



## Town of Suffield Job Posting

**Position: Snow Plow Contractor**  
**Posted: September 17, 2020**

### General Statement of Duties

The Town of Suffield seeks snow plow contractors for the 2020 - 2021 winter season. The contractor is responsible for snow removal and de-icing of Town streets and parking lots. Provides excellent customer service and exhibits pride and quality workmanship. This position is an on call position; the applicant needs to be available 24/7 for the months of November, 2020 through April, 2021.

### Supervision Received:

Works under the general direction of the Highway Foreman and Assistant Foreman.

### Supervision Exercised:

None.

### Essential Duties and Responsibilities:

- Drives and operates a Town owned snow plow vehicle
- Plows Town roads and parking lots as directed by the Highway Foreman and Assistant Foreman
- Operates snow removal equipment such as shovels, snow blower and sander
- Maintains and cares for Town provided equipment, tools and vehicles
- Must be able to work as a team and take direction from supervisor
- Must be able to follow through on jobs without supervision
- Must be able to provide services in a safe and timely manner through proficient use of equipment
- Must have cold weather gear and wear it appropriately to protect themselves against adverse weather conditions

### Minimum Qualifications:

- Must have a valid driver's license and reliable transportation
- Must have a clean driving record
- Must be drug free and be able to pass a mandatory Town certified drug test
- Must have a High School education or equivalent

### Required Experience:

- One year of Snow Plowing experience driving a ¾ ton pickup F-550 or equivalent with Plow and Sander
- Must be able to pass a basic proficiency exam at our office showing "demonstration of use of equipment on site"

### Tools and Equipment Used:

- ¾ ton pick-up or a 1 ton dump truck with Plow and Sander
- 6 wheel dump truck; requires CDL

- Snow blower

#### **Physical and Mental Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions of the job.

While performing the duties of this job, the employee is frequently required to use hands, to finger, handle or feel objects, tools or controls and talk and hear. Physical demands require constantly moving, walking, stooping, kneeling, crouching or crawling the employee must regularly lift and carry up to 75 pounds. Specific vision abilities required for this job include close vision, depth perception and the ability to adjust focus.

#### **Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The work is typically performed in an outside, non-temperature controlled environment. The employee frequently works in outside weather conditions and is occasionally exposed to extreme cold, wet and or humid conditions. The noise level is usually moderate.

#### **General Guidelines:**

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

#### **Other Duties:**

Please note this job description is not designed to cover or contain a comprehensive listing of functions, activities, duties or responsibilities that are required of the employee for this job. Functions, duties, responsibilities and activities may change at any time with or without notice.

#### **EEOC Statement:**

It is the policy of the Town of Suffield to provide equal employment opportunity to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, the Town of Suffield will provide reasonable accommodations that do not present an undue hardship for qualified individuals with disabilities.

#### **Hours:**

This is a seasonal, part-time, on-call position. The hours vary as they are determined by the weather. The individual is expected to be available on short notice to perform snow removal duties as the weather dictates. Hours would include; morning, afternoon, evening, late night shifts that include holidays and weekends.

**Compensation and Benefits:**

The rate of compensation is \$30.00 per hour. This position is a seasonal position and not eligible for benefits.

**How to Apply:**

Applications can be found on the town web page at [www.suffieldct.gov](http://www.suffieldct.gov) under town departments/Human Resources. Submit application along with resume by closing date of posting. Mail or email application and resume to: Town of Suffield, Attention: Shannon Jendrysik, Human Resources Department, 61 Ffyer Place, Suffield, CT 06078  
[sjendrysik@suffieldct.gov](mailto:sjendrysik@suffieldct.gov)

*The Town of Suffield is an equal opportunity employer m/f/d/v.  
The above posting is intended as a guide and is not a complete description of the position or process*