Network Discussion
Forum Guidelines

2020-21
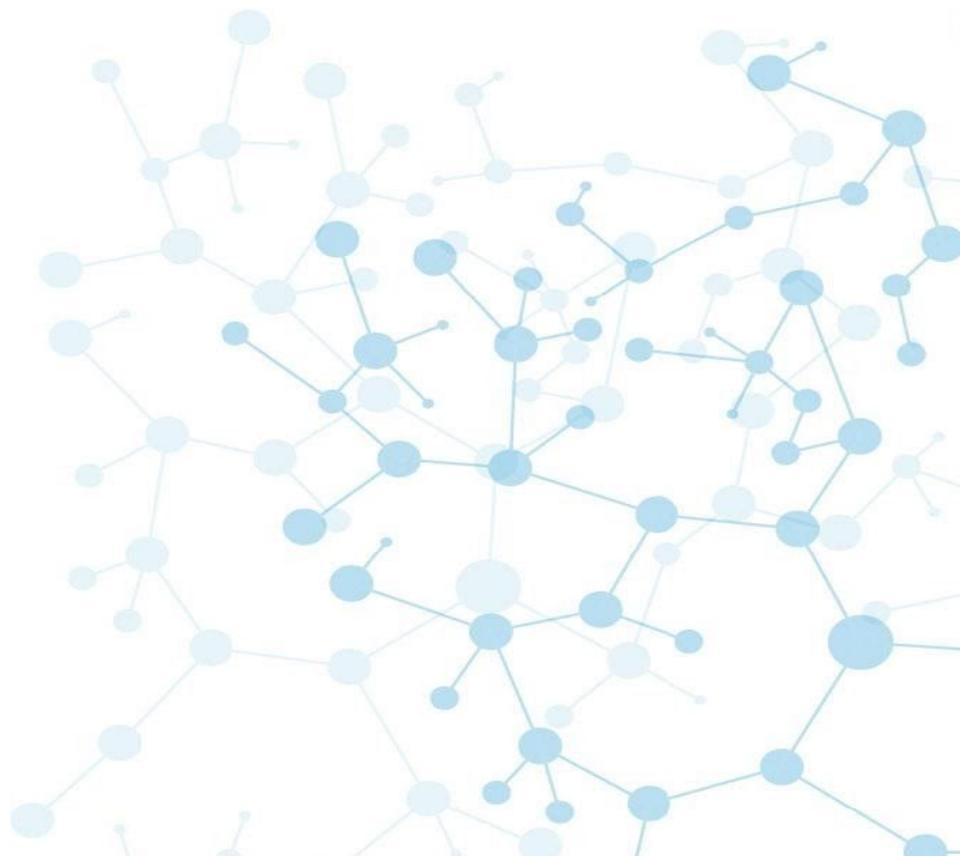
Introduce yourself. This welcome activity will help you get to know your peers and help create a positive environment of professional support and camaraderie.

Ask questions. If you find something confusing or want to know more, do not hesitate to ask questions.

Participate. Do not hide in the background; contribute to discussions to get as much as possible from the network.

Do not dominate a discussion. Share your knowledge, but not to the point of excluding others. If you have something to offer, please share it, but allow everyone to contribute equally to a discussion.

Be intellectually rigorous. Challenge yourself and one another.

Be tactful. Be critical of ideas, but remember to be tactful and kind.

Forgive others' mistakes. Just because you do not agree with someone's post does not mean that they are wrong. Instead, offer a different perspective to encourage further discussion.

Reread and check your posts. Practice professionalism. Be mindful of how you look online. Reread your posts and edit for clarity, especially within the context of the subject or focus area.

Maintain confidentiality. Respect other people's privacy. Do not repeat personal information that others have shared.

Report technical problems. If the platform is not working properly, please let the organiser know as soon as possible.

Be Safe. Please remember personal online safety rules. Do not share your phone number or your email address publicly.

Don't use students' images in resources if your school doesn't have permission. Adhere to your school's Safeguarding policies at all times.

Be Patient. Please read everything in the discussion thread before replying. This will help you avoid repeating something someone else has already contributed. Acknowledge the points made with which you agree and suggest alternatives for those with which you don't.

Cite Your Sources. If your contribution to the conversation includes the intellectual property (authored material) of others, ensure that credit is given.

Respect Diversity. Be sensitive to the diverse, multi-cultural community in which we are participating. Please avoid any language that is—or that could be construed to be—offensive toward others.

Adhere to our Netiquette rules

- Avoid using capital letters. It is offensive to the eye and NOBODY LIKES SHOUTY CAPITALS!
- Refrain from criticising another user's grammar or spelling inaccuracies.
- All defamatory, abusive, profane, threatening, offensive, or illegal materials are strictly prohibited. Do not post anything in a post message that you would not want the world to see or that you would not want anyone to know came from you.
- Do not pick on or bully another user - if the administrator's feel that inappropriate comments have been, the offending user will be permanently removed from the forum. As a user, you are responsible for reporting any abuse to the administrators. Cyberbullying will not be tolerated.
- Welcome and help new members who are navigating the forum, and don't assume that every new member is a troll.
- State concisely and clearly the topic of your comments in the subject line. This allows members to respond more appropriately to your posting and makes it easier for members to search the archives by subject. Use abbreviations where appropriate but avoid full 'text' speak as it can be be difficult to read.
- Send your message only to the most appropriate topic(s). Do not spam several topics with the same message.
- Do not revive or resurrect old threads. This will ensure that content is relevant and up-to-date.
- Our Networks are professional, safe spaces to share best practice and develop skill sets. Do not post personal messages - this can cause upset and disruption to our forums.
- Do not spam the forums with advertisements. Posts deemed inappropriate will be removed immediately.

Only post comments that reflect your views and thoughts. You are not permitted to post on behalf of another person, and any comments posted by you will reflect you and you alone. Consider your digital footprint at all times.

BSME reserves the right to remove content, lock threads, ban members or moderate user posts in our moderated forums at our sole discretion, without notice. There will be no debates regarding sanctions we impose. BSME reserves the right to amend our moderation policy at any time.