STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187

Ethics Commission

Wilfred A. Duchesneau
CHAIRMAN

Charles McCleary
VICE CHAIRMAN

Deb Lynch
Brett Palmer
Derek Reed

Ethics Commission Regular Meeting Minutes

September 8, 2020

Members Present: Wilfred Duchesneau, Charles McCleary, Deb Lynch and Brett Palmer

Members Absent: Derek Reed

I. **Call to Order**

Chairman Duchesneau called the meeting to order at 6:02 pm.

II. **Citizens' Forum** [Non-Agenda Items]: No citizens came forward.

III. **Approval of Minutes**: July 21, 2020

Chairman Duchesneau asked the Recording Secretary to make an amendment to the minutes to include the word "Special" in the Title.

MOVED (PALMER), SECONDED (LYNCH) AND PASSED UNANIMOUSLY TO APPROVE THE AMENDED MINUTES OF THE JULY 21, 2020 ETHICS COMMISSION SPECIAL MEETING.

IV. **Unfinished Business**:

A. Code of Ethics-Review and Recommend Revisions

Chairman Duchesneau began the discussion by asking the members to review the email from Ms. Lynch regarding the use of East Windsor's Section 2.5, Definition of Conflict of Interest as Ellington's definition in it's red-line document of the Code of Ethics. The members were in agreement to make that correction.

Chairman Duchesneau stated that his intentions for tonight's meeting were to discuss the redline document changes page by page and gather a list of recommended revisions to submit

to the Town Attorney prior to the next meeting. The members discussed each page and created a list.

Discussion was held regarding the current process of receiving and rendering an Advisory Opinion request, noting that this process should be updated. Mr. Palmer offered to draft up and present a revised process for the next meeting.

V. **Correspondence** There was no correspondence.

VI. **Review Action Items**

The Recording Secretary will make the necessary revisions to the red-line document and mail copies to the members for their approval. Once everyone has approved, she will then mail a copy to the Town Attorney along with a letter for review. The Recording Secretary will also put together a proposed meeting schedule for the upcoming 2021 year for the Chairman's review.

VII. **Adjournment**

MOVED (LYNCH), SECONDED (MCCLEARY) AND PASSED UNANIMOUSLY TO ADJOURN THE ETHICS COMMISSION MEETING AT 7:11 PM.

Respectfully submitted,

Rebecca Einsiedel

Rebecca Einsiedel, Ethics Commission Recording Secretary