



2020-21 Cider Mill School Handbook

[Click Here for the WPS Reopening Plan 2020 \(Published July 22, 2020\)](#)

PowerSchool Portal/ Emergency Information	Log into PowerSchool using URL: https://wilton.powerschool.com/ For safety purposes, please be sure you log into the PowerSchool Parent Portal to update your child's emergency information. Stay tuned for a new procedure from the District coming out soon!																												
School Hours	<p>Cider Mill is in session from 7:40 am to 2:10 pm. Students may begin entering the building at 7:20am. Cider Mill Main Office hours are from 7:00 am to 3:30 pm. 203-762-3351; Continuing Education Aftercare (http://www.wiltoncontinuinged.org)</p> <div style="background-color: #003366; color: white; text-align: center; padding: 5px;">SCHOOL HOURS</div> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Regular School Day</td> <td style="width: 33%;">Shortened Day/ Early Release</td> <td style="width: 33%;">Early Dismissal (unplanned, weather)</td> </tr> <tr> <td>Cider Mill School 7:40 - 2:10</td> <td>Cider Mill School 7:40 - 11:55</td> <td>Middlebrook/WHS 8:20 - 10:30</td> </tr> <tr> <td>Middlebrook/WHS 8:20 - 2:50</td> <td>Middlebrook/WHS 8:20 - 12:30</td> <td>Cider Mill School 7:40 - 11:30</td> </tr> <tr> <td>Miller-Driscoll School 9:05 - 3:35</td> <td>Miller-Driscoll School 9:05 - 1:15</td> <td>Miller-Driscoll School 9:05 - 12:30</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="background-color: #e0e0e0;">School</th> <th style="background-color: #e0e0e0;">1-Hour Delay Start Time</th> <th style="background-color: #e0e0e0;">2-Hour Delay Start Time</th> <th style="background-color: #e0e0e0;">3-Hour Delay Start Time</th> </tr> </thead> <tbody> <tr> <td>Middlebrook/WHS</td> <td>9:20 a.m.</td> <td>10:20 a.m.</td> <td>11:20 a.m.</td> </tr> <tr> <td>Cider Mill</td> <td>8:40 a.m.</td> <td>9:40 a.m.</td> <td>10:40 a.m.</td> </tr> <tr> <td>Miller-Driscoll</td> <td>10:05 a.m.</td> <td>11:05 a.m.</td> <td>12:05 p.m.</td> </tr> </tbody> </table>	Regular School Day	Shortened Day/ Early Release	Early Dismissal (unplanned, weather)	Cider Mill School 7:40 - 2:10	Cider Mill School 7:40 - 11:55	Middlebrook/WHS 8:20 - 10:30	Middlebrook/WHS 8:20 - 2:50	Middlebrook/WHS 8:20 - 12:30	Cider Mill School 7:40 - 11:30	Miller-Driscoll School 9:05 - 3:35	Miller-Driscoll School 9:05 - 1:15	Miller-Driscoll School 9:05 - 12:30	School	1-Hour Delay Start Time	2-Hour Delay Start Time	3-Hour Delay Start Time	Middlebrook/WHS	9:20 a.m.	10:20 a.m.	11:20 a.m.	Cider Mill	8:40 a.m.	9:40 a.m.	10:40 a.m.	Miller-Driscoll	10:05 a.m.	11:05 a.m.	12:05 p.m.
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Absence/Tardy	If your child will be absent or tardy, please call (203) 834-4950 or email cmattend@wiltonps.org by 9:00 A.M. Children arriving after drop off ends at 7:40 A.M., must be signed in at the Main Office by a parent or caregiver.																												
Bus Transportation	Bus assignments, estimated time of arrival in the morning and the designated bus stop are available through PowerSchool. Please access this LINK to the WPS Bus Information Sheet for more details. Be sure to be at your bus stop at least 5-10 minutes before the scheduled arrival. Bus Barn Contact Information: 203-762-8600																												
Calendar	The Cider Mill School calendar is available at www.wiltonps.org/cider-mill . The Wilton Public Schools' district calendar can be found www.wiltonps.org .																												
Lost & Found	Lost items should be reported to the office. Students should turn in any "found" items to the office. The lost and found in Cider Mill is located in Kent and Cannondale. Valuable "finds" are kept in the office. More information about how the Lost and Found will work this year due to COVID-19, will come from the PTA.																												
Student Belongings	Students will not have access to lockers this year. Backpacks and jackets will remain on the back of student chairs throughout the day. Students will also each have a banker box to store their items on the days they are not in school.																												
Communication	You may contact the school at 203-762-3351. Most staff members may also be reached by email using the following format: last name then first initial @wiltonps.org. (Example: falconej@wiltonps.org) School Messenger is used to communicate information through email.																												
Birthdays & Celebrations	Children's birthdays are celebrated in various ways in our classrooms. At the start of the school year, your child's teacher will let the parents know how he/she would like to celebrate the birthdays in the classroom. One example is that some teachers have parents read a special book through Zoom. Students are prohibited from bringing in any food or items to share with classmates this year.																												
Drop Off & Pick Up	There are two drop off/pick up lines. As you pull into the driveway, North is to the right of the school and South is to the left of the school. Drop off runs from 7:20 am to 7:40 am. After 7:40 am parents or caregivers must park and sign their child in at the Main Office. Doors are locked promptly so teachers can start instruction. In the afternoon, children are dismissed to the pick-up areas starting at 2:00pm. During pick-up time, please remain in your car and remain in line at all times . Please follow the times below so we can safely stagger student arrival and dismissal.																												



Arrival Times (will lengthen as needed)				
	Round A 7:20 - 7:26	Round B 7:26 - 7:32	Round C 7:32 - 7:38	Round D 7:38 - 7:45
Cohort A (by last name)	(A-C)	(D-F)	(G-J)	(K-L)
Cohort B (by last name)	(L-O)	(P-R)	(S-U)	(V-Z)
Bus Drop-off	Buses will drop off as they finish their run.			
Dismissal Times (lengthen as needed; for BUS and PICKUP)				
	Round A 2:00 - 2:06	Round B 2:06 - 2:12	Round C 2:12 - 2:18	Round D 2:18 - 2:25
Cohort A (by last name)	(A-C)	(D-F)	(G-J)	(K-L)
Cohort B (by last name)	(L-O)	(P-R)	(S-U)	(V-Z)
Bus Numbers	28, 3, 23, 16, 11, 5, 8, 7, 17	32, 26, 30, 20, 21, 1, 12, 35	22, 10, 25, 2, 31, 24, 40, 19, 29	15, 14, 6, 27, 34, 18, 4, 9, 33
	<ul style="list-style-type: none"> Students must take bus home, or to aftercare; no alternate stops for activities or play dates - still use School Dismissal Manager 			
Lunch/Recess	Please reference this document to learn about the lunch and recess procedures for this year. The last slide also has a link to communication from Chartwells about buying cold lunches. Hot lunches will be revisited by the district in a few weeks.			
School Store	There is no school store for the foreseeable future.			
School Dismissal Manager	Before the start of school, parents will receive an email from School Dismissal Manager with their activation codes to set up an account. Children's dismissal plans MUST BE ENTERED BY 12:30 P.M. on a regular day and 10:30 A.M. on an early dismissal day for each day. Children will be sent home based on the <i>default plan</i> entered into SDM if a different plan is not entered. Pick up email/notes should be sent to the teacher if the child is being picked up prior to 2:00 P.M., as teachers do not see their School Dismissal reports until the end of the day. See LINK for more information.			
Smart Devices	iPods, cell phones, Smart Watches, electronic games, are not appropriate to have in class and if brought to school should be stored in backpacks. "Kindles" (and other e-book readers) can be brought in class with the teacher receiving parental permission. Please note the school is not responsible for lost or stolen devices.			
Visitors	Due to COVID-19, visitors are not permitted into Cider Mill School for the foreseeable future.			
Homework Policy & Guiding Principles	Cider Mill's Homework Policy has been revised for the 2020-21 Blended Learning Model and the amount of daily student screen-time. <ul style="list-style-type: none"> Homework should consist of at least 20 minutes of reading (preferably a print book) 			

