



EAST LAKE PARENT PICKUP / DROP OFF PLAN

2020-2021 SCHOOL YEAR



Our goal every year is to make the arrival and dismissal process as safe and efficient as possible for our families. We have many families choosing to drop off and pick up their child every day and so we need to have a plan that allows everyone to be safe. **Because of the COVID-19 pandemic, it is so important that we limit the number of people gathering together, so this year we are asking ALL families to remain in your car during parent pick up and drop off.**

PICKING UP YOUR CHILD EARLY... Because of the COVID-19 pandemic, we are limiting the number of people entering the building. **All East Lake doors, including the front doors, will be locked at all time.** If you need to pick up your child early or have an appointment, you should park your car in the parking lot, walk to the front entrance and call the front office at 952-423-7896. Someone will be there to either let you in the building or bring your child outside.

PARENT DROP OFF PLAN

Families should do everything possible to arrive no earlier than 9:10 a.m. so that students are not gathering outside the school prior to the start of the school day. **We ask that families do not use the parking lot as a student drop off area. This is not safe and we are not able to safely monitor students in the parking lot area.**

PARENT PICKUP PLAN

We will begin dismissing children at 3:37 p.m. in the front entrance of our upper lot. Please look over the "PARENT PICKUP MAP" attached to this email so you have a clear understanding of the process for the school year.

PLEASE HELP US AVOID LARGE GATHERINGS!

In order to avoid large gatherings, we are asking that families do not park and walk across the crosswalk to pick up your child this year. Please remain in your car at all times. This is a new policy in place this year so we ask that you abide by this policy in order to keep everyone safe.

K-5 PARENT PICKUP ZONE: **We will begin dismissing children at 3:37 p.m. in the front entrance of our upper lot.** Students will gather outside the school in their respective grade level zones. All families entering the upper parking lot should circle around the lot in the right lane. Once you enter the student pickup zone, you are allowed to carefully pass cars on the left side if you have children in a younger grade. Once you arrive at your child's grade level zone, you are allowed to stop and wait until your child arrives at your vehicle.

FAMILIES WITH MULTIPLE CHILDREN AT EAST LAKE

In order to help make the pickup process go as smooth as possible, we will be gathering all older siblings with the youngest sibling zone (*ex. Grade 5 brother will go to the younger sister's Kindergarten zone to wait for parent pickup*). Please have this conversation with your children prior to the first day of school so they clearly understand the expectations for parent pickup.

PRE-K PICKUP ZONE: Parents in Pre-K will be driving past the K-5 parent pickup zone and parking in the "Pre-K Parent Pickup Zone".

DAYCARE VANS: All daycare vans will be driving past the parent pickup zones and parking in the "Daycare Van" zone.