



Mission Statement

Faribault Public Schools provides a high-quality and equitable education that nurtures, inspires, challenges, and empowers all students to engage and grow as learners and citizens.

McKinley Early Childhood Center COVID-19 Preparedness Plan

Revised: 9/1/2020

This document will be continually updated. Any changes will be highlighted.

The COVID-19 Preparedness Plan for McKinley Early Childhood Center is committed to providing a safe and healthy environment for all participants. The following plan is in response to the COVID-19 pandemic. All participants are responsible for implementing this plan. The goal is to mitigate the potential for transmission of COVID-19 during indoor activities, and that requires full cooperation from everyone. Everyone is encouraged to ask questions, raise safety or health concerns, and offer suggestions to better improve this plan. Only through this cooperative effort can we establish and maintain the safety and health of all participants while engaging in classes, activities, or work.

Everyone involved in this organization is responsible for implementing and complying with all aspects of this COVID-19 Preparedness Plan. This plan follows the most-up-to-date recommendations by the Minnesota Department of Health (MDH), Minnesota Department of Education (MDE) and the Centers for Disease Control and Prevention (CDC).

The plan addresses the following:

- 1 - Screening
- 2 - Social Distancing
- 3 - Hygiene
- 4 - Facility and Ventilation Protocols
- 5 - Cleaning and Disinfecting Protocols
- 6 - Drop-off and Pick-up Protocols
- 7 - Communication

1 - Screening

All participants entering any Faribault Public Schools indoor facility are encouraged to self-monitor for signs and symptoms of COVID-19. If anyone is sick or is experiencing symptoms, they must stay home.

- All students will be screened upon arrival with a temperature check.
- Staff will self-check and record temperature and time in an email link sent from the district.

The following criteria will be asked of staff and charted at a daily check-in to assess health status. If the staff has a fever of 100.4 or above, they will be asked to leave the facility immediately.

Daily Check In Questions are to be answered in the daily email from district to staff:

1. Are you feeling sick or have you experienced any new symptoms in the last 10 days?
2. Do you have any chills?
3. Do you have a new or worsening cough?
4. Are you experiencing any shortness of breath?
5. Do you have a new or worsening sore throat?
6. Any new or worsening muscle aches?
7. Do you have a new or worsening headache?
8. Any new or worsening loss of smell or taste?

If any answer is YES, the staff member will be relieved of their duties and encouraged to get tested for COVID.

If the student has a fever of 100.4 or above, they will be asked to leave the facility immediately. Students who are with their parents will be sent home with them. Students arriving on a bus will be supervised in our designated location for identified students presenting symptoms. Parents will be contacted and students will need to be picked-up.

The plan for a student to return will follow the Minnesota Department of Health decision tree which can be found at: <https://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>

If a staff becomes symptomatic, is exposed to, or tests positive for COVID-19, they **must stay home and inform the Coordinator of Health and Safety, Haley Storms for appropriate contact tracing and communication to all other participants and coaches. It is preferred that students, staff and visitors also report this to Olivia Sage, the Early Learning Coordinator, so she can contact appropriate parties.**

The Coordinator of Human Resources, Nicole Yochum, will be notified immediately of any instance where someone has confirmed COVID-19 exposure and has exposed the activity to the virus at 507-333-6006 or nyochum@faribault.k12.mn.us

2 - Social Distancing

Social distancing of six feet will be implemented and maintained by staff whenever possible including in hallways, copy/work room, and office space.

Based on state requirements, groups of people need to remain consistent.

Only one parent or guardian will be allowed to enter the building for drop-off and pick-up.

Early childhood students are not required to practice social distancing when in the classroom, but teachers are encouraged to plan activities that promote our health and safety guidelines.

3 – Hygiene & Masks

Hygiene

- Proper hygiene must be implemented and utilized at all times. All staff and students must wash their hands with soap and water upon arrival and anytime they re-enter the classroom.
- Hand sanitizer will be available at the designated entrance of the building and must be used by all students, staff and visitors that enter the building.
- Students are also encouraged not to touch their faces including their eyes, nose, or mouth during any activity and if they do, they should immediately wash hands.

Mask Required

- All staff and visitors over the age of five must wear a mask and/or face shield when in our building.
- Children enrolled in classes at McKinley or within our early childhood programs are not required to wear masks, but are encouraged to with parent participation/requests.

When can masks be removed?

- Temporarily to eat or drink as long as you are 6 ft away from others, then put back on immediately.
- In an office space with four walls when working alone
- In a cubicle space with solid barriers
- In a closed classroom when you are working alone

Communal Spaces

- Drinking fountains will not be available for students or staff. Staff are encouraged to bring their own reusable water bottle to fill at our water stations. For students in class, paper cups will be purchased for one-time uses if water is needed at times other than meal times.
- Bathrooms will be disinfected and cleaned per the directions of our custodial staff. A staff member will escort students in small groups no more than six at a time to use the bathrooms.
- Disinfectant and clorox wipes will be available in staff bathrooms to be cleaned by individual users if you wish.

- Students will eat and drink in classrooms. There will be no use of the cafeteria or gym space for communal eating. Staff are able to eat in the breakroom, but must maintain social distancing between other staff members. Buildings are suggesting staff eat outdoors or in vehicles to help limit transmission between staff.

4 - Facility and Ventilation Protocols

Door # 1 will be the main entrance used on the right side of entering. The left side of Door # 1 will be used to exit. These doors will be marked with Exit and Entrance signs.

Indoor classroom doors, bathroom doors and office doors will all be propped open when possible to limit the need to touch door handles when possible and at drop-off and pick-up times. Door stoppers will be purchased for classroom doors.

Exterior doors will not be propped open due to safety concerns.

5 - Cleaning and Disinfection Protocols

All surfaces (floors, tables, door handles, bathrooms, etc.) will be sanitized daily.

The gym equipment (balls, hula hoops) will be divided up per class. Bikes and climbing structure will be removed per safety guidelines.

Classroom teachers and staff will work together to ensure materials and equipment is cleaned and sanitized frequently and limited use of materials shared between students occurs. Classroom teachers will have specific guidelines for materials and cleaning of equipment.

A spray bottle and rag will be provided in each classroom. Rags should be placed into the “dirty” bin at the end of the day. New “clean rags” should be used daily. Each classroom will have a package of disinfectant wipes to use on table tops and equipment by a staff member.

6 - Drop-off and Pick-up Protocols

At the beginning of each morning and evening, a designated staff member will complete the screening process for all students to enter their classrooms.

Main entrance doors will open promptly at 8:30 am for morning classes and 12:35 for afternoon classes. Parents should remain in their car prior to the start of class or doors opening. Doors will open again for pick-up for half-day students at 11:15 am and 3:15 for all-day students.

Our Jefferson and Roosevelt preschool sites will follow building procedures for drop-off and pick-up.

7 - Communication

McKinley Early Childhood administrative staff will communicate with all students and their families, staff, and visitors prior to the start of in-person classes. Families will also be provided the COVID-19 Preparedness Plan.

If a student, staff member, or visitor tests positive for COVID-19, school district representatives will contact the county for tracing and follow steps given to ensure exposed members in close contact respond appropriately.