

Approved Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Board Room  
August 12, 2020

1. Call to Order

The meeting was called to order by Chair Winkels at 6:00 p.m.

2. Roll Call

Present: Winkels, Kreuzer, Carbajal, Paulsen, Pennie, Sand

Absent: Hansen

3. Public Forum

N/A

4. Agenda- Additions or Deletions

4.1 Policy 808 COVID-19 Face Covering Policy – First Read - Add to Agenda as 8.9

4.2 Long Term Facility Maintenance Approval – Add to Agenda as 8.10

4.3 Open House Memorandum of Understanding – Add to Agenda as 8.11

5. Approvals

5.1 Previous Meeting Minutes

Motion by Paulsen, seconded by Carbajal to approve the minutes from the July 15, 2020 Regular Meeting, July 29, 2020 Work Session, March 25, 2020 Work Session, February 26, 2020 Work Session and the December 4, 2019 Work Session as presented. Supported by all present.

5.2 Cash Flow Reports – June 2020

Motion by Kreuzer, seconded by Carbajal to approve the June Cash Flow Reports as presented. Supported by all present.

6. Consent Agenda

AFT Payroll Change Request:

Mariah Benn - BA/BS+15 to BA/BS+30

Stephanie Sauerer - MA to MA+15

Brittany Polipnick - BA/BS to BA/BS+15

Kelly Klasen - BA/BS+30 to MA

MS Targeted Services

Hallie Dufner, Kaylie Waldvogel

AFT Summer Learning Adventures

Kim Koehn

AESP Summer Learning Adventures

Mary Klasen, Nicole Schneider, Molly Carlson, Melissa Abraham, Julie Stich, Jean Kollodge, Marlene Ramacher, Kristi Imholte

LOA: One

## Community Education

Gabe Zierden - Fundamentals of Weight Lifting/HITS

Sam Sell - MS/HS Dive Camp

Softball Clinic: Dannie Toughill, Brooke Swarthout, Tiffany Freyman, Brittni Jansky

## Resignations/Retirements:

Carlie Harmon - effective August 2, 2020

Megan Nelson - effective August 7, 2020

Victor Bruno - effective August 14, 2020

Anna Panek - effective August 21, 2020

## Donations:

\$ 8,585.94 - Albany Elementary PTO - Basketball Hoops - R#57734

\$ 450.00 - Huskie Boosters - Training Tables - R#57735

\$ 600.00 - Huskie Boosters - Baseball Lime - R#57735

\$ 1,000.00 - Huskie Boosters - Hudl System - R#57735

\$ 100.00 - Scott Buntje - Scoreboard - R#57736

\$ 100.00 - Mary Sauerer - Scoreboard - R#57736

\$ 100.00 - Jeff & Lindsey Clancy - Scoreboard - R#57736

\$ 100.00 - Al & Dana Amdahl - Scoreboard - R#57736

\$ 250.00 - Dave & Cindy Dirkes - Scoreboard - R#57737

\$ 5,000.00 - Albany Lions Club - Scoreboard - R#57737

\$ 200.00 - Brenny Transportation - Scoreboard - R#57737

\$ 100.00 - Mother of Mercy Nursing Home - Scoreboard - R#57737

\$20,000.00 - Central Minnesota Credit Union - Scoreboard - R#57737

\$ 100.00 - Paul & Kathy Conrad - Scoreboard - R#57743

\$ 150.00 - Luke & Anne Herkenhoff - Scoreboard - R#57743

\$ 500.00 - Jeffrey Neutzling - Scoreboard - R#57743

\$ 100.00 - Cassie & Bryan Novak - Scoreboard - R#57743

\$ 250.00 - Daryn & Jennifer Lecy - Scoreboard - R#57744

\$ 5,000.00 - Stearns Bank - Scoreboard - R#57744

\$ 150.00 - Fisher's Club - Scoreboard - R#57739

\$77,000.00 - Albany Mutual Telephone - Construction Donation - R#57745

\$ 50.00 - Anonymous - Family Outreach - R#57745

\$ 100.00 - Brenda Utsch - Scoreboard - R#57746

\$ 100.00 - Maurice & Linda Meyer - Scoreboard - R#57746

\$ 500.00 - John & Sandy Harlander - Scoreboard - R#57746

\$ 100.00 - Dan and Judy Dikes - Scoreboard - R#57753

\$ 100.00 - Christopher Normann - Scoreboard - R#57753

\$ 200.00 - Greg Johnson - Scoreboard - R#57753

\$ 500.00 - Steve and Lynette Dooley - Scoreboard - R#57753

\$ 100.00 - Jeremy and Julie Glenz - Scoreboard - R#57753

\$ 50.00 - Daniel and Stephanie Fruechte - Scoreboard - R#57753

\$ 50.00 - Mike Kleinschmidt - Scoreboard - R#57753

\$ 200.00 - Will and Jill Seiler - Scoreboard - R#57753

\$ 100.00 - Steve and Jane Stromme - Scoreboard - R#57753

\$ 100.00 - Hometown Insurance Services - Scoreboard - R#57753

\$ 100.00 - Scott Daninger - Scoreboard - R#57753

\$ 500.00 - Steve and Jill Schiffler - Scoreboard - R#57753

\$ 500.00 - American Heritage Bank - Scoreboard - R#57753

\$ 250.00 - Willenbring, Dahl, Wocken & Zimmermann PLLC - Scoreboard - R#57753

The following checks were issued in paying claims: Wire transfers and checks 98214 - 98351

\*check# 98213 EBC \$4,193.45 ran on 7/15 after July board checks

Expenditures:

01 General Fund	\$870,581.00
02 Food Services	\$4,915.19
04 Community Services	\$27,790.63
06 Building Construction	\$656,061.69
07 Debt Redemption	\$511,218.13

Motion by Carbajal, seconded by Sand to approve the August 12, 2020 Consent Agenda as presented. Supported by all present.

7. Reports

7.1 Purple Pride

7.2 MSHSL Update

Mr. Buntjie provided an update on projects affecting Huskies Activities (gym floor, track, football field, scoreboard). Plans for activities, on-line registration, MSHSL guidance, and logistics for the upcoming fall season were reviewed.

8. Business

8.1 Enrollment Report

Mr. Johnson provided an update on enrollment, with an estimated student enrollment count of 1822, which may be impacted by families' decisions as we enter this school year.

8.2 Student Handbooks

Motion by Paulsen, seconded by Kreuzer to approve the Albany High School, Albany Middle School, Albany Elementary and Avon Elementary student handbooks as presented. Supported by all present.

8.3 Employee Handbooks

Motion by Carbajal, seconded by Pennie to prove the Employee Handbook with the addition to "Employee Use of Technology/Social Media" as presented, with additional language added regarding teacher/student communication. Support by all present.

8.4 Open Enrollment Procedures

Member Carbajal introduced the following resolution and moved its adoption:

**RESOLUTION TO LIMIT THE ENROLLMENT OF NONRESIDENT PUPILS**

WHEREAS, Minnesota Statutes 124D.03, Subd. 2, Limited enrollment of nonresident pupils, gives school boards the authority to limit, by resolution, the number of nonresident pupils in its schools or programs and the limit must not be less than the lesser of: 1) one percent of the total enrollment at each grade level in the district; or 2) the number of district residents at that grade level enrolled in a nonresident district; and

WHEREAS, Minnesota Statutes 124D.03, Subd. 6, Basis for decisions, requires the school board to adopt, by resolution, specific standards for rejection of an enrollment application of a nonresident pupil and this standard may include the capacity of a program (excluding special education services), class, or school building; and

WHEREAS, the School Board of Independent School District No. 745 has determined a limit of nonresident pupil enrollments is necessary because of capacity constraints in the programs, classes, or buildings of Independent School District No. 745;

THEREFORE, BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 745 that the following limits per building be put in place beginning August 12, 2020 for the 2020-2021 school year; and school district administration will provide the required reporting to the Minnesota Commissioner of Education as required by statute

- Due to COVID-19 capacity restrictions and social distancing requirements under the Safe Learning Plan for Schools, Albany Area Schools is closing open enrollment to nonresident students effective August 12, 2020.

The motion for the adoption of the foregoing resolution was duly seconded by Member Sand and, upon vote being taken thereon,

the following voted in favor thereof: all present

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Dated: August 12, 2020

#### 8.5 School Reopening Plans

Superintendent Johnson reviewed the process for making the school reopening decision. An Incident Command Team will be used to assist with the process. Building principals shared their learning plans for each model.

#### 8.6 2020-21 School Year Calendar Revisions

Motion by Kreuzer, seconded by Paulsen to approve the 2020-2021 School Year Calendar Revisions as presented, with eliminating Friday early outs and adding four E-Learning days on Wednesdays. Supported by: Kreuzer, Paulsen, Sand, Pennie, Winkels. Voting opposed: Carbajal

#### 8.7 Blueprint for Reopening Schools

Motion by Carbajal, seconded by Paulsen to approve the Blueprint for Reopening Schools as presented. Supported by all present.

#### 8.8 Resolution for the Adoption of Base Learning Model for the 2020-2021 School Year and Other COVID-19 Related Matters

Member Paulsen introduced the following resolution and moved its adoption:

Adoption of Base Learning Model for the 2020-2021 School Year and Other COVID-19 Related Matters

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Superintendent of Independent School District No. 745 [hereinafter the "Superintendent"] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, Superintendent;

WHEREAS, on March 13, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-01, which declared a peacetime emergency in Minnesota in response to the COVID-19 pandemic; and

WHEREAS, on July 30, 2020, Minnesota Governor Tim Walz issued Emergency Executive Order 20-82 and the Safe Learning Plan for 2020-2021 (the "Safe Learning Plan"), which set forth five Learning Models (in-person learning for all, in-person learning for elementary students and hybrid learning for secondary students, hybrid learning for all students, hybrid learning for elementary students and distance learning for secondary students, and distance learning) and authorized all school districts in the State of Minnesota to select and implement an appropriate base Learning Model in accordance with, and subject to, the Safe Learning Plan; and

WHEREAS, the Minnesota Department of Education ("MDE") has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the Minnesota Department of Health ("MDH") has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding the available Learning Models, the current MDE and MDH requirements for each, and other relevant information; and

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board that the base learning model to be implemented at the commencement of the 2020 – 2021 school year be grades Pre-K – 5 100% in person learning and grades 6-12 hybrid learning.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 745 as follows:

Section 1: The Superintendent is hereby directed to implement the following base Learning Model to open the 2020-2021 school year: grades Pre-K – 5 100% in person learning and grades 6-12 hybrid learning.

– NOTE: School Districts may wish to consider designating a district-wide Learning Plan or separate building-specific plans in recognition of the possibility that school buildings may be located in different counties where the localized health data may vary].

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement a different Learning Model for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of a different Learning Model is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The Learning Model selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement a different Learning Model.

Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

The motion for this adoption of the foregoing resolution was duly seconded by Member Kreuzer and, upon vote being taken thereon,

the following voted in favor thereof: all present

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_ School Board Chair

\_\_\_\_\_ School Board Clerk

#### 8.9 Policy 808 COVID-19 Face Covering Policy – First Read

#### 8.10 Long Term Facility Maintenance Approval

Motion by Carbajal, seconded by Pennie to approve the PA systems at both elementary schools. Supported by all present.

#### 8.11 Open House Memorandum of Understanding

Mr. Johnson reviewed the open-house entrance conferences, hours worked, expectations, and safety MOU.

Motion by Paulsen, seconded by Carbajal to approve the MOU as presented. Supported by all present.

### 9. Committee Reports

#### 10. Superintendent Report

Mr. Johnson provided an update on school board candidates and open positions. Mr. Johnson also reviewed class numbers.

#### 11. Closed Meeting for Superintendent's Performance Review

Motion by Kreuzer, seconded by Sand to close the meeting for the performance review. Supported by all present.

#### 12. Reopen the Closed Meeting

Motion by Paulsen, seconded by Sand to reopen the closed meeting. Supported by all present.

#### Close the Closed meeting and reopen:

Motion by Carbajal, seconded by Paulsen to close the closed meeting and reopen the open meeting.

#### 13. Adjournment

Agenda completed at 9:02PM, a motion to adjourn was made by Carbajal, seconded by Sand. Supported by all present.

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Matt Kreuzer, Clerk