin Frady & Portia Brown**

Committee Report – Meetings 4<sup>th</sup> Thursday, 4:30 PM

Setting goals for academic achievement looking at

Miles Stones Data compare disability to gifted.

Vertical planning – PYP/MYP

Students strengths and weakness across grade levels

- D. Development/Fundraising Committee – Katie Delp**  
Committee Report – Meetings 2<sup>nd</sup> Thursdays, 4 PM  
Another push for Red Thread in November  
\$32,000 committed to Red Thread goal is \$50,000  
Strategic Plan will help bring in Corporate and Foundation Funds

**VI. NEW BUSINESS:**

- A.** Waiting on permit for fencing. Fence hopefully going up during Thanksgiving holiday.

**VII. PUBLIC COMMENTS: None**

**VIII. MEETING ADJOURNED:**

*\*Public Comments*

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[https://docs.google.com/forms/d/1F-1HHyOAtNLSLHxyfyZ9e\\_a3DPZZBCX7bubkbqZ9nIY/viewform](https://docs.google.com/forms/d/1F-1HHyOAtNLSLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nIY/viewform)

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## **WESLEY INTERNATIONAL ACADEMY**

### **BOARD OF DIRECTORS**

#### **AGENDA**

**3<sup>RD</sup> TUESDAY OF EACH MONTH**

**Tuesday, January 17, 2017**

**WIA Auditorium**

**6:00pm – Board Review Session**

**7:00pm Official Board Meeting**

**Members:**

**Members Absent:**

**Guests:**

**I. CALL TO ORDER:**

**II. APPROVAL OF MINUTES: November 2016**

**III. EXECUTIVE UPDATES: CHAIR**

**IV. EXECUTIVE DIRECTOR'S COMMENTS: Jason Marshall**

**V. COMMITTEE'S REPORTS:**

**A. Finance Committee – Clay Elrod and Suzanne Burnes**

Committee Report – Meetings 2<sup>nd</sup> Mondays, Alternate between 8:00am and 4:00pm with September meeting being at 8:00am. Working items: 2017 Budget revisions to be presented to BOD for vote tentatively in February meeting. Financial Policy revisions to be presented to BOD for vote tentatively in March meeting.

**B. Governance Committee – Tom Tidwell and Jonathan Trapp**

Committee Report – Meetings 1<sup>st</sup> Thursday, 8:00am or 4:00pm

**C. Academic Excellence Committee – Robin Frady and Portia Brown**

Committee Report – Meetings 4<sup>th</sup> Thursday, 4:30pm

**D. Development/Fundraising Committee – Katie Delp**

Committee Report – Meetings 2<sup>nd</sup> Thursdays, 4:00pm

**E. Strategic Planning Committee – Nicole Jones**

Committee Report – Meetings 2<sup>nd</sup> Thursdays, 4:00pm

**VI. NEW BUSINESS:**

**A. PTSA BOD Meeting Update – Provided by Clay Elrod**

February representative – Mazie Lynn Causey

**VII. PUBLIC COMMENTS:**

**TOPIC:**

**GUESTS:**

## VIII. ADJOURN MEETING:

### *\*Public Comments*

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[https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e\\_a3DPZZBCX7bubkbqZ9nIY/viewform](https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nIY/viewform)

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