

## Orchard Elementary PTO

### Meeting Minutes

Wednesday, September 16<sup>th</sup>, via Zoom

- I. **Call to Order** – CJ Rodriguez called the meeting to order at 3:34 pm
- II. **Treasurer's Report** – Jon Hall shared the report showing that we currently have \$37,651.20 in the account. We received a check from Amazon Smile and should be promoting income source more often. Our budget is in a semi-frozen state until after the Jog-a-Thon.
- III. **Principal's Report** – Alysia Arsanto gave many thanks for parent involvement, for PTO support and for the VISA gift cards. She reported that the teachers have been training on different online platforms and apps and the specialists have been troubleshooting their remote learning opportunities. Next week, the LifeSkills students will be returning into the building on an A/B schedule.
- IV. **New Business**
  - a. **Board Introductions**
  - b. **Jog-a-thon** – CJ reported that although we don't have a lead for the event, many components have been handled. Aubri Smith and Sarah Hall have coordinated the t-shirts. CJ found a place to order engraved medals. Susan Duncan is running the website and Angelina Shaber is handling prizes. The fundraising portion of the event will be open at the beginning of October, while the activity tracking portion will be open October 21-25<sup>th</sup>.
  - c. **Class Directories** – Will be reposted on FaceBook and Alysia will include a note in SeeSaw. A parent was wanting an opportunity for a face to face play group, which we are not offering or coordinating.
  - d. **Spirit Week/Spirit Days** – Danica Garcia and CJ have put together a list of Friday Spirit Days to boost morale for students and staff. This week will begin with Orchard gear and school colors.
  - e. **Spirit Wear/Mask Fundraiser** – Kriste Colley-Kummer reported that the mask fundraiser will be open until September 23<sup>rd</sup>. This is in lieu of offering a full spirit wear order this fall. Distribution is up in the air,

and may align with either a school supply pick-up or a return to school.

**V. Committee Reports**

- a. **Book Fair** – Mariann Medina reported that the book fair will be virtually held on October 5-18<sup>th</sup>. We will attempt to heavily promote this, as we need to reach a certain threshold in order to host a BOGO sale in the spring. Books will be directly shipped to families.
- b. **Hospitality** – Eileen Harbertson and Pam Rothwell are the crew this year. They made beautiful masks and donated them to each staff member, and used 0% of their budget to do so. They are currently working through a process to include Amazon Wish Lists on the Favorite Things document.

VI. **Questions/Comments** – Elizabeth Porter is offering a training to Orchard teachers, free of cost, to address online teaching concerns. She also has a budget to provide two webcams to teachers, which Alysia will email to staff. The next meeting is October 14<sup>th</sup> at 3:30 pm.

VII. **Adjournment** – CJ adjourned the meeting at 4:35 pm

**Attendance**

CJ Rodriguez      Kriste Colley-Kummer      Tammy Morrow      Jon Hall  
Kathy Preszler      Janet Flohr      Pam Rothwell      Sarah Landon      Aubri Smith  
Srinidhi Tipireddy      Elizabeth Porter      Susan Duncan      Sarah Hall  
Danica Garcia      Alysia Arsanto      Ran Bi      Amy Olson      Hilary Wingert  
Andrea      Heather Griggs      Eileen Harbertson      Kiara Roberts      Joni Kranz  
Samantha Mason      Abbey Cameron      Mariann Medina      Rebecca Boyd  
Sherry Seholm