

**Mr Chris Thomas BSc**  
 Headteacher

Dear Parents / Carers,

Thank you for your continued support in getting all pupils back into school safely over the past week. We are all committed to providing the best education possible for your child, while securing the health and safety of our whole school community. Thank you for continuing to follow public health guidelines and encouraging your children to do the same.

At the moment, the most important thing that you can do to support education is to ensure that your children follow the new rules and routines in school. **Please do not send them to school if they have any of these symptoms:**

- A high temperature
- A persistent cough
- A loss of taste or smell

I want to update you on the procedures that we have had to introduce in order to keep your children and you and your families as safe as we can. You will no doubt have heard that there have been some confirmed cases of Covid-19 in schools in Slough. The better everyone is at following the rules and routines, the better our chance of minimising the number of cases.

**Arriving at school**

Students are behaving well, waiting patiently to be allowed in. Those children who use a bicycle or e-scooter, must behave sensibly when they arrive at school and not ride around the football ground car park.

It is incredibly helpful if your child can arrive as close to their entry time as possible:

Year Group	Come in through gates at
Year 7	8.20
Year 8	8.30
Year 9	8.30
Year 10	8.45
Year 11	8.45

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If you drop your child off in a car, please **do not come in at the main entrance**. This is too dangerous now that we have students waiting to enter school. In the morning there is lots of space next door at the Football ground if you are coming from the South OR please use the first school entrance just past the roundabout if you are coming from the Stoke Poges direction. You can then **exit** via the main entrance which will allow us to operate a one-way system.

Starting on Monday, your child will be classified as late according to the times below:

Year Group	Tutorial Time starts at	Entrance door shuts at
Year 7	8.30	8.35
Year 8	8.40	8.45
Year 9	8.40	8.45
Year 10	8.55	9.00
Year 11	8.55	9.00

### The new routines of the school day

The vast majority of students are behaving in an exemplary manner and adjusting to the new rules and routines. I am taking strong action when students do not meet expectations because it is about keeping everyone safe and if students are not prepared to accept that they have a role to play in protecting their friends, family, school staff and themselves, there needs to be a significant consequence.

- Every lesson now has a seating plan. This is essential if we have a positive case because we will need to identify other students who may be at risk. It is vital that students sit in their allocated seat.
- Every year group now wears a different coloured lanyard around their neck. These must be worn at all times because they are essential in helping us make sure that the year group bubbles keep apart. They should stay in school. If one is lost or damaged, a replacement will be provided the first time and then after that, they will cost £2.00.
- There are no one-way systems but children do have specific routes, stairs and doors that they should use. Most of them do this very well!
- Students should wear PE kit on the day that they have PE but this must be the correct PE kit. I am aware that the uniform supplier has delays with some uniform items - simple plain black polo shirts and plain black tracksuit trousers are fine until the school versions are available (likely to be in October).

**NO** hooded tops ('hoodies') are allowed.

Lynch Hill Enterprise Academy | Stoke Road | Slough | Berkshire | SL2 5AY

Tel: (01753) 691583

Email: [office@lhea.org.uk](mailto:office@lhea.org.uk) | Web: [www.lhea.org.uk](http://www.lhea.org.uk)

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Girls may wear 'sports leggings' as long as they also wear plain black shorts over the top. Leggings themselves are not appropriate for girls to wear for the whole day at school.

As the weather starts to get cooler, students should wear their normal school blazer on top of their PE kit.

A full copy of the uniform list can be found at the end of this letter.

- Lockers will not be available until school returns to normal.
- Please try to load lunch money on to accounts at home via the Squid website or app.

### **Parent Governors**

I mentioned in the final newsletter of last term that there are openings to become a governor at the school. If this is something that would be of interest to you, I would be delighted to have an informal discussion in the first instance as to what the role and level of commitment involves. The role of the governors is more important than ever in ensuring that the school runs as effectively and safely as possible.

Please contact me on my school email address if you are interested. [c.thomas@lhea.org.uk](mailto:c.thomas@lhea.org.uk)

Thank you for your support in these challenging times. Please remember to follow both the school's and public health guidance to keep everyone learning safely.

Yours sincerely



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**Headteacher**

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## School Uniform

Our uniform supplier is School Days Direct, located at 652 Bath Road, Taplow, Maidenhead SL6 0NZ, and they stock all the uniform. Please find below a list of all the items required; do telephone the school office if you are uncertain about any purchases.

Item	Girls' uniform compulsory
White shirt (short or long sleeve)	May be purchased from any supplier; must have a top button that can be done up.
School tie*	Striped in school colours
Jumper*	Green with school logo
Blazer*	Black with school crest
School skirt*	Must be purchased from School Days Direct; our official school skirt with LHEA embroidered on the hem is the only style that is permitted. Skirts must be knee length.
Trousers	Trousers may be worn as an alternative to skirts. They should be plain black, straight leg and smartly tailored office wear. Denim, skinny leg or flared trousers are not permitted.
Socks	White or black knee length. No patterns and no over the knee.
Tights	Plain black
Shoes	<b>Black only</b> with low heels: no trainers/ canvas shoes/ flip flops/ boots.
School bag	The only school bag which is acceptable is the LHEA Academy ruck sack or a plain black ruck sack.
Item	Optional
Coat	A suitable coat that protects students from the wet and cold is required. <b>Sweatshirts and hoodies are not permitted.</b>
Scarf	Plain black or plain dark colour. For students who wish to wear a headscarf as part of religious dress, it should be plain black or white.

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VAT No: 118 7635 95

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Hat	Plain black. Hats should not be worn inside the school building at any time. Baseball style caps are not permitted.
Item	Girls' compulsory PE kit
Uni-sex polo shirt*	Black with school badge
Shorts* or Skort*	Black/lime
PE socks	Black or white
Trainers	Non-marking soles
¼ zip PE top*	Black/lime embroidered with school badge
Item	Optional
Tracksuit bottoms*	Black microfibre embroidered with school badge
Base layer	Black long sleeve base layer LHEA top

Further requirements	
Jewellery	<p>Jewellery is inappropriate for school. The only items of jewellery which are acceptable are:</p> <ul style="list-style-type: none"> <li>• A small, plain single stud in each ear lobe (to be removed for PE).</li> <li>• Watch.</li> <li>• Any other body piercings are not permitted and must be removed for school.</li> </ul>
Hair and make-up	<p>Make-up should not be worn to school, including nail varnish. Nail extensions, false nails or false eyelashes are not appropriate for the school environment and could be dangerous in certain activities. Hairstyles should be suitable for a working environment and therefore should not be extreme. Unnatural hair colours are not permitted.</p>

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\*Only available at School Days Direct

Item	Boys' uniform compulsory
White shirt (short or long sleeve)	May be purchased from any supplier; must have a top button that can be done up.
School tie*	Striped in school colours
Jumper*	Green with school logo
Blazer*	Black with school crest
Trousers	Plain black, smartly tailored trousers. Denim or cotton style trousers are not permitted.
Socks	Black or dark grey only.
Shoes	<b>Black only</b> office style shoe. No Velcro, canvas, trainers, trainer style, logo, boots.
School bag	The only school bag which is acceptable is the LHEA Academy ruck sack or a plain black ruck sack.
Item	Optional
Coat	A suitable coat that protects students from the wet and cold is required. <b>Sweatshirts and hoodies are not permitted.</b>
Scarf	Plain black or plain dark colour.
Hat	Plain black. Hats should not be worn inside the school building at any time. Baseball style caps are not permitted. For students who wish to wear a taqiyah as part of religious dress, it should be plain black or white.

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Item	Boys' compulsory PE kit
Polo shirt*	Black with school badge
Sports shorts*	Black/lime
PE socks	Black or white
Trainers	Non-marking soles
¼ zip PE top*	Black/lime embroidered with school badge
Item	Optional
Tracksuit bottoms*	Black microfibre embroidered with school badge
Base layer	Black long sleeve base layer LHEA top

Further requirements	
Jewellery	<p>Jewellery is inappropriate for school. The only items of jewellery which are acceptable are:</p> <ul style="list-style-type: none"> <li>• A small, plain single stud in each ear lobe (to be removed for PE).</li> <li>• Watch.</li> </ul>
Hair	<p>Hairstyles should be suitable for a working environment and therefore not be extreme. Unnatural hair colours are not permitted.</p> <ul style="list-style-type: none"> <li>• Minimum of grade 1 and no tramlines or designs.</li> <li>• No shaved markings in eyebrows.</li> </ul>

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