



# Oasis International School University DOCUMENT REQUEST FORM

**Please fill out this form completely.** A minimum of 5 business days is required to process all document requests. Incomplete forms will delay processing & submitting to the university!

Student Full Passport Name:	
Student Cell Phone Number:	
Student Email Address:	
<b>University Name:</b>	
<b>Country:</b>	
Major/Program (or undeclared):	
Application Deadline:	
Date you Submitted Application:	
How should we send the documents?	<input type="checkbox"/> UCAS: <input type="checkbox"/> Campus France <input type="checkbox"/> Admissions Email: <input type="checkbox"/> Mailing Address: <input type="checkbox"/> Others: _____
Student ID #:	

**Please indicate which documents you would like sent:**

- Transcript
- 1<sup>st</sup> Teacher Recommendation by -----
- 2<sup>nd</sup> Teacher Recommendation by -----
- Counselor Recommendation
- IB Predicted Scores
- Personal Statement/Essay
- CV
- Other Documents

**Student Release Waiver**

Oasis International School has my permission to send the documents listed above to the university indicated.  
*Student Signature and Date:*

**Parent Release Waiver**

I understand that my child has submitted an application for admission to the university listed above.  
 Oasis International has my permission to send the documents listed above to this university.  
*Parent Signature and Date:*

### **Letters of Recommendations**

Please check each university's website to ensure how many recommendations are required. Most universities accept maximum of two, and in very rare instances may allow a third recommendation, which could be from a coach, internship advisor, etc.

### **Official Test Scores**

Students are responsible for sending official SAT or IELTS exam scores directly to each university or college that requests them. You may list results on an application, but official scores need to be requested directly through College Board, or the British Council. For University of California, make sure to send all scores. UC uses the highest score from a single test administration. Students will be in communication with the Counseling Office in the spring about sending their final IB results in July.

### **Visas**

If you require a student visa and are asked to submit a Financial Certification Form, you or your parents must send documents and bank certificates directly to the colleges or universities.