

**SCHOOL BOARD OF ARCADIA
REGULAR BOARD MEETING
MONDAY, SEPTEMBER 21, 2020 - 6:00 p.m.
PILGRIM'S STUDIOS A & B (ROOM 3104) WANEK CENTER or RAIDERTV
756 RAIDER DRIVE, ARCADIA, WI
608-323-3315**

PUBLIC NOTICE: The health of District employees, School Board, and the community is our number one priority. Therefore, the District will be taking precautionary measures consistent with CDC recommendations and the Governor's orders. Please consider viewing the meeting remotely through the RaiderTV link:

Public Can View this meeting on RaiderTV at: <https://www.arcadia.k12.wi.us/about-us/raidertv>

- I. Call to Order and Verification of Compliance with the Open Meeting Law
- II. Roll Call/Approve Agenda
- III. Pledge of Allegiance
- IV. Reports
 - A. Technology Update - Tom Nelson
 - B. Buildings & Grounds Update - Rick Nelson
 - C. Athletics Update - Bruce Schweisthal
 - D. High School Report - Alan Herman
 - E. Elementary Report - Paul Halverson & Tony Hart
 - F. Curriculum, Instruction and Assessment Report - Carmen Lee
 - G. Middle School Report - Andrea Eisner
 - H. Pupil Services Report - Katie Schaefer
- V. Consent Agenda
 - A. Minutes of the August 17, 2020, regular meeting (open session), the August 12, 2020, special meeting (open session), and August 31, 2020, special meeting (open session)
 - B. Approved Second Reading of NEOLA Policies Volume 29, No. 2: 1130-Conflict of Interest, -1220-Employment of the District Administrator, 2260.02-English Language Proficiency, 2412-Homebound Instruction Program, 2450-Community and Adult Education, 2460-Programs for Students with Disabilities, 2700.01-School Performance and Accountability Reports, 3120.04-Employment of Subs, 3215 & 4215-Use of Tobacco and Nicotine by Professional Staff, 3230 & 4230-Conflict of Interest, 3362.01 & 4362.01-Threatening Behavior Toward Staff Members, 5111-Eligibility of Resident/Nonresident Students, 5460-Graduation Requirements, 5512-Use of Tobacco and Nicotine by Students, 5630.01-Use of Seclusion and Physical Restraint with Students, 7230-Gifts, Grants, and Bequests, 7434-Use of Tobacco and Nicotine on School Premises, 8390-Animals on District Property, 8710-Insurance, 8900-Fraud, **NEW:** 1260-Incapacity of the District Administrator, 3120.10-Job Sharing, 3131-Reduction in Staff, 4120.10-Job Sharing, 4130-Assignment of Transfer, 4131-Reduction of Staff, 6147-Debt, 7440.03-Small Unmanned Aircraft Systems, 8395-Student Mental Health Services, **DELETE:**6145-Borrowing,
 - C. Approve Second Reading of NEOLA Policies Special Updates Title IX Regulations: 2266-Nondiscrimination on the Basis of Sex in Education Programs or Activities.
 - D. Approve First Reading of NEOLA Policy: 5200-Attendance, 5430 - Class Rank, 5430.01-Cum Laude, 5451.01-Wisconsin Academic Excellence Scholarship, 5451.02 - Technical Excellence Higher Education Scholarships, and NEW policy 8420.01-Epidemics and Pandemics
 - E. Revised 2020-21 Employee Handbook by adding HSA policy
 - F. Professional Staff Transfer from High School Foreign Language to a High School Science teaching position, to begin with the 2020-21 contract year.
 - G. Accept the 2019-2020 End-of-Year Achievement Gap Reduction (AGR) Report.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, please contact Lance Bagstad, Superintendent, 730 Raider Dr., Suite 3150, Arcadia, WI 54612 or call 608-323-3315, option 4.

Notice of this meeting is to be publicly posted at the State Bank of Arcadia, Waumandee State Bank, Arcadia Post Office, Dodge Post Office, at the elementary and high school, the district office and on the district website on **September 15, 2020.**

- H. Accept the 2019-2020 DPI Seclusion and Restraint Report.
 - I. Approve and file the treasurer's report and payment of vouchers totaling \$452,174.99, including computer check numbers 72800-72936.
- VI. Updates/Discussion
- A. Recognition of Gifts and Grants
 - 1. Woodmen Life - \$500
 - 2. Goldie's Scrap Iron and Metal Recycling Co. - 4 hospital beds
 - 3. Mayo Clinic Health System - \$1000
 - 4. Peer Review Mentoring Grant - \$24,380
 - 5. 2020-21 School-Based Mental Health Services Subaward - \$71,850
 - B. Trempealeau Valley Co-Op 2.0 Update
 - C. Preview of Preliminary 2020-2021 Budget
- VII. New Business
- VIII. Adjourn

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information, or to request this service, please contact Lance Bagstad, Superintendent, 730 Raider Dr., Suite 3150, Arcadia, WI 54612 or call 608-323-3315, option 4.

Notice of this meeting is to be publicly posted at the State Bank of Arcadia, Waumandee State Bank, Arcadia Post Office, Dodge Post Office, at the elementary and high school, the district office and on the district website on **September 15, 2020.**

**MINUTES OF BOARD OF EDUCATION
SCHOOL DISTRICT OF ARCADIA
REGULAR BOARD MEETING
AUGUST 17, 2020**

A regular meeting of the Board of Education of the School District of Arcadia was held in high school room 219 and was livestreamed on RaiderTV in the City of Arcadia, County of Trempealeau, Wisconsin, on Monday, August 17, 2020. The meeting was called to order at 6:00 p.m. by Board President Paul Servais. Board members present were Paul Servais, Brian Steinlicht, Rodney Walters, Randy Nilsestuen, Dana Conrad, Robert Hurlburt and Diana Tempski. Also present were Lance Bagstad and Dana Hoesley.

President Paul Servais announced the verification and compliance with the open meeting law.

A motion was made by Brian Steinlicht and seconded by Diana Tempski to approve the agenda. Motioned carried 7-0.

President Paul Servais led the Pledge of Allegiance.

Diana Tempski gave an update on the CESA 4 annual meeting held virtually on August 5th.

A motion was made by Randy Nilsestuen and seconded by Rodney Walters to approve all the items in the consent agenda as listed:

- A. Minutes of the July 20, 2020, regular meeting (open session) and the July 29, 2020, special meeting (open session)
- B. Approved First Reading of NEOLA Policies Volume 29, No. 2: 1130-Conflict of Interest, -1220-Employment of the District Administrator, 2260.02-English Language Proficiency, 2412-Homebound Instruction Program, 2450-Community and Adult Education, 2460-Programs for Students with Disabilities, 2700.01-School Performance and Accountability Reports, 3120.04-Employment of Subs, 3215 & 4215-Use of Tobacco and Nicotine by Professional Staff, 3230 & 4230-Conflict of Interest, 3362.01 & 4362.01-Threatening Behavior Toward Staff Members, 5111-Eligibility of Resident/Nonresident Students, 5460-Graduation Requirements, 5512-Use of Tobacco and Nicotine by Students, 5630.01-Use of Seclusion and Physical Restraint with Students, 7230-Gifts, Grants, and Bequests, 7434-Use of Tobacco and Nicotine on School Premises, 8390-Animals on District Property, 8710-Insurance, 8900-Fraud, **NEW:** 1260-Incapacity of the District Administrator, 3120.10-Job Sharing, 3131-Reduction in Staff, 4120.10-Job Sharing, 4130-Assignment of Transfer, 4131-Reduction of Staff, 6147-Debt, 7440.03-Small Unmanned Aircraft Systems, 8395-Student Mental Health Services, **DELETE:**6145-Borrowing,
- C. Approve First Reading of NEOLA Policies Special Updates Title IX Regulations: 2266-Nondiscrimination on the Basis of Sex in Education Programs or Activities.
- D. Retirement of Professional Staff - Daryl Kramer from a High School Science teaching position effective immediately.
- E. Resignation of Professional Staff - LuAnn Kramer from a Middle School 8th teaching position effective immediately.
- F. Retirement of Professional Staff - Paula Haines from an Elementary Kindergarten teaching position effective immediately.
- G. Resignation of Professional Staff - Antoinette Dziedzic from a High School ELA teaching position effective immediately.
- H. Resignation of Professional Staff - Danielle Koch from a Middle School 5th Grade teaching position effective immediately.
- I. Resignation of Professional Staff - Scott Huff from a Middle School 6th Grade teaching position effective immediately.
- J. Resignation of Professional Staff - Kristin Matchey from a Middle School/High School Business and Information Technology teaching position effective immediately.

- K. Transfer of Professional Staff - Torrey Francois from 7th/8th Grade Math/Science teaching position to 8th Grade Science teaching position.
 - L. Professional Staff Hire for a 5th Grade teaching position, to begin with the 2020-2021 contract year.
 - M. Professional Staff Hire for a 6th Grade teaching position, to begin with the 2020-2021 contract year.
 - N. Professional Staff Hire for a 7th/8th grade teaching position, to begin with the 2020-21 contract year.
 - O. Professional Staff Hire for the High School ELA teaching position, to begin with the 2020-21 contract year.
 - P. Professional Staff Hire for the High School Science teaching position, to begin with the 2020-21 contract year.
 - Q. Professional Staff Hire for the Middle School STEM/Business Education teaching position, to begin with the 2020-21 contract year.
 - R. Professional Staff Hire for the Elementary Kindergarten teaching position to begin with the 2020-21 contract year.
 - S. Approve and file the treasurer's report and payment of vouchers totaling \$747,121.86, including computer check numbers 72688-72799.
 - T. Resignation of Professional Staff – Catherine Mossman from an Elementary 1st Grade teaching position effective immediately.
 - U. Professional Staff Hire for the Elementary 1st Grade teaching position to begin with the 2020-21 contract year
- Motion carried 7-0.

A motion was made by Paul Servais and seconded by Rob Hurlburt to approve the borrowing not to exceed \$195,000 through Fund 38 for the elementary roof replacement project. Motion carried 7-0.

District Administrator, Lance Bagstad, recognized Tri-County Memorial Foundation for their \$3,000 donation towards our CNA Certificate program. The board expressed their appreciation and noted it will be very helpful for that program.

Lance Bagstad presented the unaudited 2019-20 budget numbers, showing a \$1,553 surplus. The audit will be completed in September or October.

Lance Bagstad updated the Board on the 2020-21 school year reopening plan.

Lance Bagstad presented an update on the Trempealeau Valley Co-op 2.0.

A motion was made by Rodney Walters and seconded by Brian Steinlicht to adjourn at 6:41 p.m. Motion carried 7-0.

Brian Steinlicht, Clerk

**MINUTES OF BOARD OF EDUCATION
SCHOOL DISTRICT OF ARCADIA
SPECIAL MEETING
WANEK CENTER – STUDIOS A & B
LIVESTREAM ON RAIDERTV
AUGUST 12, 2020**

A special meeting of the Board of Education of the School District of Arcadia was held in the Waneke Center studios A & B and livestreamed on RaiderTV in the County of Trempealeau, Wisconsin, on Wednesday, August 12, 2020. The meeting was called to order at 6:00 p.m. by Board President Paul Servais. Board members present were Paul Servais, Randy Nilsestuen, Rodney Walters, Brian Steinlicht, Rob Hurlburt, Diana Tempski and Dana Conrad. Also present were Lance Bagstad, Paul Halverson, Tony Hart, Carmen Lee, Alan Herman, Andrea Eisner, Katie Schaefer and Dana Hoesley.

President Paul Servais announced the verification and compliance with the open meeting law.

A motion was made by Rodney Walters and seconded by Diana Tempski to approve the agenda. Motion carried 7-0.

President Paul Servais led the pledge of allegiance.

Carmen Lee, Curriculum Director, presented the Continuous Improvement Plan for the District. The board requested that updates and progress be presented each month at the regular meetings.

A motion was made by Paul Servais and seconded by Randy Nilsestuen to adjourn at 7:14 p.m. Motion carried 7-0.

Brian Steinlicht, Clerk

**MINUTES OF BOARD OF EDUCATION
SCHOOL DISTRICT OF ARCADIA
SPECIAL BOARD MEETING
MONDAY, AUGUST 31, 2020**

A special meeting of the Board of Education of the School District of Arcadia was held in high school room 219 and virtually via Zoom and on RaiderTV in the County of Trempealeau, Wisconsin, on Monday, August 31, 2020. The meeting was called to order at 6:00 p.m. by Board President Paul Servais. Board members present were Paul Servais, Randy Nilsestuen, Rodney Walters, Brian Steinlicht, Rob Hurlburt, Diana Tempski and Dana Conrad. Also present were Lance Bagstad, Erin Moreno and Dana Hoesley.

No community members joined the meeting via Zoom.

Erin Moreno translated the meeting in Spanish.

A motion was made Randy Nilsestuen and seconded by Diana Tempski to approve the agenda. Motion carried 7-0

A motion was made by Rob Hurlburt and seconded by Brian Steinlicht to approve the School Board Resolution for the Waiver of Certain School Board or School District Requirements Pursuant to Wis. Stat. 118.38. Motion carried 7-0.

A motion was made by Rodney Walters and seconded by Diana Tempski to support the School District of Arcadia Reopening and Instructional Plan and authorize the district administrator, other administrators, and the staff to make the necessary adjustments to the plan as needed. Motion carried 7-0.

A motion was made by Paul Servais and seconded by Dana Conrad to adjourn at 6:18 p.m. Motion carried 7-0.

Brian Steinlicht, Clerk

Book	Policy Manual
Section	5000 Students
Title	Copy of ATTENDANCE
Code	po5200 *dkh 9-11-20
Status	First Reading
Adopted	April 16, 2007
Last Revised	June 15, 2020

5200 - ATTENDANCE

~~State law requires the Board of Education to enforce the regular attendance of students. Further, the Board recognizes that the District's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.~~

The Board will enforce regular student attendance in the District's program in which each student is enrolled as required pursuant to State law. Further, the Board recognizes that the District's educational program is predicated upon the participation of each student in the program of instruction in which the student is enrolled and required to attend. Student success requires continuity of instruction and program participation. For purposes of this policy, the regular period and hours of instruction including both those periods and hours a student's program require that they are in school as well as any attendance requirements defined as part of a course of virtual instruction, or a combination of the more than one type of instructional delivery.

All children between six (6) and eighteen (18) years of age shall attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy. A child who is enrolled in five (5) year-old kindergarten shall attend school regularly, religious holidays excepted, during the full period and hours that kindergarten is in session until the end of the school term.

Written Excuse Required

The Principal shall require, from the parent or guardian of each student or from an adult student, who has been absent for any reason a written, signed, dated statement stating the reason for the absence and the time period covered by the absence. The Board reserves the right to verify such statements and to investigate the cause of each single absence.

School Attendance Officer

The District Administrator of Schools shall designate an administrator at each school to be the School Attendance Officer. The School Attendance Officer shall perform any duties and responsibilities s/he is required to perform by State law, this policy, and any administrative guidelines issued by the school. The duties of the School Attendance Officer shall include, but not be limited to, the following.

- A. Determining daily from attendance reports submitted by teachers which students enrolled in the school are absent from school, or failed to fulfill the attendance requirements of a virtual instruction program component, and whether the absence is excused.
- B. Submitting to the District Administrator of Schools, on or before August 1st of each year, a report of the number of students enrolled in the school who were absent in the previous year and whether the absences were excused. The District Administrator of Schools shall then submit this information to the State District Administrator. (.) To the extent feasible, absentee data shall be separated by absences for in-person instruction periods and absences based on virtual instruction attendance requirements.

- C. Providing student attendance information to individuals and agencies for purposes authorized by State law and the Board's Policy 8330 - Student Records.

Excused Absences

As required under State law, a student shall be excused from school for the following reasons:

A. Physical or Mental Condition

The student is temporarily not in proper physical or mental condition to attend a school program.

B. Obtaining Religious Instruction

To enable the student to obtain religious instruction outside the school during the required school period (see Policy 5223 - Absences for Religious Instruction).

C. Permission of Parent or Guardian

The student has been excused by his/her parent or guardian before the absence for any or no reason. A student may not be excused for more than ten (10) days under this paragraph and must complete any course work missed during the absence.

Examples of reasons for being absent that should be counted under this paragraph include, but are not limited to, the following:

1. professional and other necessary appointments (e.g., medical, dental, and legal) that cannot be scheduled outside of the school day
2. to attend the funeral of a relative
3. legal proceedings that require the student's presence
4. college visits
5. job fairs
6. vacations

D. Religious Holiday

For observance of a religious holiday consistent with the student's creed or belief.

E. Suspension or Expulsion

The student has been suspended or expelled.

F. Program or Curriculum Modification

The Board has excused the student from regular school attendance to participate in a program or curriculum modification leading to high school graduation or a high school equivalency diploma as provided by State law.

G. High School Equivalency - Secured Facilities

The Board has excused a student from regular school attendance to participate in a program leading to a high school equivalency diploma in a secured correctional facility, a secured child caring institution, a secure detention facility, or a juvenile portion of a county jail, and the student and his/her parent or guardian agree that the student will continue to participate in such a program.

H. Child at Risk

The student is a "child at risk" as defined under State law and is participating in a program at a technical college on either a part-time or full-time basis leading to high school graduation, as provided under State law.

I. Election Day Official

A high school student age sixteen (16) or seventeen (17) is permitted to be excused to serve as an election official provided that the following criteria are met: (1) the student has the permission of his/her parent to serve as an election official on election day; (2) the student has signed up and the municipal clerk has informed the principal that the student has been assigned to serve in this capacity; and (3) the student has at least a 3.0 grade point average or equivalent, or has met alternative criteria established by Board, if any. The principal shall promptly notify the municipal clerk or the board of election commissioners of the municipality that appointed the child as an election official if the child no longer has at least a 3.0 grade point average or the equivalent, or no longer meets the established alternative requirements. A student's absence to serve as an election official under this policy shall be treated as an excused absence. Where possible students are encouraged to provide advance notice as much as possible. Students are responsible for completing any missed school work and responsible for making appropriate arrangements to do so.

J.

K. Virtual Access

The student is unable to access virtual instruction programming due to a temporary disruption in the student's access to necessary technological systems (i.e. internet outage, computer failure, software malfunction, etc.) as communicated by the student's parent.

A student may be excused from school, as determined by the principal, or his/her designee, for the following reasons:

A. Quarantine

Quarantine of the student's home by a public health officer.

B. Illness of an Immediate Family Member

The illness of an immediate family member.

C. Emergency

An emergency that requires the student to be absent because of familial responsibilities or other appropriate reasons.

D. Work at Home Due to Absence of Parents

To work at home due to the absence of the student's parents. Absences under this section shall not exceed five (5) days nor be granted to any student younger than fourteen (14) years of age.

Unexcused Absences

Unexcused absences demonstrate a deliberate disregard for the educational program and are considered a serious matter. The principal shall develop guidelines to address unexcused absences.

Late Arrival and Early Dismissal

It is necessary that a student be in attendance throughout the school day, or as required by the student's virtual instruction program, in order to benefit fully from the educational program of the District.

The Board recognizes, however, that from time-to-time compelling circumstances require that a student be late to school or dismissed before the end of the school day.

As agent responsible for the education of the children of this District, the Board shall require that the school be notified in advance of such absences by written (including e-mail); or personal (phone or face-to-face) request of the student's parent, who shall state the reason for the tardiness or early dismissal. Justifiable reasons shall be determined by the principal.

No student who has a medical disability which may be incapacitating may be released without a person to accompany him/her.

No student shall be released to anyone who is not authorized such custody by the parents.

Truancy Plan

The Board will issue a Truancy Plan based upon the recommendations of the County Truancy Committee convened under State law, the Board's policies and procedures, and applicable provisions of State law. The Board will review and, if appropriate, revise the Truancy Plan at least once every two (2) years.

The Truancy Plan will include, at a minimum, the following:

- A. procedures to be followed for notifying the parents or guardians of the unexcused absences of a student who is truant or a habitual truant and for meeting and conferring with such parents or guardians
- B. plans and procedures for identifying truant children of all ages and returning them to school, including the identity of school personnel to whom a truant child shall be returned
- C. methods to increase and maintain public awareness of and involvement in responding to truancy within the school district
- D. a provision addressing the immediate response to be made by school personnel when a truant child is returned to school
- E. the types of truancy cases to be referred to the District Attorney and the time periods within which the District Attorney will respond to and take action on the referrals
- F. plans and procedures to coordinate the responses to the problems of habitual truants, as defined under Sec. 118.16(1)(a), Wis. Stats., with public and private social services agencies
- G. methods to involve the truant child's parent or guardian in dealing with and solving the child's truancy problem

A student will be considered truant if s/he is absent part or all of one (1) or more days from school during which the School Attendance Officer, principal, or a teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student. A student who is absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance Statute Sec. 118.15, Wis. Stats., will also be considered truant.

A student will be considered a habitual truant if s/he is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester.

Notice of Truancy

The School Attendance Officer shall notify a truant student's parent or guardian of the student's truancy and direct the parent or guardian to return the student to school no later than the next day on which school is in session or to provide an excuse for the absence. The notice under this paragraph shall be given before the end of the second school day after receiving a report of an unexcused absence. The notice may be made by electronic communication, personal contact, telephone call, or 1st class mail, and a written record of this notice shall be kept. The School Attendance Officer shall attempt to give notice by personal contact, telephone call, or, unless the parent has refused to receive electronic communication, notice by 1st class mail may be given. This notice must be given every time a student is truant until the student becomes a habitual truant.

Notice of Habitual Truancy

When a student initially becomes a habitual truant, the School Attendance Officer shall provide a notice to the student's parent or guardian, by registered or certified mail. The School Attendance Officer may simultaneously notify the parent of the habitually truant student by an electronic communication. The notice must contain the following:

- A. a statement of the parent's or guardian's responsibility under State law to cause the student to attend school regularly
- B. a statement that the parent, guardian, or student may request program or curriculum modifications for the student under State law and that the student may be eligible for enrollment in a program for children at risk
- C. a request that the parent or guardian meet with the appropriate school personnel to discuss the student's truancy

The notice shall include the name of the school personnel with whom the parent or guardian should meet, a date, time, and place for the meeting and the name, address, and telephone number of a person to contact to arrange a different date, time, or place. The date for the meeting shall be within five (5) school days after the date that the notice is sent, except that with the consent of the student's parent or guardian the date for the meeting may be extended for an additional five (5) school days.

- D. a statement of the penalties, under State law or local ordinances that may be imposed on the parent or guardian if s/he fails to cause the child to attend school regularly as required by State law.

The School Attendance Officer will also continue to notify the parent or guardian of a habitual truant's subsequent unexcused absences.

Referral to the District Attorney

Truancy cases will be referred to the District Attorney as provided in the County Truancy Committee Plan. The School Attendance Officer will ensure that appropriate school personnel have done the following before any case is referred to the District Attorney:

- A. met with the student's parent or guardian to discuss the student's truancy or attempted to meet with the student's parent or guardian and received no response or were refused
- B. provided an opportunity for educational counseling to the student to determine whether a change in the student's curriculum would resolve the student's truancy and have curriculum modifications under State law
- C. evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if tests administered to the student within the previous year indicate that the student is performing at his/her grade level
- D. conducted an evaluation to determine whether social problems may be a cause of the student's truancy and, if so, have taken appropriate action or made appropriate referrals

Note that paragraph A. is not required if the meeting between school personnel, the student, and the student's parent or guardian, which was requested in the Notice of Habitual Truancy to the parent or guardian, did not occur within ten (10) school days after the Notice was sent. Paragraphs B., C., and D. are not required if appropriate school personnel were unable to carry out the activity due to the student's absences from school.

Make-up Course Work and Examinations

Excused Absences

A student whose absence from school was excused, except for an expelled student, shall be permitted to make-up course work and any quarterly, semester, or grading period examinations missed during the absences when they return to school. It is the student's responsibility to contact his/her teachers to determine what course work and examinations must be made-up. Teachers shall have the discretion to assign substitute course work and examinations. Teachers shall also have the discretion to specify where and when examinations and course work shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence unless extended by the principal based upon extenuating circumstances.

Principal Guidelines

The Principal shall develop administrative guidelines concerning the attendance of students which:

- A. ensure a school session which is in conformity with the requirement of the law;
- B. ensure that students absent for an excusable reason have an opportunity to make-up work they missed;
- C. govern the keeping of attendance records in accordance with State law;
- D. facilitate implementation of the Truancy Plan;
- E. identify the habitual truant, investigate the cause(s) of his/her behavior, and consider modification of his/her educational program to meet particular needs and interests;
- F. ensure that any student who, due to a specifically identifiable physical or mental impairment, exceeds or may exceed the District's limit on excused absence is referred for evaluation for eligibility either under the Individuals with Disabilities Education Act (IDEA) or Section 504 of the Rehabilitation Act of 1973 and Chapter 115, Wis. Stats.;
- G. provide that a student's grade in any course is based on his/her performance in the instructional setting and is not reduced for reasons of conduct. If a student violates the attendance or other rules of the school, s/he should be disciplined appropriately for the misconduct, but his/her grades should be based upon what the student can demonstrate s/he has learned;

- H. ensure that all parents and students are informed of the District's Attendance Policy and related guidelines;
- I. enable the School Attendance Officer to perform his/her duties under State law and this policy; and
- J. address unexcused absences.

Revised 1/21/13
Revised 6/20/16
Revised 10/22/18

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Legal 118.15, Wis. Stats.
 118.153, Wis. Stats.
 118.16, Wis. Stats.
 118.162, Wis. Stats.

Book	Policy Manual
Section	5000 Students
Title	Copy of CLASS RANK
Code	po5430 *dkh 8-28-20
Status	First Reading
Adopted	April 16, 2007

5430 - **CLASS RANK**

The Board of Education acknowledges the usefulness of a system of computing grade point averages ~~and class ranking~~ for high school students, ~~both~~ to inform ~~students of their relative academic placement among their peers and to provide students,~~ prospective employers, and institutions of higher learning with a predictive device so that each student is more likely to be placed in an environment conducive to success.

The Board authorizes a system of class ranking, by grade point average, for students in grades ~~9-12~~ and will only be used, if needed, to help determine the Academic Excellence Scholar.

The principal shall develop procedures for the computation of grade point averages and the assignment of class rank to implement this policy which shall include:

- A. ~~a provision for students completing graduation requirements before their class;~~
- B. a system for fairly averaging makeup courses;
- C. a statement of the methods for such computation ~~and assignment to be made available for those to whom a student's grade point average or rank in class is released;~~
- D. how pass/fail grades are calculated in the GPA;
- E. how grades from study abroad, alternative and home schools are calculated in the GPA;
- F. how grades from another country earned by students are calculated in the GPA.

Book	Policy Manual
Section	5000 Students
Title	Copy of WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP
Code	po5451.01 *dkh 8-28-20
Status	First Reading
Adopted	April 16, 2007
Last Revised	June 12, 2012

5451.01- WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP

Wisconsin's Academic Excellence Scholarship is a State supported program, jointly administered by the Department of Public Instruction (DPI) and the Higher Education Aids Board (HEAB). The program offers scholarship recipients an exemption from specified tuition and fees for post high school education at eligible higher education institutions in Wisconsin.

Upon completion of the 2nd trimester, By February 25th of each school year, the School Board will designate the appropriate number of senior(s) from the high school with the highest grade point average in all subjects as scholars eligible to receive an Academic Excellence Scholarship.

The following standards must be met to qualify for the Academic Excellence Scholarships. The student and alternates must:

- A. be a resident of the United States who is either a U.S. citizen or an alien lawfully admitted for permanent residence;
- B. be a Wisconsin resident as defined in 36.27 Wis. Stats.;
- C. have achieved senior status and have been in attendance for three (3) consecutive trimesters during their junior and senior year(s);
- D. must be selected based on the Grade Point Average (GPA) on the students official transcript as of the last day of the semester which ended just prior to February 25th (for schools operating on a semester system).

The grade point average (GPA) computation will be in accordance with School Board Policy 5430 - Class Rank. In selecting the scholarship recipient(s) for the Academic Excellence Scholarship, grades through the 2nd trimester of the senior year for seven (7) semesters will be used to compute grade point averages.

Students enrolled under the Chapter 220 Program and full-time public school. The designation of scholar will be awarded to the qualifying student(s) with the highest grade point average.

In the event of a tie involving the GPAs:

- A. the first tie breaker will be the ACT composite score from the ACT state testing date or make up date;
The scholar with the highest ACT composite score will be selected.
- B. the second tie breaker will be the most academic credits taken through the 2nd trimester of the student's senior year seven semesters;
- C. The third tie breaker will be the highest sub-score on the ACT Test; A student may select English, mathematics, reading or science to determine the highest sub-score. The next tie breaker will be the second, third and fourth highest sub-scores in that order. ACT scores will be taken from the ACT state testing date or make up date.
- D. in the event there is still a tie, a coin flip will determine the scholar.

Revised 10/18/10

[Revised 9-21-20](#)

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Legal

39.41 Wis. Stats

Book	Policy Manual
Section	5000 Students
Title	Copy of TECHNICAL EXCELLENCE HIGHER EDUCATION SCHOLARSHIPS
Code	po5451.02 dkh 8-28-20
Status	First Reading
Adopted	May 18, 2015

5451.02- **TECHNICAL EXCELLENCE HIGHER EDUCATION SCHOLARSHIPS**

Wisconsin's Technical Excellence Higher Education Scholarship is a State supported program, jointly administered by the Department of Public Instruction (DPI) and the Higher Education Aids Board (HEAB). The program offers scholarship recipients scholarships for post high school education at eligible technical education institutions in Wisconsin.

Upon completion of the 2nd trimester~~By February 25th of each school year~~, the School Board will designate the appropriate number of senior(s) from the high school with the highest levels of proficiency in technical education subjects as scholars eligible to receive a Technical Excellence Higher Education Scholarship.

The following standards must be met to qualify for the Technical Excellence Higher Education Scholarships. The student and alternates must:

- A. be a resident of the United States who is either a U.S. citizen or an alien lawfully admitted for permanent residence;
- B. be a Wisconsin resident as defined in 36.27 Wis. Stats.;
- C. have achieved senior status and have been in attendance for three consecutive ~~trimesters~~semesters during their junior, and senior year(s);
- D. be selected based on the highest levels of technical proficiency as of the last day of the 2nd trimester~~semester which ended just prior to February 25th~~.

Additional Eligibility Requirements

- A. A student must exhibit interest in and planning for a technical career as demonstrated by having an academic and career plan leading to a career in a technical field.
 1. ~~Prior to September 1, 2017 a student's school counselor or principal must affirm in the student's nomination that the student has post secondary plans related to a career in technical education.~~
 2. ~~Beginning on September 1, 2017 a student must have an academic and career plan leading to a career in a technical field.~~
- B. A student must also have completed at least one (1) of the following eight (8) eligibility items.
 1. be a CTE Concentrator, which is a high school student who has completed at least three (3) high school CTE courses (career and technical education courses) in program area(s) leading to a degree or diploma in the student's chosen pathway
 - a. A student may be enrolled in (rather than have completed) the third course at the time of their nomination for TES.

b. "CTE course" is: a secondary-level course offered through the DPI-recognized program areas of Agriculture and Natural Resources Education, Business and Information Technology Education, Family and Consumer Science Education, Health Science Education, Marketing Education, or Technology and Engineering Education; such courses must be taught by a CTE instructor licensed for that specific discipline, except that courses in Health Science Education may also be taught by a health education instructor and/or a science licensed instructor.

2. participated in a Youth Apprenticeship Program under the supervision of the Wisconsin Department of Workforce Development
3. participated in a Technical High School Diploma program as certified by the DPI
4. participated in a Career and Technical Training pathway as defined by the DPI
5. completed (or be on track to complete) an industry-recognized certification program approved under Wis. Stats. 115.367 (2).
6. participated in a Career and Technical Student Organization (CTSO) in Wisconsin: DECA, FBLA, FCCLA, FFA, HOSA, or SkillsUSA
7. completed a technical training program for high school students if the program is offered by a UW System school, a Wisconsin Technical College System school, a Tribal College in Wisconsin, or a private nonprofit college or university located in Wisconsin. Examples include but are not limited to:
 - a. Medical College of Wisconsin Summer Enrichment Programs
 - b. UW-Madison's Summer Science Institute at WIScience
 - c. Marquette University's K-12 Engineering Academies

C. MSOE summer programs for K-12 students

Selecting Student Nominees

Students will be ranked in technical education and the top ranked students will be nominated for the scholarship. The Board will use the following system to rank students for purposes of nominating students for the scholarship.

HEAB's recommended ranking system consists of ranking eligible students according to a point system reflective of course work and technical education experience. Under the recommended point system:

- A. One (1) point is given to a student for each credit earned in high school in CTE courses, as defined above.
- B. One (1) point is given to a student for each year of activity in a Career and Technical Student Organization in Wisconsin. For activity in multiple CTSOs, one point is to be given for each year of participation in each CTSO.
- C. For the purpose of assigning a ranking among eligible candidates, credit hours in process at the time of nomination should be counted toward the number of credits the student has earned.

In the event of a tie, CTE grades become the tie-breaker. The grades used for this purpose are only those grades earned in CTE courses, not a student's overall grade point. A student's CTE grade point shall be calculated in the same fashion as the overall grade point average.

- A. the second tie breaker will be the ACT ~~sub-composite~~ score of the student's choosing;

A student may select English, mathematics, reading or science to determine the highest sub-score. The next tie breaker will be the second, third and fourth highest sub-scores in that order.

- B. in the event there is still a tie, a coin flip will determine the scholar.

Except for the limitation on the number of designated scholars, the faculty of the high school shall select the applicable number of seniors for designation as scholars and shall certify, in order of priority, any remaining seniors with the same level of proficiency as alternates for the scholars or, if there is no remaining senior with the same level of proficiency, any remaining seniors with the next highest level of proficiency as alternates for the scholars.

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Legal

39.415 Wis. Stats

Book	Policy Manual
Section	8000 Operations
Title	NEW POLICY - SPECIAL UPDATE - CORONAVIRUS DISEASE (COVID-19) - MARCH 2020 - EPIDEMICS AND PANDEMICS
Code	po8420.01
Status	First Reading

NEW POLICY - SPECIAL UPDATE - EPIDEMICS AND PANDEMICS - MARCH 2020

8420.01 - EPIDEMICS AND PANDEMICS

Epidemics and pandemics, although related, are different. The Centers for Disease Control and Prevention (CDC) defines an epidemic as "an increase, often sudden, in the number of cases of a disease above what is normally expected in that population in that area," and a pandemic as "an epidemic that has spread over several countries or continents, usually affecting a large number of people." To address epidemics and pandemics, the District Administrator shall establish an Epidemic/Pandemic Response Team ("EPRT") to develop an Epidemic/Pandemic Plan in coordination with local government ~~and law enforcement officials. The EPRT may work as part of or in coordination with the Environmental Safety Committee and the plan developed in accordance with Policy 8405 -- Environmental Health and Safety Program.~~ () District administration is granted authority to take appropriate action as required in any instance where the District's plan is inadequate or does not cover the particular situation being addressed, and the urgency of the situation dictates the necessity for immediate decisive action.

The Epidemic/Pandemic Plan should include:

- A. a communication method for school schedule changes, busing changes, and school closures;
- B. a designee responsible for communicating with the Wisconsin Department of Public Instruction, the Wisconsin Department of Health Services and other governmental entities;
- C. an educational pandemic prevention program for staff and students;
- D. provision for the business office to maintain continuity of operations during an epidemic or pandemic;
- E. provision for distance-based learning for students (i.e., Internet instruction, community channel broadcast) to maintain continuity of education;
- F. procedures for preventing the spread of infectious diseases during an epidemic or pandemic, including routine cleaning of school sites;
- G. procedures for staff and student absences and extended leaves of absence due to an epidemic or pandemic;
- H. procedures for isolation and possible transportation of students and staff who become ill at school due to an epidemic or pandemic;
- I. a plan of communication regarding epidemic and pandemic status to students, parents, and staff, including any restrictions imposed on staff or students upon travel to affected areas, which may include quarantine periods if recommended by authoritative health agencies;
- J. a plan for operating the District with less staff due to an epidemic or pandemic;
- K. a designee responsible for establishing timelines within the Epidemic/Pandemic Plan and ensuring that such timelines are met and implementation of the plan occurs;
- L. other emergency procedures necessary for the District to deal with an epidemic or pandemic;
- M. a plan for determining whether to cancel any planned staff or student travel, including field trips, competitions or performances, study abroad programs, or other travel that may involve travel to affected areas.

The Epidemic/Pandemic Plan should be reviewed annually by the EPRT and updated as appropriate.

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Book	Policy Manual
Section	5000 Students
Title	Cum Laude
Code	po5430.01
Status	Active
Adopted	

5430.01 - Cum Laude

Beginning with the class of 2020, students at Arcadia High School will no longer receive a class rank. The Cum Laude honors system will be implemented.

Cum Laude System

A system for recognizing student achievement that encourages students to take appropriate courses that would better prepare them for the future which they choose.

The system is a point-based system that combines Laude Points with a student's GPA.

Students earn Laude Points for courses listed in the AHS Laude Courses chart.

Process

1. Cum Laude Points will be totaled at the conclusion of each semester; the total will be listed on the student transcript.
 - a. At the conclusion of all eight semesters, the total will establish the distinction for graduation (summa, magna, or cum laude).
2. No cum laude adjustment will be made for students graduating early. The cum laude points earned at the entered "graduation date" will be used to calculate the total cum laude points and corresponding honor).
3. Any student transferring into AHS will be handled on a case-by-case basis. The transferring student's transcript will be reviewed by the cum laude committee consisting of the school counselor, selected teachers, and the high school principal.
4. Students attending a co-op class may request that the co-op class be considered for cum laude points.
5. There will be no valedictorian or salutatorian selected for the graduating class.
 - a. The Academic Excellence Scholar will still be selected based on the highest grade point average and the established protocol for managing any grade point average ties.
6. Cum Laude honorees will be recognized at graduation with the following:
 - a. Identification of the cum laude honor on the diploma
 - i. Summa Cum Laude ("with highest honors")
 - ii. Magna Cum Laude ("with high honors")
 - iii. Cum Laude ("with honors")
 - b. Identification of the cum laude honor with a stole to be worn at graduation
 - i. Gold: Summa Cum Laude ("with highest honors")
 - ii. Silver: Magna Cum Laude ("with high honors")

- iii. White: Cum Laude ("with honors")
- iv. Note: Gold cords will continue to be used for National Honor Society members.

Foreign Exchange Students

Regardless of the student's grade-level, all foreign exchange students will present a senior-level portfolio at the conclusion of their attending year.

Commencement Speakers

1. Two graduation speakers will be selected via the following procedure:
 - a. Any senior who wishes to be considered for speaking at the graduation ceremony will deliver a section of his or her commencement address before teachers and staff at the April staff meeting.
 - b. The teachers and staff will create the list of potential graduation speakers for the senior class to vote on. The top two vote-getters will present their speech at the commencement ceremony.

AHS Laude Courses

Department	Cum Laude Points/Cum Laude Class
English	3.0/AP Literature and Composition 1.0/English 101 (UW College Class) 1.0/English 102 (UW College Class) 1.0/English 150 or 250 (UW College Class) 1.0/Speech (UW or WI Technical College) 0.5/Creative Writing *Additional college English courses may be approved
Math	1.0/Pre Calculus 3.0/AP Calculus 3.0/AP Statistics 2.0/Math 108: Pre Calculus TVC 3.0/AP Computer Science Principles TVC
Science	1.0/Advanced Chemistry 1.0/Anatomy and Physiology 1.0/Genetics 1.0/Physics

Social Studies	<p>3.0/AP US History 1.0/National History Day 3.0/AP Government 3.0/AP World History DL 3.0/AP European History DL 1.0/Hist 201: US History to 1877 TVC 1.0/Hist 202: US History since 1877 TVC 1.0/3 credit approved college course (ex. Intro to Psyc/PSYC 202/Intro to Soc/Criminal Justice)</p>
Ag	<p>1.0/Greenhouse - Transcribed 3.0/AP Environmental Science 1.0/Agronomy 0.5/Basic Welding TVC – Transcribed 1.0/Animal Science TVC - Transcribed</p>
Art	<p>1.0/Advanced Art Studio</p>
Business	<p>2.0/Accounting I - Transcribed 1.0/Accounting II 1.0/Software Applications - Transcribed 1.0/Personal Finance - Transcribed 1.0/Finance Capstone - Transcribed (only 2018-19) 1.0/Project Management Academy (taken 2019-20 or after) 3.0/IT Software Development Specialist</p>
Family & Consumer Science	<p>1.0/Understanding Childhood TVC - Transcribed 1.0/Human Service & Teaching TVC - Transcribed 0.5/Culinary Arts I TVC - Transcribed 0.5/Culinary Art II TVC - Transcribed 1.0/Nutrition and Weight Control - Transcribed 1.0/Foundations of Early Childhood Ed DL 1.0/Intro to Counseling DL</p>
Foreign Language	<p>1.0/Spanish III (taken 2019-20 or after) 1.0/Spanish IV/Spanish for Heritage Speaker I (taken 2019-20 or after) 1.0/Español V/Spanish for Heritage Speaker II 0.5/American Sign Language I DL 0.5/American Sign Language II DL 1.0/Interpreting Principles - Viterbo 1.0/Cultural Competence and Ethics - Viterbo</p>
Health Science	<p>0.5/Intro to Health Careers – Transcribed 1.0/Medical Terminology – Transcribed 3.0/EMT (through Western Technical College)</p>

	<p>1.0/Nutrition and Weight Control - Transcribed</p> <p>1.0/Nursing Assistant Western</p> <p>1.0/Intro to Global Health - Transcribed</p> <p>1.0/Personal Health and Wellness - Transcribed</p> <p>0.5/Digital Literacy for Healthcare DL</p>
Music	<p>1.0/3rd year of band AND Class A solo/duet</p> <p>1.0/3rd year of choral participation AND Class A solo/duet</p> <p>1.0/4th year of band AND Class A solo/duet</p> <p>1.0/4th year of choral participation AND Class A solo/duet</p> <p>*All music students earning cum laude must complete cum laude rubric and present to the cum laude committee.</p>
S.T.E.M.	<p>0.5/STEM Fundamentals S1 – Transcribed (from 2018-19)</p> <p>0.5/STEM Fundamentals S2 - Transcribed (from 2018-19)</p> <p>1.0/3 credit approved college course (Transcribed courses from Mobile Skills Lab)</p>
Technology	<p>1.0/Automotive Technology - Transcribed</p> <p>1.0/Automotive Maintenance – Transcribed</p> <p>0.5/Fundamentals of Woodworking TVC – Transcribed</p> <p>0.5/Architectural Design TVC – Transcribed</p> <p>1.0/Residential Construction/Carpentry TVC – Transcribed</p> <p>1.0/Industrial Machine Controls Technical Diploma Western</p>
College or Technical College Classes (online or distance learning or youth/course options)	<p>1.0/3 credit college course</p> <p>3.0/Advanced Placement courses taken online or via distance learning</p>
Unique Situations	<p>Unique situations such as coop, transfer credits, distance learning, and early graduation will be considered on an individual basis based on the rigor of the course.</p> <ul style="list-style-type: none"> • Requests for consideration of Laude credit must be submitted by March 1

****Transcribed Courses – Transcription must be earned to receive cum laude for the class.**

Laude Points Chart

GPA		4.0	3.9	3.8	3.7	3.6	3.5	3.4	3.3	3.2
H O N O R P O I N T S	20	80	78	76	74	72	70	68	66	64
	19.5	78	76.05	74.1	72.15	70.2	68.25	66.3	64.35	62.4
	19	76	74.1	72.2	70.3	68.4	66.5	64.6	62.7	60.8
	18.5	74	72.15	70.3	68.45	66.6	64.75	62.9	61.05	59.2
	18	72	70.2	68.4	66.6	64.8	63	61.2	59.4	57.6
	17.5	70	68.25	66.5	64.75	63	61.25	59.5	57.75	56
	17	68	66.3	64.6	62.9	61.2	59.5	57.8	56.1	54.4
	16.5	66	64.35	62.7	61.05	59.4	57.75	56.1	54.45	52.8
	16	64	62.4	60.8	59.2	57.6	56	54.4	52.8	51.2
	15.5	62	60.45	58.9	57.35	55.8	54.25	52.7	51.15	49.6
	15	60	58.5	57	55.5	54	52.5	51	49.5	48
	14.5	58	56.55	51.1	53.65	52.2	50.75	49.3	47.85	46.4
	14	56	54.6	53.2	51.8	50.4	49	47.6	46.2	44.8
	13.5	54	52.65	51.3	49.95	48.6	47.25	45.9	44.55	43.2
	13	52	50.7	49.4	48.1	46.8	45.5	44.2	42.9	41.6
	12.5	50	48.75	47.5	46.25	45	43.75	42.5	41.25	40
	12	48	46.8	45.6	44.4	43.2	42	40.8	39.6	38.4
	11.5	46	44.85	43.7	42.55	41.4	40.25	39.1	37.95	36.8
	11	44	42.9	41.8	40.7	39.6	38.5	37.4	36.3	35.2
	10.5	42	40.95	39.9	38.85	37.8	36.75	35.7	34.65	33.6
	10	40	39	38	37	36	35	34	33	32
	9.5	38	37.05	36.1	35.15	34.2	33.25	32.3	31.35	30.4
	9	36	35.1	34.2	33.3	32.4	31.5	30.6	29.7	28.8
	8.5	34	33.15	32.3	31.45	30.6	29.75	28.9	28.05	27.2
	8	32	31.2	30.4	29.6	28.8	28	27.2	26.4	25.6
	7.5	30	29.25	28.5	27.75	27	26.25	25.5	24.75	24
7	28	27.3	26.6	25.9	25.2	24.5	23.8	23.1	22.4	
6.5	26	25.35	24.7	24.05	23.4	22.75	22.1	21.45	20.8	
6	24	23.4	22.8	22.2	21.6	21	20.4	19.8	19.2	
5.5	22	21.45	20.9	20.35	19.8	19.25	18.7	18.15	17.6	
5	20	19.5	19	18.5	18	17.5	17	16.5	16	
4.5	18	17.55	17.1	16.65	16.2	15.75	15.3	14.85	14.4	
4	16	15.6	15.2	14.8	14.4	14	13.6	13.2	12.8	
3.5	14	13.65	13.3	12.95	12.6	12.25	11.9	11.55	11.2	
3	12	11.7	11.4	11.1	10.8	10.5	10.2	9.9	9.6	
2.5	10	9.75	9.5	9.25	9	8.75	8.5	8.25	8	
2	8	7.8	7.6	7.4	7.2	7	6.8	6.6	6.4	
1.5	6	5.85	5.7	5.55	5.4	5.25	5.1	4.95	4.8	
1	4	3.9	3.8	3.7	3.6	3.5	3.4	3.3	3.2	

Summa Cum Laude: 50 points or more

Magna Cum Laude: 32-49.99

Cum Laude: 16-31.99 points

Health Savings Account (HSA)

The Board shall provide an annual contribution amount to eligible employees. The contribution amount will be determined by the Board each year. Eligibility for, and payment toward coverage for individual employment groups are set forth in the applicable part of the *Handbook* covering such employees.

Health Savings Accounts (HSA):

1. Single Coverage: For employees who are eligible for and select single coverage, the District shall pay the Board approved annual amount to the HSA. This amount will be prorated for part-time employees who are eligible for health insurance.
2. Family Coverage: For employees who are eligible for and select family coverage, the District shall pay the Board approved annual amount to the HSA. This amount will be prorated for part-time employees who are eligible for health insurance.
3. Contributions: The contributions of the HSA benefit will be deposited on a quarterly basis as follows: Deposit #1 - the month of September; Deposit #2 - the month of December; Deposit #3 - the month of March; Deposit #4 - the month of June.

General Information

District Name: Arcadia (0154)
School Name: Arcadia Elementary School (0190)
Contact Name: PAUL HALVERSON
Position Title: Elementary Principal
Phone Number: 60832333315 Extension 2193
Email Address: halversonp@arcadia.k12.wi.us

AGR Strategies

The following strategies were used in K-3 classrooms during the school year:

Reduced Class Size; Instructional Coaching

Reduced Class Size

a. Percentage of classrooms in each grade have a reduced class size:

Grade	Percent of Classrooms
Kindergarten	More than 75%
First	More than 75%
Second	More than 75%
Third	More than 75%

b. Instructional strategies reduced class size teachers are using with students:

Small-group instruction; One-on-one time with the teacher; Differentiation of instruction; Strategic placement of students in groups; Strategic placement of students in classrooms

c. Benefits reduced class size provides for the school:

Most importantly, we believe that reduced class sizes allows the teachers to make better connections with his or her students. It also allows the teacher to better meet the needs through more time to differentiate instruction.

State Aid Financial Detail

Fund	WUFAR Function	WUFAR Object	Amount of State Aid
10R	000 000	AGR Aid 2019-20:	680,592
		Carryover from 2018-19:	0
		Total AGR Aid for 2019-20:	680,592
Instruction:	(100 000 Series)	100 Salaries	482,518
10E		200 Employee Benefits	230,669
		300 Purchased Services	0
		400 Non-Capital Objects	0
		500 Capital Objects	0
		600 Other Expenditures	0
		Total Instruction:	713,187

One-to-One Tutoring

a. Percentage of classrooms in each grade have one-to-one tutoring:

Grade	Percent of Classrooms
Kindergarten	
First	
Second	
Third	

b. AGR one-to-one tutors meet with students

c. AGR one-to-one tutors use the following practices:

d. Benefits one-to-one tutoring provides for the school:

Instructional Coaching

a. Percentage of classrooms in each grade with teachers who have received instructional coaching:

Grade	Percent of Classrooms
Kindergarten	More than 75%
First	More than 75%
Second	More than 75%
Third	More than 75%

b. AGR instructional coaches have the following characteristics:

Coach training; Previous instructional coaching experience; Content specialist in their subject of coaching

c. AGR instructional coaches, on average, meet with teachers they coach

Monthly

d. AGR instructional coaches use the following practices:

One-to-one teacher coaching; Team teacher coaching; Keeps a coaching log; Advises teachers to set goals; Coaching focuses on teacher goals; Maintains a focus on equity; Encourages reflective practices; Discusses data with teachers; Observes teacher practices

e. Benefits one-to-one tutoring provides for the school:

Instructional coaching allows our updated instructional practice teachers to teach the rest of our teachers the most effective instructional strategies to give our students the best opportunity to learn.

Support Services:

10E (200 000 Series) 100 Salaries	0
200 Employee Benefits	0
300 Purchased Services	0
400 Non-Capital Objects	0
500 Capital Objects	0
600 Other Expenditures	0
Total Support Services:	0

Total State Aid Expenditures:	713,187
AGR Aid Carrying Over to 2020-21:	0

General Financial Detail

If any AGR aid was spent on capital objects describe the item or items purchased, the cost, and how the item or items were used to satisfy the terms of the AGR contract (as required in s. 118.44(6)(c)).

NONE

If any AGR aid paid to this school was carried into the coming fiscal year, indicate the purpose for which it will be spent and the estimated date by which it will be spent.

NONE

If any AGR aid paid to this school was spent on the salaries of administrators or other support staff persons (Function 200 000 / Object 100) list the individuals, their titles or job classifications, locations (the address or building where the person works most of the time if other than this school), the total amount of AGR aid spent on each salary, and the percent of each individual's total salary made up by AGR aid.

NONE

Benchmark Assessments and Performance Objectives

The following assessments are used to track student progress:

Kindergarten -

Letter and sounds in fall Star Early Lit

Lexia Program

Oral sight words

Sentence Dictation

Local Common Formative Assessments based on State Standards

1st Grade -

Fountas and Pinnell

LExia Program

STAR Reading and Early Lit

Oral Sight Words

Sentence Dictation

Local Common Formative Assessments based on State Standards

2nd Grade -

STAR READING AND MATH

Written sight words

Word Study Inventory

Lexia Program

Fountas and Pinnel

Oral Sight words

Common Formative Assessments based on State Standards

3rd Grade -

STAR READING AND MATH

Written sight words

Word Study Inventory

Lexia Program

Fountas and Pinnel

Oral Sight words

Common Formative Assessments based on State Standards

Under Wisconsin Act 118 (revised Wisconsin state law on the use of seclusion and restraint in schools formerly known as Act 125) , it is the responsibility of the Arcadia School District to submit a report to the School Board in regards to physical restraint and seclusion. Data has been compiled and a report has been created on the district's utilization of seclusion and restraint. In compliance with Act 118, the board is being provided with information from the 2019-2020 school year prior to September 01, 2020.

The following report will provide the School Board with information regarding the number of incidents of seclusion and restraint, total number of students involved, and the total number of students with disabilities involved. To refrain from revealing any one student identity and maintain Family Education Rights and Privacy Act (FERPA) regulations, no student names, grade levels, or ID numbers will appear in this report. This report is not meant to be utilized as an evaluative tool, but to inform the board and community members of the frequency of these practices in the learning environment. Under Act 118, information on these 6 points will be reported annually to the DPI by the governing body of each LEA by no later than December 1.

2019-2020 Seclusion / Restraint Data

Total Incidents of Seclusion and/or restraints:0	Special Education: 0	General Education: 0
Seclusion: 0	Special Education:0	General Education: 0
Restraint: 0	Special Education: 0	General Education: 0
Total number of students in Seclusion and/or restraint:0	Special Education: 0	General Education: 0

Restraint Seclusion / By Quarter

- Quarter 1 - 0
- Quarter 2 - 0
- Quarter 3 - 0
- Quarter 4 - 0

Future Planning

As a district we are committed to providing our staff with Nonviolent Crisis Intervention training, which focuses on prevention and offers proven strategies for safely diffusing anxious, hostile or violent behaviours. We currently have a certified trainer on staff who will schedule and organize training as needed. We will also continue to build a strong Positive Behavioral Intervention and Support System (PBIS) that is consistent throughout our district.

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00072800	6,664.73	08/10/20	2852 1st BUSINESS SOLUTIONS	C
01	00072801	115.00	08/10/20	18040 3RT NETWORKS	C
01	00072802	465.04	08/10/20	8567 AFLAC	C
01	00072803	399.00	08/10/20	132 AGEDNET.COM	C
01	00072804	767.82	08/10/20	191 ARAMARK	C
01	00072805	344.00	08/10/20	15024 CHRISTIAN HEALTHCARE MINISTRIES	C
01	00072806	5,352.00	08/10/20	19127 COMPUCYCLE INC	C
01	00072807	813.25	08/10/20	2291 DGP PUBLISHING	C
01	00072808	9,133.92	08/10/20	1084 EMC INSURANCE COMPANIES	C
01	00072809	156.00	08/10/20	5260 JAMES GALLAGHER	C
01	00072810	350.00	08/10/20	20737 ILLUMINATE EDUCATION	C
01	00072811	625.00	08/10/20	13293 INFINITE CAMPUS	C
01	00072812	399.37	08/10/20	2266 MENARDS	C
01	00072813	1,216.33	08/10/20	2453 NEWS PUBLISHING CO	C
01	00072814	1,219.54	08/10/20	13900 PRODUCTIVITY PLUS ACCOUNT	C
01	00072815	216.27	08/10/20	21857 QUADIENNT LEASING USA	C
01	00072816	1,082.16	08/10/20	2856 RELIABLE WATER SERVICES	C
01	00072817	2,282.91	08/10/20	16012 SECURIAN FINANCIAL GROUP	C
01	00072818	810.00	08/10/20	3082 SLABY SEPTIC SERVICE	C
01	00072819	158.00	08/10/20	8265 STARFALL EDUCATION	C
01	00072820	2,293.65	08/10/20	3361 TCC	C
01	00072821	314.50	08/10/20	3372 TRI-CITY SANITATION SERVICES	C
01	00072822	842.14	08/10/20	22390 U.S. CELLULAR	C
01	00072823	9,300.00	08/10/20	3438 UW-OSHKOSH	C
01	00072824	750.00	08/10/20	22470 WI CLEAR WATERS TU	C
01	00072825	191.50	08/10/20	3617 WIL-KIL	C
01	00072826	60.00	08/12/20	22489 AUDIO MAX PRODUCTION LLC	C
01	00072827	293.10	08/12/20	1813 BLICK ART MATERIALS	C
01	00072828	3,477.96	08/12/20	18198 E.O. JOHNSON	C
01	00072829	80.00	08/12/20	18015 HILLTOPPER REFUSE & RECYCLING	C
01	00072830	342.00	08/12/20	21164 MARK HARRING CH 13 TRUSTEE	C
01	00072831	446.25	08/12/20	21466 NETTLE CREEK INSTALLATION	C
01	00072832	50.00	08/12/20	3007 SCHOOL DISTRICT OF ARCADIA	C
01	00072833	5,500.00	08/12/20	3160 STATE BANK OF ARCADIA	C
01	00072834	1,838.77	08/12/20	22381 SYMMETRY ENERGY SOLUTIONS	C
01	00072835	351.50	08/12/20	3689 WI SCTF	C
01	00072836	490.95	08/18/20	181 AMERICAN TIME & SIGNAL	C
01	00072837	1,457.00	08/18/20	295 ARCADIA TV & APPLIANCE	C
01	00072838	180.00	08/18/20	380 AWSA-WFEA	C
01	00072839	600.00	08/18/20	863 C.E.S.A. #5	C
01	00072840	249.00	08/18/20	15202 CAROL KRETT	C
01	00072841	207.09	08/18/20	744 CENTURYLINK	C
01	00072842	1,000.00	08/18/20	22497 CHASE PATZNER	C
01	00072843	150.00	08/18/20	14885 CPI	C
01	00072844	263.19	08/18/20	5310 ELIZABETH A HESTEKIN	C
01	00072845	687.50	08/18/20	1159 EMERGENCY MEDICAL PRODUCTS	C
01	00072846	246.23	08/18/20	22365 FLEET XL	C
01	00072847	632.30	08/18/20	1990 KWIK TRIP	C
01	00072848	261.01	08/18/20	5454 JULIE LISOWSKI	C
01	00072849	400.56	08/18/20	5500 MARY A NILSESTUEN	C
01	00072850	1,000.00	08/18/20	22500 MASON BISEK	C
01	00072851	686.61	08/18/20	639 PAN-O-GOLD BAKING CO	C
01	00072852	288.37	08/18/20	5275 PAULA HAINES	C
01	00072853	207,066.20	08/18/20	18864 SECURITY HEALTH PLAN	C
01	00072854	200.00	08/18/20	3160 STATE BANK OF ARCADIA	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00072855	1,629.66	08/18/20	3410 UNEMPLOYMENT INSURANCE	C
01	00072856	75.55	08/18/20	2909 VERIZON WIRELESS	C
01	00072857	4,558.42	08/18/20	6807 VISA	C
01	00072858	344.04	08/20/20	2720 POSTMASTER	C
01	00072859	103.32	08/25/20	1635 ARCADIA FARM & HOME	C
01	00072860	92.48	08/25/20	348 AUTO PRO SERVICE CENTER	C
01	00072861	41.85	08/25/20	18236 BACKGROUND INVESTIGATION BUREAU	C
01	00072862	255.00	08/25/20	22519 CALIFORNIA TACOS	C
01	00072863	4,286.25	08/25/20	864 CESA #10	C
01	00072864	3,068.20	08/25/20	4995 CESA #6	C
01	00072865	4,529.90	08/25/20	985 DALCO	C
01	00072866	51.50	08/25/20	11134 EMPLOYEE BENEFITS CORP	C
01	00072867	1,200.00	08/25/20	22535 FAT CAT BAIT	C
01	00072868	653.10	08/25/20	1234 FIRST SUPPLY	C
01	00072869	599.62	08/25/20	1245 FORESTRY SUPPLIERS	C
01	00072870	653.81	08/25/20	1520 HALVORSEN LUMBER COMPANY LLC	C
01	00072871	1,400.92	08/25/20	1645 HOWARD'S HARDWARE HANK	C
01	00072872	1,155.00	08/25/20	19097 HSR ASSOCIATES	C
01	00072873	3,142.37	08/25/20	1732 INDIANHEAD FOODSERVICE DISTRIB	C
01	00072874	307.06	08/25/20	6769 JOHN DEERE FINANCIAL	C
01	00072875	2,836.72	08/25/20	1990 KWIK TRIP	C
01	00072876	1,170.18	08/25/20	17949 LEARNING WITHOUT TEARS	C
01	00072877	303.00	08/25/20	17957 MAYO CLINIC	C
01	00072878	271.33	08/25/20	2245 MCKENZIE	C
01	00072879	1,167.97	08/25/20	21709 MIDWEST NATURAL GAS INC	C
01	00072880	37.82	08/25/20	2310 MISSISSIPPI WELDERS SUPPLY	C
01	00072881	2,129.09	08/25/20	7536 N2Y	C
01	00072882	15.99	08/25/20	21512 NAPA AUTO PARTS	C
01	00072883	650.00	08/25/20	2441 NEOLA	C
01	00072884	90.00	08/25/20	2700 PITNEY BOWES	C
01	00072885	40.94	08/25/20	18449 RANDY'S NEIGHBORHOOD MARKET	C
01	00072886	4,524.26	08/25/20	2855 REINHART FOODSERVICE	C
01	00072887	318.11	08/25/20	2950 SCHILLING SUPPLY CO	C
01	00072888	81.90	08/25/20	3018 SCHOOL SPECIALTY	C
01	00072889	4,000.00	08/25/20	3160 STATE BANK OF ARCADIA	C
01	00072890	295.00	08/25/20	22527 THE WOODSHED PIZZA	C
01	00072891	840.00	08/25/20	3247 TRANE	C
01	00072892	12,000.00	08/25/20	21997 TROXELL COMMUNICATIONS	C
01	00072893	8,382.00	08/25/20	14877 UNITED HEARTLAND	C
01	00072894	252.15	08/25/20	12092 V I REED & CANE	C
01	00072895	512.00	08/25/20	2909 VERIZON WIRELESS	C
01	00072896	230.00	08/25/20	3665 W.A.S.D.A.	C
01	00072897	409.76	08/25/20	15156 WINONA CONTROLS INC	C
01	00072898	235.82	08/25/20	2488 WISCONSIN BUS SALES	C
01	00072899	7,597.09	08/31/20	2852 1st BUSINESS SOLUTIONS	C
01	00072900	23,351.82	08/31/20	18040 3RT NETWORKS	C
01	00072901	150.00	08/31/20	22543 AMHERST H WILDER FOUNDATION	C
01	00072902	419.30	08/31/20	194 APPLE AWARDS	C
01	00072903	7,660.80	08/31/20	14400 BSN SPORTS	C
01	00072904	10,480.00	08/31/20	4995 CESA #6	C
01	00072905	51.99	08/31/20	22551 CRAZY AARON ENTERPRISES	C
01	00072906	111.47	08/31/20	999 DECKER INC	C
01	00072907	380.00	08/31/20	14184 EDUARDO HERNANDEZ	C
01	00072908	221.28	08/31/20	1388 GOPHER SPORT	C
01	00072909	1,752.32	08/31/20	2061 LAKESHORE LEARNING MATERIALS	C

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Bank	Check No	Amount	Date	Vendor	Type
01	00072910	310.59	08/31/20	2099 WORLD CLASS FLAGS	C
01	00072911	346.16	08/31/20	21164 MARK HARRING CH 13 TRUSTEE	C
01	00072912	3,894.84	08/31/20	2240 MCGRAW-HILL	C
01	00072913	1,895.49	08/31/20	2266 MENARDS	C
01	00072914	58.95	08/31/20	2264 MENARDS	C
01	00072915	1,646.34	08/31/20	2284 MID-STATE TRUCKS	C
01	00072916	525.25	08/31/20	2285 MIDWEST NATURAL GAS	C
01	00072917	250.00	08/31/20	2421 NATIONAL FFA ORG.	C
01	00072918	235.00	08/31/20	221 NCS PEARSON	C
01	00072919	700.00	08/31/20	21784 QUADIENT FINANCE USA INC	C
01	00072920	1,051.28	08/31/20	2830 REALLY GOOD STUFF	C
01	00072921	765.00	08/31/20	2865 RIVER STATES TRUCK & TRAILER	C
01	00072922	434.65	08/31/20	21717 RIVERSIDE INSIGHTS	C
01	00072923	1,227.62	08/31/20	22578 SAN-A-CARE	C
01	00072924	509.95	08/31/20	2950 SCHILLING SUPPLY CO	C
01	00072925	50.00	08/31/20	3007 SCHOOL DISTRICT OF ARCADIA	C
01	00072926	267.66	08/31/20	3018 SCHOOL SPECIALTY	C
01	00072927	262.71	08/31/20	22586 SPARTEK	C
01	00072928	2,835.62	08/31/20	9636 STANDARD INSURANCE CO	C
01	00072929	149.95	08/31/20	3205 SUPER DUPER PUBL	C
01	00072930	3,276.00	08/31/20	3215 SUPREME GRAPHICS	C
01	00072931	270.00	08/31/20	423 TIMEKEEPER NORTHSTAR	C
01	00072932	177.28	08/31/20	8842 ULINE	C
01	00072933	13,156.97	08/31/20	17221 WEA MEMBER BENEFITS	C
01	00072934	650.00	08/31/20	3655 WI ASSOC OF SCHOOL BOARDS	C
01	00072935	350.00	08/31/20	3674 WI FFA CENTER	C
01	00072936	351.50	08/31/20	3689 WI SCTF	C

Total Bank No 01 431,534.69

49	00000796	9,750.00	08/26/20	16039 GOLDEN STUDIOS	C
49	00000797	5,690.00	08/26/20	13420 OUTDOOR SERVICES	C
49	00000798	2,547.44	08/26/20	21644 SUNBELT RENTALS INC	C
49	00000799	2,652.86	08/26/20	13390 VIKING ELECTRIC SUPPLY	C

Total Bank No 49 20,640.30

Total Manual Checks	.00
Total Computer Checks	452,174.99
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total 452,174.99

Number of Checks 141

Batch Yr	Batch No	Amount
21	000012	46,262.13
21	000015	12,439.58
21	000016	222,329.64
21	000019	344.04
21	000020	62,334.42

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<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>			<u>Type</u>
					Batch Yr	Batch No	Amount
					21	000021	20,640.30
					21	000024	87,824.88