

**Minutes of the
June 15, 2020
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, June 15, 2020. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Executive Director of Special Programs Lisa Howard, Max Rutherford, Kristen Dutschmann, Heather Jenkins, Kim Coe, and incoming principals Lath Boykin and Rob Rodgers met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley.

1. Call to Order

Rick Hines called the meeting to order at 6:01 p.m. noting that a quorum of Board Trustees was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Matt Penney.

3. Pledge of Allegiance

The pledge was led by incoming principals Lath Boykin and Rob Rodgers.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

Rick Hines read the statements.

5. Public Comment

There was no public comment.

6. Approval of minutes from the regularly scheduled board meeting held on May 18, 2020 (Action Item)

Holly Dunham moved and Matt Penney seconded the motion to approve the minutes from the regularly scheduled board meeting held on May 18, 2020. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, and Matt Penney voted in favor of the motion. Trey Oakley was not present at the time of vote. The motion carried unanimously.

7. Reports to the Board (Information Item)

- A. Executive Director of Finance
- B. Assistant Superintendent of Curriculum, Instruction, and Assessment
- C. Executive Director of Special Programs
- D. Deputy Superintendent
- E. Campus Principals
- F. Superintendent
 - 1. Resignations
 - 2. Retirements

- A. Executive Director of Finance Brenda Poteet gave the Executive Director of Finance Report.
- B. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook gave a report on Instructional Services.
- C. Executive Director of Special Programs Lisa Howard gave her report on Special Education, including a video of teaching activities outside the classroom that have been happening for her Special Education students since the COVID shutdown.

- D. Deputy Superintendent Kevin Pitts reported on various maintenance, human resources, transportation and food service issues and updated the board on Corona cleaning/disinfecting activities.
 - E. There were no questions on campus principal's reports.
 - F. Dr. Faulkner gave the Superintendent's report:
 - 1. Dr. Faulkner noted resignations – Leanna Sexton, Elem AP; Wendy Cromie, Elem Librarian; Katelyn Bajer, 3rd grade teacher; and Kristen Woods, KG teacher.
 - 2. Dr. Faulkner noted retirements - Miranda Brown, DAEP Principal and he noted that this was Elementary Principal Kim Coe's last board meeting and thanked her for her service to the district.
- Dr. Faulkner also noted there are about 4 positions still open, but the district is actively interviewing for those positions. He also noted that summer school restrictions for COVID have been opened up some.

8. Review district purchases of supplies and personal property (Information Item)

There were no questions on district purchases of supplies.

9. Consideration, discussion, and possible approval of budget amendments to the 2019-2020 operating budget (Action Item)

Bubba Galvan moved and Chris Gerick seconded the motion to approve budget amendments for 2019-2020 as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

10. Budget workshop and discussion of 2020-2021 budget preparation (Information Item)

Dr. Faulkner discussed the budget in detail and answered questions from the board. Dr. Faulkner also discussed the relationship between local property taxes and state funding, noting that in prior years there was a funding lag related to property tax values since the state used to use prior year values. However, with changes made in last year's legislative session, the state now uses current values, so that funding lag no longer exists. Dr. Faulkner also noted that the district M&O tax will be compressed by approximately 10 cents more from prior year, due to increases in local property values.

11. Consideration, discussion, and possible approval of adopting pay raises for staff (Action Item)

Jeff Bradburn moved and Bubba Galvan seconded the motion to approve the pay raises for staff as presented with teacher step raises, 3% for hourly, and 1.5% for admin, with specific salary changes noted for Deputy Superintendent to \$115,000 and Assistant Superintendent of Curriculum, Instruction, and Assessment to \$110,000. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

12. Consideration, discussion, and possible approval of adopting the 2020-2021 operating budget (Action Item)

The board had no additional questions on the budget as discussed in Item 10.

Holly Dunham moved and Trey Oakley seconded the motion to approve the adoption of the 2019-2020 operating budget as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

13. Consideration, discussion, and possible approval of HB3 Board Goals (Action Item)

Dr. Faulkner and Jennifer Crook made a presentation on HB3 Board Goals that are required by TEA. Jeff Bradburn moved and Chris Gerick seconded the motion to approve the HB3 Board Goals for early childhood reading, early childhood math, and CCMR (College Career & Military Readiness) as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion, and possible approval of our yearly Microsoft Windows and Office agreement for the 2020-2021 school year (Action Item)

Bubba Galvan moved and Matt Penney seconded the motion to authorize the purchase of the Microsoft Windows and Office site license from Black Rock Technology at a cost of \$20,616.

Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion, and possible approval of a new PA System for the Elementary Campus (Action Item)

Matt Penney moved and Trey Oakley seconded the motion to approve the purchase of a PA system for the Elementary campus from Impact Fire at a cost of \$20,500. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

16. Consideration, discussion, and possible approval of a missed school days waiver, a closed but committed to providing instruction waiver, and a parent notification for students at-risk of failure waiver (Action Item)

Holly Dunham moved and Bubba Galvan seconded the motion to approve the missed school days waiver, the closed but committed to providing instruction waiver, and the parent notification for students at-risk of failure waiver as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

17. Executive Session, Govt. Code 551.074 and 551.072

- A. Report on Hires for 2020-2021 School Year Since May Board Meeting
- B. Land Lease

The Board went into Executive Session at 7:41p.m. and returned at 9:40p.m. with no action taken.

18. Action arising from Executive Session (Action Item)

No action taken

19. Consideration, discussion, and possible approval of food prices for the 2020-2021 school year (Action Item)

Dr. Faulkner recommended the following adjustments to district meal prices:

Adult Meal Prices/Non-Student Prices:

Adult & Non-Student breakfast – \$2.25 – no change for 2020-2021
Adult & Non- Student lunch – from \$3.85 to \$3.90

Student Meal Prices:

All campuses - Student breakfast – \$1.50 – no change for 2020-2021
Elementary lunch – from \$2.60 to \$2.70
Intermediate lunch – from \$2.60 to \$2.70
Middle School lunch – from \$2.85 to \$2.95
High School lunch – from \$2.85 to \$2.95

Matt Penney moved and Trey Oakley seconded the motion to approve the lunch prices as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

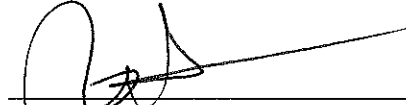
20. Discussion of future agenda items for July's regular board meeting (Information Item)

Report on employees hired since June board meeting
Approval of the District Improvement Plan
Approval of the Student Code of Conduct
Review of the Campus Student Handbooks
Approval of Delinquent Tax Attorney Contract – Linebarger, Goggan, Blair & Sampson LLP for property value study
Nominate a delegate and an alternate for TASA/TASB

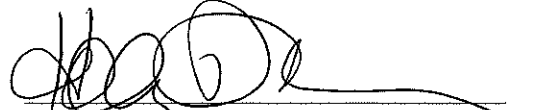
21. Adjourn (Action Item)

Bubba Galvan moved and Trey Oakley seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:47 p.m.



President



Secretary