

OFFICIAL MINUTES

Chatfield Public Schools School Board ISD #227

Regular Board Meeting

Date | time 8/5/2020 7:00 PM | *Meeting called to order by* Board Chair Amy Jeffers

In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Wednesday August 5, 2020 via videoconference due to current social distancing and "Stay At Home" guidelines. Superintendent Ed Harris initiated the meeting.

Roll call was taken with these members present: Jeffers, Isensee, Priebe, McMahon & Lowrey. Backer was absent. Superintendent Harris, Principals Paulson and McBroom, Business Manager O'Connor, Administrative Assistant Lowrey, and District Patron Amanda Schott were also in attendance. All present said the Pledge of Allegiance.

Approval of Agenda

McMahon/Lowrey motion to approve the agenda with these additions & removals:

ADD:

8. Consent Items

- a. Approve 07/21/2020 Special Meeting Minutes
- b. Approve 07/29/2020 Special Meeting Minutes
- c. Approve job posting for part-time CE Preschool Assistant
- d. Approve job posting for Long-term Sub for HS Nurse

REMOVE:

12. Action Item

- c. Long Term Facilities Maintenance Plan

Motion carried 5-0

Approval of Claims & Accounts

Priebe/Isensee motion to approve Claims and Accounts as presented. Motion carried 5-0

District Patron Time

Amanda Schott shared her thoughts about Travis Bartels as Head Wrestling Coach and conflict of interest/school board members.

Reports

Matt McMahon, Katie Priebe & Lanny Isensee – COVID19: They have been meeting with Mr. Harris, the principals, staff, and parents to discuss possible scenarios on returning to school safely.

Matt McMahon & Lanny Isensee: replied to Amanda Schott's statements during District Patron time.

Amy Jeffers - HVED: Not much new right now.

Amy Jeffers – Superintendent Evaluation: Mr. Harris evaluation went well. She thanked Mr. Harris for the good work he has been doing to keep the district running smoothly especially during a pandemic.

Shane McBroom – Elementary Principal: He shouldn't need to hire new staff this year. Meetings are taking place to discuss options for starting the school amid COVID19. Scheduling activities in Valleyland is always challenging and more so this year. He thanked the Valleyland staff for their efforts in pulling off an amazing job this summer. A complete copy of his report is attached.

Randy Paulson – High School Principal: Welcomed Dan Narveson as the new MS Science teacher and 9th grade volleyball coach. He is also working on plans for starting up school. MSHSL announced today that football and volleyball will move to a spring schedule. He along with Mr. McBroom thanked F & M Community and Root River State Bank for the mini grant donations. A complete copy of his report is attached.

Ed Harris - Superintendent: Asked the board to consider a special meeting next week to discuss the operating levy and a resolution for opening school. The board agreed to a Zoom meeting on Wednesday August 12 at 6pm. He shared a sample of a Memorandum of Understanding regarding coaches that he'll put on the September agenda. He closed with reviewing the policies and action items. A complete copy of his report is attached.

Approval of Consent Items

Lowrey/Isensee motion to approve the Consent Items:

- a. Approve 07/08/2020 Meeting Minutes
- b. Approve the following handbooks
 - i. Elementary Student
 - ii. Elementary Staff
 - iii. High School Student
 - iv. High School Discipline Matrix
 - v. High School Staff
 - vi. Extra-Curricular Activities
 - vii. 1:1 Student-Parent
- c. Approve Snow Removal Quotes posting
- d. Approve 2020-2021 Activity Fund Fundraisers
- e. Designate Fillmore County Journal as our official newspaper
- f. Approve 07/21/2020 Special Meeting Minutes
- g. Approve 07/29/2020 Special Meeting Minutes
- h. Approve job posting for part-time CE Preschool Assistant
- i. Approve job posting for Long-term Sub for HS Nurse

Motion carried 5-0

Annual Reading of District Policies

Isensee/McMahon motion to approve the following policies:

- a. 413 Harassment & Violence and 413FRM
- b. 506 Student Discipline
- c. 514 Bullying Prohibition Policy
- d. 522 Student Sex Nondiscrimination

Motion carried 5-0

1st Reading of District Policies

Jeffers noted that the following district policies are before the board for their first reading. The board should refer any questions to Mr. Harris:

- a. 304 Superintendent Contract, Duties, & Evaluation
- b. 305 Policy Implementation
- c. 306 Administrator Code of Ethics

2nd Reading of District Policies

Isensee/McMahon motion to approve the following policies:

- a. 623 Mandatory Summer School Instruction
- b. 703 Annual Audit
- c. 720 Vending Machines
- d. 721 Uniform Grant Guidance
- e. 802 Obsolete Equipment

Motion carried 5-0

Action Items

- a. Priebe/Isensee motion to set Truth in Taxation Date for December 9, 2020. Motion carried 5-0
- b. Board member Rick Lowrey introduced & motioned for approval the following resolution:
Resolution Calling the School District General Election
Board member Katie Priebe duly seconded and upon vote being taken thereon, the following voted in favor thereof: Jeffers, Isensee, Priebe, McMahon and Lowrey.
The following members voted against: none
Whereupon said resolution was declared duly passed and adopted. Motion carried 5-0
A complete copy of the resolution is attached.
- c. McMahon/Isensee motion to approve 2020-2021, 2021-2022 Support Services Employment Language. Motion carried 5-0

Adjournment

Lowrey/Isensee motion to adjourn at 7:41pm. Motion carried 5-0

Respectfully submitted,

/s/  _____
Board Clerk

Superintendent Report – 08/05/2020

Special Meeting Recommendation

- Operating Levy: Discussion required. I recommend a special meeting before the August 21 deadline.
- Opening of School: SB Resolution

September SB Meeting

Together with the CEA, here is an example of the type of MOU that we should look in to.

Staff and Parent Survey

FYI

Below is a condensed listing of considerations and requirements from the Governor's Executive Order and the MN Learning Plan. I plan to share aspects of this with Staff and Parents.

https://www.evernote.com/l/AQIRBLOCxvFNZ7oP_c3GMNZELQR-jN-FeHg/

Annual Reading of District Policies

413 Harassment and Violence

No changes.

506 Student Discipline

Minor change. Removed requirement to establish a school and community advisory team.

514 Bullying Prohibition Policy

No changes.

522 Student Sex Non Discrimination

No changes.

1st Reading of District Policies

304 Superintendent Contract, Duties, & Evaluation

No changes.

305 Policy Implementation

No changes.

306 Administrator Code of Ethics

No changes.

2nd Reading of District Policies

623 Mandatory Summer School Instruction
Minor change. Inclusion of dyslexia screening.

703 Annual Audit
Minor change, Adds the word "Audit" to compliance description.

720 Vending Machines
Minor Changes. Grammatical changes in bid ceiling for large contracts. This does not apply to Chatfield.

721 Uniform Grant Guidance
Increased values under Section II Item E (Procurement Methods). No material changes.

802 Obsolete Equipment
Expanded definition of "computer". Includes provisions for sale of obsolete/surplus computers to students.

Action Items

Set Truth in Taxation Hearing

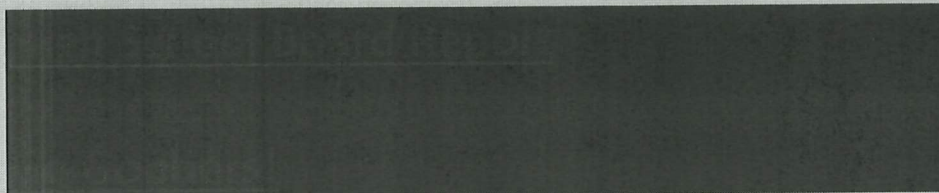
This occurs annually at the December meeting. Public discussion of the upcoming levy and budget.

Resolution Calling for a School District General Election (3 Board positions)

Amy Jeffers
Katie Priebe
Rick Lowrey

2020-2021, 2021-2022 Support Services Employment Language

Similar to CEA and Principal Settlements

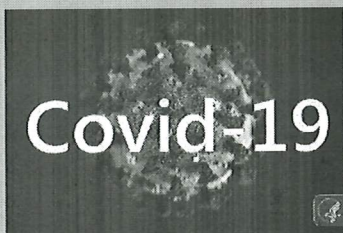


New staff



Special welcome to Dan Narveson. Dan will be teaching Middle School Science.

Fall Covid-19 Planning



As you are well aware, we are trying to get plans in place for the fall in regards to the COVID-19 guidance that we just received last week. At the high school, we will most likely start the year in a hybrid schedule. We have a High School Planning Team that has been meeting to formulate a plan in collaboration with the elementary.

Fall Sports



Today, MSHSL will be making some tough decisions and making their announcement regarding fall sports. Dan Schindler had to postpone his parent night scheduled for yesterday since no announcement has been made yet. We have a Zero week for football, which means they start a week earlier this year (next Monday). This doesn't give us a lot of planning time for any significant changes. There are some indicators that football will not be starting up this fall.

It would be nice to start seeing high school sports again, but we want our kids to be safe. Sports picture day is on the 21st for all fall sports.

MSHSL has made all sports physicals good for one more year. This mainly affects our sophomores, since physicals are good for three years with most athletes getting their first

physical their 7th grade year. Students without physicals will still be required to get one prior to any sports participation.

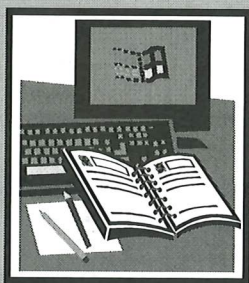
Picture Day on Thursday



process.

Thursday, August 27th, from 2 p.m. to 6 p.m. is picture day at the high school. Students can stop any time between 2 and 6 to get their school picture taken. Students should enter through the main entrance of the school and follow the signs. Seniors are not required to get their picture taken as long as they are having their graduation pictures taken professionally and are able to submit copies for the yearbook. We will be following the COVID-19 guidelines during this

Student and Professional Handbooks and Discipline Matrix



In your packet you should have received a copy of the Student Handbook, Professional (Secondary) Handbook and the Discipline Matrix. There are a minimum number of changes in the student and faculty handbook along with some general updates, which I highlighted for your review. I also included the Discipline Matrix, which has no updates this year. Please let me know if you have any questions on either of these. Once again, both of these will be on our website for parent and student access. I will make sure to let the staff and the students know that we will print them a hard copy if needed. Over the past two years I can only remember one request for a hard copy of the Student Handbook.

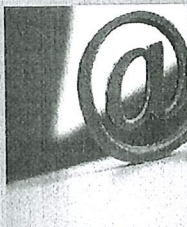
First Day of School, Orientations and Schedules



Students are to report to their respective Homerooms first thing in the morning on the first day of school. Their locker number and homeroom assignments will be posted in the hallway. Seventh and ninth graders will receive their schedules and homeroom assignments during their respective orientations. The 8th and 10th-12th grade advisors are listed on their respective schedules as well. I will be expecting our students to have their own schedule on their device or their own printed copy. Seventh Grade Orientation is Tuesday, September 2nd, starting at 7:00 p.m. and the Ninth Grade Orientation is Wednesday, September 3rd, also starting at 7:00 p.m. Because of social distancing we will likely have our orientations in the gym.

Thank You Root River and F & M Bank

Thank you again Root River State Bank and F & M Bank for the Mini Grant donations.



Please call or e-mail me if you have any questions. See you Wednesday night.

Randy Paulson

rpaulson@chatfield.k12.mn.us

CHATFIELD ELEMENTARY REPORT TO THE SCHOOL BOARD

August 5, 2020



Staffing for 2020-2021

At this point, I do not anticipate any staffing changes for the 2020-2021 School Year.

Fall Covid-19 Planning

We are in the middle of trying to get all the plans in place for the fall in regards to the Covid guidance that we received last week. Our hope is to be back in full for all of our students and staff. I have met with the Elementary Building Committee to formulate a plan in collaboration with the high school team.

Valleyland

I would like to recognize the efforts of our Valleyland staff. Throughout the summer, I have observed the many activities that they do for the kids. Some of our children are here bright and early and get picked up late in the afternoon. This could be a very long day, but the activities our staff provide, make the day more enjoyable. This year has been particularly challenging and they have done a great job.

Mini Grants

I would like to thank Root River State Bank and F & M Bank for their generosity in supporting the Mini Grants.

Thank you

Chatfield Schools – School Board Meeting

August 5, 2020

DISTRICT PATRON TIME

1. Amanda Schott (aschott14@gmail.com) (507-459-5681)
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

MONTHLY TREASURERS REPORT
CHATFIELD PUBLIC SCHOOL
2019-2020 SCHOOL YEAR

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20 12th Month	Jun-20 13th Month
Receipts													
Fed/State Receipts	\$174,158.48	\$1,397,202.02	\$821,598.20	\$1,188,743.46	\$422,570.04	\$924,028.00	\$892,003.97	\$709,434.76	\$972,391.78	\$993,609.53	\$1,818,112.72	\$753,694.20	
Local Receipts	\$81,699.52	\$82,279.94	\$112,048.36	\$183,186.73	\$72,737.75	\$97,513.63	\$101,929.70	\$82,643.03	\$72,998.55	\$19,488.66	\$32,035.38	\$21,672.62	
Bond Interest	\$1,554.55	\$501.96	\$337.87	\$308.25	\$216.87	\$201.20	\$162.55	\$43.58	\$26.16	\$0.94	\$5.28	\$3.44	
Construction Fund	\$32.04	\$10.68	\$13.16	\$6.79	\$7.71	\$5.55	\$1,007.16	\$2,821.27	\$1,380.17	\$0.43	\$3.39	\$15,759.09	
Total Month Receipts:	\$257,444.59	\$1,479,994.60	\$933,997.59	\$1,372,245.23	\$495,532.37	\$1,021,748.38	\$995,103.38	\$794,942.64	\$1,046,796.66	\$1,013,102.56	\$1,850,156.77	\$791,129.55	\$0.00
Expenditures													
15th payroll (net)	\$146,490.97	\$154,188.90	\$145,236.15	\$160,996.50	\$169,207.01	\$151,605.60	\$145,004.06	\$159,438.01	\$163,094.52	\$163,407.07	\$245,482.60	\$161,234.62	
30th payroll (net)	\$149,588.39	\$153,261.77	\$152,991.29	\$189,622.06	\$160,090.49	\$138,259.43	\$158,650.87	\$198,782.28	\$186,773.38	\$156,521.77	\$157,561.95	\$144,648.64	
Board Bills & PR Related	\$623,682.74	\$723,340.16	\$468,407.77	\$400,845.29	\$750,884.90	\$428,165.51	\$580,525.41	\$543,925.76	\$675,864.31	\$364,072.10	\$617,988.43	\$424,471.85	
Bond Payment	\$488,587.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,368,587.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
JE's	\$0.00	\$0.00	\$404.29	\$20.00	\$15.00	-\$1,146.97	\$0.00	\$0.00	-\$1,133.91	\$4,253.04	\$0.00	-\$1,141.14	
Total Disbursement:	\$1,408,349.60	\$1,030,790.83	\$767,039.50	\$751,483.85	\$1,080,197.40	\$736,883.57	\$2,252,767.84	\$902,146.05	\$1,024,598.30	\$688,253.98	\$1,021,032.98	\$729,213.97	\$0.00
Fund Balances													
General Fund	\$2,313,434.38	\$2,760,151.74	\$2,852,700.39	\$2,959,879.73	\$2,437,369.03	\$2,363,962.50	\$2,512,838.10	\$2,459,363.88	\$2,560,677.58	\$2,881,889.78	\$3,106,053.08	\$3,098,307.56	
Investment	\$379,349.35	\$379,349.35	\$380,488.88	\$380,488.88	\$380,488.88	\$381,631.83	\$381,631.83	\$381,631.83	\$382,765.74	\$382,765.74	\$382,765.74	\$383,903.02	
Food Service	\$109.98	-\$4,595.47	\$1,101.38	\$36,057.84	-\$41,730.29	\$11,693.95	\$19,080.96	\$15,882.00	-\$39,658.39	-\$8,230.16	-\$46,269.55	\$14,780.82	
Community Education	\$81,319.76	\$60,777.81	\$53,433.53	\$79,194.66	\$64,876.47	\$67,737.54	\$99,695.92	\$92,571.72	\$75,416.84	\$48,692.61	\$46,283.17	\$62,747.95	
Debt Service	\$582,203.10	\$732,774.18	\$821,038.30	\$1,276,101.44	\$1,357,852.06	\$1,658,484.37	\$306,848.17	\$306,848.17	\$306,848.17	\$306,848.17	\$942,457.50	\$960,211.44	
Trust Fund	\$23,555.82	\$15,421.69	\$15,421.69	\$15,421.69	\$15,379.69	\$15,379.69	\$11,379.69	\$11,129.69	\$11,129.69	\$11,129.69	\$20,929.69	\$20,929.69	
Library Donation	\$5,160.76	\$5,160.76	\$5,160.76	\$5,160.76	\$5,160.76	\$5,164.78	\$5,164.78	\$5,164.78	\$5,164.78	\$5,164.78	\$5,164.78	\$5,168.64	
Construction Investment	\$351,153.36	\$351,655.32	\$251,993.19	\$252,301.44	\$202,518.31	\$202,719.51	\$102,882.06	\$52,925.64	\$52,951.80	\$52,952.74	\$52,949.34	\$52,943.81	
Construction Checking	\$55,006.77	-\$60,198.33	\$26,097.02	\$23,610.08	\$21,636.58	\$21,642.13	\$31,230.33	\$38,030.72	\$30,450.58	\$29,382.02	\$29,385.41	\$2,641.61	
TOTAL	\$3,791,293.28	\$4,240,497.05	\$4,407,455.14	\$5,028,216.52	\$4,443,551.49	\$4,728,416.30	\$3,470,751.84	\$3,363,548.43	\$3,385,746.79	\$3,710,595.37	\$4,539,719.16	\$4,601,634.54	\$0.00
Library Donation													
Investment	\$5,160.76	\$5,160.76	\$5,160.76	\$5,160.76	\$5,160.76	\$5,164.78	\$5,164.78	\$5,164.78	\$5,164.78	\$5,164.78	\$5,164.78	\$5,168.64	
Cash Total	\$3,000,623.04	\$3,799,349.35	\$3,800,488.88	\$3,800,488.88	\$3,800,488.88	\$3,816,318.83	\$3,816,318.83	\$3,816,318.83	\$3,827,657.74	\$3,827,657.74	\$3,827,657.74	\$3,839,903.02	
Construction Fund	-\$406,160.13	\$291,456.99	\$278,090.21	\$275,911.52	\$224,154.89	\$224,361.64	\$134,112.39	\$90,956.36	\$83,402.38	\$82,334.76	\$82,334.73	\$55,585.42	

Extra-curricular Compensation for the 2020-21 School Year

With many unknowns around the 2020-21 school year and the possibility of further activity cancellations, some locals and districts may revisit pay schedules for extra-curricular activities. Negotiation teams should answer two questions:

- What is a reasonable amount of compensation for development, planning, preparation that happens outside the regular activity schedule when students are not present?
- How will development, planning and preparation time be factored into the pro-rata formula?

Recommended Negotiation Position

- Extra-curricular activities do not start the day students arrive. Recognizing the ongoing work of coaches and advisors is an important part of a compensation schedule. Memoranda of Understanding with pro-rata schedule changes should recognize work done when students are not present as well as the number of days students participate.

Sample MOU language

MEMORANDUM OF UNDERSTANDING COMPENSATION OF COACHES AND CO-CURRICULAR ADVISORS DURING THE 2020-21 SCHOOL YEAR

This Memorandum of Understanding is entered into by and between Independent School District No. 227, hereinafter referred to as the "School District") and The Chatfield Education Association (hereinafter referred to as the "Association").

WHEREAS, the School District and the Association are parties to a collective bargaining agreement (hereinafter referred to as the "CBA") for the time period from July 1, 2019 to June 30, 2021; and

WHEREAS, Appendix 2, of the CBA provides a salary schedule for teachers who also serve as advisors of co-curricular activities and/or athletic coaches in various high school and middle school sports; and

WHEREAS, the School District and the Association acknowledge that the peacetime emergency in the State of Minnesota could extend into the 2020-2021 school year and adversely affect the School District's ability to offer MSHSL sports, other extra-curricular activities, and co-curricular activities; and

NOW, THEREFORE, the parties hereto agree as follows:

1. **Compensation:** In the event any MSHSL sport, other extracurricular activity or co-curricular activity is cancelled, suspended, or shortened during the 2020-2021 school year, advisors and coaches of affected activities will be compensated as follows:

- 10% of the compensation will be paid for preparation work done outside of the student participation period.
- The remaining portion of the compensation will be paid on a pro-rata basis for the portion of the activity completed beginning with the student start date to the last day of regular student participation, excluding any tournament play.

2. **Timing of Payment.** Advisors and coaches subject to this Agreement shall receive payment in the amount described herein per current contract.

3. **Terms of this Memorandum of Understanding; Modification.** This Memorandum of Understanding shall commence on the date the parties fully execute it and shall remain in effect until June 30, 2021. This Memorandum of Understanding may be modified by mutual written agreement between the parties hereto.

4. **No Past Practice.** By entering into this Memorandum of Understanding, the parties acknowledge and agree that the actions taken by the School District and the actions taken by the local union in this Memorandum of Understanding shall not constitute, nor be interpreted as, a past practice.

For the District:

For the Union

Dated: _____

Dated: _____

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 227, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period established for filing such affidavits, as though they had been included by name in this resolution.

The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. Even Year: The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 3rd day of November 2020.

3. Even Year: Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.


5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

NOTICE OF ELECTION
SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 227
CHATFIELD PUBLIC SCHOOLS
GENERAL ELECTION
NOVEMBER 3, 2020

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this: 

SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE*

☐

NAME

☐

NAME

☐

NAME

☐

NAME

☐

Write-in, if any

☐

Write-in, if any

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the


top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. Even Year: The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, and received on or after November 10, 2020, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

/s/ 
Scott Backer
School District Clerk
Chatfield Public Schools
August 05, 2020

Chatfield Public Schools

205 Union Street N.E. Chatfield, MN 55923

Fax 888-518-0704

Phone 507-867-4210

www.chatfieldschools.com

INVITATION FOR QUOTATIONS FOR SNOW REMOVAL SERVICES FOR OCTOBER 1, 2020 THROUGH JUNE 1, 2022

- I. Notice is hereby given that Independent School District NO. 227, Chatfield Public Schools, will receive written quotations for removal of snow at the Chatfield Elementary and High School from October 1, 2020 through June 1, 2022 in accordance with the following specifications:
 - a. Areas to be cleared of snow and ice:
 - i. Driveways
 - ii. Parking lots
 - iii. High school playground (north side of building)
 - iv. Sidewalks
 - b. Above areas to be cleared NLT 7:00am (Monday through Saturday)
 - c. Contractor responsible for repairs to damaged curbs, sidewalks, public utilities works, and grass areas.
 - d. Current Certificate of Insurance, with school listed as an additional named insured, will be required to be on file upon awarding of contract.
 - e. Must provide description of snow clearing equipment:
 - i. Blade, blower and brush
 - ii. Horsepower rating
 - f. Contractor will be required, for payment, to submit end of month claim vouchers indicating day(s)/time(s) of service pre individual piece of snow removal equipment.
 - g. Quotations should be submitted on a "per hour" fee basis for each piece of snow removal equipment.
- II. Quotations must be received in the Office of the Superintendent no later than September 4, 2020 at 12:00 o'clock noon at which time the quotations will be opened and tabulated and distributed to interested parties. No change can be made in the written quotations without consent of the school board.
- III. On September 9, 2020 at 7:00 o'clock pm, the school board will meet to evaluate the quotations and act thereon. The school district reserves the right to accept, reject, or negotiate any quotation and to make an award for snow removal services which is deemed most favorable and advantageous to the school district. If further information is desired, interested parties should contact the Office of the Superintendent at 507-867-4210, Ext 5011.



Scott Backer, Board Clerk
Independent School District #227
Chatfield MN 55923

Date: 8-10-2020

*sent to principal for signature
^filed in district office

SCHOOL YEAR 2020-2021

ACTIVITY FUND	STATEMENT OF PURPOSE	FUNDRAISER	PROCEEDS FOR	DATES	ADVISOR
^Art Club	A place where students gather to create art, experience & learn about art in our area	Art Auction & Bake Sale	field trips & art supplies	December - usually the night of a Holiday Concert	Abbey Potter
^Band	To support band students activities surrounding their band experience	Freewill offerings at concerts	defray the cost of the Pops Concert & senior awards	band concerts	Katy Scheulsner
^Band	To support band students activities surrounding their band experience	Kwik Trip gift cards (shared with Choir)	field trips/retreats	throughout the school year-especially around gift giving season	Katy Scheulsner
Boys Basketball	To support basketball athletes at CPS	9th grade tournament: admission, team fees, concessions	food on overnight team trip(s); end of year celebration(s)	December	Jeff DeBuhr
^Choir	To supplement choir student needs throughout the school year	Kwik Trip gift cards (shared with Band)	field trips/retreats	throughout the school year-especially around gift giving season	Tyler Simpson
^Class of 2021 (current seniors)	To raise funds for class trip to Disney World	Huey's Pizza Sales	class trip to Walt Disney World	Fall 2020	Sara Duxbury
^Class of 2021 (current seniors)	To raise funds for class trip to Disney World	Bingo @ VFW	class trip to Walt Disney World	Feb and/or Mar	Sara Duxbury
*Class of 2022 (current juniors)	To raise fund for class trip to Disney World, prom & graduation	50/50 raffle	class trip to Walt Disney World, prom & graduation	at home fall & winter athletic events	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	Concession Stand	class trip to Walt Disney World, prom & graduation	at home fall & winter athletic events	Laura Adams

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SCHOOL YEAR 2020-2021

ACTIVITY FUND	STATEMENT OF PURPOSE	FUNDRAISER	PROCEEDS FOR	DATES	ADVISOR
*Class of 2022 (current juniors)	To raise fund for class trip to Disney World, prom & graduation	School Spirit merchandise	class trip to Walt Disney World, prom & graduation	at home fall & winter athletic events	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	Bingo @ VFW	class trip to Walt Disney World, prom & graduation	Feb and/or Mar	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	Yankee Candle Sales	class trip to Walt Disney World, prom & graduation	Dec & Mar	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	Ugly Sweater Dance	class trip to Walt Disney World, prom & graduation	December	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	School Bus Races (shared with FFA)	class trip to Walt Disney World, prom & graduation	June	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	Western Days Inflatables	class trip to Walt Disney World, prom & graduation	August	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	Half-court Hoop Shoot (shared with MN Honor Society)	class trip to Walt Disney World, prom & graduation	basketball season	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	4 Season Fundraising magazine & candy sale	class trip to Walt Disney World, prom & graduation	Sept & Jan	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	Great American Leomade Stand merchandise & candy	class trip to Walt Disney World, prom & graduation	Sept & Jan	Laura Adams
*Class of 2022 (current juniors)	To raise funds for class trip to Disney World, prom & graduation	Enjoy the City/National Coupon book	class trip to Walt Disney World, prom & graduation	January	Laura Adams

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SCHOOL YEAR 2020-2021

ACTIVITY FUND	STATEMENT OF PURPOSE	FUNDRAISER	PROCEEDS FOR	DATES	ADVISOR
^Colorguard	To support colorguard in extra activities/supplies surrounding their colorguard experience	Summer Car Washes	makeup, special costume needs, bonding activities, and travel expenses	Summer 2020	Katy Schleusner
^Colorguard	To support colorguard in extra activities/supplies surrounding their colorguard experience	Guardette Camps	makeup, special costume needs, bonding activities, and travel expenses	Summer 2020	Katy Schleusner
^Cross Country	To provide funds that enhance the experience of athletes participating in cross country	Concession Stand	Proceeds are used for bus fees, group campfires, attending a collegiate meet, warm-ups and extra strengthening equipment	Fall 2020	Jayna Harstad
^Dance Team	To provide the team with items to ensure a complete season and team bonding experiences	Bingo @ VFW	team sportswear, music editing, costumes, hair accessories, makeup, marking gear	Summer 2020	Brenda Nelson Strande
^Dance Team	To provide the team with items to ensure a complete season and team bonding experiences	Love Your Melon Cap w/Chatfield Logo	team sportswear, music editing, costumes, hair accessories, makeup, marking gear	ongoing	Brenda Nelson Strande
Drama Club	to bring a greater appreciation and understanding of theater to students through attending large shows and/or classes	Candy Concessions	field trips & admission to shows	Nov/Dec & Feb/Mar	Rachel Schieffelbein

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SCHOOL YEAR 2020-2021

Drama Club	to bring a greater appreciation and understanding of theater to students through attending large shows and/or classes	Open Mic Night	field trips & admission to shows	Nov/Dec & Feb/Mar	Rachel Schieffelin
ACTIVITY FUND	STATEMENT OF PURPOSE	FUNDRAISER	PROCEEDS FOR	DATES	ADVISOR
^Eagle Bluff	to experience Minnesota history, team building among the students	Cookie Dough Sales	Eagle Bluff Field Trip: lodging, transportation, shirts, snacks	November - about Thanksgiving break	Kyle Tollefson
*Elem Student Council	to promote a respectful, responsible, & safe school atmosphere	Walk-a-thon	supplemental learning resources; reading materials	April/May	Jenna Dokken
*Elem Student Council	to promote a respectful, responsible, & safe school atmosphere	Time for Kids magazine sales	supplemental learning resources; reading materials	Fall/Winter	Jenna Dokken
*FFA - Bees & Honey	to provide equal access to FFA leadership programming for Ag Students grades 7-12	products sold through Big Girl Stickers & Stems (honey, bees wax candles, beauty products, marketing items such as tshirts)	expenses related to raising bees	throughout the school year	Stacy Fritz
*FFA - General Fund	to fund activities for students in Ag programs and/or FFA members	Fruit & Butterbraid sales	State Convention, CDE expenses, Local community groups, trip expenses, transportation, National convention, Activity expenses, General chapter expenses	November	Stacy Fritz
*FFA - General Fund	to fund activities for students in Ag programs and/or FFA members	Support your farmer; support your community; Farmer share feed; Chatfield FFA Fun Run; Pennies for Hunger	Community service drives for local charities	throughout the school year	Stacy Fritz

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ACTIVITY FUND	STATEMENT OF PURPOSE	FUNDRAISER	PROCEEDS FOR	DATES	ADVISOR
*FFA - Malt Machine	to fund activities for students in Ag programs and/or FFA members	serving malts at indoor athletic events	State Convention, Chapter supplies, activity expenses	fall & winter athletic events	Stacy Fritz
*FFA - Pancake Breakfast	to fund activities for students in Ag programs and/or FFA members	Community Pancake Breakfast (shared with FFA Alumni)	Jacket scholarships for members	late winter/early Spring	Stacy Fritz
^Football	To create opportunities for players that go above & beyond our normal school budget	None	Team meal	NA	Jeff Johnson
^MN Honor Society	raise money for local food shelf	half-time hoop shoots	prizes for winners, food shelf donation	basketball season	Janet Bren
^MS Student Council	To provide leadership opportunities & to serve others	Halloween Dance & Spring Formal	DJs, décor, snacks & prizes	fall & spring	Trish Doyle
^MS Student Council	To provide leadership opportunities & to serve others	Candy bar sales	transportation & lodging	winter	Trish Doyle
^MS Student Council	To provide leadership opportunities & to serve others	movie night	snacks, travel & popcorn	spring	Trish Doyle
^MS Student Council	To provide leadership opportunities & to serve others	Kwik Trip cards	spring retreat	spring	Trish Doyle
*Project Go	to provide funds for costs related to field trips	None	NA	NA	Luann Klevan
^Raffle 2021-board approved Feb 2020	To raise funds for class trip to Disney World	Raffle tickets	Class trip expenses	May 1, 2020 – Sept 13, 2020; prizes are distributed Sept 2020 – June 2021	Sara Duxbury
^Raffle 2022	To raise funds for class trip to Disney World	Raffle tickets	Class trip expenses	May 1, 2021 – Sept 13, 2021; prizes are distributed Sept 2021 – June 2022	Sara Duxbury

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*SADD	committed to empowering young people to successfully confront the risks & pressures that challenge them throughout their daily lives	Winter sports program ad sales	aid in event(s) expenses including a Mock Crash demonstration every 2 years	students call the business in early October	OPEN/Elizabeth Fugelstad
ACTIVITY FUND	STATEMENT OF PURPOSE	FUNDRAISER	PROCEEDS FOR	DATES	ADVISOR
^Science Fair	Students pay their own entry fees - account does not accumulate	None	NA	NA	Nora Gathje
Service Club	to help put the Chatfield community in a better place	None	NA	NA	Zach Slowiak
Softball		None	NA	NA	Jerry Chase
Speech	for students to learn from examples of strong speakers/speeches	selling concessions at home speech meets	State Speech meet expenses; supplies for concession stand	late winter/early Spring	Rachel Schieffelin
^Sports & Spirit Club	to promote & improve school spirit & extra curricular involvement by both participants & fans	Teacher vs Students basketball showdown	club event(s); materials, club projects	usually a Friday evening in March	Blake Jansen
^STEM Club	Prize & grant monies are used to purchase supplies for Rube Goldberg machine contests	None	NA	NA	Nora Gathje
*Student Senate	provide fun activities & good deeds for the students attending CHS	Homecoming & Snowball dances	police officer, decorations, food, senior gift awards, training workshops, DJs, coronation, crowns	Sept & February	Marcia Schindler & Michele Thompson
*Student Senate	provide fun activities & good deeds for the students attending CHS	Candy Cane & valentine treat sales	police officer, decorations, food, senior gift awards, training workshops, DJs, coronation, crowns	December & February	Marcia Schindler & Michele Thompson
Track & Field	to support track & field athletes at CHS	Concession Stand	team gear; ice cream for end of year party	Spring - track season	Jeff DeBuhr
*Trap Team	to support additional expenses for the trap team	Great American Ribs meat sales	extra ammunition	January/February	Luann Klevan
*Trap Team	to support additional expenses for the trap team	assist natural resource groups with clean up	extra ammunition	Spring	Luann Klevan
*Trap Team	to support additional expenses for the trap team	Bingo @ Western Days	State meet expenses	August	Luann Klevan

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Policies are posted
on the policy page.