



**Mascotte Charter School Governing Board
Meeting MINUTES**

Date and Time: Tuesday, May 26, 2020 9:30am

1. Opening Items

- a. Call to Order by Board Chairman @ 9:30am.
- b. Public Comment: None

2. Changes, Amendments, Additions or Deletions to Agenda – None

3. Quorum= YES

Voting Members	Role	Present	Absent
Richard Backus	Board Member	X	
Joann Jones	Board Chairman	X	
Diana Leist	Board Member	X	
Stacy Gaines	Board Member		X
Elizabeth Villanueva	Board Co-Chairman	X	

Others present: Tiffany Mayhugh (Principal), Radean Johnson (AP), Tarsha Jacobs (CPA), Yvonne McEwen (Scribe)

4. Approval of Minutes

- a. April 27, 2020

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Diana Leist	MM	x			
Stacy Gaines					x
Elizabeth Villanueva		x			
Vote Count Total: 4-0 Yes					

- 5. **Financials:** Tarsha Jacobs discussed where the school is currently regarding audit and about preparing for end of year budget and expenses.

6. Items:

a. **Salary/Hourly Rate**

Recommendation: Approval of Open Range scales for Nurses, Secretary, MOST Site Coordinator

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

b. **Head Lice Policy 2020-2021SY**

Recommendation: Approval of Head Lice Policy for 2020-2021SY

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus		x			
Joanne Jones		x			
Diana Leist	2nd	x			
Stacy Gaines					x
Elizabeth Villanueva	MM	x			
Vote Count Total: 4-0 Yes					

c. **Supplement/Stipend Amount-** Discussion to allow Mrs. Mayhugh, Principal, to approve supplement/stipends and POs/invoices up to \$7500.

Recommendation: Approval for Mrs. Mayhugh to to approve supplements/stipends and POs up to \$7500.

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones	2nd	x			
Diana Leist		x			
Stacy Gaines					
Elizabeth Villanueva		x			
Vote Count Total: 4-0 Yes					

d. **Hutto Janitorial Contract**

Recommendation: Approval of Hutto Janitorial contract for 2020-2021SY

Voting Members	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	MM	x			
Vote Count Total: 4-0 Yes					

7. **Principal Report** –Ms. Johnson discussed that it was requested to get quotes for front parking lot/bus loop pavement. Dr. Jones requested more than one quote. Mrs. Mayhugh explained that leadership is working on a technology plan for the future. The technology plan is for computer use, type, etc for students and staff. Discussion around Pandemic (COVID-19) guidelines for opening schools and at this time no new information from FLDOE. Hutto has been at the school daily through the Pandemic deep cleaning the school. Touchless hand sanitizer machines have been ordered and will be installed in high traffic areas. The custodial crew is constantly cleaning and wiping down furniture, stairwells, etc. The building will be closed to public all summer. Teachers/Staff last day in building is Friday, June 5th.
8. **Adjournment** - 10:30am

DRAFT