

# Elementary School Device Agreement

## Terms of Use:

1. The Chromebook/iPad is the property of Region 12 Schools and, as such, is a privilege that can be revoked at any time.
2. The Chromebook/iPad is an electronic tool for learning first and foremost.
3. Student Chromebook/iPad serial numbers will be recorded by the school and assigned to the student. The Chromebook/iPad is for the sole use of the student to whom it is assigned. Under no circumstances should it be loaned to other students or be out of the personal possession of the assigned student. The student is responsible for the following parts:
  - a. Chromebook (replacement cost up to \$300) iPad (replacement cost up to \$430)
  - b. Chromebook charger (replacement cost \$42) iPad charger (replacement cost \$40)
  - c. Carrying case (replacement cost up to \$20)
4. The Chromebook/iPad or assigned accessory unaccounted for or broken at any time during the school year will be charged to the student at the replacement rate listed above.
5. Region 12 has made arrangements for Worth Ave Group to provide optional insurance for the Chromebook or iPad. Insurance must be purchased within 30 days of taking possession of the device using this [link](#).
6. The Chromebook/iPad care includes:
  - a. Students must use the case they are provided, and no other non-electronic items should be placed in the bag.
  - b. The Chromebook/iPad can be taken home for homework as assigned by the classroom teacher and should be available for use in class every day and **fully charged**.
  - c. Students who do not remember to do so may be required to keep their Chromebook/iPad in school in the charging cabinet.
  - d. At times the Chromebook/iPad will be collected to provide routine maintenance.
7. If a student is no longer enrolled at Region 12 the Chromebook/iPad and all accessories must be immediately returned to the IT Department.
8. If there is a problem with the device, the IT office must be notified as soon as possible.
9. These rules are subject to modification at the discretion of Region 12 should the need arise.
10. These Terms of Use must be agreed to, with a contract returned to the school before the Chromebook/iPad will be issued each year.

I understand the rules stated on the Terms of Use and have reviewed them with my student. Signatures of a parent must be present, and this form filled out completely.

**Select ONE of the options below.**

- Option 1: I am accepting a school-issued Chromebook/iPad for use this year.
  
- I HAVE PURCHASED (OPTIONAL BUT RECOMMENDED) CHROMEBOOK or iPad INSURANCE (purchase online at <https://gpo.worthavegroup.com/gpo/region12>). Insurance may only be purchased within 30 days of taking possession of the Chromebook/iPad. This date is recorded by Region12 staff below.
  
- Option 2: I am using a “personally owned” device and am declining a school-issued Chromebook/iPad.

**Parent Acknowledgement:**

I acknowledge that my child is responsible for having a school device or personally owned device in school each day as classes require an internet-ready device. If my child fails to bring a device to school, or it is not charged and ready to use, my child may request a loaner from the IT Department that must be returned before the end of the school day. Borrowing a loaner requires my child to abide by the same Terms of Use above in the event that damage is incurred while signed out to my child.

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Student Name (print) Grade Level

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Parent Signature/ Parent Name (print) Date

To be completed by IT Office Only:  
Date Chromebook Issued \_\_\_\_/\_\_\_\_/\_\_\_\_ Issued by (IT Staff): \_\_\_\_\_