

# TOWN OF SUFFIELD

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## **ONLINE FILING OF 2020 PERSONAL PROPERTY DECLARATIONS**

Dear Taxpayer:

We are now offering business personal property accounts the option of submitting their 2020 Personal Property Declaration online through a link on the Assessor's web page. Should you choose to file your business personal property declaration this way, the **deadline is still November 2, 2020.**

The online portal requires one email address for signing in. Use the information below to sign up, and follow the instructions to create your own password and complete your filing.

**VISIT:** <https://www.mytaxbill.org/inet/cama/home.do?town=suffield>

[You may also find this link on the Town's website www.suffieldct.gov](http://www.suffieldct.gov)

[Go to Departments, then Assessors](#)

**Your new access code is found inside the declaration.**

Once you register online, you will log in using just your email and password; the system will automatically remember your account number. After your first log in you will be asked to verify the existing account information and will then be able to update your record for the 2019 filing period. When you sign and submit the declaration electronically you will get a confirmation email that the declaration has been received by the Assessor's Office. You will also be able to download and print the forms as submitted. Please carefully read the information on each page before you agree to the terms of the final submission.

Whether you file your personal property declaration online or by mail, the forms must be returned no later than **Monday, November 2, 2020** to avoid a 25% penalty applied to your assessment.

**ELECTRONIC FILING WILL BE AVAILABLE BEGINNING OCTOBER 1 THROUGH NOVEMBER 2, 2020.**

**THIS IS THE LAST YEAR WE WILL BE MAILING DECLARATIONS TO BUSINESSES. BEGINNING FOR THE 2021 GRAND LIST YOU WILL BE MAILED AN INSTRUCTION PAGE WITH A CODE FOR ONLINE FILING. DECLARATIONS WILL STILL BE AVAILABLE VIA OUR WEBSITE FOR DOWNLOAD OR CAN BE PICKED UP IN THE ASSESSORS OFFICE.**

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