

CHESTER CHARTER SCHOOL FOR THE ARTS

BOARD OF TRUSTEES MEETING

7:00pm, Tuesday, September 19, 2017

Date of Approval: November 14, 2017

Call to Order: The Board of Trustees for the Chester Charter School for the Arts held a public Board Meeting in Chester, PA on September 19, 2017. The meeting convened at 7:00pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Don Delson, Scott Beaumont, Dion Lewis, Benjamin Berger, Ramona Jones, Marcine Pickron-Davis (Ph), Joan Richards and Head of School Akosua Watts. Absent: Barbara Klock, Co-Vice President Maurice Eldridge, Steven Piltch

Public Comments: No Comment. Present: Brian Holm

Approval of Minutes

- The Board reviewed and adopted the Minutes of the August 15, 2017 meeting of the Chester Charter School for the Arts Board of Trustees subject to changes provided during review discussion.
 - Motion – Donald Delson
 - Second – Benjamin Berger

President's Report

Donald Delson (President) –

- Introduced Marilyn Henkelman for consideration as a Trustee candidate for the CCSA Board. A brief question and answer discussion followed. The Board voted unanimously in favor of the addition of Marilyn Henkelman to the Board.

Financial Report

Scott Beaumont (Finance Committee, Chair)

- Reviewed Balance Sheet, Cash Flow Statement and Preliminary Financial Report as of August 31, 2017.
- Reported that the CCSA Finance Committee will include members of The Chester Fund over the course of the year.
- Highlighted positive financial results including solid enrollment and consistent and on time payments from the Chester Upland School District.

School Report

Akosua Watts (Head of School) –

- Shared school highlights about the new location and operations.
- Reported that routines for safety are in place and continuing to develop for the new location.
- Reported that enrollment is on target.
- Shared the Initial PSSA performance overview data for the 2016-2017 school year.

- Highlighted new initiatives to improve math instruction refine students' math skills and provide intervention and support.
- Articulated that her time is being reprioritized to ensure that she provides consistent math instructional leadership throughout the year.

Facilities Report

- No report

Strategic Planning Report

- Marcine Pickron-Davis no updates at this time
- Akosua Watts, discussed the character section of the Strategic Plan Report and the need to identify a descriptor and performance indicator that captures the impact of the CCSA athletic program on character development.
- The Chester Fund (TCF) Board will be holding a regularly scheduled meeting on October 10th 2017 which members of the CCSA Board are encouraged to attend.

Governance and Nominating

- Benjamin Berger proposed adding Ian Wilcox as a non-board member of the Governance and Nominating/HR Committee
 - Motion – Joan Richards
 - Second – Scott Beaumont
 - Ayes: 7 Nays: 0 Absent: 3
- Discussed the possibility of merging the Governance/Nominating and Human Resources Committees.
- Benjamin Berger, proposed the reconstitution of the Governance and Nominating HR committee
- Scott Beaumont, recommended that the committee's charter be revised to reflect the proposed change and that member terms be restructured.
- Adopted Motion to add new board member Marilyn Henkelman to the committee
 - Ayes: 7 Nays: 0 Absent: 3

Academic Affairs

- Akosua Watts provided update on the Health Sciences Elective Program (HSEP) partnership with Jefferson Medical Center.
- Reported that a Health Sciences Coordinator Christine Ellis is running the Health Sciences program.
- Discussed programming for the HSEP including a partnership with Swarthmore to provide tutors. Dion Lewis is coordinating this effort.

Human Resources

- No Report

Next Board Meeting: Tuesday November 14, 2017 at 7:00 pm preceded by an Executive Session at 6:30 pm.

Adjournment: The meeting adjourned at pm 8:34 pm

Rachel Cameron, Operations Coordinator (serving as Secretary)