



Dear RLA Parents,

We have had a very busy week, one with lots of difficulties, glitches, and frustrations BUT we also have much to celebrate! We have started a journey that has never been undertaken before. We have tried our best to support you and your children and communication is our vehicle for making the year a brilliant success. I will send these letters bi-monthly so that we can keep in contact about shifts as we fine-tune our virtual school. We will have a website very soon! I will post all my communication on the website once we are up and running.

Our open house will be on September 21. I will send a schedule to you by next Wednesday after I meet with staff and finalize the schedule. I have had questions about attending your home school open house. If you would like to that is your prerogative.

We have made a change to our attendance procedures based on your feedback and that of the staff. Please read the change below.

### **ATTENDANCE POLICY**

Regular daily attendance is very important. It assists children in their academic progress and helps them to be more secure in their school group. Establishing a sense of structure and reliability is even more important when some or all of your student's learning occurs remotely.

#### **Absences**

Promptness will help your child with establishing a sense of responsibility and dependability. If a child is to be tardy or absent, parents/guardians must report the tardiness or absence using the Absentee Number at **203-255-3480**. Please be sure to call this line if your child will be late or absent. Please do not leave any other messages on this line.

We make an important distinction between attendance and participation. Both are necessary for your child to fully benefit from the learning opportunities provided both in-person and remotely. We continue to follow the District Attendance Policy, as well as recent State guidance.

- [District Attendance Policy - Policy 5113](#)
- [Tracking Daily Attendance on Remote Days in 2020-21](#)

Teachers will track attendance for all RLA students

Thank you again for all that you are doing to make this year a productive and successful one for our students. I hope someday soon we can all meet in person.

Until next time...happy days.

Eileen O. Roxbee  
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