

Public Schools of Edison Township

312 PIERSON AVENUE EDISON, NEW JERSEY 08837

Human Resources Application for Salary Guide Credit

First and Last Name	
School	
Date	
Current Salary Guide Level	
Salary Guide Level Seeking	

Salary level changes are made twice per school year. To qualify, all credits used to support the move must be completed and sent in by September 30^{th} and January 31^{st} . All approved changes are retroactive to the effective date.

Complete the grid below with all pre-approved course information. If courses were not pre-approved a 1- year penalty will be implemented.

COLLEGE / UNIVERSITY	SEMESTER/ YEAR	COURSE #	COURSE TITLE	# CREDITS	DATE APPV'D BY DISTRICT