

# FirstView® by First Student: Getting Started

# 1. Download the FirstView® Parent App

Go to <u>firstviewapp.com</u> or find FirstView<sup>®</sup> in the <u>App Store</u> or <u>Google Play</u>. Follow the instructions to download the app to your smartphone.

\*You can also access the Parent App in your browser at web.firstviewapp.com

#### 2. Set Up Your Profile

Open the FirstView® app from your home screen and begin the registration process. You'll be asked to:

- a. Select State/Province
- **b.** Select District
- **c.** Enter FirstView School Code, Student ID & Security Code (provided by school district) You'll then be prompted to **REGISTER**\*.

\*Registration information pertaining to your student's stop is provided by your school district. FirstView® Customer Support cannot provide this information to you.

# 3. Follow a Stop

Once you have confirmed your account, log in and select **Profile** to "**Add A Student**" with the information you received from your school district. Once you select "**Done**", you will be able to see stop information in your **Profile**. The Scheduled Stop times will also appear on your FirstView<sup>®</sup> **Map**. You may track multiple students.

## 4. Set Notifications

Go to **Settings** and select "**Notification Recipients**" to add email notifications for up to 3 recipients, including yourself. From this screen, you can also edit your **Profile** or follow another student's stop. Alerts and notifications from your district or the bus depot will appear under **Notifications** in the menu.

### 5. Set-Up Time and Distance Alerts

To set up alerts for when the bus is a certain time or distance away from the stop, go to **Profile** and **select your student.** You can set alerts for both AM and PM dispatch. These alerts will be displayed under **Notifications** in the menu.

\*To receive push notifications, you must allow your mobile device to receive notifications from the FirstView® app. You will be prompted upon downloading the app or you can confirm/update your settings within your phone's app settings.

#### 6. Ask for Help or Give Suggestions

FirstView® provides a dedicated customer support team Monday through Friday to assist you:

- Call toll-free 888-889-8920 from 7:00 a.m. ET to 5:00 p.m. ET
- Email Customer Support at <a href="mailto:support@firstviewapp.com">support@firstviewapp.com</a>
- Use the in-app "⊠" button (right corner) to provide feedback

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