

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
MAY 11, 2020 REGULAR MEETING MINUTES
6:30 P.M.
VIRTUAL MEETING

BOARD MEMBERS PRESENT

Chairperson John Belfonti, Robyn Berke, Christopher Browe, Patricia Cardozo, Shannan Carlson, Paul Davis, Steven DeMaio, George Howard, Andrea Hubbard, Sheila McCreven, Patrick Reed, Dr. Jennifer Turner

BOARD MEMBERS ABSENT

Carla Eichler

STUDENT REPRESENTATIVES PRESENT

Olivia Gross

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Shaun DeRosa

1. CALL TO ORDER

Chairperson Belfonti called the meeting to order at 6:34 p.m.

2. APPROVAL OF MINUTES

a. Special Board of Education Meeting – March 11, 2020

*MOTION by Shannan Carlson, SECOND by Patricia Cardozo, to approve minutes as submitted
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED*

b. Regular Board of Education Meeting – April 20, 2020

*MOTION by George Howard, SECOND by Paul Davis, to approve minutes as submitted
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED*

c. District Meeting - Public Hearing – April 27, 2020

*MOTION by Patricia Cardozo, SECOND by Robyn Berke, to approve minutes as submitted
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED*

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d. Annual Meeting on the Budget – May 4, 2020

MOTION by Patricia Cardozo, SECOND by Robyn Berke, to approve minutes as submitted
VOTES IN FAVOR, 9 (Berke, Browe, Cardozo, Carlson, DeMaio, Howard, Hubbard, McCreven, Turner)
ABSTAINED, 3 (Belfonti, Davis, Reed)
MOTION CARRIED

e. Special Board of Education Meeting – May 4, 2020

MOTION by Robyn Berke, SECOND by Shannan Carlson, to approve minutes as submitted
VOTES IN FAVOR, 10 (Berke, Browe, Cardozo, Carlson, Davis, DeMaio, Howard, Hubbard, McCreven, Turner)
ABSTAINED, 2 (Belfonti, Reed)
MOTION CARRIED

3. STUDENT REPORT

a. Monthly Report

4. SUPERINTENDENT'S REPORT

a. Personnel Report

Dr. Byars announced that Helen Young will be retiring in June after 50 years and congratulated and thanked Ms. Young for her years of teaching.

b. Superintendent Report

Dr. Byars publicly acknowledged and thanked the teachers for the amazing work they have done this past year

5. CORRESPONDENCE

Chairperson Belfonti explained to the public that per Governor Lamont's executive orders the Board is only including items on the meeting agendas that are critical and need to be voted on at this time. Public Comment is not included at meetings; however, he referred the public to send in any correspondence or communications to the Board of Education at <https://www.amityregion5.org/boe/boe-members>

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6. CHAIRMAN'S REPORT

a. Committee Reports

1. District Technology

a. Monthly Report

2. Facilities

a. Monthly Report

3. Finance

a. Discussion of First Quarter 2020 Executive Summary Review of Amity Pension Fund, Sick and Severance Account and OPEB Trust

b. Discussion and Possible Action on Contracts over \$35,000

1. Insurance -- Liability, Auto, & Property

MOTION by Shannan Carlson, SECOND by Christopher Browe, to award the liability, automobile, property insurance to Connecticut Interlocal Risk Management Agency (CIRMA) of New Haven, Connecticut for the price of \$176,939 for July 1, 2020 to June 30, 2023, with a maximum of a three-percent increase in the second and third years of the contract. This will be a three-year contract for liability, automobile and property insurance. Further, the Amity Board of Education waives the bid requirement.

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

2. Paving (Bond)

MOTION by Patricia Cardozo, SECOND by Robyn Berke, to Award the reclaiming, regrading, and repaving at Amity Regional High School to B&W Paving and Landscaping LLC of Waterford, CT at the bid price of \$1.64 per square foot.

VOTES IN FAVOR, 11 (unanimous; George Howard was not present for this vote)

MOTION CARRIED

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3. Transportation

MOTION by Shannan Carlson, SECOND by Patricia Cardozo, to award transportation contracts, July 1, 2020 through June 30, 2025 to the current owner/operators per the list below.
VOTES IN FAVOR, 5 (Cardozo, Davis, McCreven, Reed, Turner)
OPPOSED, 2 (Browe, DeMaio)
ABSTAINED, 5 (Belfonti, Berke, Carlson, Howard, Hubbard)
MOTION CARRIED

NUMBER OF CONTRACTS B & B TRANSPORTATION, INC			<i>Full Contract Award</i>	<i>Half Contract Award</i>
	Full CONTRACTS	Half CONTRACTS		
Amity	3	3	\$171,813	\$ 87,558
NUMBER OF CONTRACTS CHRIS SORENSEN, LLC				
Amity	2	0	\$114,542	\$ -
NUMBER OF CONTRACTS MICHAEL DIGENNARO				
Amity	1	0	\$57,271	\$ -
NUMBER OF CONTRACTS MALLINSON TRANSPORTATION, LLC				
Amity	1	0	\$57,271	\$ -
NUMBER OF CONTRACTS ROBERT SORENSEN				
Amity	1	0	\$57,271	\$ -
NUMBER OF CONTRACTS WALTER HINE				
Amity	1	0	\$57,271	\$ -

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NUMBER OF CONTRACTS NJM TRANSPORTATION, LLC			Full Contract Award	Half Contract Award
Amity	1	0	\$57,271	\$ -
NUMBER OF CONTRACTS TIROLLO, LLC				
	Full CONTRACTS	Half CONTRACTS		
Amity	2	1	\$114,542	\$ 29,186
NUMBER OF CONTRACTS TIROLLO BUS, LLC D/B/A LOOMIS BUS, LLC				
Amity	1	0	\$57,271	\$ -
NUMBER OF CONTRACTS N. GILBERT, LLC				
Amity	1	0	\$57,271	\$ -
NUMBER OF CONTRACTS JOSEPH MONCHESKI				
Amity	1	0	\$57,271	\$ -
NUMBER OF CONTRACTS BB D/B/A PERRY BUS, LLC				
Amity	3	0	\$171,813	\$ -
NUMBER OF CONTRACTS BB D/B/A AMITY TRANSIT, LLC				
Amity	2	0	\$114,542	\$ -

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NUMBER OF CONTRACTS BB D/B/A ANTHONY CIARLEGLIO,LLC			Full Contract Award	Half Contract Award
	Full CONTRACTS	Half CONTRACTS		
Amity	1		\$57,271	\$ -
NUMBER OF CONTRACTS BB D/B/A FRANK CIARLEGLIO, LLC				
Amity	1		\$ 57,271	\$ -

c. Discussion and Possible Action on Healthy Food Certification

*MOTION by Robyn Berke, SECOND by Sheila McCreven, to vote on the following 3 motions together
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED*

*MOTION by Patricia Cardozo, SECOND by Patrick Reed, to approve the following 3 motions
VOTES IN FAVOR, 12 (unanimous)
MOTION CARRIED*

- a. Motion to recommend to the Amity Board of Education to comply with Connecticut General Statutes Section 10-215f, and authorize the Superintendent of Schools to sign Form ED-099 indicating that Amity Regional School District No. 5 will certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will meet said standards during the period of July 01, 2020 through June 30, 2021.
- b. Motion to recommend that the Superintendent of Schools be authorized to sign Form ED-099, indicating that Amity Regional School District No. 5 will exclude from certification food items under section 10-215f that do not meet the Connecticut Nutrition Standards, provided that 1) such food is sold in connection with an event occurring thirty minutes after the end of regular school day or on the weekend, 2) such sale is at the location of the event, and 3) such food is not sold from a vending machine or school store.

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- c. The Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store.

d. Discussion and Possible Action on Increasing Lunch Prices

MOTION by Patricia Cardozo, SECOND by Shannan Carlson, to authorize the food service provider to increase lunch prices as presented at Amity Regional High School, Amity Middle School in Bethany, and Amity Middle School in Orange for 2020-2021 school year

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

e. Discussion of Monthly Financial Statements

f. Director of Finance and Administration Approved Transfers Under \$3,000

Ms. Lumas noted that the last line item #74 to purchase Baritone Sax would need to be voted on under the next agenda item of this meeting, Discussion and Possible Action on Budget Transfers of \$3,000 or More

g. Discussion and Possible Action on Budget Transfers of \$3,000 or More

MOTION by Christopher Browe, SECOND by Sheila McCreven, to approve all the budget transfers of \$3,000 or more listed below and item #74, Purchase of Baritone Sax, from Director of Finance and Administration Approved Transfers Under \$3,000

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

- a. to cover the personal protective equipment (PPE) for all three schools at estimated \$4,504.00:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
03-11-3202-5690	Other Supplies	\$ 4,504	
03-13-2130-5690	Other Supplies		\$ 4,504

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b. to cover the costs of textbooks for world language at all 3 schools, and science in both middle schools:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-15-0000-5850	Contingency	\$ 89,884	
03-11-1009-5641	Texts & Digital Resources	\$ 15,000	
03-13-2400-5641	Texts & Digital Resources	\$ 5,000	
03-11-1009-5641	Texts & Digital Resources	\$ 7,000	
01-11-1006-5641	Texts & Digital Resources		\$ 12,594
02-11-1006-5641	Texts & Digital Resources		\$ 15,473
03-11-1006-5641	Texts & Digital Resources		\$ 42,053
01-11-1013-5641	Texts & Digital Resources		\$ 23,382
02-11-1013-5641	Texts & Digital Resources		\$ 23,382

c. to cover the costs of equipment purchases including 3D printers, music keyboards, cheerleading practice mat, photography camera, window film (security), security cameras, accordion wall, and baritone sax:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5715	Facilities Contingency	\$ 35,259	
05-15-0000-5850	Contingency	\$13,595	
03-14-2600-5715	Improvements to Sites	\$ 9,096	
01-13-2400-5330	Professional Technical Services	\$ 4,300	
02-13-2400-5330	Professional Technical Services	\$ 12,275	
03-11-3202-5440	Rentals	\$ 6,000	
01-11-1008-5731	Equipment-Replacement		\$ 4,300
02-11-1008-5731	Equipment-Replacement		\$ 4,300
02-11-1010-5731	Equipment-Replacement		\$ 2,975
03-11-3202-5730	Equipment -New		\$ 6,000
01/02/03-14-2600-5715	Improvements-Buildings		\$ 40,000
02-14-2600-5715	Improvements to Buildings		\$ 5,000
05-14-2660-5730	Equipment-New		\$ 17,950
03-11-1010-5611	Instructional Supplies	\$4,656	
03-11-1010-5810	Dues & Fees	\$375	
03-11-1010-5730	Equipment – New		\$ 5,031

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d. to cover the initial costs of the design, permitting, and layouts for the athletic facilities project:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2510-5330	Professional Technical Services		\$41,000
03-11-3202-5330	Professional Technical Services	\$14,479	
05-15-0000-5850	Contingency	\$26,521	

7. ITEMS FOR THE NEXT AGENDA – Due to Chairperson by May 25, 2020

8. ADJOURNMENT

MOTION by Patricia Cardozo, SECOND by Patrick Reed, to adjourn the meeting

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Pamela Pero

Pamela Pero

Recording Secretary

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525
(203) 397-4811



Dr. Jennifer P. Byars
Superintendent of Schools

Dr. Marie McPadden
Director of Curriculum
& Staff Development

H. Thomas Brant
Director of Pupil Services

Theresa Lumas
Director of Finance
& Administration

Jim Saisa
Director of Facilities

To: Theresa Lumas, Director of Finance and Administration
From: Kathleen Kovalik, Assistant Director of Finance and Administration
Date: May 7, 2020
Re: Health Food Program Statement for July 1, 2020 through June 30, 2021

Each year the Board of Education has to confirm its participation in the Health Foods program from the State of Connecticut. By participating in this program the District receives payments from the State. In the current fiscal year the District has received \$11,348. If the District does not participate in the program, it would not receive these funds. However, the District would still be required to follow the same guidelines as they are issued from the federal government, which provides over \$100,000 of support to the nutrition program. Below are the motions I recommend the AFC and Board of Education to make.

Amity Finance Committee:

1. Motion to recommend to the Amity Board of Education to comply with Connecticut General Statutes Section 10-215f, and authorize the Superintendent of Schools to sign Form ED-099 indicating that Amity Regional School District No. 5 will certify that all food items offered for sale to students in the schools under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will meet said standards during the period of July 01, 2020 through June 30, 2021.
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3. The board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store.

Amity Board of Education:

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