



MSM CYBER DAY

2020-2021

Student/Parent “Cyber Day” Overview and Guidelines

Philosophy: The safety of our faculty, staff and students is the primary factor when making decisions about holding school during inclement weather and other days as deemed necessary by Administration. Our first preference is to keep school open and conduct a traditional school day; however, when conditions warrant, MSM will choose to implement a “Cyber Day.” This will allow students to continue learning without having to travel to campus and without having an impact on the school calendar. When we need to miss school due to inclement weather to ensure the safety of our students, we will institute a Cyber Day. Teachers will use one primary learning platform to instruct students - CANVAS. As lessons necessitate, teachers may also use additional learning platforms or online resources that are linked to Canvas to enhance learning. When MSM announces a “Cyber Day,” students will follow these guidelines:

Requirements for Students: Check and complete all assignments online using CANVAS. All classes will have two assignments posted by 8:00 am.

1. “Attendance Assignment” which students will use to note they are checking in and thus will be counted present for that class. This assignment must be completed by 3:00 pm on the Cyber Day.
2. “Daily Assignment” which will include class content and related assignments for the course. These assignments will be due at the beginning of class the next time you meet or as specified by the teacher.

Teachers may be available by email, chat, or other identified help/Q&A during the “Cyber Day” or during defined hours, which will be communicated to students by teachers on a course by course basis.

Students will be responsible for the day’s class content by logging into the course’s CANVAS by 3 p.m. of “Cyber Day,”

Attendance, which will be collected at 3 p.m. of “Cyber Day,” will count toward the student’s 7 (14 for 2020-2021 due to COVID-19) allowed unexcused absences if the student does not check in for class. It is important for all students to participate in order to count “Cyber Day” as an official day of school. Each teacher will send a Google form for students to complete for attendance. By 3:00 students will have to complete four Google forms.....one for each class that day.

If circumstances occur that prevent a student from logging in on the announced “Cyber Day,” such as a power-outage, a parent will need to call in just as they would do if the student missed a regular school day. Please note that students are able to access CANVAS and Google forms from their cell phones and can check in by phone, tablet, iPad or any other electronic device if needed. If the student is not taking part in “Cyber Day,” make-up of assignment(s) will be the same as if the student were absent on a regular school day.

If circumstances are identified that do not allow a household to participate in the MSM “Cyber Day,” students will need to communicate that fact to the instructor early in the semester so separate arrangements can be made.