



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. CONVENE - 6:00 PM**

**Roll Call:** Debjyoti "DD" Dwivedy, Elaine Larabee, Holly Link, Adam Seidel, Veronica Stoltz, Terri Swartout

Board Member Aaron Casper will be participating via live streaming by joining the Zoom Meeting from a remote location.

**2. Morris Leatherman Survey** ([Presentation Uploaded](#))

**3. Superintendent's Update** ([Presentation Uploaded](#))

A. School Openings

B. COVID-19 Data Update

**4. 2019-20 Budget Update**

**5. Administration Proposals for FY 2020-21 Workshops**

**6. School Board Listening Session Discussion**

**7. New Policy Development Discussion (Ends & EL Policies)**

**8. Policy Monitoring: All Board-Managed-Management Delegation Policies - BMD's 3.0, 3.1, 3.2 and 3.3**

A. BMD 3.0 - Single Point of Connection

B. BMD 3.1 - Unity of Control

C. BMD 3.2 - Delegation to the Superintendent

D. BMD 3.3 - Superintendent Accountability and Performance

**9. Policy Monitoring: Governance Process: GP's 4.4, 4.5, 4.6, 4.7, 4.8 and 4.10**

A. GP 4.4 - Officer Roles

B. GP 4.5 - School Board Members' Code of Conduct

C. GP 4.6 - Process for Addressing School Board Member Violations

D. GP 4.7 - School Board Committee Principles

E. GP 4.8 - School Board Committee Structure

F. GP 4.10 - Operation of the School Board Governing Rules

**10. Work Plan Change Document**

**11. 2020-21 School Board Annual Work Plan**

**12. Confirm agenda for next Board Workshop**

# **Eden Prairie Public Schools**

## 2020 Residential Survey

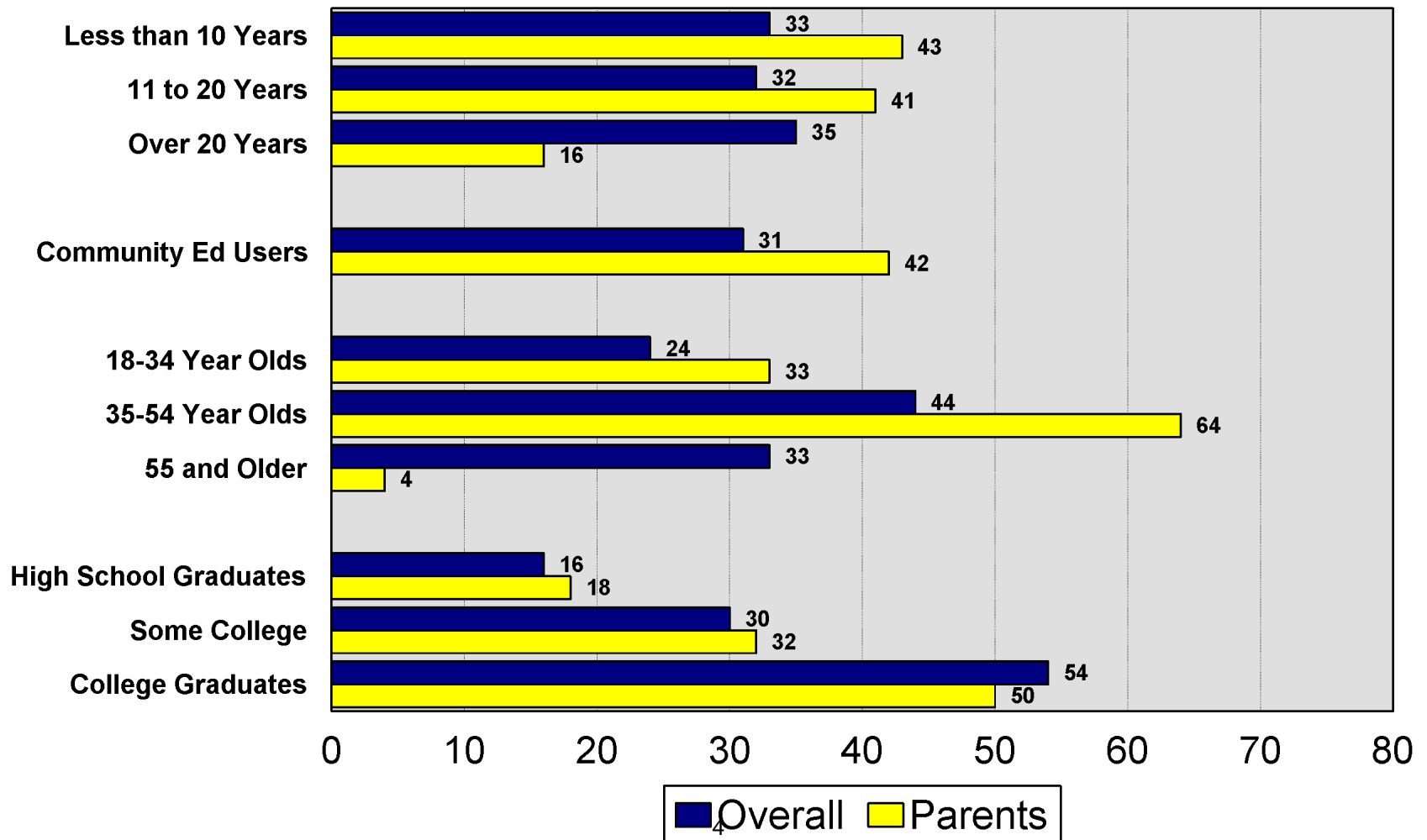
# Survey Methodology

## 2020 Eden Prairie Public Schools

- ) 400 random sample of Eden Prairie School District households; projectable within +/- 5.0% in 95 out of 100 cases
- ) Balloon Sample to 400 Eden Prairie School District Parents; projectable within +/- 5.0% in 95 out of 100 cases
- ) Telephone interviews conducted between June 9th and 26th, 2020
- ) Average interview time of 24 minutes
- ) Non-response level of 4.5%
- ) Cell Phone Only Households: 48%
- ) Landline Only Households: 10%
- ) Cell Phone and Landline Households: 42%

# Demographics I

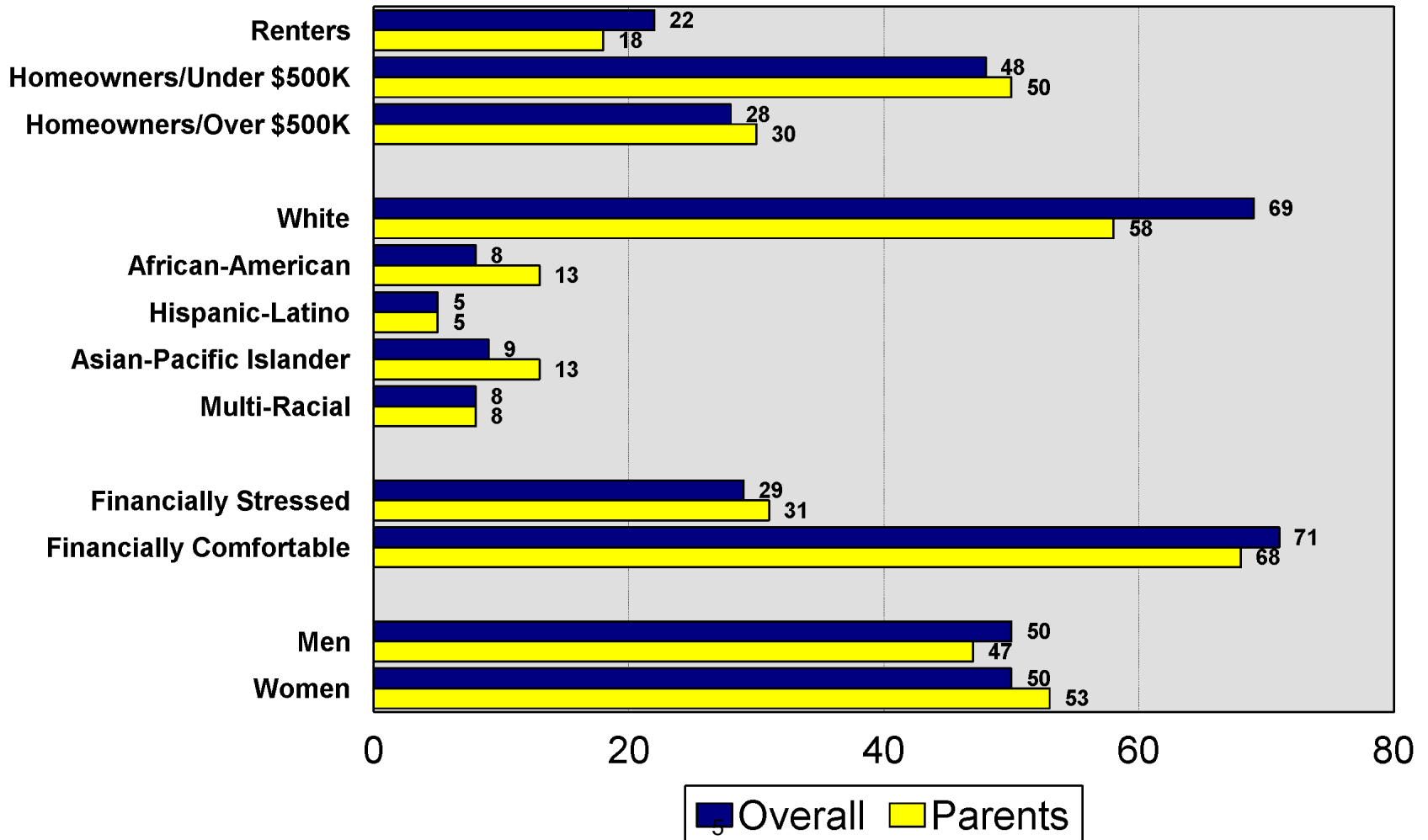
2020 Eden Prairie Public Schools





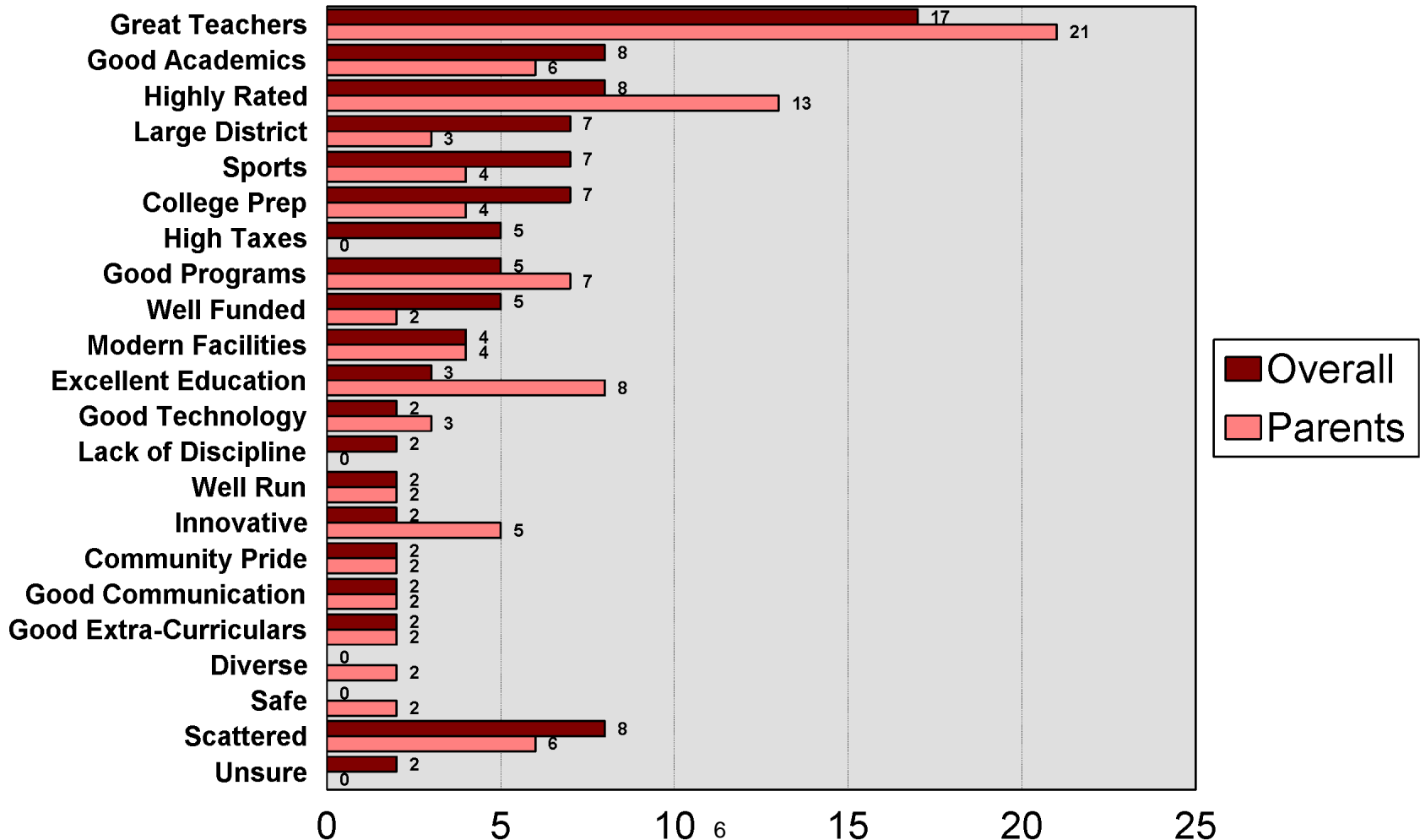
# Demographics II

2020 Eden Prairie Public Schools



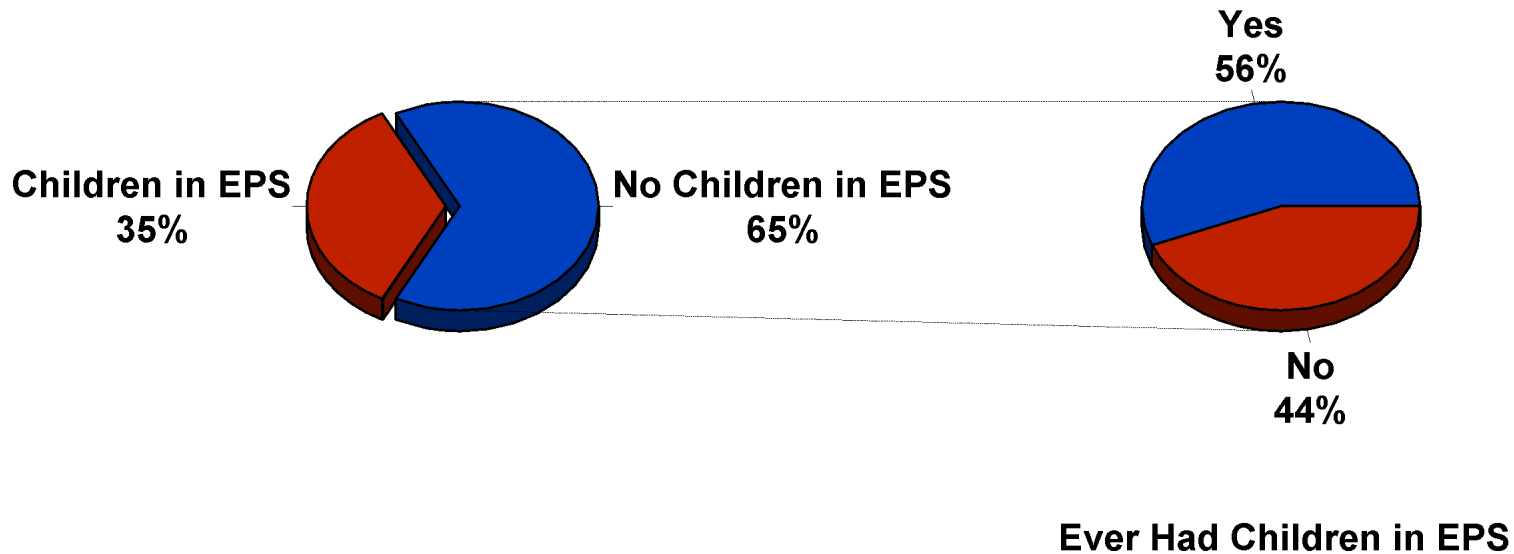
# Describe EPS

2020 Eden Prairie Public Schools



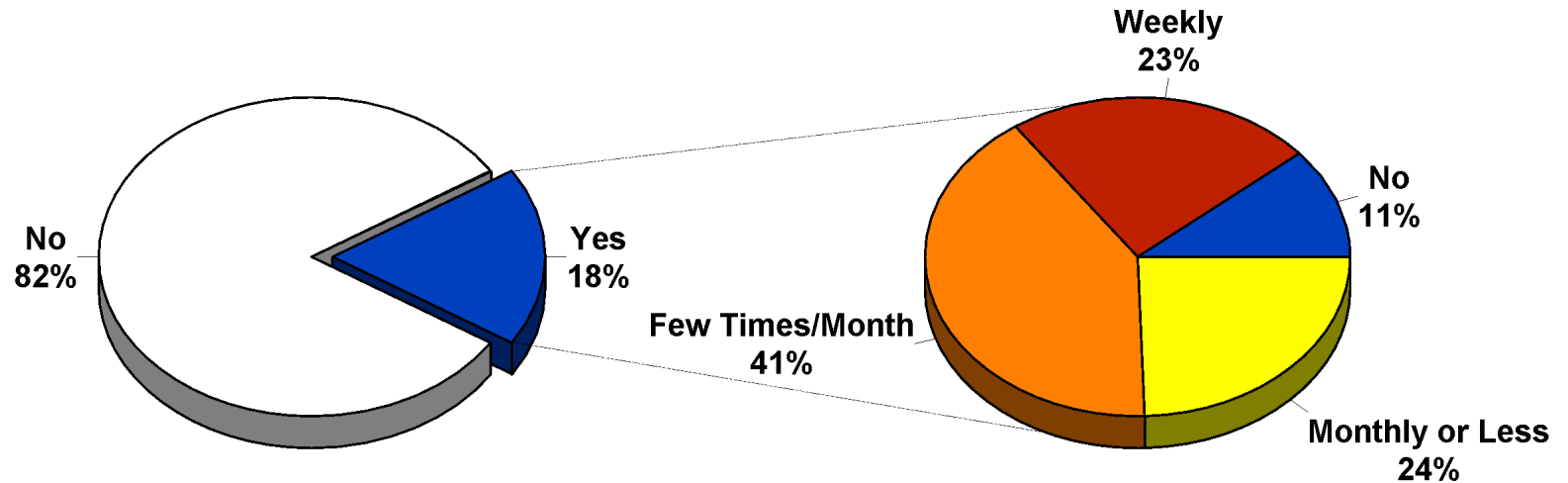
# Empty Nesters/Children Not Attending EPS

2020 Eden Prairie Public Schools



# Preschoolers

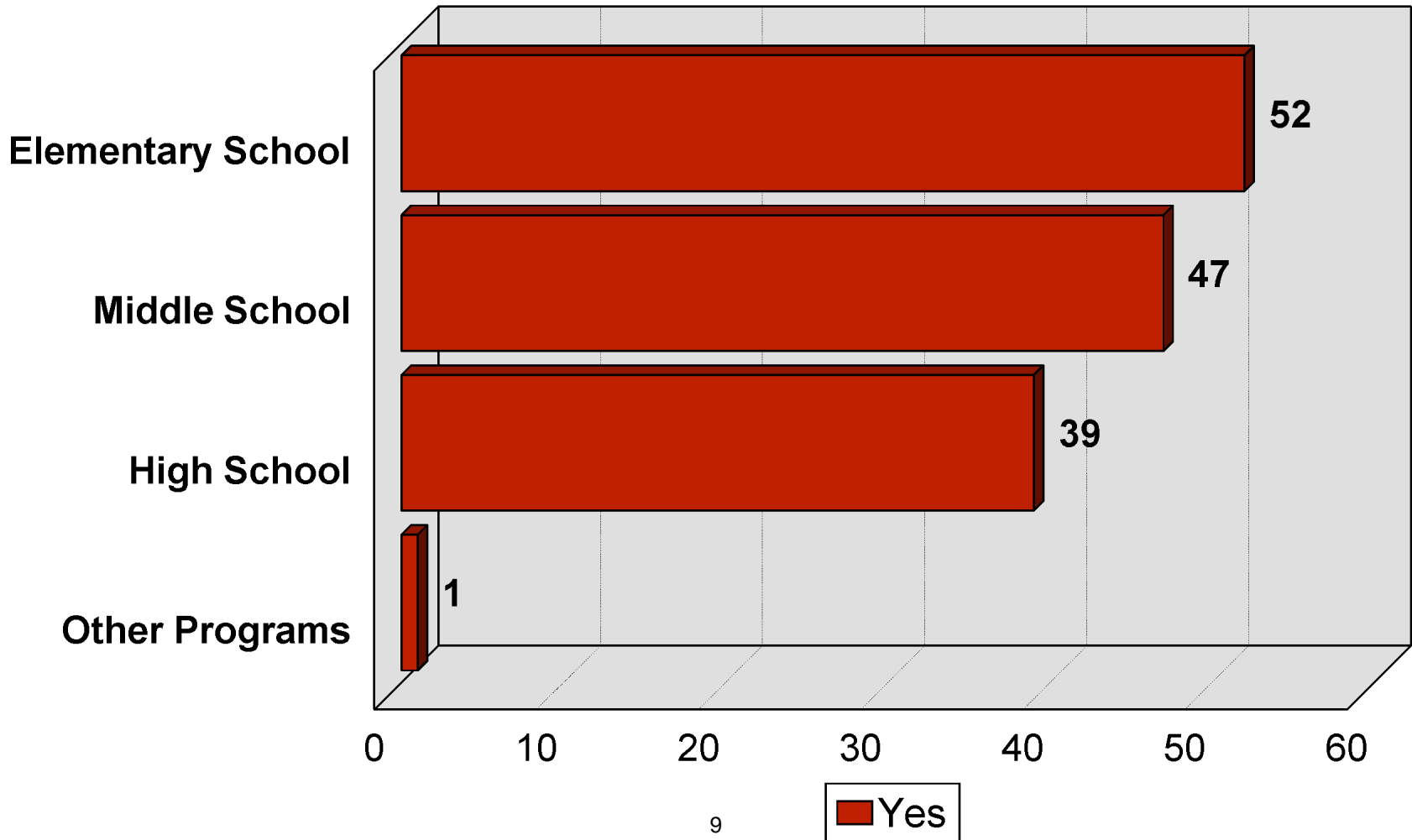
2020 Eden Prairie Public Schools



**Talk with Parents of  
Children Attending EPSP**

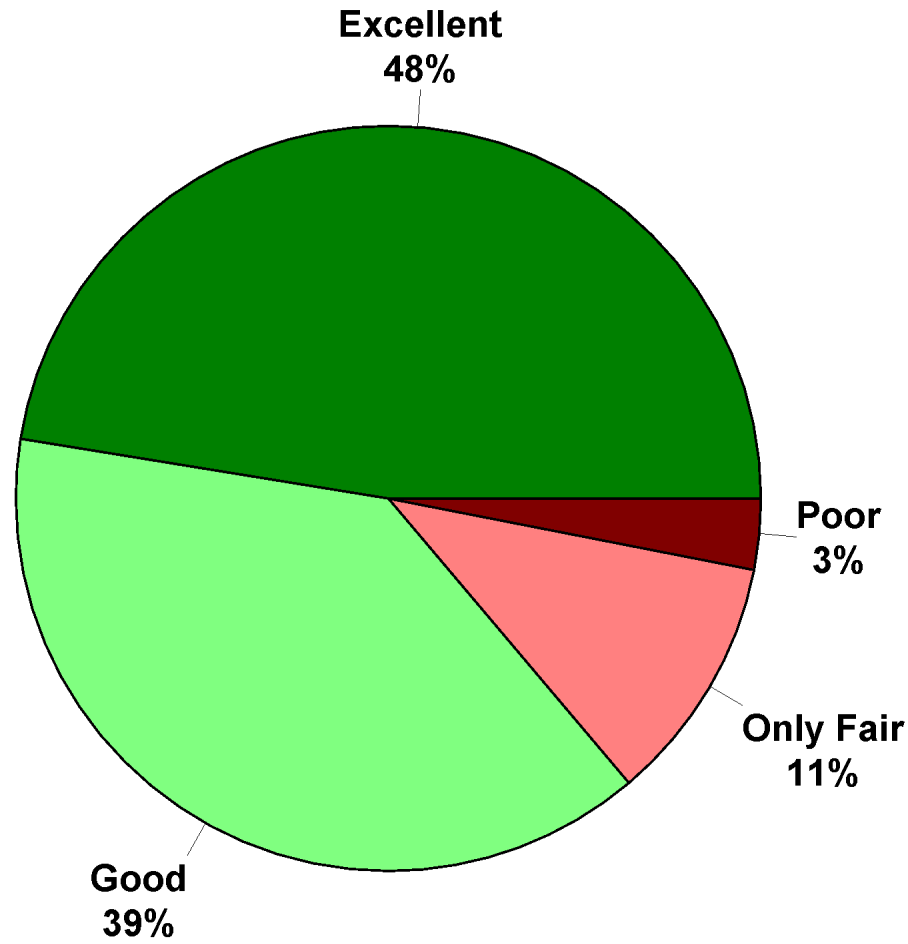
# Grade Level of Children

2020 Eden Prairie Public Schools



# Quality of Distance Learning

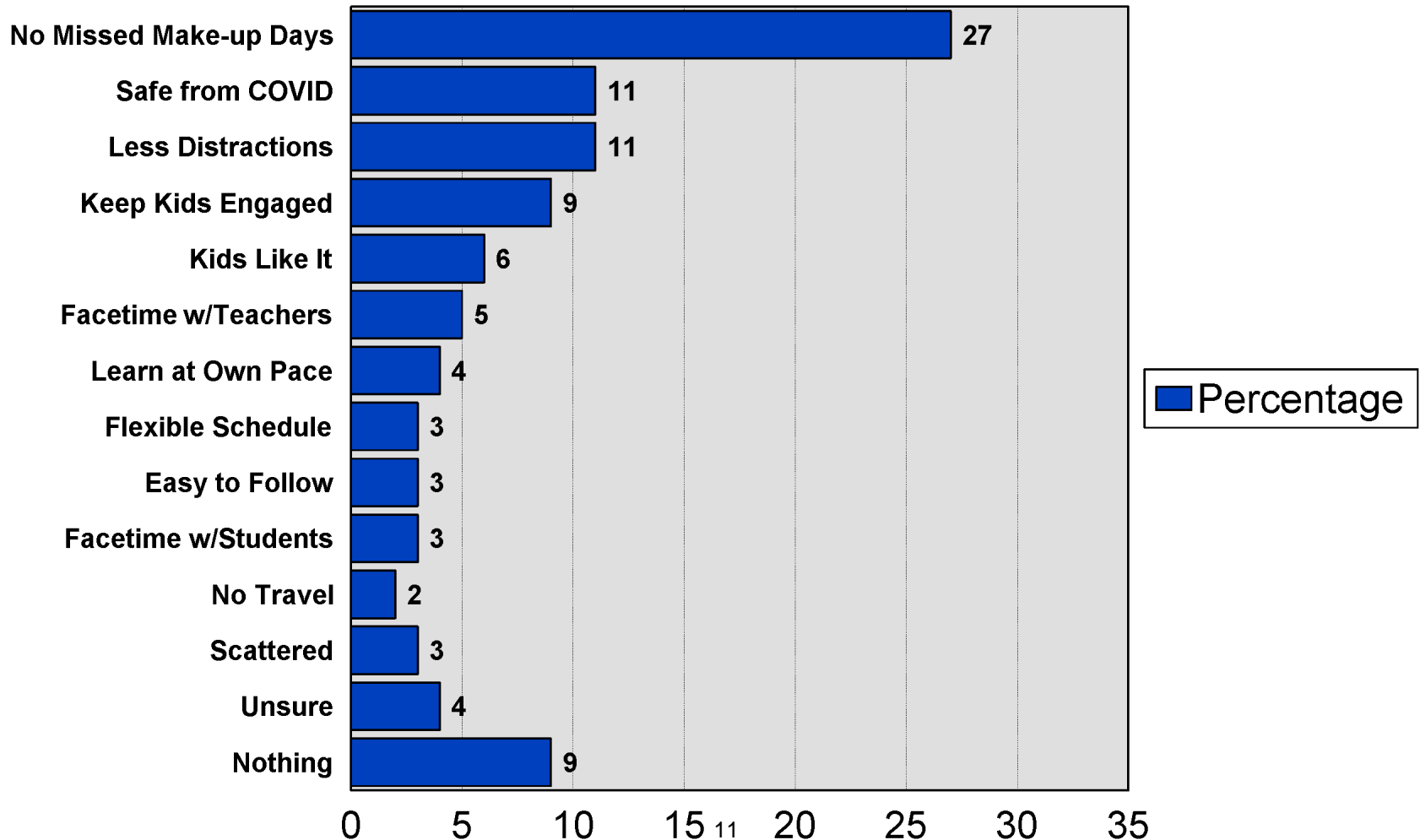
2020 Eden Prairie Public Schools



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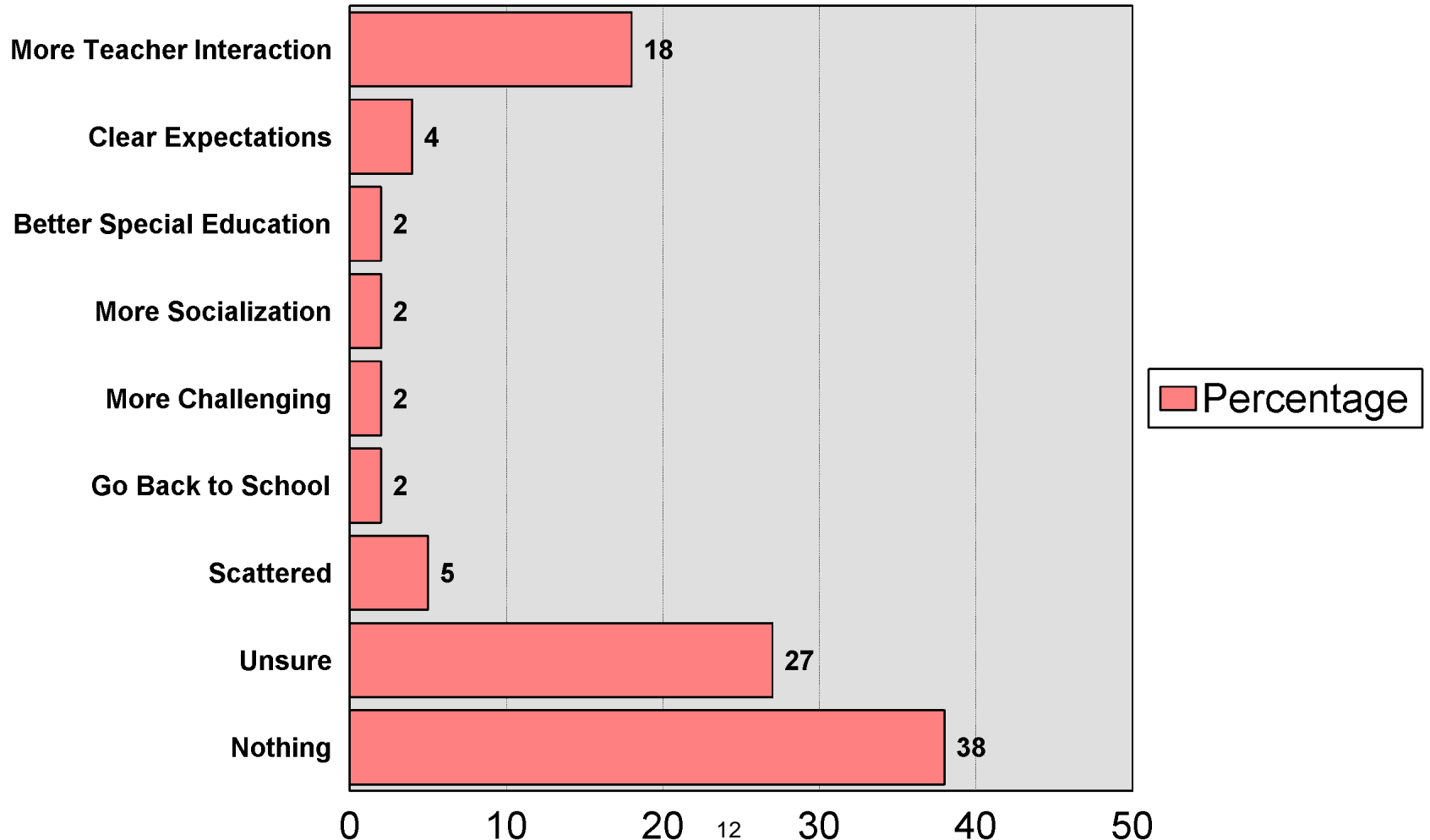
# Benefits of Distance Learning

2020 Eden Prairie Public Schools



# Improvements to Distance Learning

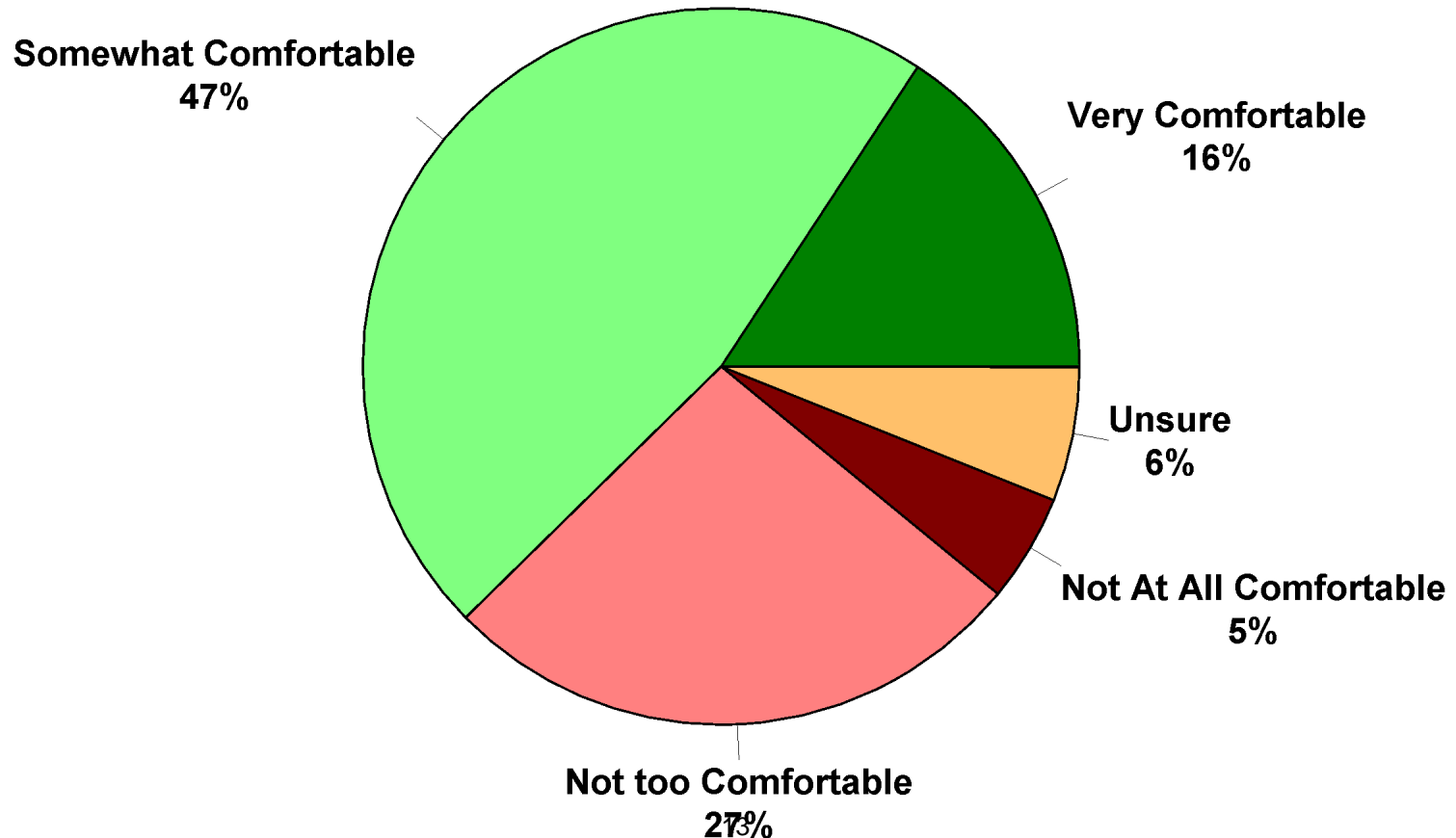
2020 Eden Prairie Public Schools





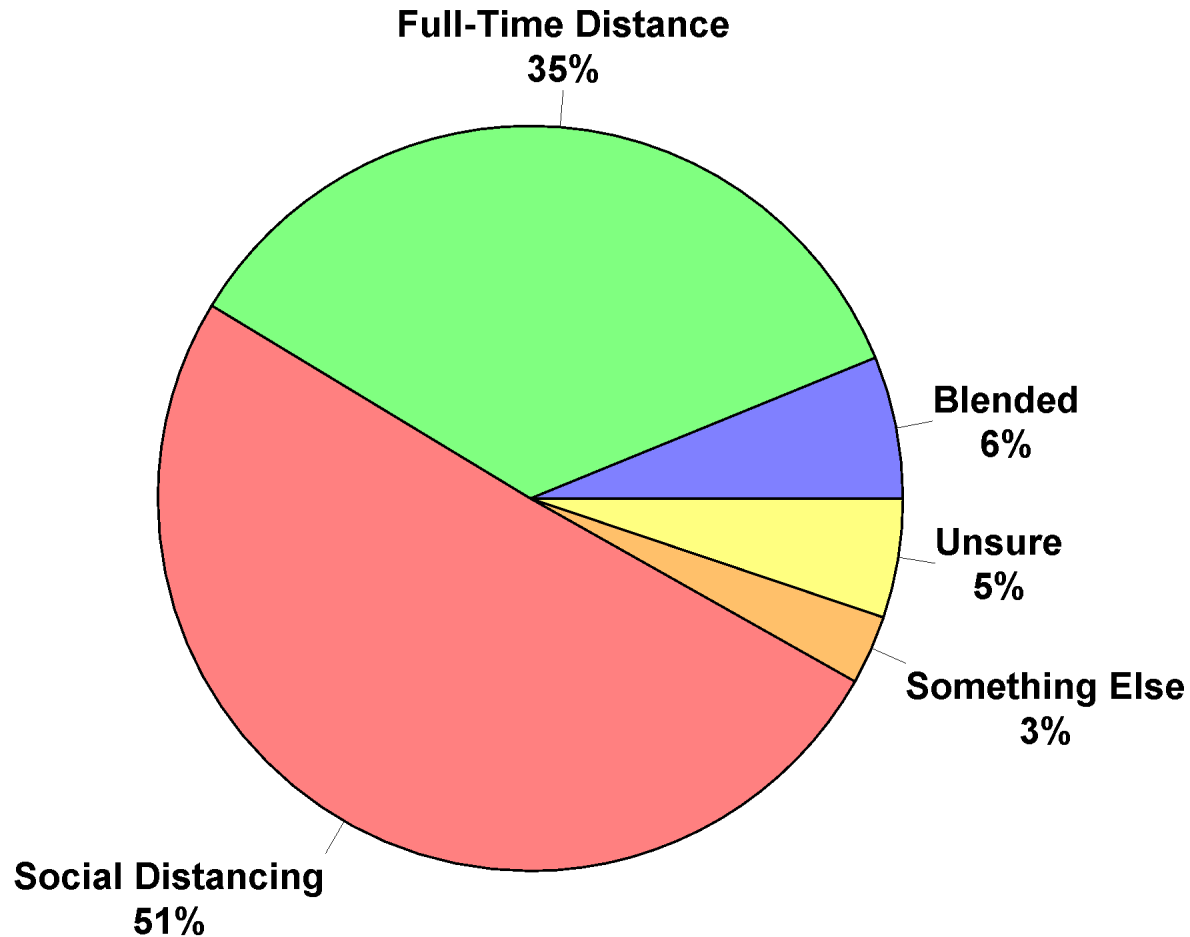
# Comfortable Sending Back this Fall

2020 Eden Prairie Public Schools



# Preferred Learning Format if Not Comfortable

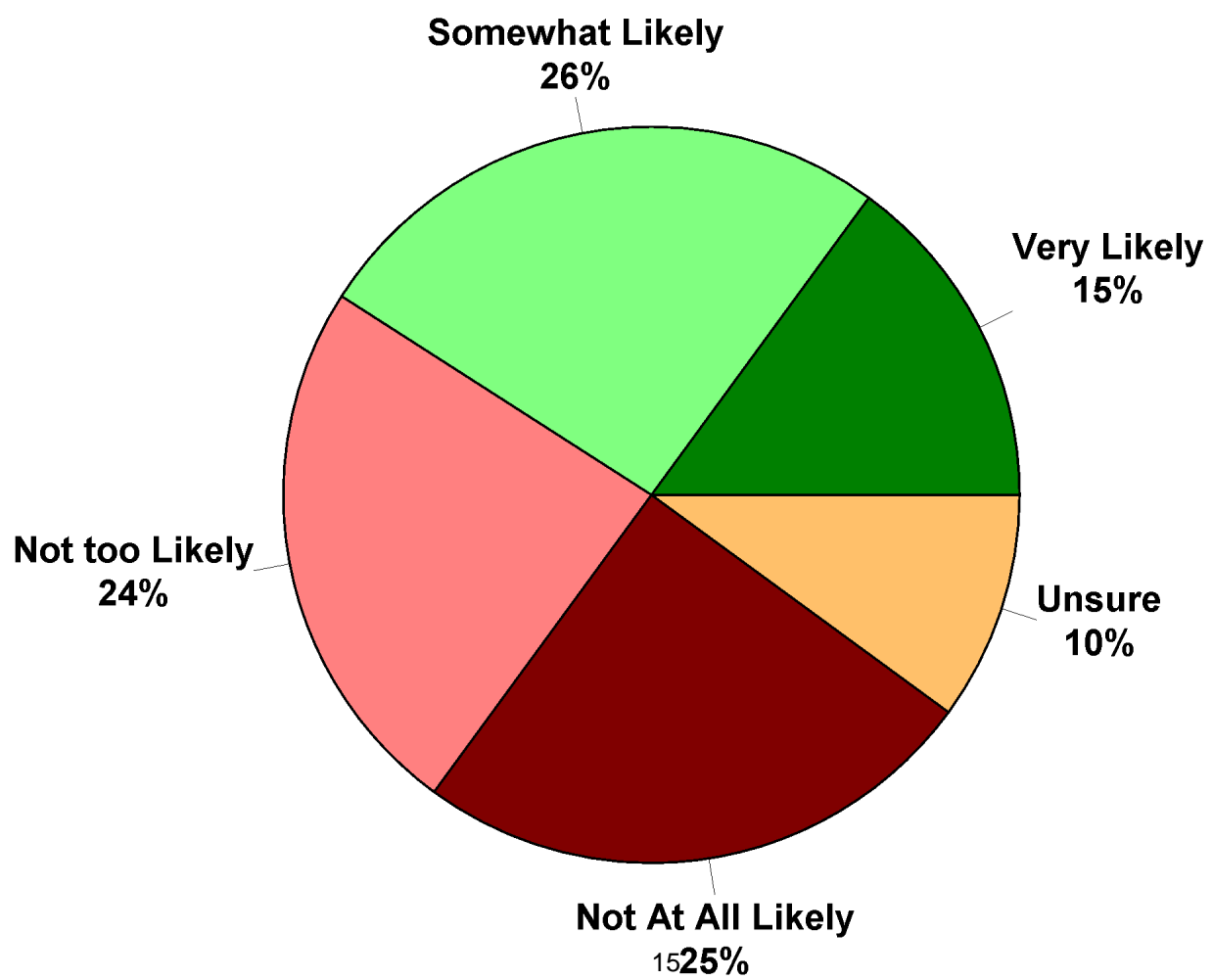
2020 Eden Prairie Public Schools



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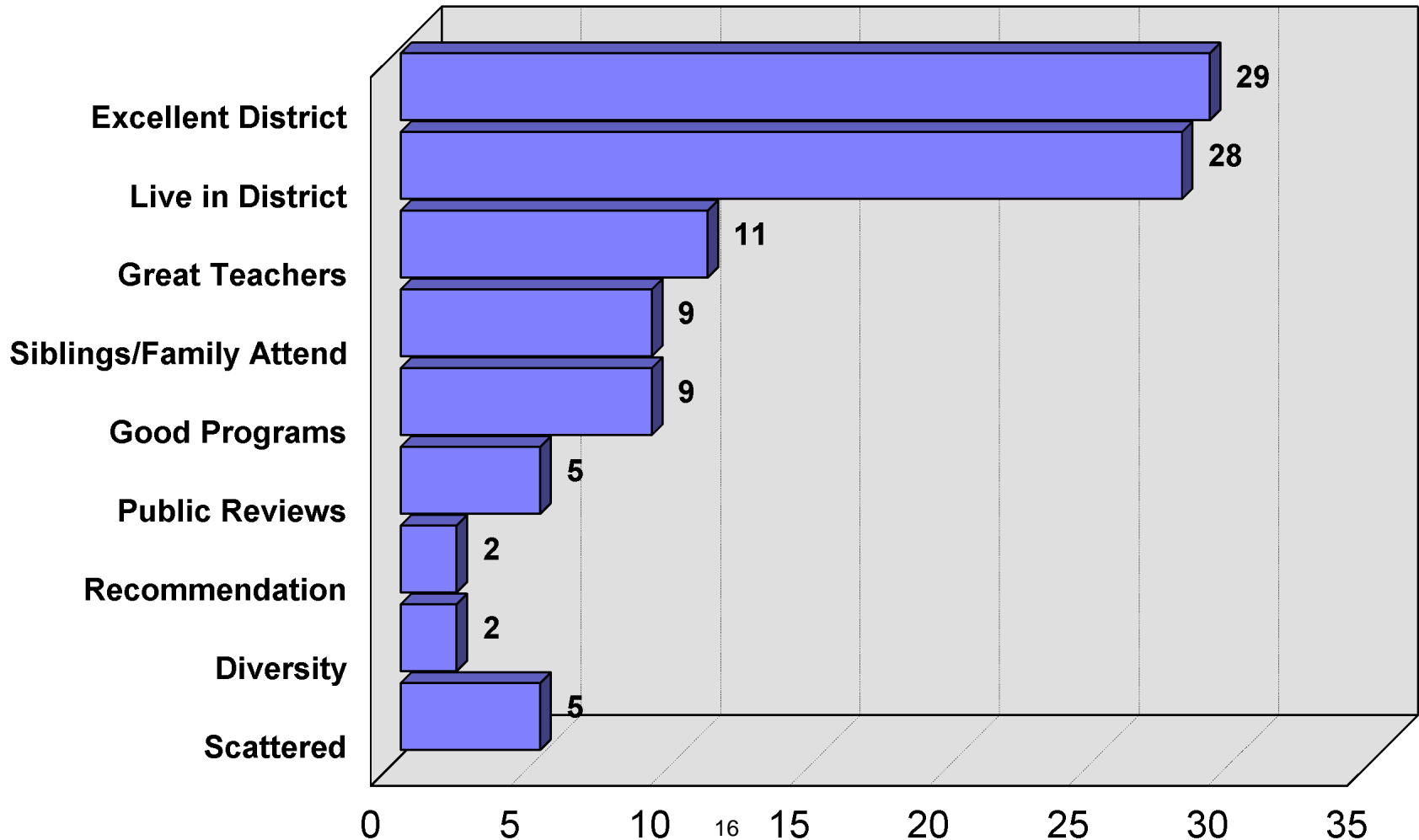
# Consider On-line School This Fall

2020 Eden Prairie Public Schools



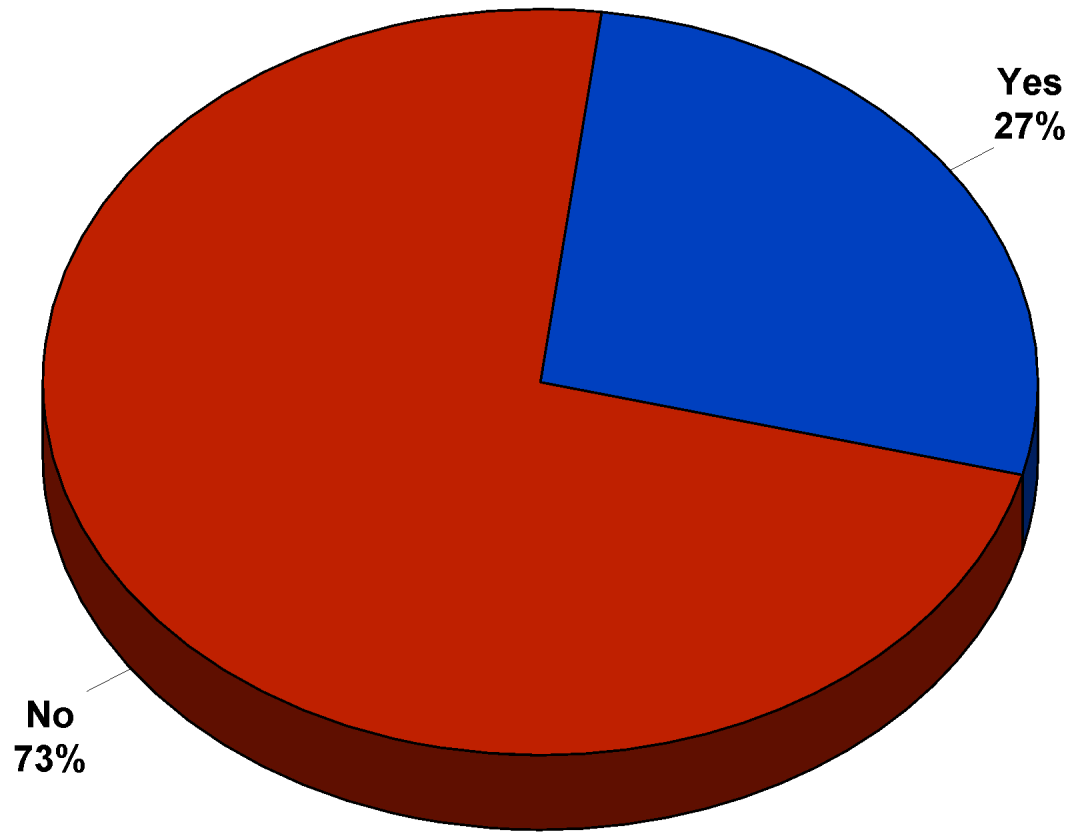
# Why Sent Child to EPS

2020 Eden Prairie Public Schools



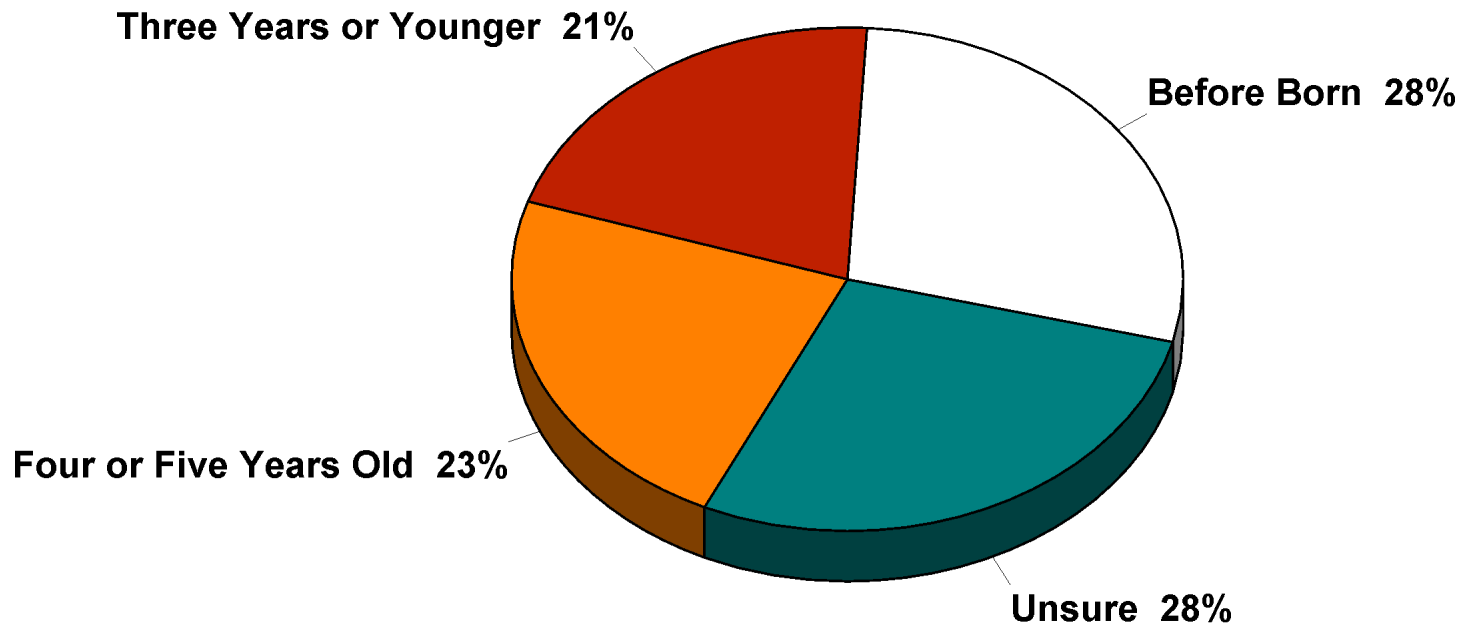
# Special Needs Programs

2020 Eden Prairie Public Schools



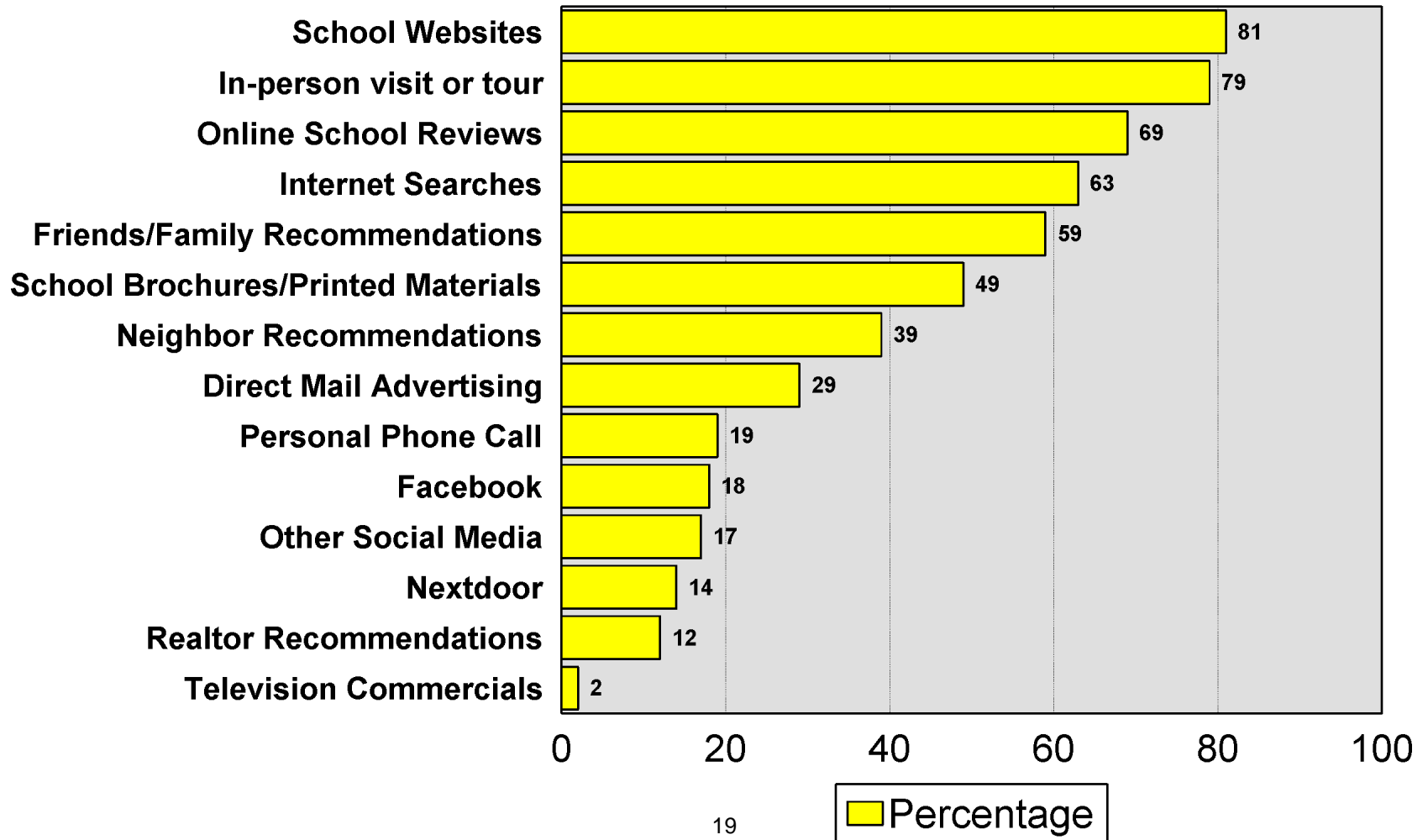
# When Decision to Send to EPS

2020 Eden Prairie Public Schools



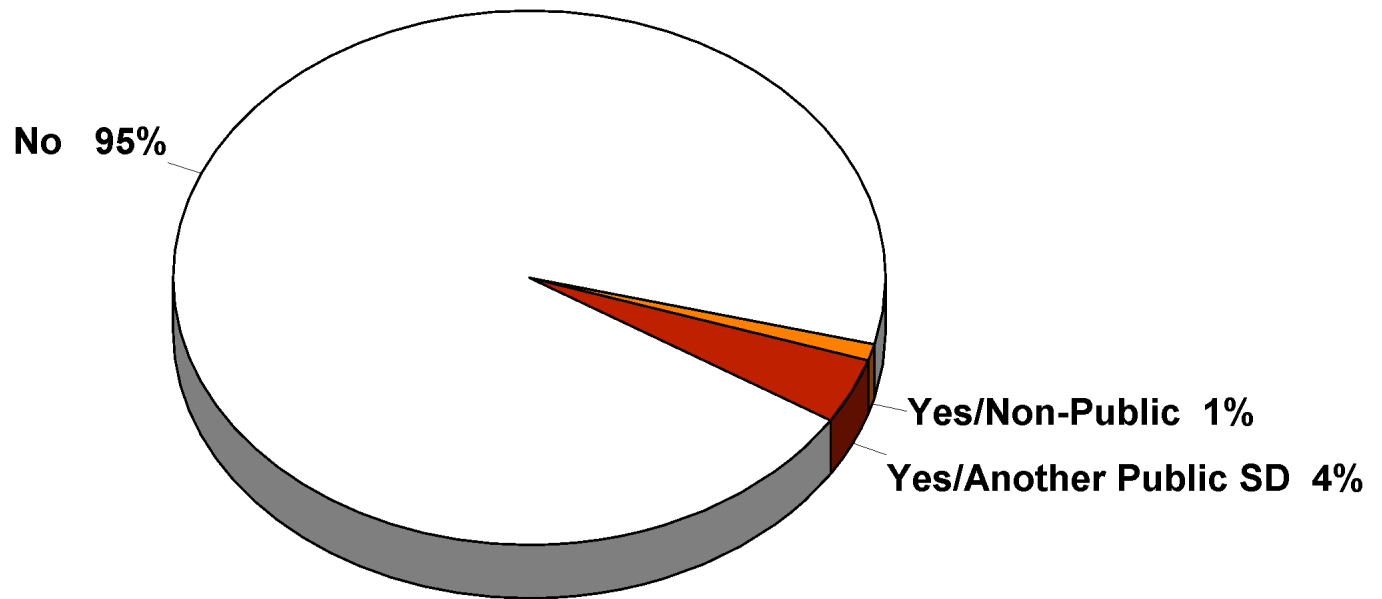
# Used to Gather Information about Schools

2020 Eden Prairie Public Schools



# Considered Taking Child Out of EPS

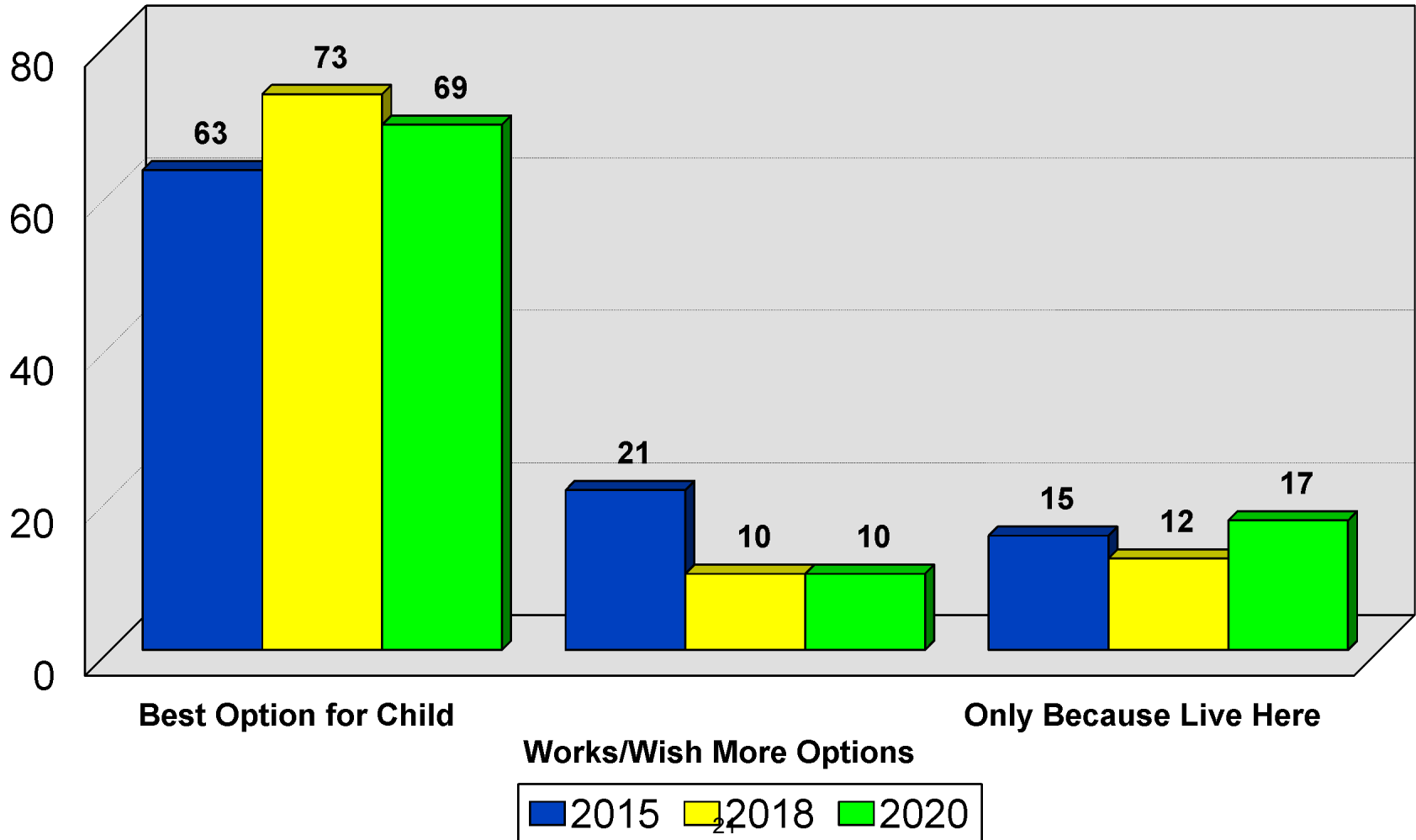
2020 Eden Prairie Public Schools





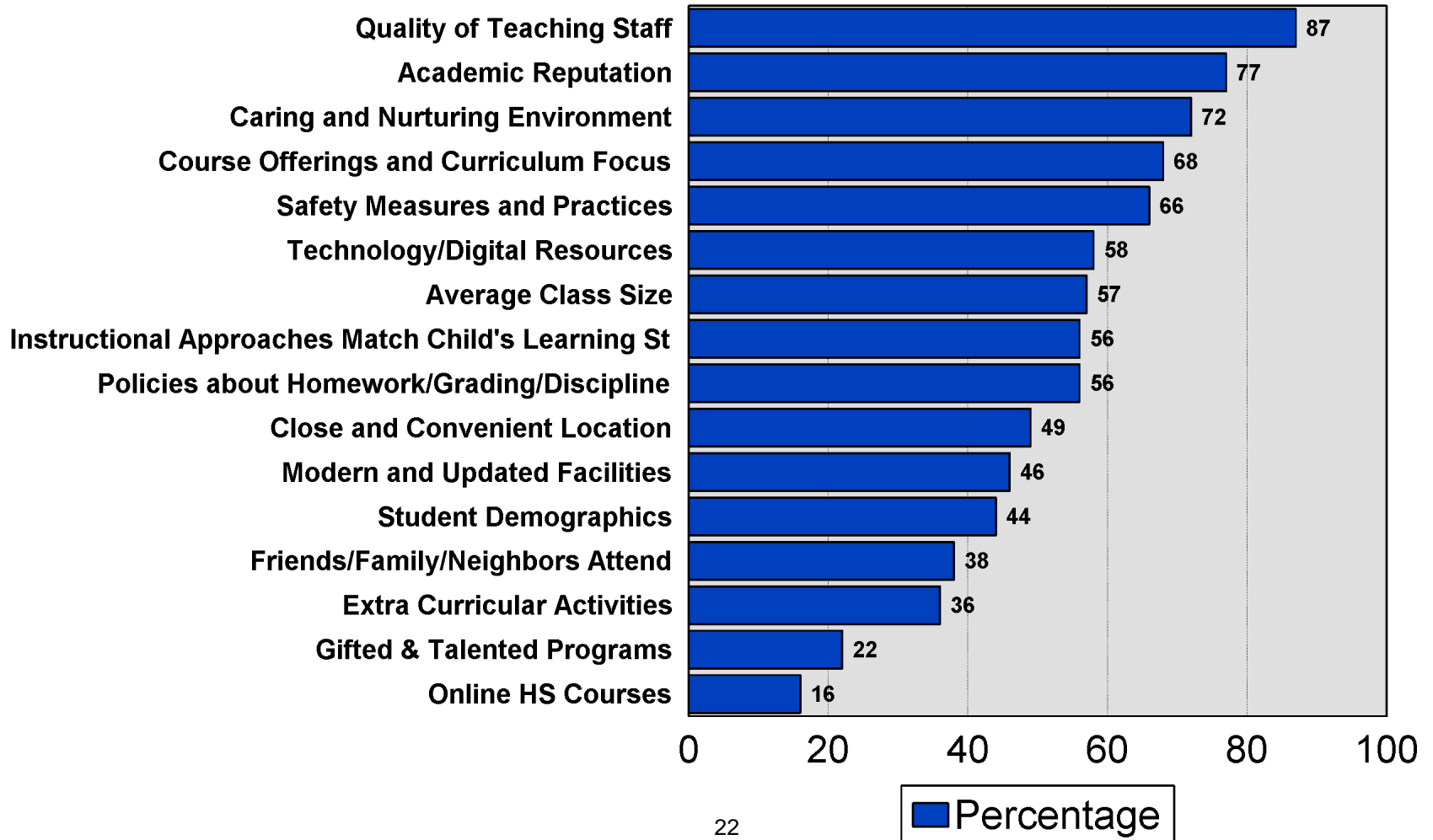
# Opinion of EPS

2020 Eden Prairie Public Schools



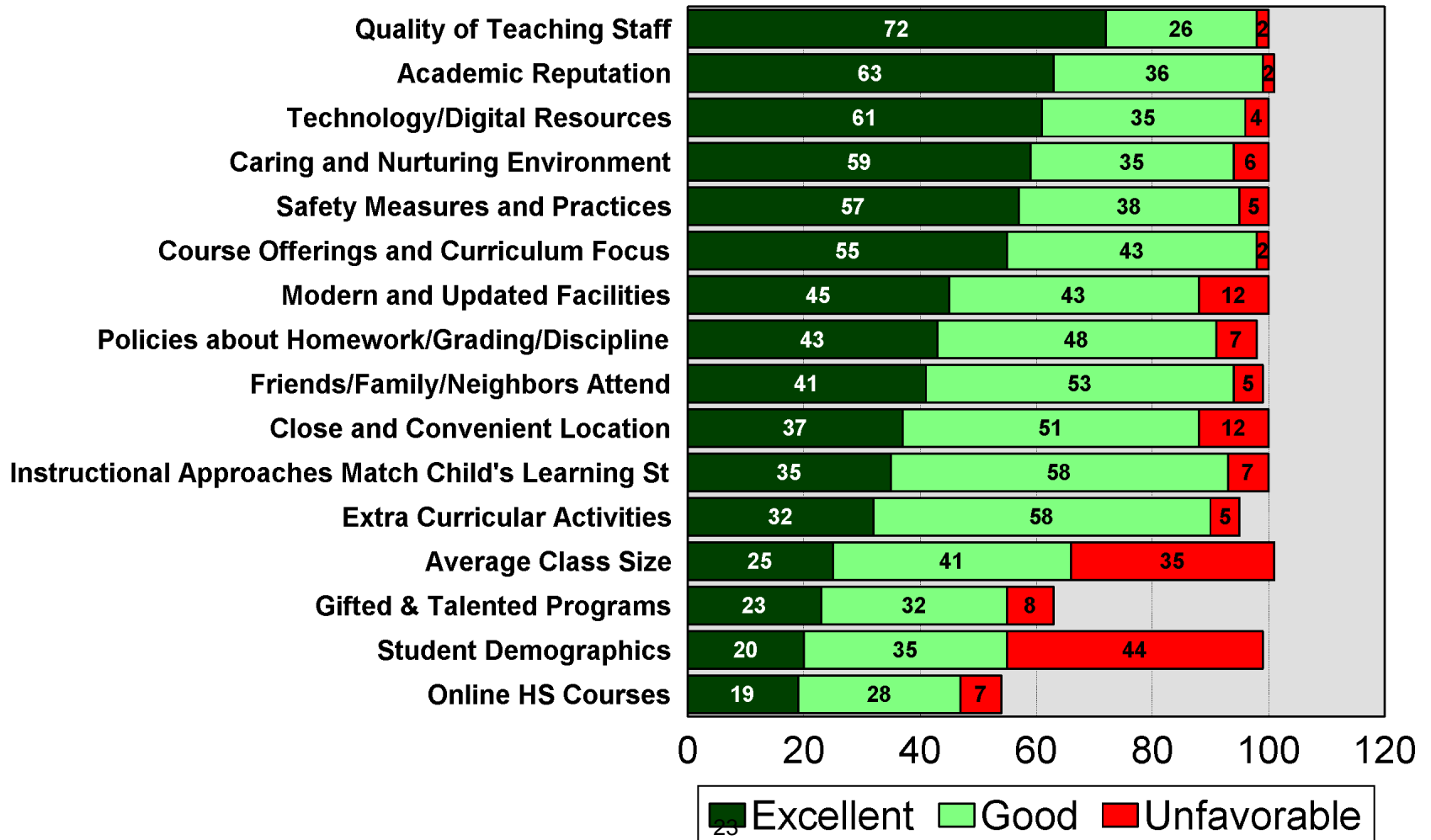
# “Very Important” Reason in Choosing a School

2020 Eden Prairie Public Schools



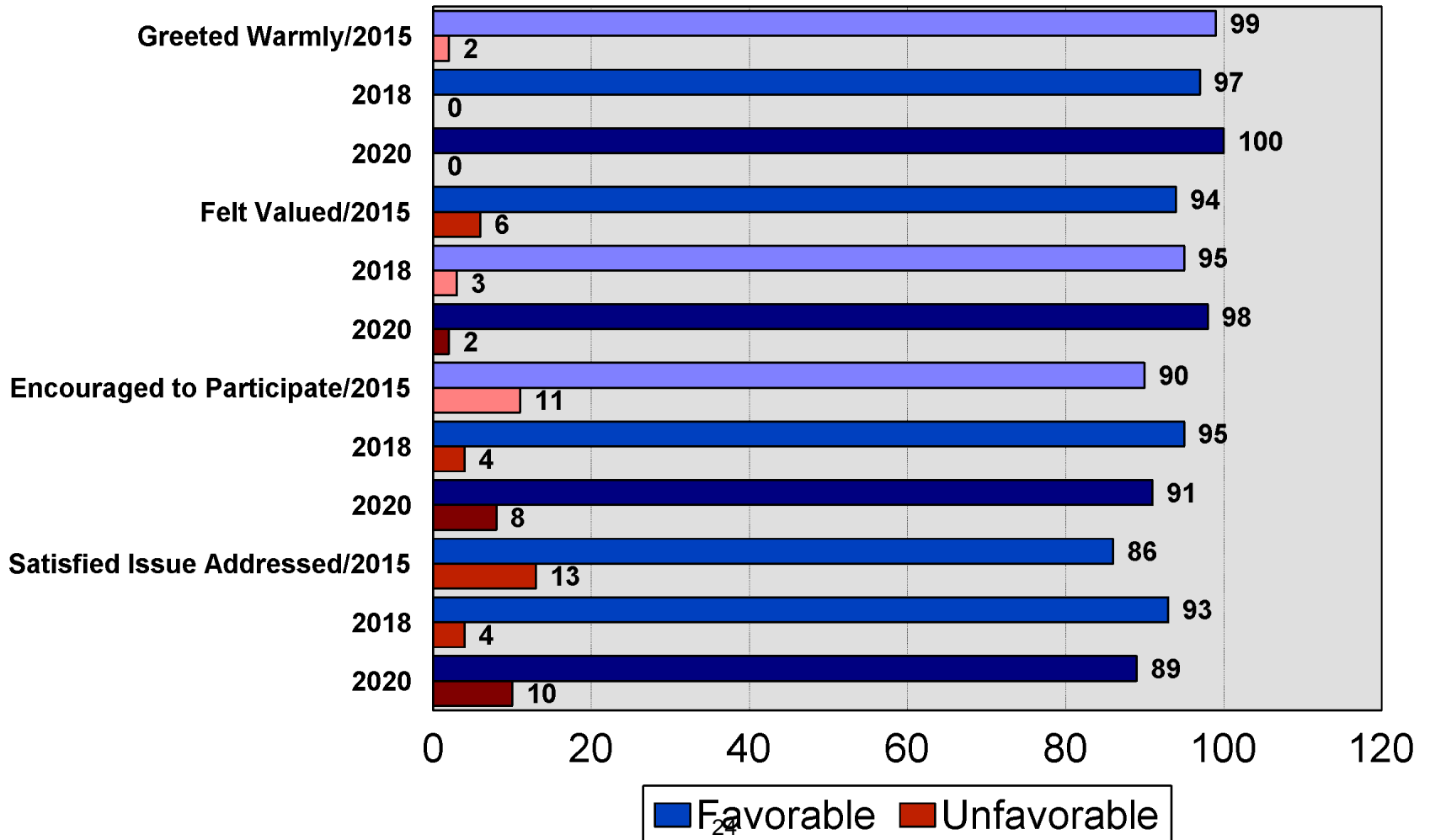
# Rating of EPS....

## 2020 Eden Prairie Public Schools



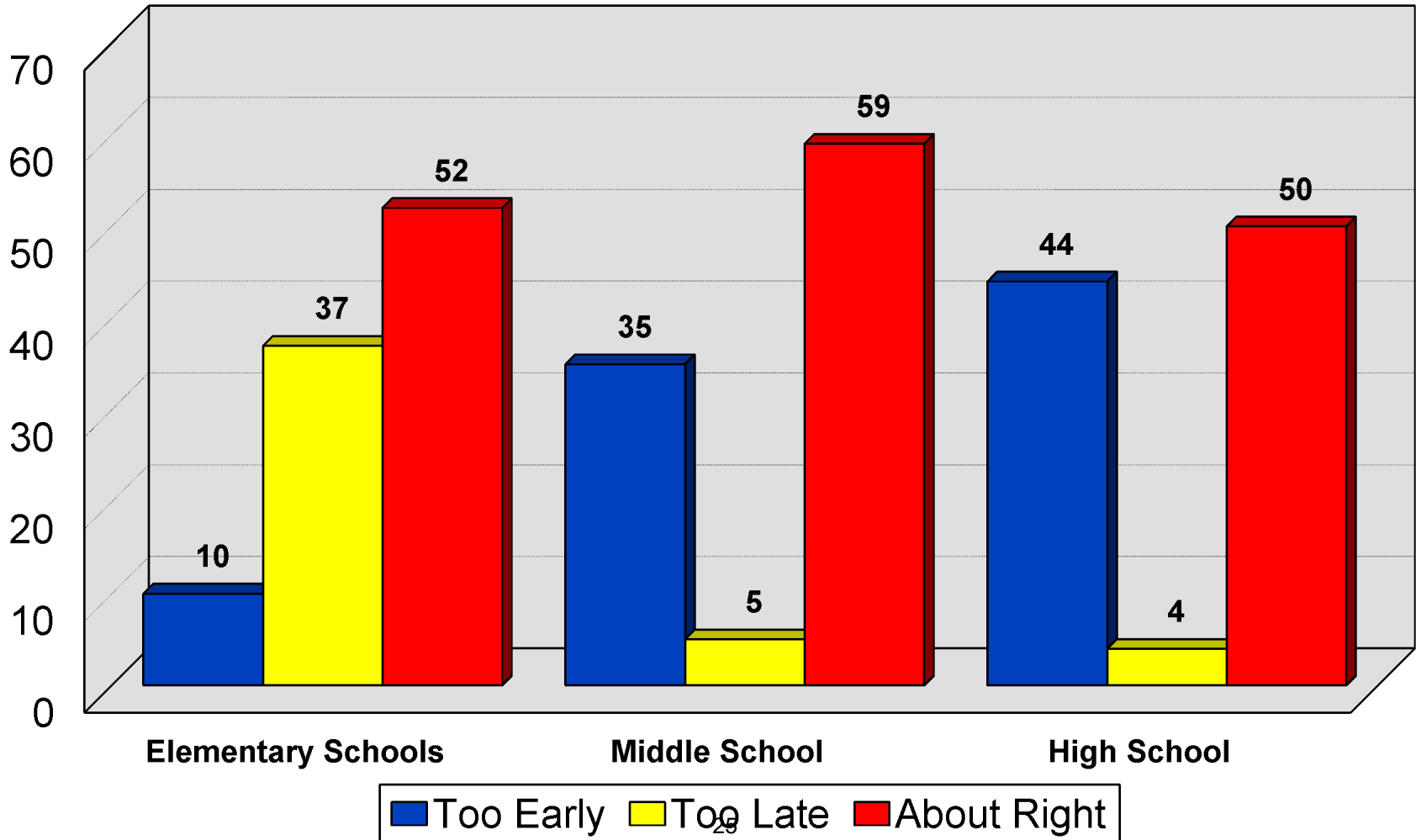
# Opinion of School Contact

2020 Eden Prairie Public Schools



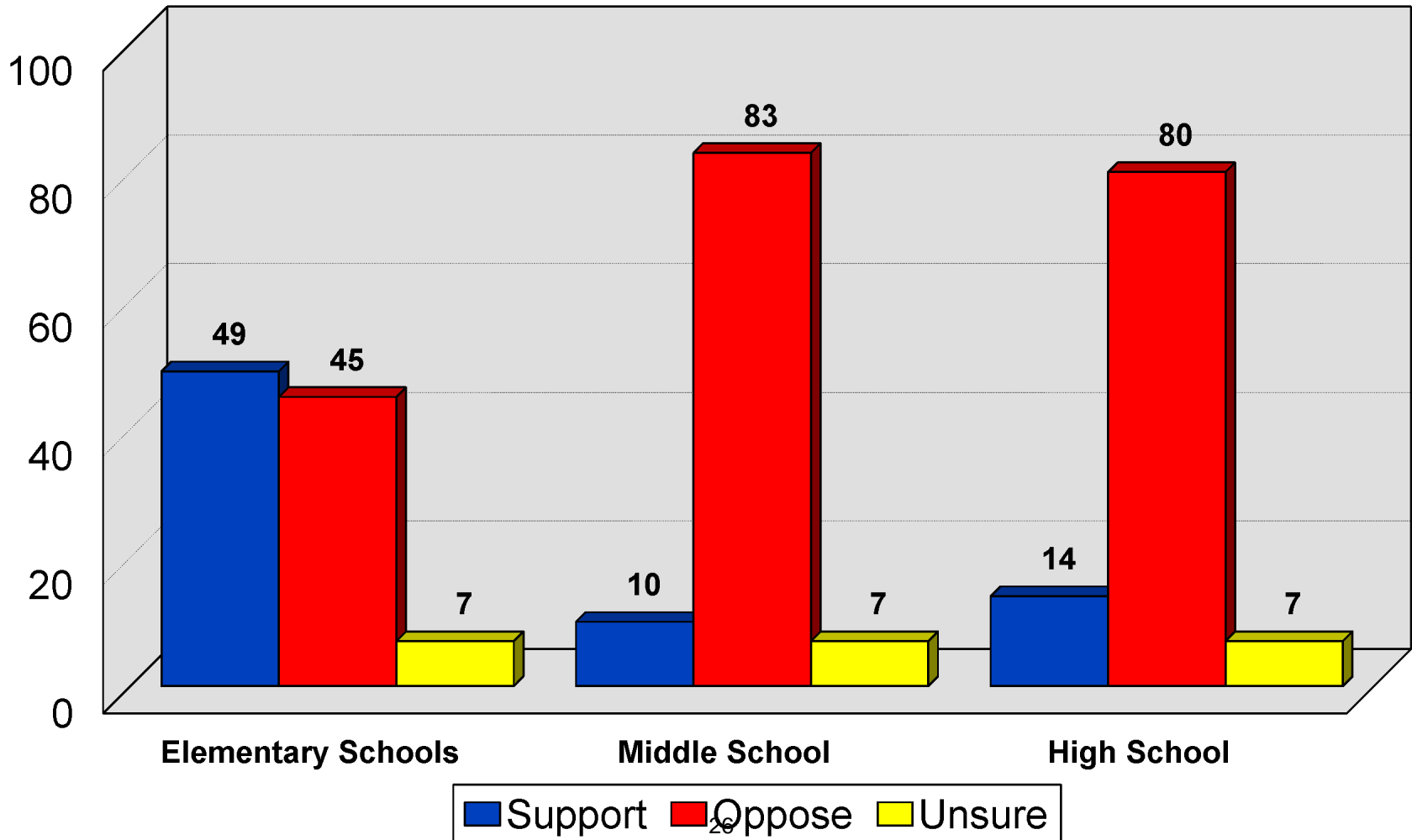
# School Start Times

2020 Eden Prairie Public Schools



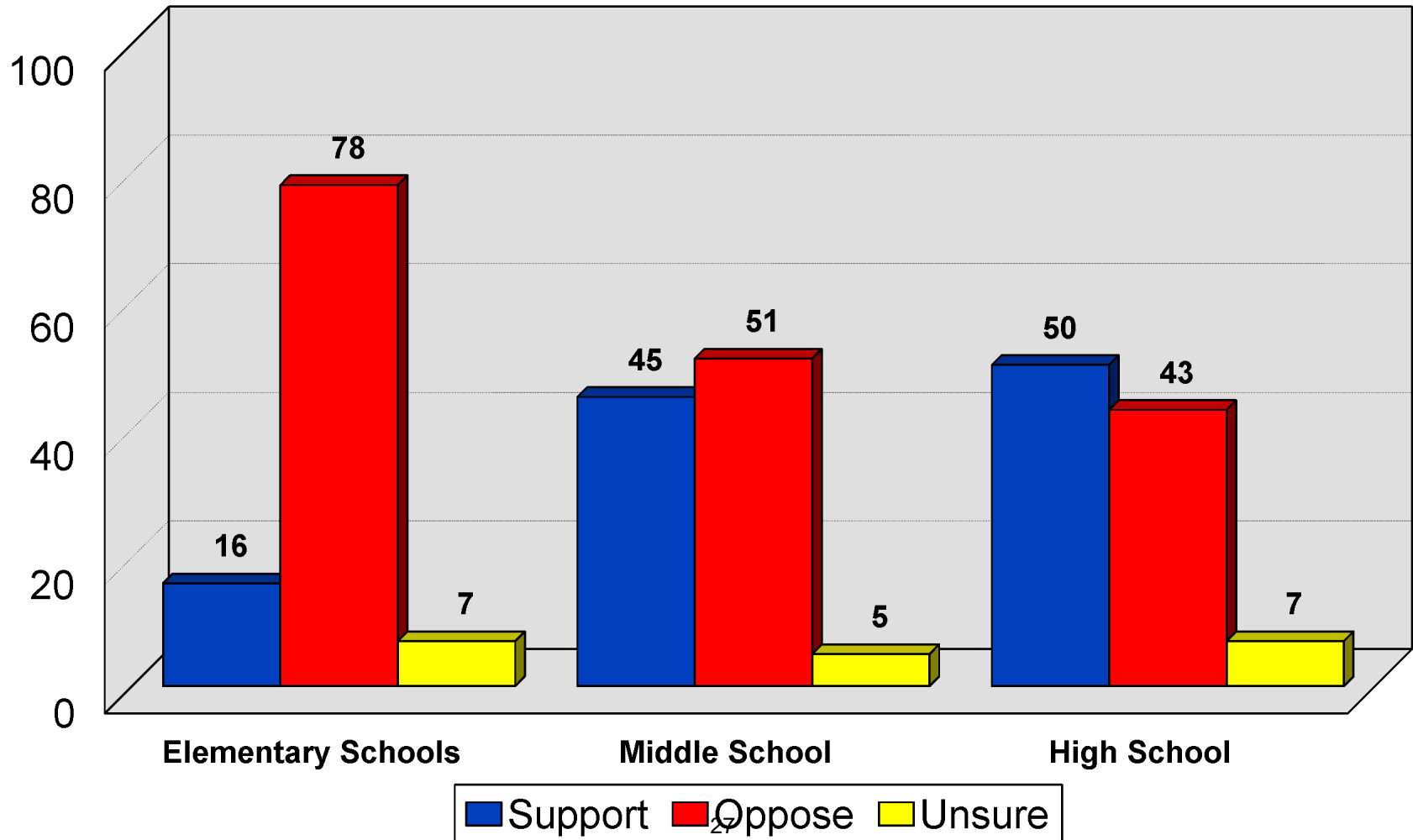
# Earlier School Start Time

2020 Eden Prairie Public Schools



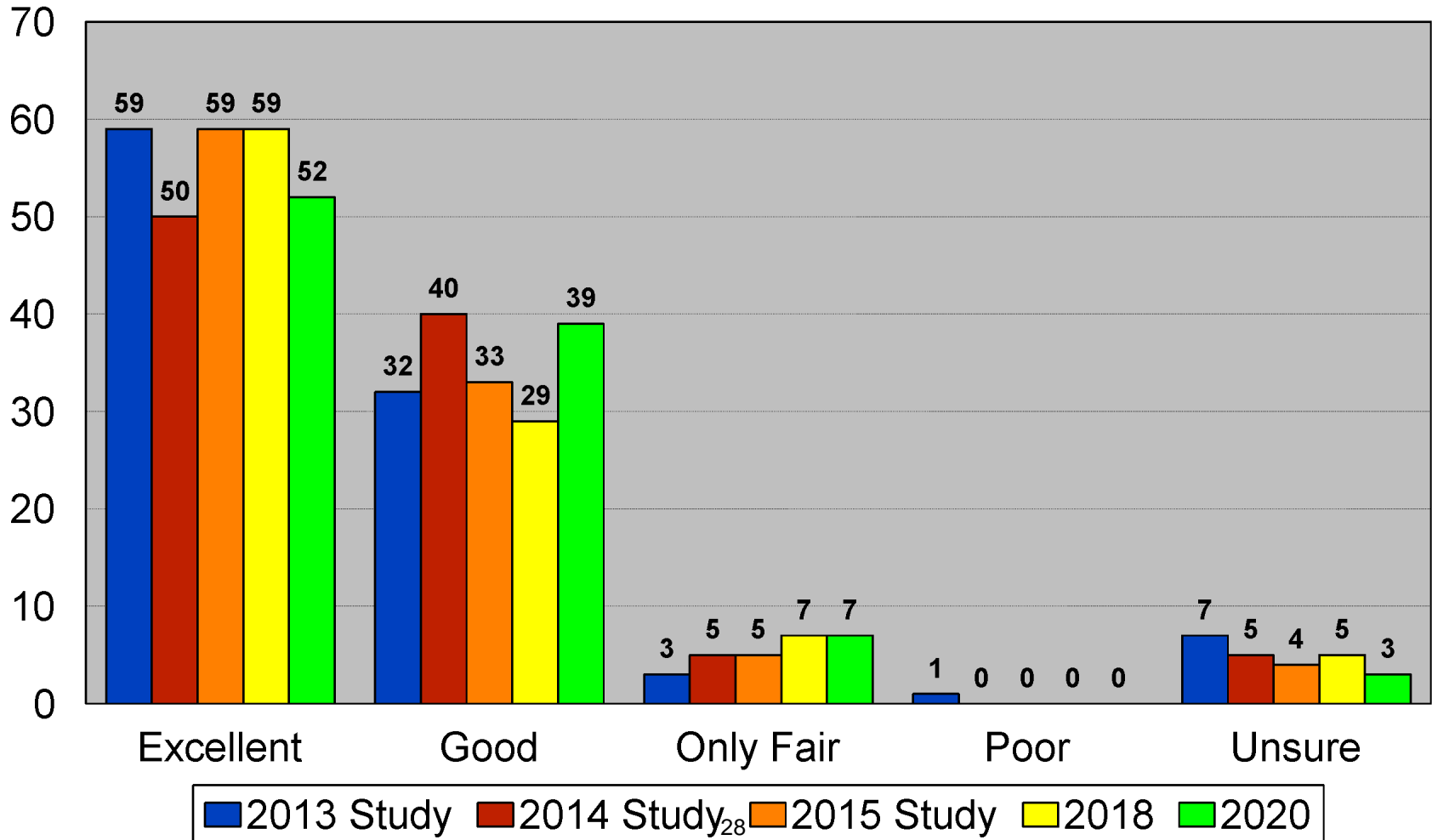
# Later School Start Time

2020 Eden Prairie Public Schools



# Quality of Public Schools

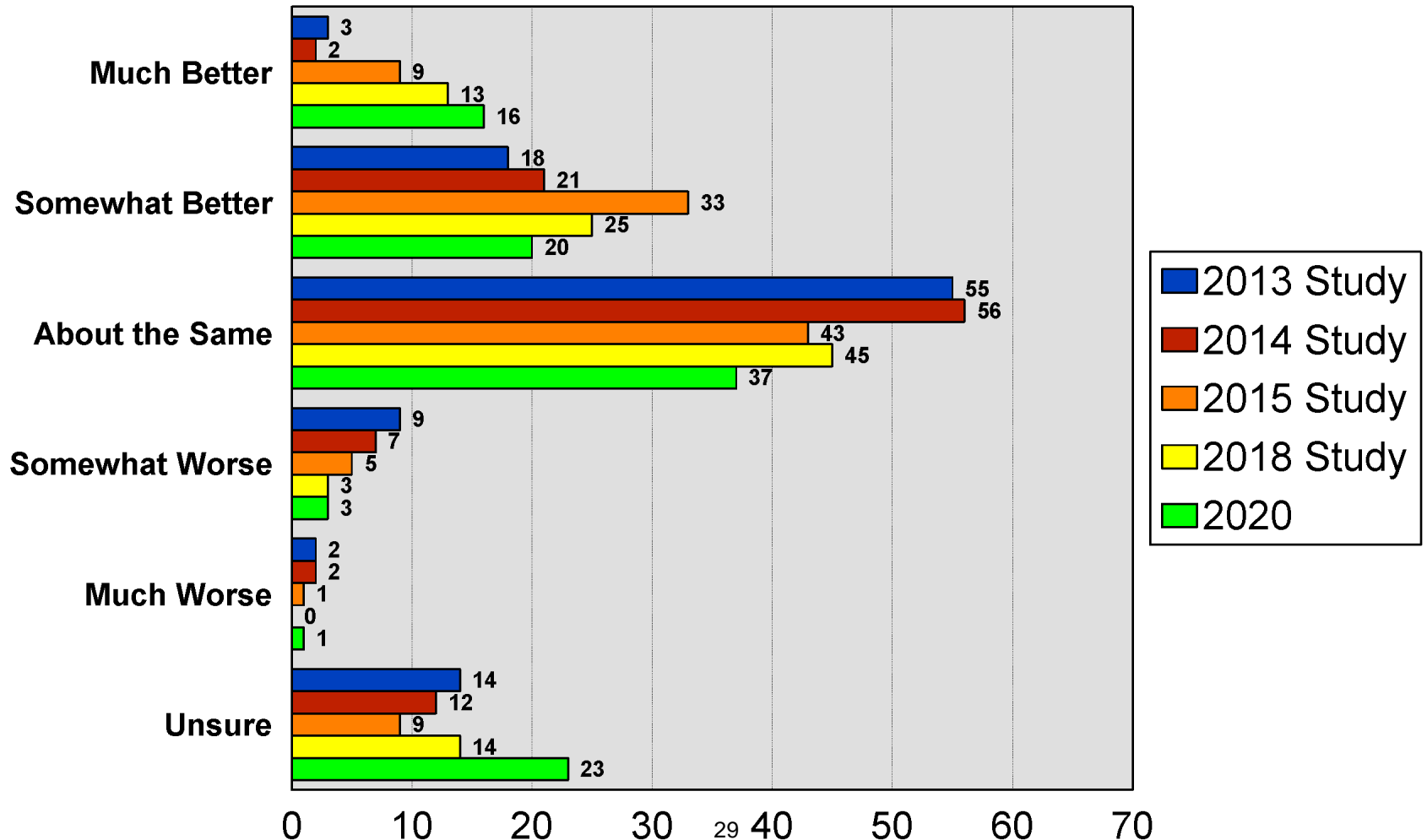
2020 Eden Prairie Public Schools





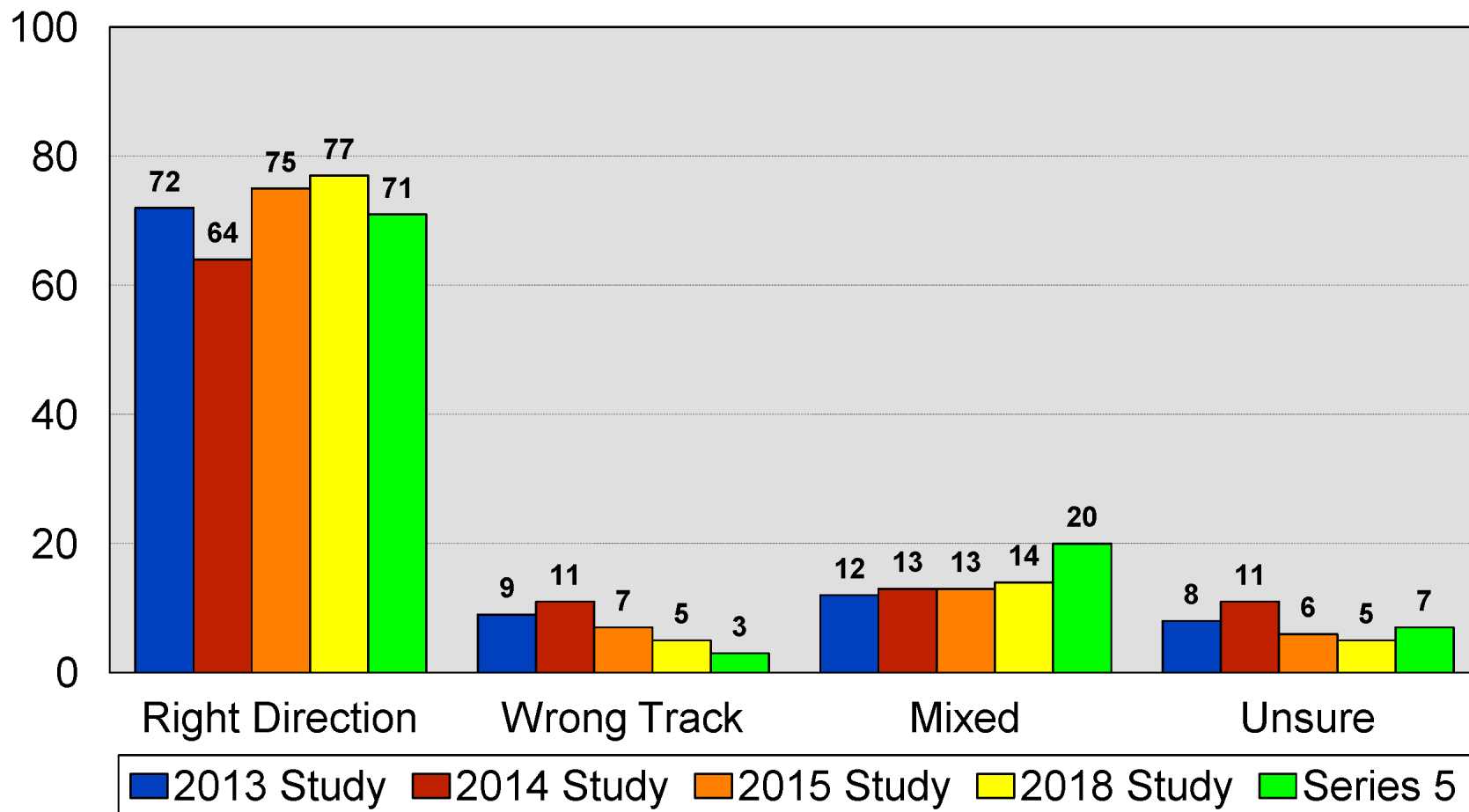
# Quality Compared to Three Years Ago

2020 Eden Prairie Public Schools



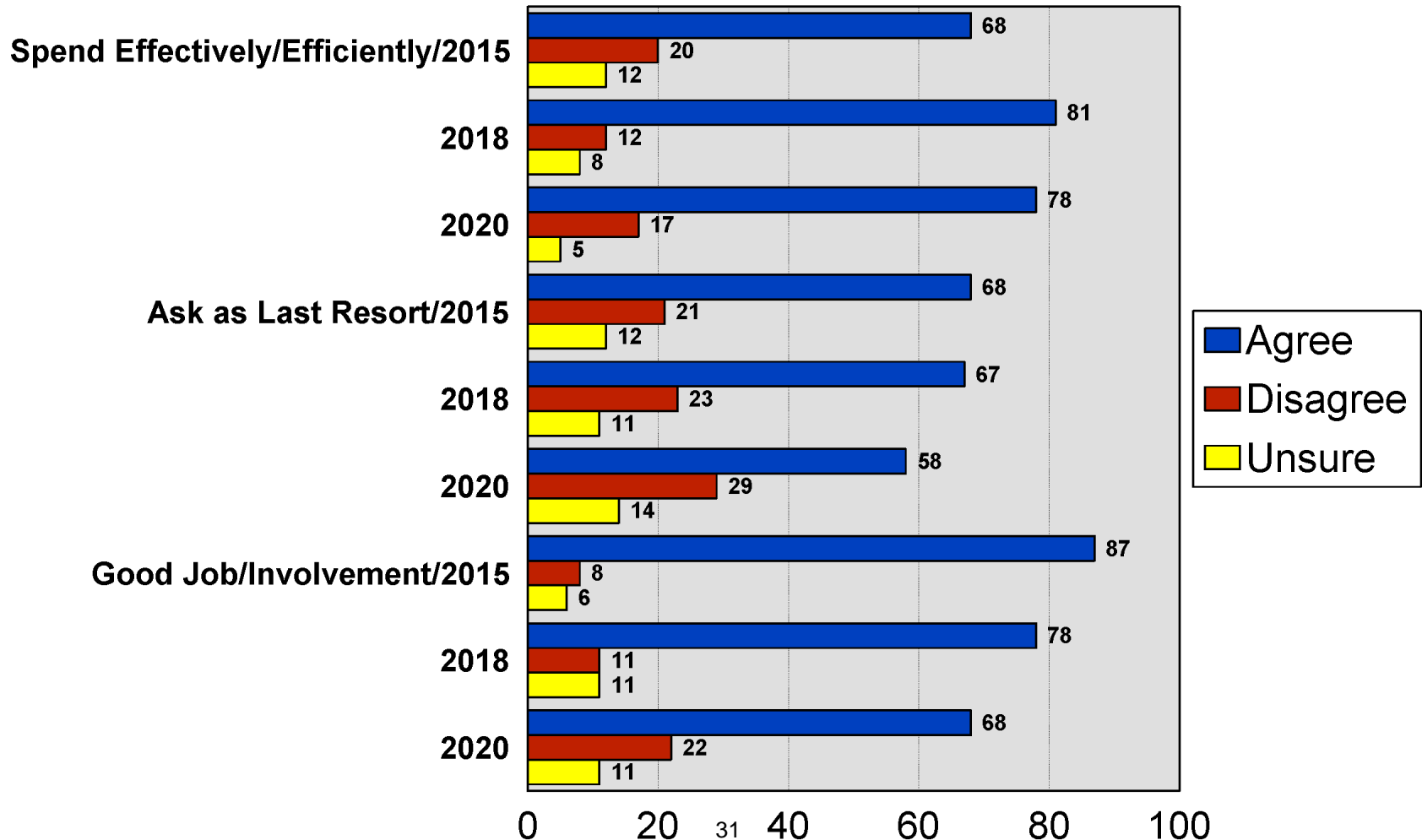
# Direction of School District

2020 Eden Prairie Public Schools



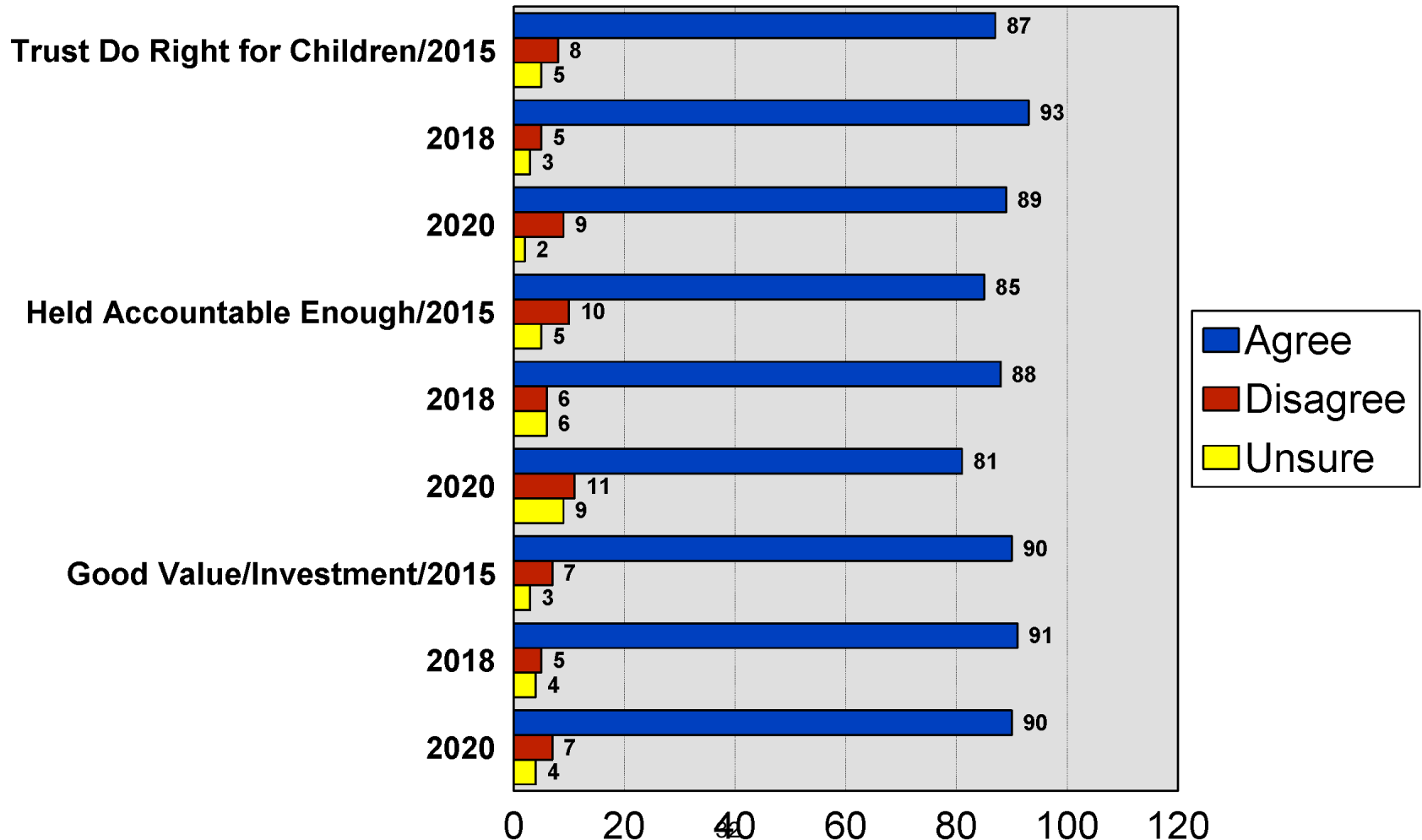
# Specific Perceptions I

2020 Eden Prairie Public Schools



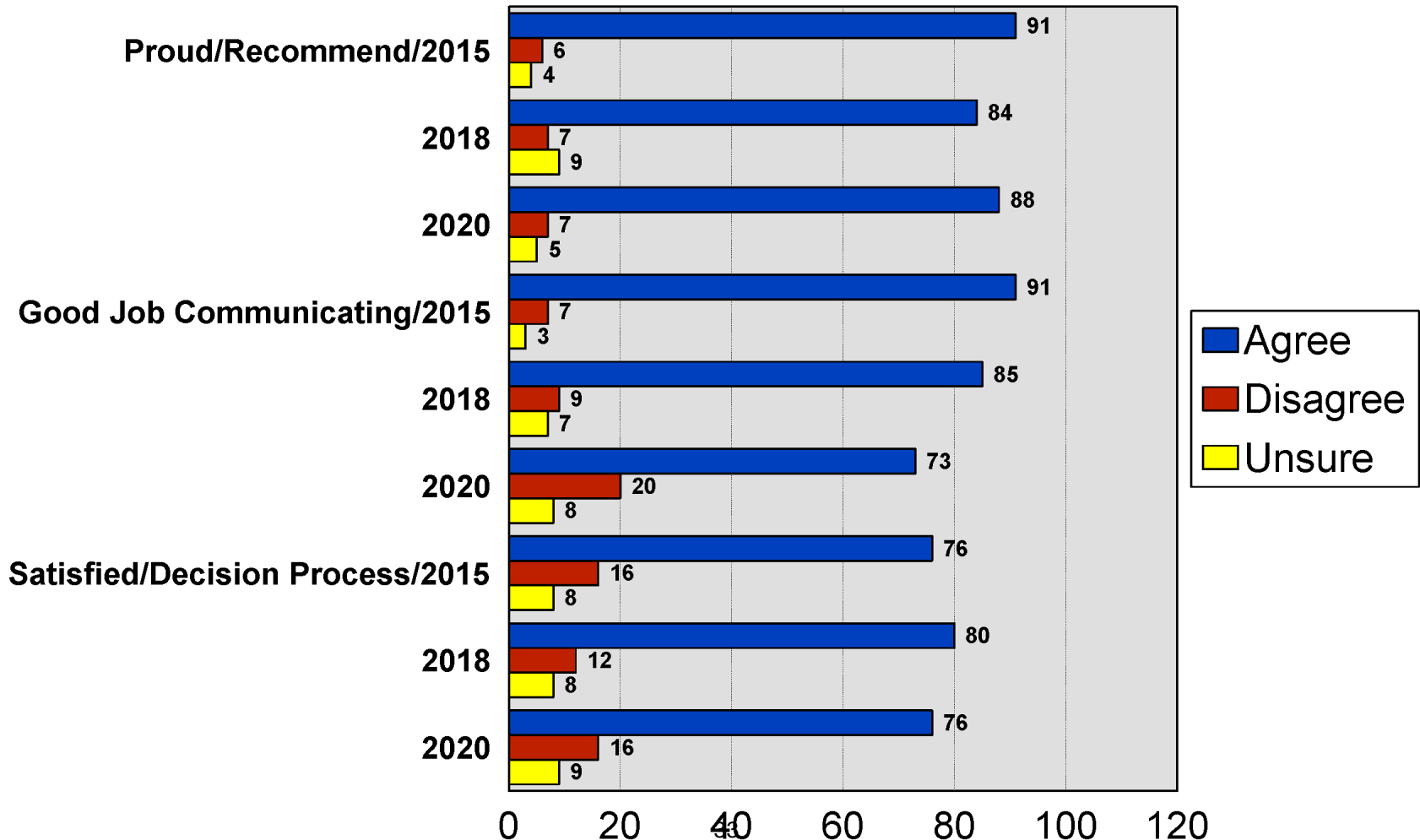
# Specific Perceptions II

2020 Eden Prairie Public Schools



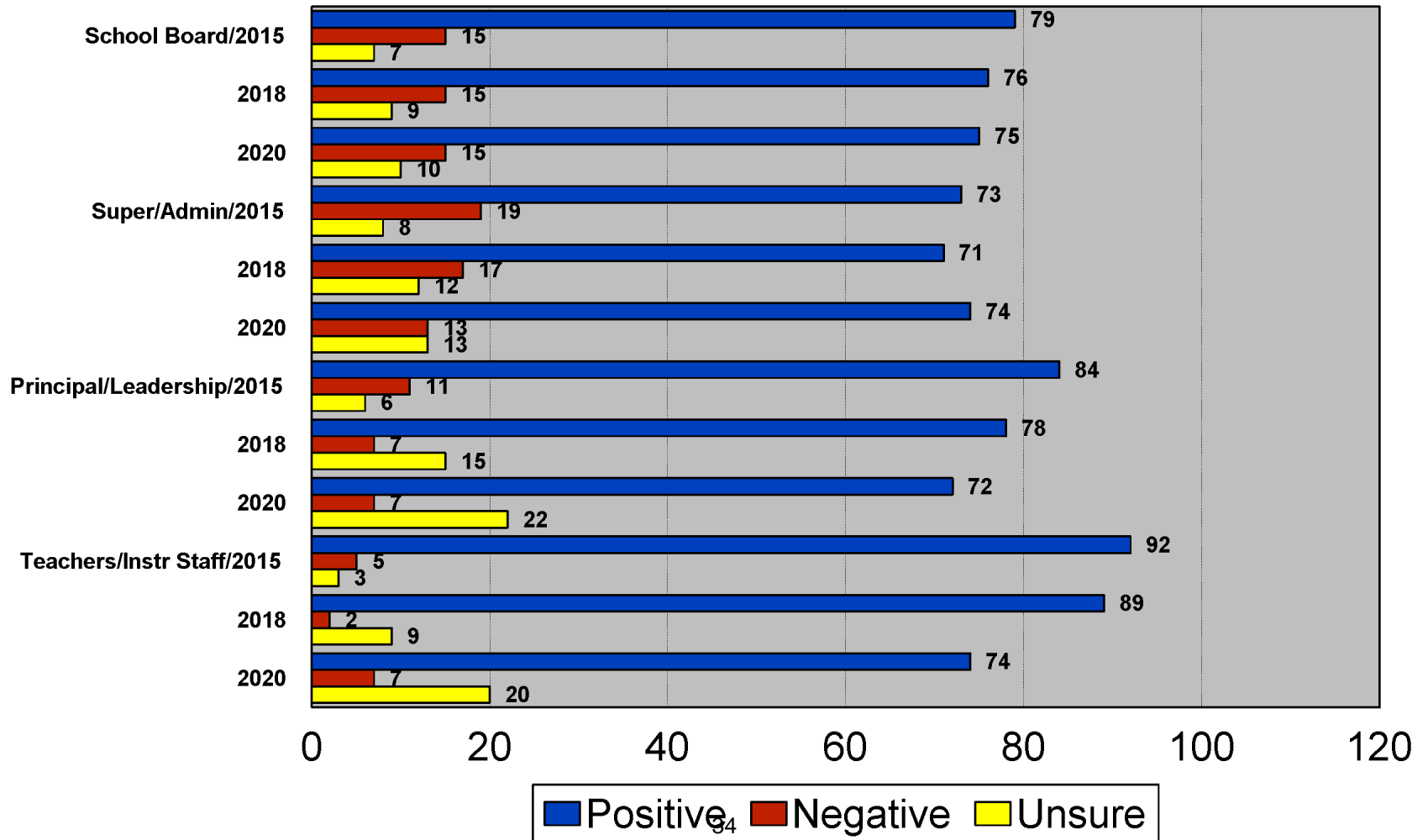
# Specific Perceptions III

2020 Eden Prairie Public Schools



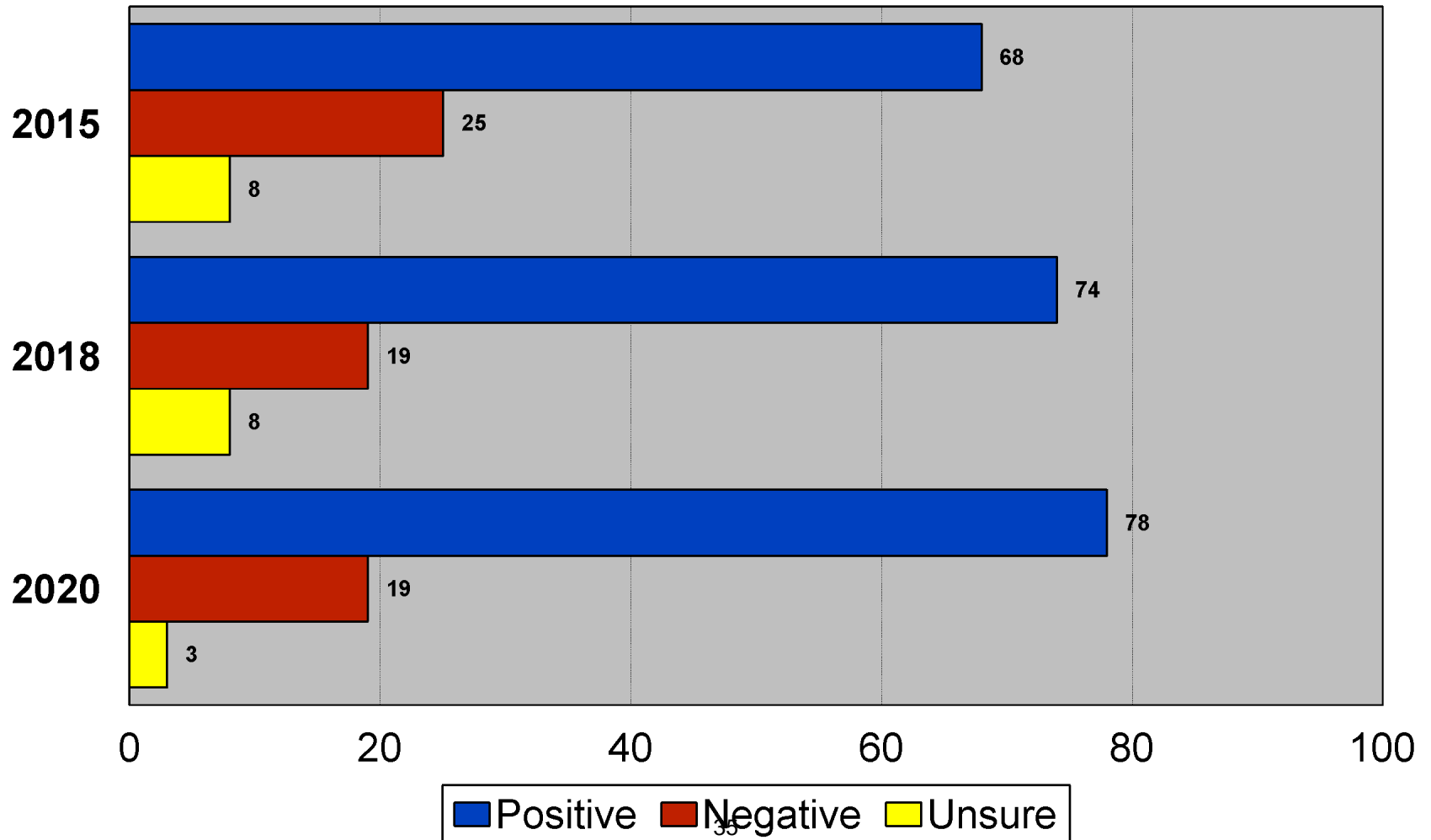
# Job Performance Ratings

2020 Eden Prairie Public Schools



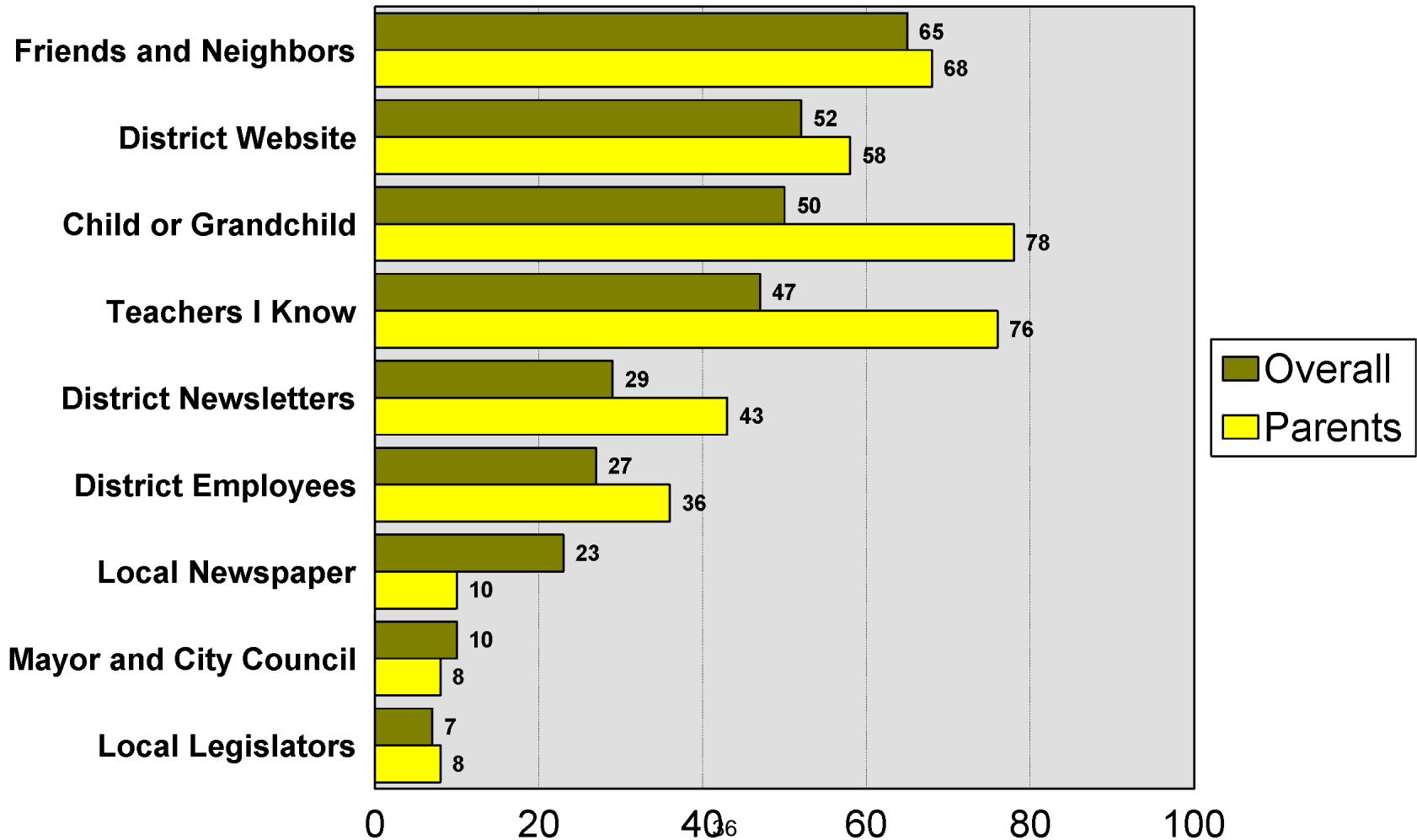
# Financial Management

2020 Eden Prairie Public Schools



# “Very Trusted” Source of Information

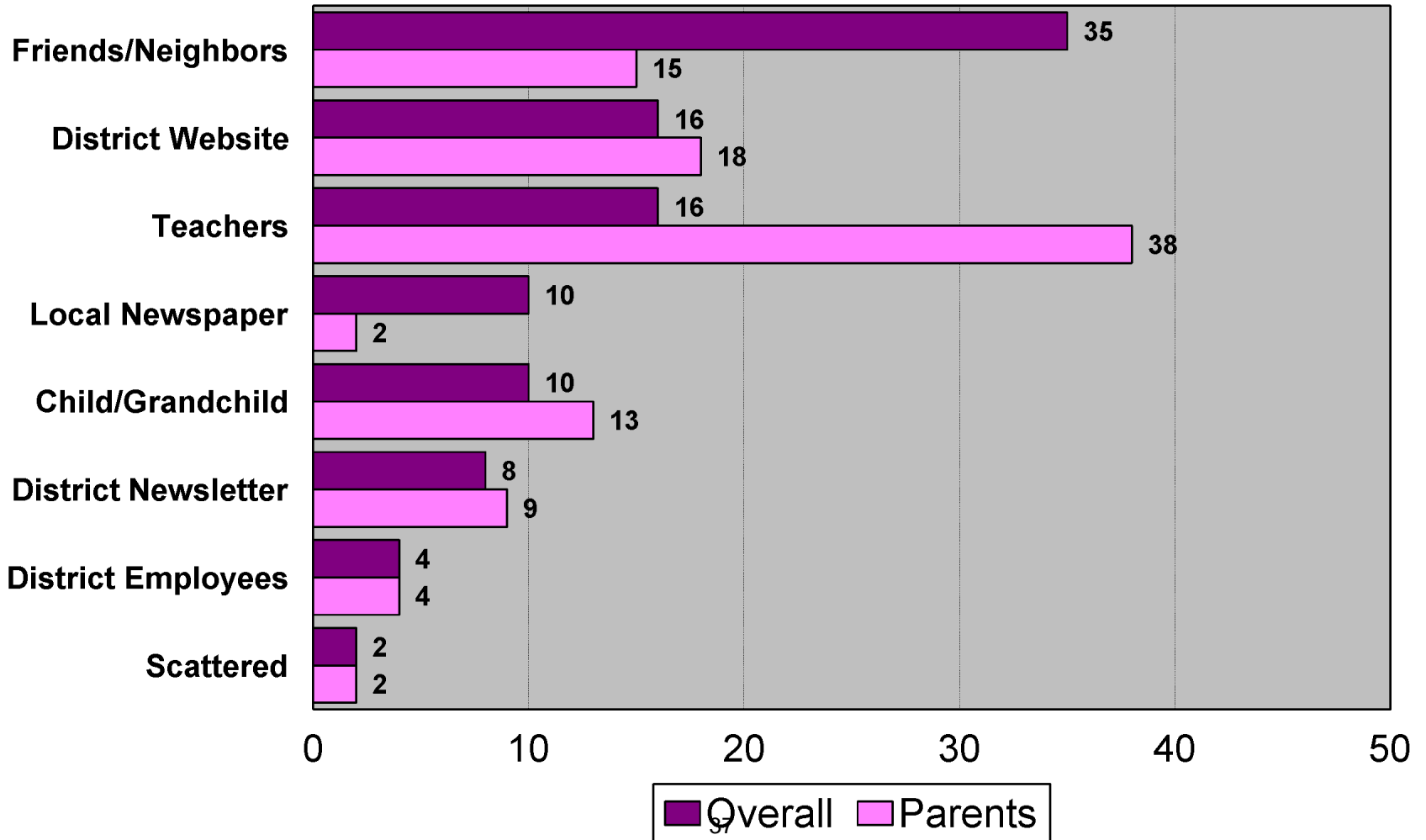
2020 Eden Prairie Public Schools





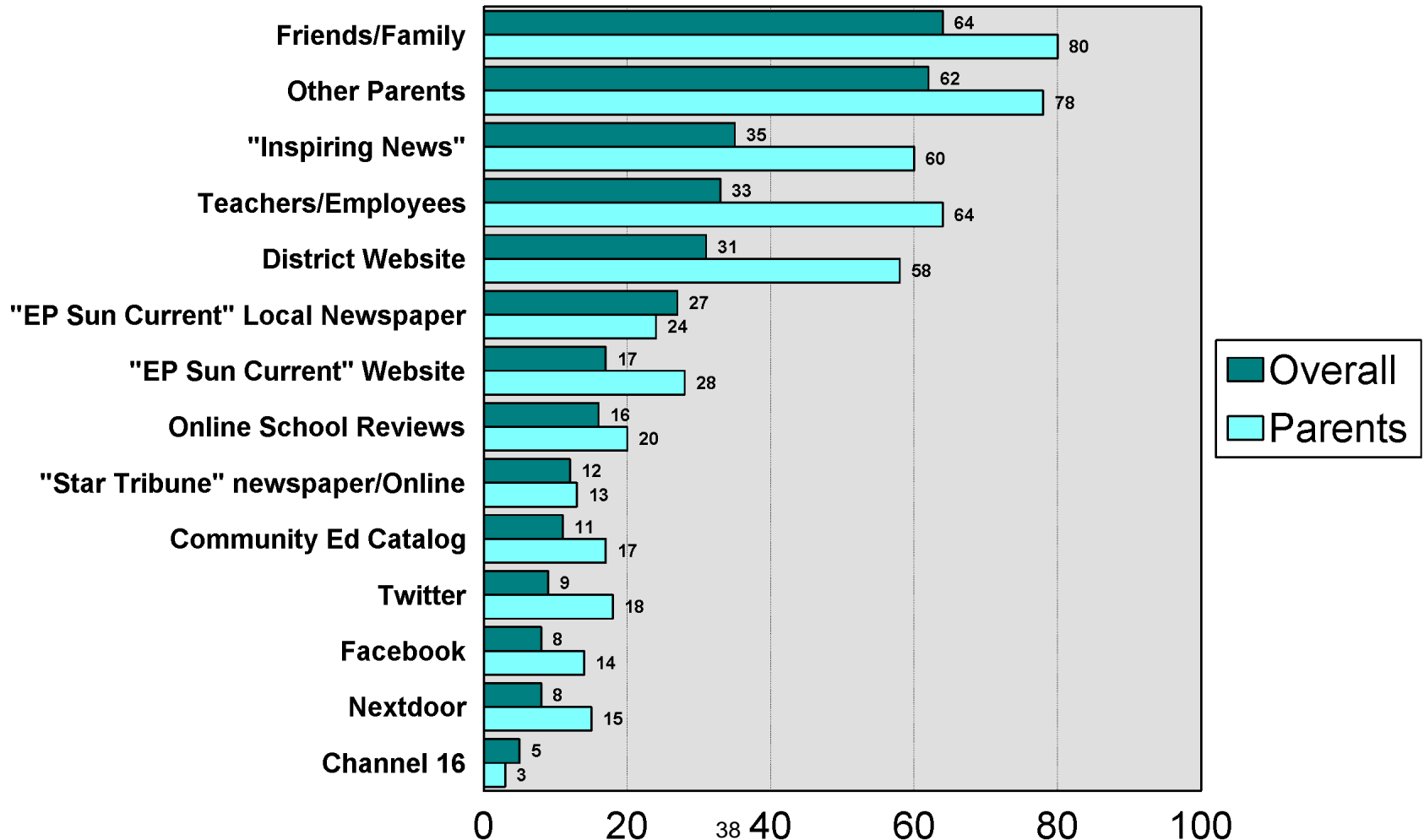
# Use Most Often

2020 Eden Prairie Public Schools



# “Major” Source of Information

2020 Eden Prairie Public Schools





A photograph of a classroom with a teacher and several students. The teacher is standing on the left, facing a whiteboard. Students are seated at desks, some working on projects. The room has a blue wall with a 'SCHOOL' banner and a storage cabinet on the right.

# Returning to School 2020 - 2021



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# Nutrition Services & Childcare



# Lunch and Meal Distribution

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- Breakfast and Lunch Served Daily and Available For Pick-Up
- Lunch Rooms Socially Distanced
- Continue to Make Adjustments
- USDA Announced August 31 VIA Summer Feeding Programs That ALL School Authorities Could Issue Free Meals
- MDE Provided Guidance on September 4th
- MDE Provided Training Last Week
- Ordered Food Last Week
- Implementing Today
- All Birth to 18 Kids are Eligible <sup>42</sup>

# Childcare

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- **Appreciation to Our Staff**
- **Childcare for Essential Workers**
  - A Little Over 200 Students in Tier 1 During the School Day
  - Attending Alternate Days
  - Breakfast and Lunch Provided
  - Support for Learning When in Hybrid
- Eagle Zone is being provided before and after school
  - Approximately 600 Students
  - Fee Based Program



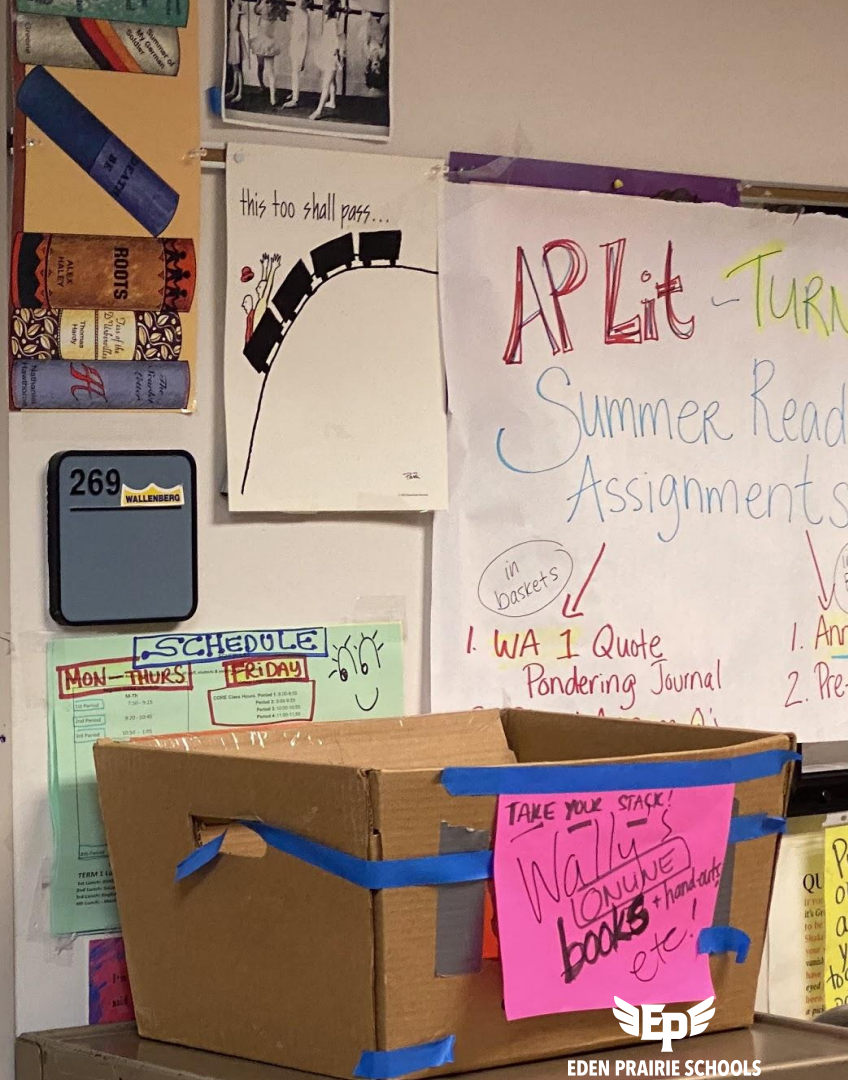
# Transportation





# Hybrid Learning

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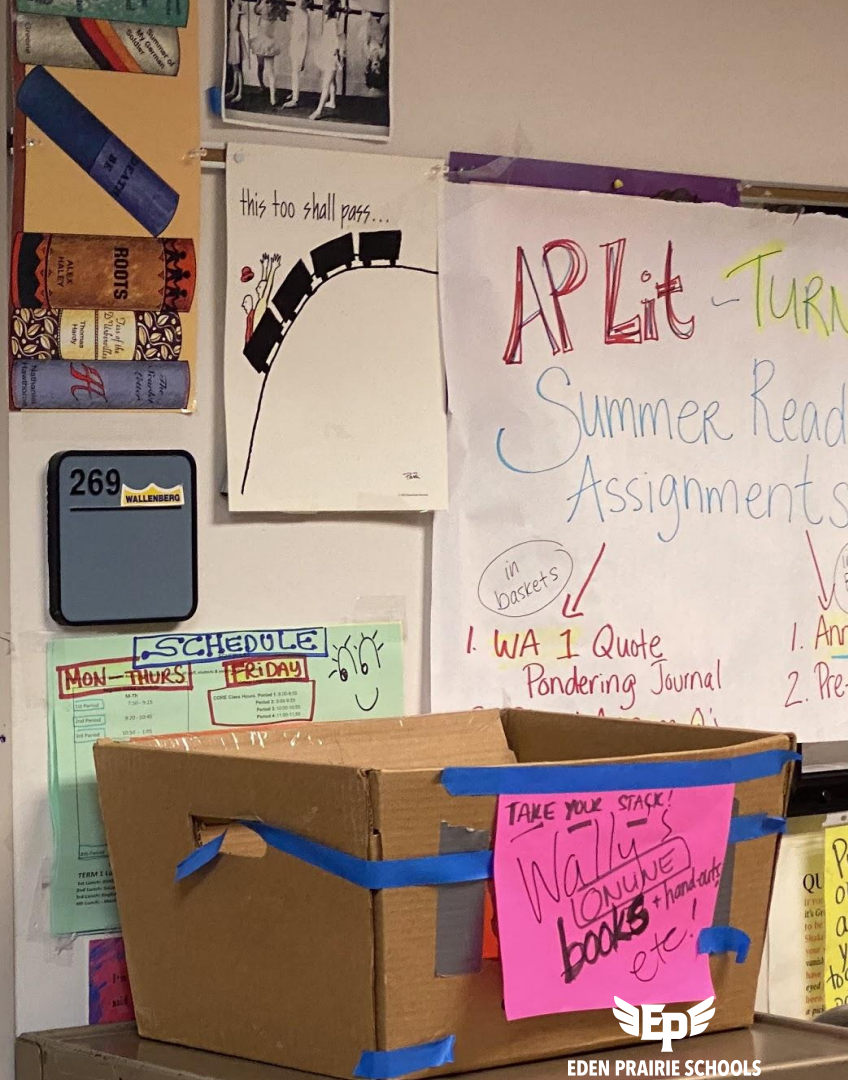
# Facts and Figures

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- Relatively Smooth Operationally
- Health and Safety Components in Place
- Sites are Calm and Quiet
- Lots of Smiles
- Live Streaming Began Last Week
- Learning Process for All
- 2 Virtual Learning Days so Far
- Building and Improving on Last Year's Experience
- Not all Perfect, but Positive Feedback
- Social Distancing has been Critical



# EP Online



# Facts and Figures

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- **Approximately 2,340 Students**
  - **EPHS -- 720**
  - **CMS --360**
  - **Elementary -- 1,260**
- **9 Days into a Completely New Model**
- **Admin and Teachers are Making Tweaks and Adjustments**
  - Different at HS, CMS, Intermediate and Primary
  - Curriculum Resource Adjustments
  - Schedules and Balance of Synchronous and Asynchronous
  - Adjusting at Grade Bands
  - Teachers, Students, and Parents<sup>48</sup> are Learning

**STAY SAFE MN**

# Safe Learning Plan for the 2020-21 School Year

7/30/2020

# Making a Decision: Goals

1. Prioritize the safety of students and staff
2. Prioritize in-person learning, especially for younger learners and those with most need
3. Recognize differences in potential spread among different ages
4. Support planning, while permitting flexibility for districts
5. Take into account disease prevalence at a local level



## How do schools determine their safe learning model?

### STEP 1

Minnesota Department of Health (MDH) will use data from counties to determine a base learning model for public schools.

### STEP 2

Minnesota Department of Education (MDE) will share county data and the consultative process for public schools to engage with education and public health experts to review their county health data and safe learning plans.

### STEP 3

Public schools, with their incident command team, will evaluate their ability to implement required and recommended health best practices.

### STEP 4

Public schools, in consultation with public health, will determine a learning model to begin the school year and communicate that decision with their school community.\*

### STEP 5

Public schools and MDH will monitor the community and school-level impact of COVID-19 on a regular basis. Adjustments will be made to the learning model if needed.

## Safe learning models:



Distance learning



Hybrid learning

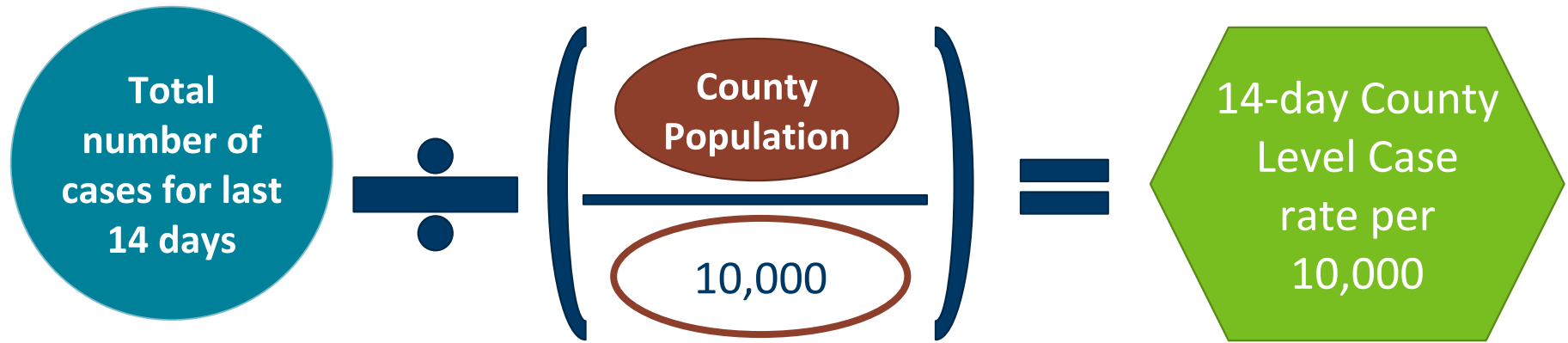


In-person learning

\* Regardless of learning model, all public schools must offer an equitable distance learning option to all families.

# 14-day county level case rate

STAY SAFE MN

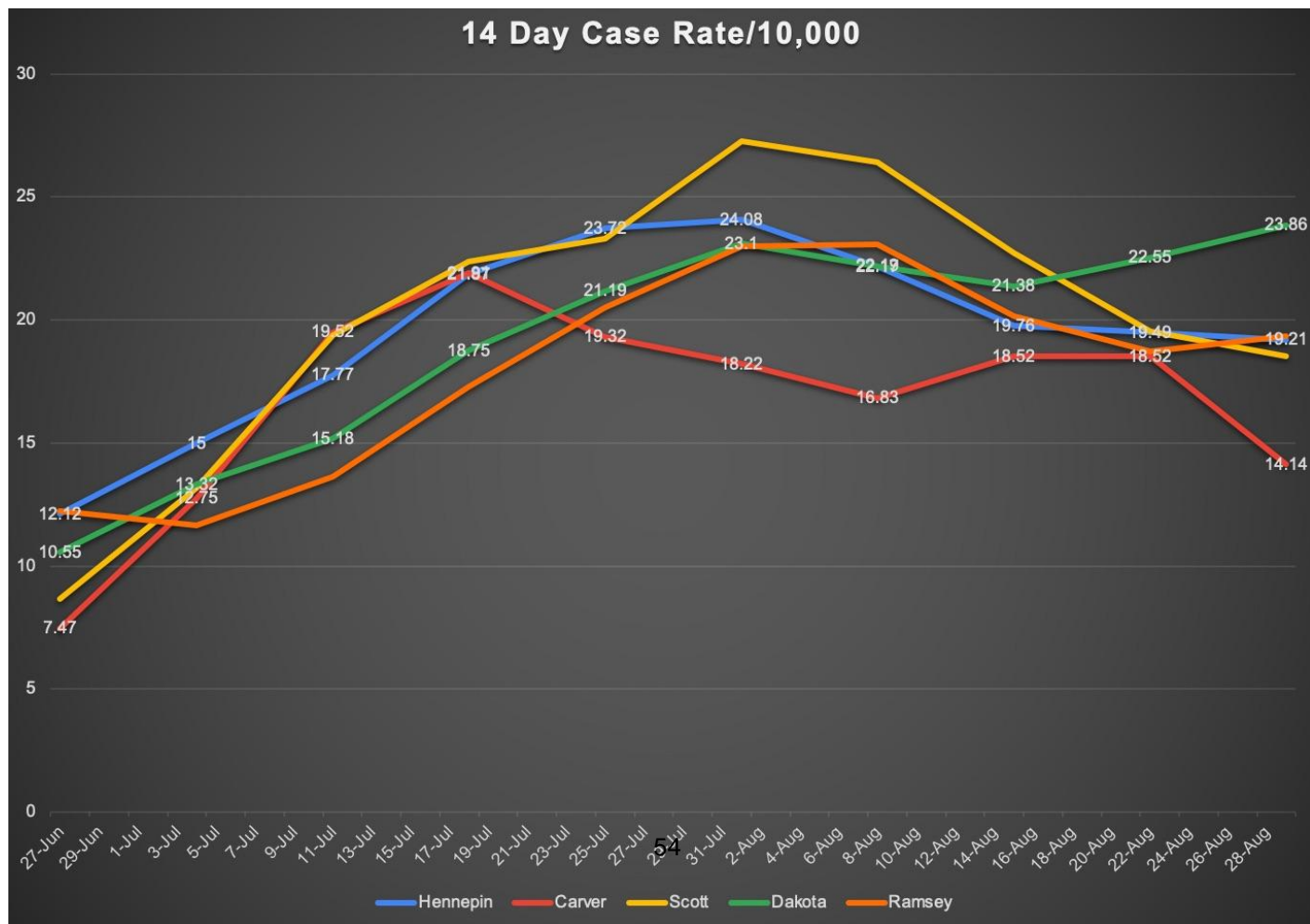




# Selecting a learning model for school opening

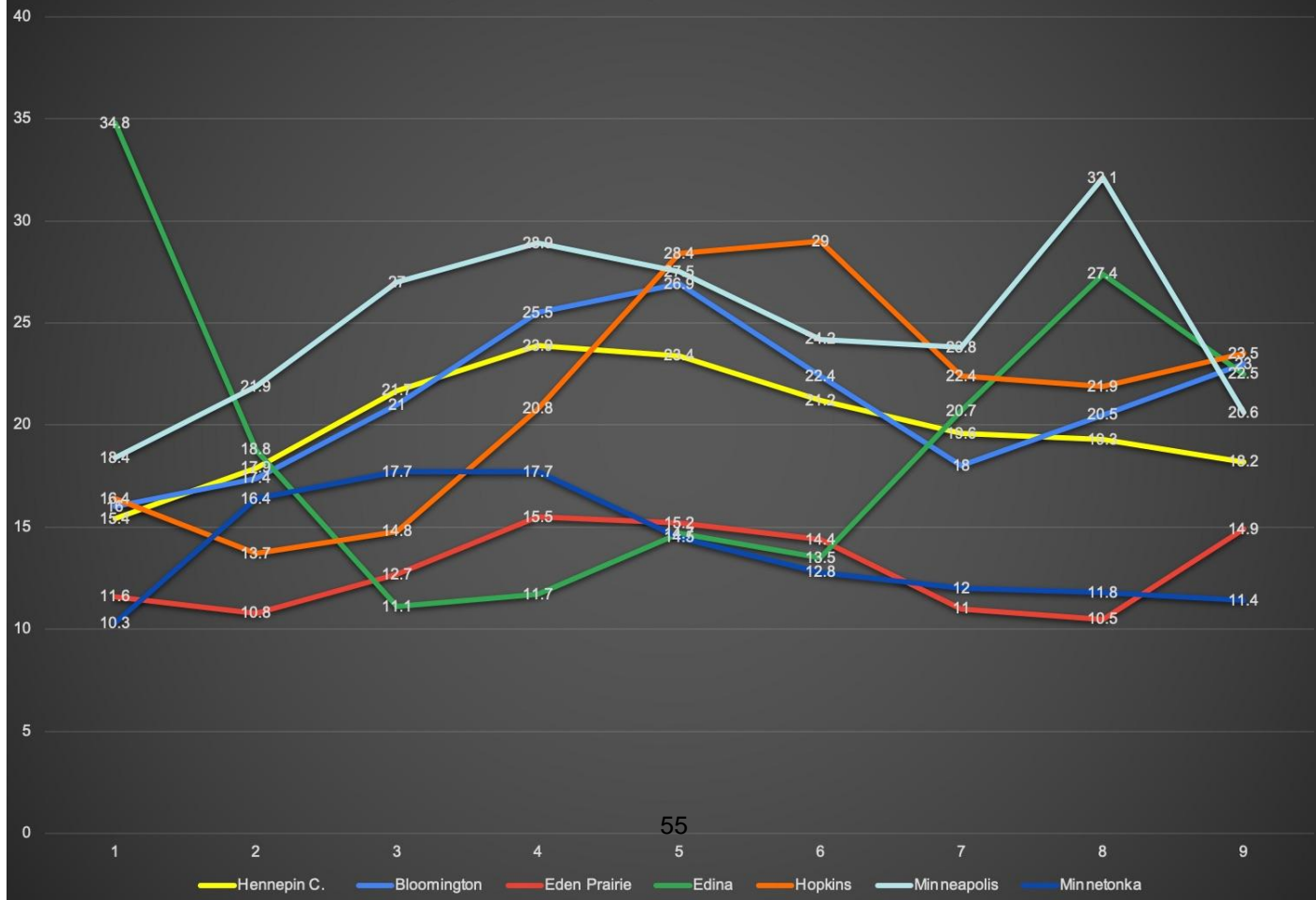
STAY SAFE MN

Number of cases per 10,000 over 14 days, by county of residence	Learning model
0-9	In-person learning for all students
10-19	In person learning for elementary students; hybrid learning for secondary students
20-29	Hybrid learning for all students
30-49	Hybrid learning for elementary students; distance learning for secondary students
50+	Distance learning for all students



Hennepin County at 19.21 and Neighbors Range from 14.14 to 23.86

# City Level 14 Day/10,000 Case Rate



EP Rate at 14.9 and Neighbors Range from 11.4 to 23.5

# Assessing cases in a school after opening

- How many cases are there? Are they close together in time or spread out over several weeks?
- Are new cases traceable to the school community or are they likely the result of a different exposure?
- Where are cases occurring, and do they have any common themes?
- How many close contacts does each case have?
- Are students, parents, and staff forthcoming about close contacts?
- Is there other significant transmission in the surrounding community that will likely impact families and staff?
- Are you able to maintain your current learning model based on staffing?

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# Local Facts and Figures

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- 3 Confirmed cases District-wide
- As promised, public notification has occurred at the school level
- Future communication models have been communicated
- Our systems are working: Social Distancing, Masks, Hygiene
- If we are not able to social distance this changes the landscape
- Identify, Isolate, Report, Trace, Communicate, Clean
- These steps and practices are key to health, safety, and success right now.



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# Financial Update



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# FY19-20 General Fund Overview

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<b>GENERAL FUND - Unassigned</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>%</b>
<b>Revenue</b>	\$110,593,649	\$109,949,229	\$ (644,420)	(0.58)%
<b>Expenditures</b>	\$110,858,380	\$109,778,676	\$ 1,079,704	0.97%
<b>Total Change</b>	<b>\$ (264,731)</b>	<b>\$ 170,553</b>	<b>\$ 435,284</b>	

**General Fund – Fund Balance Increase \$170,553**

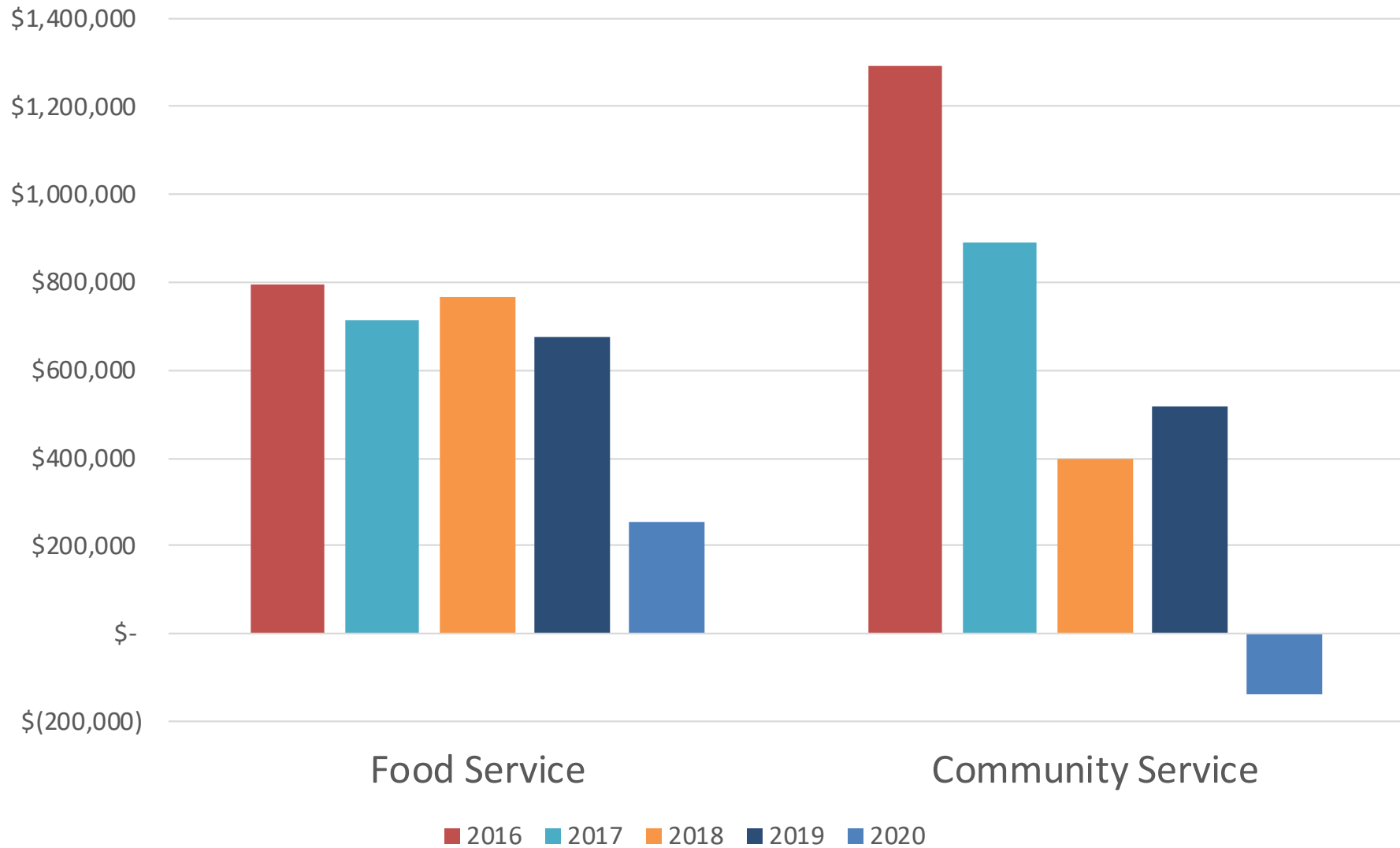


# COVID Update

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<b>Fund</b>	<b>May 2020 Projected Fund Balance</b>	<b>FY 20 Actual</b>	<b>Variance</b>
<b>General Fund</b>	\$17,338,576	\$17,598,318	\$ 259,742
<b>Food Service</b>	\$ 163,007	\$ 253,283	\$ 90,276
<b>Community Education</b>	\$ (142,961)	\$ (138,197)	\$ 4,764
<b>OPEB Trust</b>	\$14,747,557	\$17,200,715	\$ 2,453,158

# 5 Year History – Internal Service Funds



# Create Long-Term Financial Stability

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- **Goal - Continue to maintain a stable financial position while considering the limitations and constraints of MN law and school funding mechanisms.**
  
- **Stable Fund Balance**
  - Helps manage cash flow
  - COVID Assigned Fund Balance - \$500,000
  
- **EP Online**
  - Enrollment
  
- **CARES Act Funding**
  - Supporting Students, Staff, General Fund

# CARES ACT Funds

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## ➤ CARES Act – Education Stabilization Fund (GEER & ESSER)

- GEER Fund - \$146,649
  - Eligible for Expenditures between 3/13/2020 through 9/30/2022
- ESSER 90% & ESSER 9.5% - \$847,719
  - Eligible for Expenditures between 3/13/2020 through 9/30/2022

## ➤ Coronavirus Relief Fund (CRF)

- Totals \$2,418,898
  - Eligible for Expenditures between 7/1/2020 through 12/30/2020
  - Must be spent and drawn by 12/30/2020

## ➤ Total Funds = \$3,413,266

# Coronavirus Relief Fund (CRF)

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## ➤ **Total Funding: \$2,418,898**

- Expenditures must be incurred between 7/1/2020 through 12/30/2020

## ➤ **Allowable Uses**

- Must be reasonably necessary that is directly related to the COVID-19 pandemic
- Expenditures may not have been budgeted for already
- May include, but not limited too:
  - Cleaning supplies and disinfectant sprayers
  - Screening and PPE supplies
  - Technology devices and internet access
  - Professional development focused on learning models
  - Tutors or mentors to address learning loss
  - Translation services
  - School age care for essential workers

# Governor's Emergency Education Relief Fund (GEER)

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## ➤ **Total Funding: \$146,649**

- Eligible for expenditures between 3/13/2020 through 9/30/2022

## ➤ **Allowable Uses**

- Technology
  - Expanding technology capacity to meet student learning needs
  - Broadband, hotspots, devices for students/staff
- Summer School Programming
  - Improving student to teacher ratios for summer school programming to 6 to 1
  - Transportation of students

## ➤ **Not subject to supplement-not-supplant rules**

# Elem and Sec School Emergency Relief Fund (ESSER)

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## ➤ **Total Funding: \$847,719**

- Eligible for expenditures between 3/13/2020 through 9/30/2022

## ➤ **Allowable Uses**

- Improving coordinated responses to prevent, prepare and respond to coronavirus
- Providing school leaders with resources to address needs of schools
- Costs needed to address unique needs of the student population
- Training on sanitation and minimizing the spread of COVID-19
- Purchasing sanitation and cleaning supplies
- Planning for and coordinating for long-term closures (food service and transportation)
- Technology
- Providing mental health services and supports
- Summer school programming
- Other activities necessary to maintain the operation of and continuity of services and continuing to employ existing staff

## ➤ **Not subject to supplement-not-supplant rules**

# Eligible Expenditures Already Spent

Face Coverings	Thermometers	Online Curriculum
Cleaning Supplies	Floor/Window Decals	Reserve Teachers
Gloves & Gowns	Internet Hotspots	Staff Health Screening
Backpack Sprayers	Employee Care Package	Band Instrument covers
Sanitizing Stations	Furniture Storage	Theater Seat Covers
Hand Sanitizer	Drinking Fountain Caps	Meal Packaging
Signage	Alcohol Wipes for Devices	Outdoor Tents
Transaction Barriers	Physical Education Kits	Staff Professional Development



# Financial Next Steps

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- Preliminary Levy Approval – September 28
- Authorize Sale of LTFM Bonds – September 28
- Authorize Sale of Refunding Bonds – September 28
- Financial Statement Acceptance – November 23
- Tax Levy Approval – December 14
- Long-Range Financial Projection – January 4
- Mid-Year FY 20-21 Budget Update – January 25

# THANK YOU



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**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Board-Management Delegation</b>
<b>Policy Title:</b>	<b>3.0 Single Point of Connection</b>

The School Board's sole official connection to the district, its achievement, and its conduct will be through the Superintendent. Therefore, the School Board does not direct or evaluate any other district employees.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>3.0 Single Point of Connection</b>	Sept 28, 2020				

Adopted: 10/23/12  
Revised: 4/28/15

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

**Policy Type:** Board-Management Delegation  
**Policy Title:** 3.1 Unity of Control

The School Board will direct the Superintendent only through official School Board action. Accordingly:

- 3.1.1 The School Board will make decisions by formal recorded vote in order to avoid any uncertainty about whether direction has been given.
- 3.1.2 The Superintendent is not obligated to follow the directions or instructions of individual School Board members, officers or committees unless the School Board has specifically delegated such exercise of authority.
- 3.1.3 Should the Superintendent determine that an information request received from an individual School Board Member, officer or committee requires a material amount of staff time or is unreasonable, the superintendent may refuse such requests and ask that the individual School Board Member, officer or committee refer such requests to the full School Board for authorization.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>3.1 Unity of Control</b>	Sept 28, 2020				
3.1.1	Sept 28, 2020				
3.1.2	Sept 28, 2020				
3.1.3	Sept 28, 2020				

Adopted: 10/23/12

Revised: 11/13/12; 01/08/13; 04/28/15

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Board-Management Delegation</b>
<b>Policy Title:</b>	<b>3.2 Delegation to the Superintendent</b>

The School Board will instruct the Superintendent through written policies that prescribe the district ends to be achieved and describe district situations and actions to be avoided, allowing the Superintendent to use any reasonable interpretation of these policies. Accordingly:

- 3.2.1 The School Board will develop Ends policies instructing the Superintendent to achieve the defined results for students.
- 3.2.2 The School Board will develop Executive Limitations policies that limit the latitude the Superintendent may exercise in choosing district means.
- 3.2.3 Once the School Board has accepted the Superintendent's *reasonable interpretation* of any School Board policy the Superintendent is authorized to establish all further district policies, make all decisions, take all actions, establish all practices, and pursue all activities in order to accomplish the School Board's Ends Policies. Therefore, such decisions of the Superintendent shall have full force and authority as if decided by the School Board.
- 3.2.4 The School Board may change its Ends and Executive Limitations policies, thereby shifting the boundary between School Board and Superintendent domains. By doing so, the School Board changes the latitude of choice given to the Superintendent.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous	Commitment Made/Action Taken	Completed
<b>3.2 Delegation to the Superintendent</b>	Sept 28, 2020				
3.2.1	Sept 28, 2020				
3.2.2	Sept 28, 2020				

Adopted: 10/23/12  
 Revised: 04/28/15

3.2.3	Sept 28, 2020				
3.2.4	Sept 28, 2020				

Adopted: 10/23/12  
Revised: 04/28/15

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Board-Management Delegation</b>
<b>Policy Title:</b>	<b>3.3 Superintendent Accountability and Performance</b>

The School Board will view the Superintendent performance as identical to district performance on the School Board's Ends and Executive Limitations policies.

- 3.3.1 The Superintendent's performance will be evaluated through systematic and rigorous monitoring of the School Board's Ends and Executive Limitations policies. The performance standard for Ends policies shall be whether the Superintendent has achieved expected progress toward achieving the Ends. The performance standard for Executive Limitations policies shall be whether the Superintendent has complied with the Executive Limitations.
- 3.3.2 In every case, the School Board will determine the reasonableness of the Superintendent's interpretation. The School Board is the final arbiter of reasonableness but will always judge with a "reasonable person" test rather than with interpretations favored by School Board members or by the School Board as a whole.
- 3.3.3 In every case, the School Board will determine whether the data demonstrates expected progress towards the School Board's Ends policies or compliance with the School Board's Executive Limitations policies.
- 3.3.4 The School Board will acquire monitoring information by one or more of three methods:
- (a) by *internal report*, in which the Superintendent discloses interpretations and compliance information to the School Board;
  - (b) by *external report*, in which an external, disinterested third party selected by the School Board assesses compliance with School Board policies; or
  - (c) by *direct Board inspection*, in which a designated member or members of the School Board assess compliance with the appropriate policy criteria.
- 3.3.5 All Ends and Executive Limitations policies will be monitored at a frequency and by a method chosen by the School Board. The School Board can monitor any policy at any time by any method but will ordinarily depend on a routine schedule.

## BMD 3.3

POLICY		METHOD	FREQUENCY	MONTH
<b>Ends</b>				
1.0	Eden Prairie public schools exist so that each student obtains an education that prepares them for their next stage of life in a manner that justifies the resources expended.	Internal	Annually	
1.1	Each student graduates and is academically prepared to progress to multiple opportunities after high school.	Internal	Annually	
1.2	Each student demonstrates the 21 <sup>st</sup> century skills needed to succeed in the global economy.	Internal	Annually	
1.3	Each student demonstrates the knowledge that citizens and residents of the United States need to contribute positively to society.	Internal	Annually	
<b>Executive Limitations</b>				
2.0	Global Executive Constraint	Internal	Annually	
2.1	Emergency Superintendent Succession	Internal	Annually	
2.2	Treatment of Students	Internal	Annually	
2.3	Treatment of Parents	Internal	Annually	
2.4	Treatment of Staff	Internal	Annually	
2.5	Financial Planning and Budgeting	Internal	Annually	
2.6	Financial Management and Operations	Internal	Annually	
2.7	Asset Protection	Internal	Annually	
2.8	Compensation and Benefits	Internal	Annually	
2.9	Communication and Support to the School Board	Internal	Annually	

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous	Commitment Made/Action Taken	Completed
<b>3.3 Superintendent Accountability and Performance</b>	Sept 28, 2020				
3.3.1	Sept 28, 2020				
3.3.2	Sept 28, 2020				
3.3.3	Sept 28, 2020				
3.3.4	Sept 28, 2020				
3.3.5	Sept 28, 2020				

Adopted: 10/23/12

Revised: 11/13/12; 01/08/13; 04/28/15; 3/26/18; 9/24/18; 10/28/19



**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.4 Officer Roles</b>

Officers of the School Board are empowered with specific responsibilities delegated to them by the School Board or by state statute. Officers are elected following nominations during the first meeting in January. The following outlines their responsibilities.

4.4.1 The Chair is empowered by the School Board to assure the integrity of the School Board's governing process as well as the adherence to rules legitimately imposed on it from outside the district. The Chair resides over each meeting and is expected to:

- 4.4.1.1 Conduct a meeting that follows the governance protocol, processes and procedures agreed upon by the School Board.
- 4.4.1.2 Maintain a School Board meeting atmosphere that is respectful, engaging and productive.
- 4.4.1.3 Assure all required School Board actions brought forward, including Superintendent consent agenda items, are handled expeditiously.

Additional responsibilities include, but may not be limited to:

- 4.4.1.4 Developing meeting agendas in concert with the Vice Chair and Superintendent that are consistent with the School Board's annual work plan and School Board-approved agenda procedures.
- 4.4.1.5 Responding on behalf of the School Board to all external email communications from owners.
- 4.4.1.6 Representing the School Board to external organizations as required.
- 4.4.1.7 Representing the School Board's stated position on topics in newspaper, media and other email communications when requested.
- 4.4.1.8 Delegating authority if necessary, but maintaining accountability for its use.
- 4.4.1.9 Appointing School Board members to School Board committees, requested Admin committees, and external organization positions requiring School Board involvement.

- 4.4.2 The Vice-Chair will serve in the absence of the Chair, assist the Chair as requested in the execution of Chair responsibilities, co-develop meeting agendas consistent with the School Board's Annual Work Plan with the Chair and Superintendent, and act as the School Board parliamentarian.
- 4.4.3 The Treasurer reviews School Board expenses on a monthly basis and reports School Board expenses vs. the budget set in Governance Process policy 4.9 at mid-year and year-end. In addition, the Treasurer reviews the Superintendent's expenses at mid-year and year-end and conducts and reports on the Superintendent contract review annually.
- 4.4.4 The Clerk approves the final draft of School Board meeting minutes prior to School Board approval. The Clerk will read all formal resolutions to be voted on by the School Board. The Clerk will also assure the School Board's policies are accurately recorded, maintained and posted.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>4.4 Officer Roles</b>	Sept. 28, 2020				
4.4.1	Sept. 28, 2020				
4.4.1.1	Sept. 28, 2020				
4.4.1.2	Sept. 28, 2020				
4.4.1.3	Sept. 28, 2020				
4.4.1.4	Sept. 28, 2020				
4.4.1.5	Sept. 28, 2020				
4.4.1.6	Sept. 28, 2020				
4.4.1.7	Sept. 28, 2020				
4.4.1.8	Sept. 28, 2020				
4.4.1.9	Sept. 28, 2020				
4.4.2	Sept. 28, 2020				
4.4.3	Sept. 28, 2020				
4.4.4	Sept. 28, 2020				

Adopted: 10/23/12

Revised: 11/26/13; 03/25/14; 04/08/14; 03/24/15

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.5 School Board Members' Code of Conduct</b>

The School Board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as School Board members.

- 4.5.1 Members will demonstrate loyalty to the owners, not conflicted by loyalties to staff, other organizations, or any personal interests as consumers.
- 4.5.2 Members will avoid conflict of interest with respect to their fiduciary responsibility.
  - 4.5.2.1 There will be no self-dealing or business by a member with the district. Members will annually disclose their involvements with other organizations or with vendors and any associations that might be reasonably seen as representing a conflict of interest.
  - 4.5.2.2 When the School Board is to decide on an issue about which a member has an unavoidable conflict of interest, that member will absent herself or himself without comment not only from the vote but also from the deliberation.
  - 4.5.2.3 School Board members will not use their School Board position to obtain employment in the district for themselves, family members, or close associates. A School Board member who applies for employment will first resign from the School Board.
- 4.5.3 School Board members will not attempt to exercise individual authority over the school district or attempt to cause division between School Board members or the School Board and members of the district.
  - 4.5.3.1 Members' interaction with the Superintendent or with staff will recognize the lack of authority vested in individuals except when explicitly authorized by the School Board.

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18

- 4.5.3.2 Members' interactions with the public, the press, or other entities will recognize the same limitation and the inability of any School Board member to speak for the School Board except to repeat explicitly stated School Board decisions.
- 4.5.4 Members will respect the confidentiality appropriate to issues of a sensitive nature.
- 4.5.5 Members will be prompt and attend all Board Business Meetings and Board Workshops, and all meetings of Board Committees and other outside assignments. Absences must be communicated to the Board Chair or Committee Chair at least seventy-two hours prior to the affected meeting. In the case of an unforeseen conflict, the Board Chair or Committee Chair must be notified as soon as possible.
- 4.5.6 Members will be properly prepared for School Board deliberation.
- 4.5.7 Members will support the legitimacy and authority of the final determination of the School Board on any matter, irrespective of the member's personal position on the issue.
- 4.5.8 For an effective School Board, School Board Members will attend a series of training courses that familiarize them with the operation of School Boards within the State of Minnesota as well as the Eden Prairie School District. School Board Member training will consist of the following:
  - 4.5.8.1 Introduction to Policy Governance – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office. Course content to be determined by the Board Development Committee.

The following training sessions are conducted by the Minnesota School Boards Association (MSBA):

  - 4.5.8.2 Phase I Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.
  - 4.5.8.3 Phase II Orientation (New School Board Members) – School Board members will take this course as soon as possible upon election to the School Board and no later than six months from taking office.

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18

- 4.5.8.4 Phase III Orientation (Building a High-Performance School Board) – School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.
- 4.5.8.5 Phase IV Orientation (Community Engagement) – School Board members will take this course (or an alternate course of similar training as approved by the School Board Chair) within the first two years of taking office.
- 4.5.8.6 Officer Training – any School Board member elected to be an officer will attend this course within six months of election.
- 4.5.8.7 Annual Leadership Conference – each School Board member will attend this conference no less than once every three years.

A School Board Training Attendance Report will be maintained for compliance purposes.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>4.5 School Board Members' Code of Conduct</b>	Sept 28, 2020				
4.5.1	Sept 28, 2020				
4.5.2	Sept 28, 2020				
4.5.2.1	Sept 28, 2020				
4.5.2.2	Sept 28, 2020				
4.5.2.3	Sept 28, 2020				
4.5.3	Sept 28, 2020				
4.5.3.1	Sept 28, 2020				
4.5.3.2	Sept 28, 2020				
4.5.4	Sept 28, 2020				
4.5.5	Sept 28, 2020				
4.5.6	Sept 28, 2020				
4.5.7	Sept 28, 2020				
4.5.8	Sept 28, 2020				
4.5.8.1	Sept 28, 2020				
4.5.8.2	Sept 28, 2020				
4.5.8.3	Sept 28, 2020				
4.5.8.4	Sept 28, 2020				
4.5.8.5	Sept 28, 2020				
4.5.8.6	Sept 28, 2020				
4.5.8.7	Sept 28, 2020				

Adopted: 10/23/12

Revised: 10/22/13; 02/25/14; 03/24/15; 04/28/15, 11/19/18

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.6 Process for Addressing School Board Member Violations</b>

The School Board and each of its members are committed to faithful compliance with the provisions of the School Board's policies.

The School Board recognizes that alleged willful and or continuing policy violations must be addressed. Each member is responsible for promptly initiating the process outlined below.

- 4.6.1 Discuss directly with the School Board member whom you feel violated School Board policy.
- 4.6.2 If agreement or understanding is reached; consider the issue resolved.
- 4.6.3 If resolution is not reached bring to the attention of the Chair (or Vice-Chair if the Chair is the offending member.)
- 4.6.4 If resolution isn't achieved via the Chair/Vice-Chair, bring to the School Board for review of possible violation and for the School Board to take appropriate action by a concurrent vote of at least 4 members which may include any of the following options:
  - 4.6.4.1 School Board vote to determine if policy violation occurred.
  - 4.6.4.2 If School Board agrees violation occurred, School Board votes on what action to take regarding the violation: public statement, removal from School Board leadership positions or removal from the School Board.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>4.6 Process for Addressing School Board Member Violations</b>	Sept 28, 2020				
4.6.1	Sept 28, 2020				
4.6.2	Sept 28, 2020				
4.6.3	Sept 28, 2020				
4.6.4	Sept 28, 2020				
4.6.4.1	Sept 28, 2020				
4.6.4.2	Sept 28, 2020				

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.7 School Board Committee Principles</b>

School Board committees, when used, will be assigned so as to reinforce the wholeness of the School Board's job and so as never to interfere with delegation from School Board to Superintendent. Accordingly:

- 4.7.1 School Board committees are to help the School Board do its job. Committees act according to their charter as laid out in Policy GP 4.8 and/or by School Board direction. In keeping with the School Board's broader focus, School Board committees will not advise staff or have direct dealings with staff operations.
- 4.7.2 School Board committees may not speak or act for the School Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Superintendent.
- 4.7.3 School Board committees cannot exercise authority over staff. Because the Superintendent works for the full School Board, he or she will not be required to obtain the approval of a School Board committee before an executive action.
- 4.7.4 This policy applies to any group that is formed by School Board action, whether or not it is called a committee and regardless of whether the group includes School Board members. It does not apply to committees formed under the authority of the Superintendent.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous improvement	Commitment Made/Action Taken	Completed
<b>4.7 Board Committee Principles</b>	Sept 28, 2020				
4.7.1	Sept 28, 2020				
4.7.2	Sept 28, 2020				
4.7.3	Sept 28, 2020				
4.7.4	Sept 28, 2020				

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.8 School Board Committee Structure</b>

A School Board-level committee is created by a majority vote of the School Board to assist in the completion of School Board business. Each committee submits a yearly plan of action to the Board, submits minutes of meetings in a timely manner, and reports progress during Board business meetings. The only School Board committees are those that are set forth in this policy.

**4.8.1 Community Linkage Committee:**

This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.

**4.8.2 Policy Committee:**

This committee will meet at the request of the School Board to create and recommend new School Board policies and/or School Board policy revisions for School Board consideration. The Policy Committee may bring forward additional recommendations on reordering or re-wording related policies to ensure consistency. In addition, this committee will maintain the necessary processes and procedures for the School Board's review of the Ends and Executive Limitation policies.

**4.8.3 Board Development Committee:**

This committee will ensure ongoing School Board development and oversee self-monitoring of the School Board's performance related to Governance Process and Board-Management Delegation policies.

**4.8.4 Negotiations Committee:**

This committee will observe the collective bargaining of union contracts of the district. The School Board will determine annually which group contract negotiations they will observe. When convened, the committee, which shall consist of three School Board members appointed by the Chair, will have at least one School Board member in attendance for each negotiating session.

Adopted: 10/23/12

Revised: 03/26/13; 06/11/13; 10/22/13; 04/22/14; 03/24/15; 04/25/16; 03/26/18



**GP 4.8**

<b>Policy</b>	<b>Date of Self-Evaluation</b>	<b>Board Behavior Fully Compliant</b>	<b>Board behavior needing improvement or opportunity for continuous improvement</b>	<b>Commitment Made/Action Taken</b>	<b>Completed</b>
<b>4.8</b> Board Committee Structure	Sept 28, 2020				
<b>4.8.1</b> Community Linkage Committee	Sept 28, 2020				
<b>4.8.2</b> Policy Committee	Sept 28, 2020				
<b>4.8.3</b> Board Development Committee	Sept 28, 2020				
<b>4.8.4</b> Negotiations Committee	Sept 28, 2020				

Adopted: 10/23/12

Revised: 03/26/13; 06/11/13; 10/22/13; 04/22/14; 03/24/15; 04/25/16; 03/26/18

**Record of Board Self-Evaluation**  
**Governance Process and Board Management Delegation Policies**  
**July 1, 2019 – June 30, 2020**

<b>Policy Type:</b>	<b>Governance Process</b>
<b>Policy Title:</b>	<b>4.10 Operation of the School Board Governing Rules</b>

The purpose of this policy is to provide governing rules for the conduct of meetings of the School Board. An orderly School Board meeting allows School Board members to participate in discussion and decision of school district issues. Rules of order allow School Board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

4.10.1 The Rules of Order for School Board meetings shall be as follows:

- 4.10.1.1 Minnesota Statutes where specified;
- 4.10.1.2 Specific rules of order as provided by the approved policies under Policy Governance consistent with Minnesota Statutes; and
- 4.10.1.3 Robert's Rules of Order (latest edition for small boards) where not inconsistent with 1 and 2 above.

Policy	Date of Self-Evaluation	Board Behavior Fully Compliant	Board behavior needing improvement or opportunity for continuous	Commitment Made/Action Taken	Completed
<b>4.10 Operation of the School Board Governing Rules</b>	Sept 28, 2020				
4.10.1	Sept 28, 2020				
4.10.1.1	Sept 28, 2020				
4.10.1.2	Sept 28, 2020				
4.10.1.3	Sept 28, 2020				

**Eden Prairie School Board**  
**2020–21 WORK PLAN CHANGES**  
*“Proposed” Changes for the*  
**September 28, 2020 Meeting**

Date of Meeting/Workshop	Changes Requested
Monday, September 28, 2020	
Monday, October 12, 2020 – <i>Workshop</i>	
Monday, October 26, 2020	
Monday, November 9, 2020 – <i>Brief Business Mtg</i>	
Monday, November 9, 2020 – <i>Workshop</i>	
Monday, November 23, 2020	
Monday, December 14, 2020	
<b>Placeholder – General Board Work</b>	
<ul style="list-style-type: none"> <li>• 2020-2021 School Year (August) Schedule School Site Visits</li> <li>• Cultural Proficiency Continuum</li> <li>• MN Student Survey Report Discussion</li> <li>• Board Development Training</li> <li>• Distant Learning Virtual Visits</li> </ul>	
<b>Placeholder – Policy Review</b>	
<ul style="list-style-type: none"> <li>• A review of all Board Policies as it relates to race inclusion for all students in all ethnic groups</li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**September 28, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
*****2020*****  Brief Business Meeting Wed, Jul 8, 2020 7:30 AM				<ul style="list-style-type: none"> <li>Community Linkage Meeting Minutes</li> <li>Board Development Committee Minutes</li> </ul>			
Board Meeting Mon, Jul 27, 2020 7:30 AM		<ul style="list-style-type: none"> <li>August Meeting Discussion</li> </ul>	<ul style="list-style-type: none"> <li>Resolution to "Call the General Election"</li> <li>Schedule Candidate Information Sessions</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>Student Handbooks:               <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		
School Board "New Candidate" Information Session Monday (to be scheduled) ASC/EDC, 6:30 – 8:30 p.m.							
School Board "New Candidate" Information Session Monday (to be scheduled ) ASC/EDC, 6:30 – 8:30 p.m.							
School Board Listening Session Monday (to be scheduled) ASC/Riley Creek Meeting Room, 5:00 – 5:45 p.m.							
Brief Business Meeting Wed, Aug 5, 2020 7:30 AM -Cancelled-							
Regular Business Meeting Mon, Aug 10, 2020 6:00 PM							

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**September 28, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>Brief Business Meeting</b> <b>Thurs, Aug 13, 2020</b> <b>Time: 6:00 PM</b> <b>-Cancelled-</b>							
<b>Board Meeting</b> <b>Mon, Aug 24, 2020</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•EL 2.1 Emergency Supt. Succession</li> <li>•EL 2.2 Treatment of Students</li> <li>•EL 2.7 Asset Protection</li> </ul>		<ul style="list-style-type: none"> <li>•2020-21 School Site Visits</li> <li>•EP Online</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>		
<b>Post Meeting Board Workshop</b> <b>Mon, Aug 24, 2020</b>							<ul style="list-style-type: none"> <li>•School Board Mtg. Self-Assessment</li> </ul>
<b>Brief Business Meeting</b> <b>Mon, Sep 14, 2020</b> <b>6:00 PM</b> <b>-Cancelled-</b>					<ul style="list-style-type: none"> <li>•Contract Agreements</li> </ul>		
<b>Board Workshop</b> <b>Mon, Sep 14, 2020</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>•2019-20 Budget Update</li> <li>•Update on School Openings</li> <li>•Morris Leatherman Survey</li> <li>•ADMIN Proposals for FY 2020-21 Workshops</li> </ul>

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**September 28, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• NEW Policy Development Discussion (Ends &amp; EL Policies)</li> <li>• School Board Listening Session Discussion</li> <li>• Policy Monitoring: All BMD Policies – BMD 3.0 – BMD 3.3</li> <li>• Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Sep 28, 2020</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>• EL 2.3 Treatment of Parents</li> <li>• EL 2.6 Financial Management &amp; Operations</li> <li>•</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• All BMD Policies</li> <li>• BMD 3.0 Single Point of Connection</li> <li>• BMD 3.1 Unity of Control</li> <li>• BMD 3.2 Delegation to the Superintendent</li> </ul>	<ul style="list-style-type: none"> <li>• School Site Visits</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of Preliminary FY 2021-22 Levy</li> <li>- Tax Levy Comparison</li> <li>- Tax Levy Presentation Pay 21</li> <li>• Resolution Authorizing the Sale of Facility Maintenance Bonds</li> <li>• Resolution Authorizing Sale of Refunding Bonds</li> <li>• Reassessment Update – Safe Schools Plan</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• FY 2019-2020 Year-end Preliminary Financial Report</li> <li>• FY 2020-2021 Preliminary Enrollment Report</li> </ul>	

**EDEN PRAIRIE SCHOOL BOARD**  
**2020-2021 ANNUAL WORK PLAN**

**Board Meetings**

**Board Workshops**

**Other Meetings**

**September 28, 2020**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
	<ul style="list-style-type: none"> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> <li>•GP 4.10 Operation of the School Board Governing Rules</li> </ul>		<hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>				
Post Meeting Board Workshop Mon, Sep 28, 2020							•School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 12, 2020 6:00 PM			91				<ul style="list-style-type: none"> <li>•Administration: Setting Stage for FY 2021-22 Budget Guidelines</li> <li>•Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>•Time Frame: Joint Workshop between School Board Members &amp;</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							ADMIN to discuss Enrollment •Confirm agenda for next Board Workshop
<b>Board Meeting</b> <b>Mon, Oct 26, 2020</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•Ends 1.1, 1.2, 1.3 Evidence (FY 2018-19)</li> <li>•EL 2.4 Treatment of Staff</li> <li>•EL 2.8 Compensation and Benefits</li> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> </ul>		<ul style="list-style-type: none"> <li>•Future Board Workshop Topics</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>•Enrollment Report as of Oct. 1, 2020</li> <li>-Exec. Summary</li> <li>-Capture Rate</li> <li>-History &amp; Projection Totals</li> <li>-Official October 1 Enrollment Count</li> <li>•World's Best Workforce Report</li> <li>•FY 2019-2020 Achievement Integration Progress Report</li> </ul>	
<b>Post Meeting Board Workshop</b> <b>Mon, Oct 26, 2020</b>							•School Board Mtg. Self-Assessment
<b>Brief Business Meeting</b> <b>Mon, Nov 9, 2020</b>			•Resolution Approving Canvassing of 92 Elections				



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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
6:00 PM			<ul style="list-style-type: none"> <li>Resolution Authorizing Issuance of Certificates of Election</li> </ul>				
Board Workshop Mon, Nov 9, 2020 6:15 PM							<ul style="list-style-type: none"> <li>“New Policy Introductions”</li> <li>Review of Treasurer’s Annual Report</li> <li>Student Enrollment</li> <li>Discussion: Board Monitoring Process and Communication</li> <li>Confirm agenda for next Board Workshop</li> </ul>
<b>School Board Listening Session</b> <b>Monday</b> <b>ASC/Riley Creek Meeting Room, 5:00 – 5:45 p.m.</b>							
Board Meeting Mon, Nov 23, 2020 6:00 PM	<ul style="list-style-type: none"> <li>EL 2.9 Communication and Support to the School Board</li> </ul>	<ul style="list-style-type: none"> <li><u>Closed Session:</u> Review of FY 2019-20 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> </ul>	<ul style="list-style-type: none"> <li>Resolution Awarding the Sale of Facility Maintenance Bonds</li> <li>Resolution Authorizing Sale of Refunding Bonds</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>FY 2019-20 Audited Financial Presentation</li> <li>World’s Best Workforce Report (WBWR)</li> <li>Fiscal Year Achievement</li> </ul>	

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
			<ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>			Integration Progress Report	
Post Meeting Board Workshop Mon, Nov 23, 2020							<ul style="list-style-type: none"> <li>School Board Mtg. Self-Assessment</li> </ul>
Board Meeting Mon, Dec 14, 2020 6:00 PM	<ul style="list-style-type: none"> <li>EL 2.5 Financial Planning and Budgeting</li> <li>EL 2.0 Global Executive Constraint</li> </ul>		<ul style="list-style-type: none"> <li>Approval of Final FY 2021-22 Levy</li> </ul> <hr/> <ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>Community Linkage Senior Citizen Listening Presentation for Discussion at the January 2021 Workshop</li> <li>School Board Treasurer's Report</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>Truth in Taxation Hearing</li> </ul> <hr/>	
Post Meeting Board Workshop Mon, Dec 14, 2020							<ul style="list-style-type: none"> <li>School Board Mtg. Self-Assessment</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<p>*****2021*****</p> <p>Annual Organizational Meeting Mon, Jan 4, 2021 6:00 PM</p>			<ul style="list-style-type: none"> <li>• 2021 Annual Organizational Mtg. <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• School Board Meeting Calendar: Jan 1, 2021 through Jun 30, 2021</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2021 Annual School District Organizational Items: <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> <li>- Seek Bids</li> </ul> </li> </ul>		
<p>Board Workshop Mon, Jan 4, 2021 6:15 PM Convene following the Annual Organizational Meeting</p>			95				<ul style="list-style-type: none"> <li>• 2021 Committees &amp; Outside Organization Discussion</li> <li>• CLC: Senior Center Talking Points, Agenda &amp;</li> </ul>

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							Attendance Discussion <ul style="list-style-type: none"> <li>Budget: 5-Year Financial Forecast</li> <li>Finance 101</li> <li>Engagement Strategies</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Jan 25, 2021 6:00 PM		<ul style="list-style-type: none"> <li>FY 2021-22 Final School Calendar (<i>Draft</i>)</li> <li>FY 2022-23 Preliminary School Calendar (<i>Draft</i>)</li> <li>FY 2021-22 Budget Timelines – <i>First Reading</i></li> <li>FY 2021-22 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>FY 2020-21 Mid-Year Budget Approval</li> <li>Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>2021 School Board Committee &amp; Outside Organization Assignments</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>FY 2021-22 Bus Purchase</li> </ul>		
Post Meeting Board Workshop Mon, Jan 25, 2021							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Feb 8, 2021 6:00 PM			96				<ul style="list-style-type: none"> <li>Levy's &amp; Schedule</li> <li>Transportation: Funding &amp; Options</li> <li>School Wide Enrichment Model (SEM) –1</li> </ul>

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>•Walk through School Board Agenda</li> <li>•Customer Service Training</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Feb 22, 2021 6:00 PM			<hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2021-22 School Calendar</li> <li>• Approval of Preliminary FY 2022-23 School Calendar</li> </ul>		
Post Meeting Board Workshop Mon, Feb 22, 2021							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Mar 8, 2021 6:00 PM							<ul style="list-style-type: none"> <li>•Communications</li> <li>•Define Policy under Policy Governance: Ends, EL's, GP's and BMD's</li> <li>•Policy Workshop: Discuss Potential Policy Changes</li> <li>•Confirm agenda for next Board Workshop</li> </ul>

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, Mar 22, 2021 6:00 PM		<ul style="list-style-type: none"> <li>FY 2021-22 Capital Budget – <i>First Reading</i></li> <li>FY 2021-22 Capital Outlay</li> </ul>	<ul style="list-style-type: none"> <li>Resolution to Release Probationary Teachers</li> <li>Final FY 2021-22 Budget Assumptions</li> </ul> <hr/> <ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>Achievement &amp; Integration Budget</li> </ul>		
Post Meeting Board Workshop Mon, Mar 22, 2021							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Apr 12, 2021 6:00 PM							<ul style="list-style-type: none"> <li>Agenda Items: Sample Agenda &amp; Discussion of Agenda Elements</li> <li>Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline</li> <li>FY 2021-2022 Annual Work Plan Calendar Discussion</li> <li>FY 2021-2022 School Board Meeting Calendar Discussion</li> </ul>

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• FY 2021-2022 School Board Budget Discussion</li> <li>• Mechanics of Monitoring</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Apr 26, 2021 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2021-22 School Board Work Plan – <i>First Reading</i></li> <li>• Closed Session: Negotiation Strategy</li> <li>• FY 2021-22 School Board Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of</li> <li>• FY 2021-22 Capital Budget</li> <li>• Approval of</li> <li>• FY 2021-22 School Board Meeting Calendar</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• ALC Fiscal Agent Agreement with District 287</li> </ul>		
Post Meeting Board Workshop Mon, Apr 26, 2021							<ul style="list-style-type: none"> <li>• School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, May 10, 2021 6:00 PM							<ul style="list-style-type: none"> <li>• Strategic Plan</li> <li>• Community Ed</li> <li>• Y-T-D Update and Plan Update</li> <li>• Confirm agenda for next Board Workshop</li> </ul>

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Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Meeting Mon, May 24, 2021 6:00 PM		<ul style="list-style-type: none"> <li>FY 2021-22 Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2021-22 School Board Work Plan</li> <li>Approval of FY 2021-22 School Board Budget</li> </ul> <hr/> <ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>MSHSL Resolution for Membership</li> <li>Approval of FY 2021-22 School Meal Prices</li> </ul>		
Post Meeting Board Workshop Mon, May 24, 2021							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, June 14, 2021 6:00 PM							<ul style="list-style-type: none"> <li>General Fund Budget Q&amp;A</li> <li>Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, June 28, 2021 6:00 PM	<ul style="list-style-type: none"> <li>Ends 1.1, 1.2, 1.3 OI</li> </ul>		<ul style="list-style-type: none"> <li>Approval of FY 2021-22 Adopted Budget</li> <li>ISD 287 10-Year Facilities Maintenance Resolution</li> </ul> <hr/> <ul style="list-style-type: none"> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>EPS 10-Year Facilities Maintenance Plan</li> <li>Q-Comp Annual Report</li> <li>Annual Review of District Mandated Policies</li> <li>Approval of Updated District Policies</li> </ul>		
Post Meeting Board Workshop Mon, Jun 28, 2021			100				<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>